

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
April 16, 2018
MINUTES**

Call to Order

5:30 pm – Chairman Pitman called the meeting to order

Present: Richard Pitman, Chairman; Andrew Robertson, Vice Chairman. Fred McGarry, Jeff Shute and Cindy Wyman, Selectpersons.

Pledge of Allegiance to the Flag

Chairman Pitman asks all to rise and pledge allegiance to the Flag

Denny Greig – Emergency Management Update

Ms. Greig stated that she was here tonight to ask for authorization for the filing of an emergency management performance grant that would be filed by the Town of Deerfield. The purpose of the grant is for the town and Deerfield Fair personnel to come together to update the Deerfield Fair Association's emergency action plan.

She stated that she learned that these funds were available to the town but the town has to file for them because it's a public entity but the grant would be covered by in kind match of time so although there will be an upfront expenditure by the town for the cost of a third-party contractor, those funds will be reimbursed in full to the town. Again, it will be matched by the time of the people who participate in the creation of the plan.

The Emergency Management Team met with the fair board last week and presented the options. It is Ms. Greig's understanding that the fair board has agreed that this would be a good move to proceed with so that's why Ms. Greig is here today.

Chairman Pitman thanked Ms. Greig and stated that it was a great presentation that the team brought to the fair. As a fair officer, he stated that he was going to turn it over to Vice Chairman Robertson to handle this action.

Vice Chairman Robertson stated that at this point, he would offer a motion.

Motion: Vice Chairman Robertson moves to authorize the Emergency Management directors filing of an emergency management performance grant for the town of Deerfield for the purpose of drafting an emergency action plan (EAP) for the Deerfield Fair Association. The EAP will be in a format that is consistent with Deerfield Emergency Operations Plan and will incorporate the National Incident Management System (IMS) and Incident Command System (ISC).

Second: Selectman McGarry

Discussion: Selectman McGarry asked if this would be an emergency action plan basically for a scenario where the fair was ongoing and something happened at the fair?

Ms. Greig stated yes and to be honest, she stated that she thought that her real goal ultimately is that this is a plan that really applies to any weekend that the fair has events going forward. She went on to say that this is the great part about these kinds of things is to have a flexible working document that can be used on the major events to cover those details but also be workable enough to handle the small ones as well.

Chairman Pitman added that the Deerfield Fair Board members voted to use this plan on all events.

Vote: Yea 4, Nay 0, Abstained 1 – Motion Carries

Ms. Greig stated that she may be back one more time in terms of the selection of the third-party contractor for final authorization on that selection.

Vice Chairman Robertson asked the Chairman if they were opening bids tonight to which he answered yes.

Vice Chairman Robertson went on to say that typically we have a fairly formal procedure for opening bids with a cut-off time that we have published to accept bids up until a certain time and then it is announced that we will be opening bids and do it initially.

Chairman Pitman asked if that procedure wasn't followed. The cut-off time was published on the bid so Vice Chairman Robertson agreed that they were good to open bids.

Vice Chairman Robertson stated that it wasn't on the agenda and typically it is published on the agenda that bids would be opened.

OPENING OF BIDS:

Highway Paving of Mt. Delight Road, Cotton Road, South Road and Range Road:

R & D Paving, Franklin, NH

\$63.00 a ton for asphalt
\$0.68 per square yard for reclaim

Brox Industries, Dracut, MA

\$0.78 a square yard for reclaim
\$64.20 a ton for asphalt (2" binder)
\$66.35 a ton for asphalt (1 1/2" overlay)
\$125.00 a ton for hand paved as required

Advanced Paving, Suncook, NH

\$0.75 per square yard for reclaim on Mt. Delight Road and Cotton Road
\$65.80 per ton of binder for Mt. Delight Road and Cotton Road
\$67.80 a ton on South and Range Road

Pike Industries

~~225~~ \$2.25 a square yard for reclaim (John please check as this is what Dick says in video)

\$71.00 on South and Range Roads and \$68.00 on Cotton and Mt. Delight

GMI Asphalt, Belmont, NH

\$0.60 a square yard for reclaim
\$63.90 a ton

Traffic control provided if requested at \$27.00 per hour per flagger. Estimated flagging hours – 50

Motion: Vice Chairman Robertson moves to refer the paving bids to the road agent for his review and recommendation

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Highway Winter Sand:

Plourde Sand and Gravel, Pembroke, NH

~~\$641~~ \$6.41 per ton with a ~~\$350.00~~ \$3.50 delivery which makes it ~~\$991.00~~ ~~\$9.91~~

Northeast Earth Mechanics, Pittsfield, NH

~~\$948.00~~ \$ 9.48 per ton

F.L. Merrill Construction, Loudon, NH

~~\$1,013.00~~ \$10.13 a ton

Motion: Vice Chairman Robertson moves to refer the sand bids to the road agent for consideration and recommendation.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Highway Reconstruction Materials:

Allenstown Materials, Granite Street, Allenstown, NH

1 ½ crushed stone – \$15.35

¾ crushed stone – \$16.00

6 to 8-inch erosion stone - \$16.00

1 ½ ledge pack - \$13.00

¾" ledge pack = \$13.00

(All delivered per ton)

Plourde Sand and Gravel

1 ½" crushed bank run - ~~\$11.05~~ \$11.50

¾" crushed bank run - \$11.05

Bank run - \$9.38

1 1/2" washed - \$11.05

¾" washed – \$11.75

5" stone \$11.75

All delivered per ton.

Northeast Earth Mechanics, Inc., Pittsfield, NH

1 ½" processed gravel - \$11.48

¾" processed gravel - \$12.18

3" minus bank run gravel - \$10.48

(All delivered, pricing is per ton)

F.L.Merrill, Loudon, NH

1 ½" processed gravel - \$12.75

¾" processed gravel - \$13.50

3" minus bank run - \$11.00

1 ½ crushed stone - \$15.50

¾" crushed stone - \$15.50

Erosion stone - \$15.75

(Pricing includes delivery and all pricing per ton)

Deerfield Sand and Gravel, Deerfield, NH

¾" crushed gravel - \$11.10

1 ½" crushed gravel - \$11.00

3" minus gravel - \$10.85

¾" crushed stone - \$13.40

1 ½" crushed stone - \$13.00

6" minus - \$12.50
(All pricing is delivered per ton)

Chairman Pitman also stated that Deerfield Sand and Gravel also included pricing for pick up as the town crew sometimes has to go and get the materials as opposed to them being delivered.

Motion: Vice Chairman Robertson moves to refer the bids to the highway agent for his consideration and recommendation back to the Select Board.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Roadside Mowing:

Seawall, Newmarket, NH

Offset flail mower to mow the roadside in town of Deerfield - \$7,500.00

Seawall, Newmarket, NH

Roadside mowing with light brush trimming with their 20 ft. boom flail mower reaching over guardrails and through ditches as well as two tractors and includes trucking. \$8,500.00 with \$500.00 for trucking.

Motion: Vice Chairman Robertson moves to refer the bids to the highway agent for his consideration and recommendation back to the Select Board.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Robertson bought up that (and the road agent is aware of this issue) but we would like to get the roadside mowing wrapped up before the end of September in conjunction to when kids are waiting at the end of the driveway for school. He also stated that he knew that for the past few years, roadside mowing was still being done into November. The Board and the road agent would like to see it completed earlier.

Town Mowing and Trimming

Darrise Landscape Maintenance, LLC, Deerfield, NH

Weekly mowing for areas listed in bid submission - \$600.00
Mowing every third week of 14 water holes, 11 cisterns - \$350.00
Transfer station hill mowing three times per year - \$1,500.00
Pruning of shrubs three times per year - \$2,190.00

Dan's Tree and Landscaping, Raymond, NH

Weekly mowing for all eight places listed in bid - \$385.00 each visit
Transfer station hill - \$100.00 each time
Shrubs, cut and trimmed every three weeks - \$180.00 each time
14 water holes, trimmed every three weeks - \$210.00 each time
Trimming hedges at library - \$100.00 each time as needed

Mark Tibbetts, Deerfield, NH

8 town locations - \$380.00 per visit (price is based on 20 visits per year for two years.)
8 water holes and cisterns per week - a rotating basis every three weeks - \$200.00 (price is based on 20 visits per year for two years.)
Total town mowing and water hole systems \$580.00
Trimming hedges at the library - \$40.00 per visit

Transfer station hill - \$450.00 per visit – two-year bid.

Mr. Tibbetts already has a 2018 insurance certificate
If the town has a dry season, the town will only be billed when mowed or trimmed.

Motion: Vice Chairman Robertson moves to refer the bids to Ray Ellis, the town maintenance administrator for his review and recommendation.

Second: Selectman Shute

Discussion: Vice Chairman Robertson stated that he is not familiar with two of the contractors and don't believe that is who is doing it now. These are both brand new entities and there's quite a bit of discrepancy between the bids so if we could get some references or referrals before a decision is made.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Kelly Roberts – Town Clerk/Tax Collector

Ms. Roberts stated that she was there before the Board to present her recommendation for the Deputy Town Clerk/Tax Collector. Her name is Kim Crotty and she is seeking the approval of the Board. Ms. Roberts stated that she has provided Mr. Harrington with the appointment, the personnel action form, and the letter from the Board.

Ms. Roberts asked the Board if they had any questions for her.

Selectman McGarry asked what Ms. Crotty's background was.

Ms. Roberts stated that she has a degree in Accounting. She has extensive reconciliation experience so she is really good with numbers. She came with unbelievable references and Ms. Roberts thought that she would be a really good fit.

Chairman Pitman asked if Ms. Crotty was a Deerfield resident to which Ms. Roberts stated that she was.

Motion: Vice Chairman Robertson moves to have the Chairman sign the offer of Employment.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to accept the recommendation of the town clerk and hire Ms. Crotty and would also make a recommendation that the Board authorize the Chairman to sign a Personnel Action Request enabling the hiring.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Ms. Roberts thanks the Board and was asked when the new deputy would start. Ms. Kelly stated she would start on May 1st.

Regular Business:

Review of Outstanding Minutes – April 2, 2018

Motion: Vice Chairman Robertson moves to approve the minutes of April 2, 2018 as written.

Second: Selectman Shute

Discussion: Selectman McGarry made known three errors for the town administrator to correct

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest - \$45,814.77

Motion: Selectman McGarry moves to approve the Accounts Payable Manifest

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Appointment for Supervisors of the Checklist – Maureen Quinn

Motion: Vice Chairman Robertson moves to appoint Maureen Quinn as Supervisor of the Checklist for one year.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

It was brought up that it was thought that Ms. Quinn’s appointment was suppose to be for two years and after some discussion it was decided that the one year one could be signed for now and corrected later so that Ms. Quinn could start.

It was discovered that the form to sign was incorrect and was given back to the town administrator for correction.

Proposal from R.B. Lewis, Fire Control Systems – Town Hall system

| | |
|---|--------------------|
| Performance testing - | \$675.00 year |
| Dry Sprinkler System - quarterly testing and inspection | \$550.00 a quarter |

Work to be coordinated with other scheduled services.

Motion: Vice Chairman Robertson moves to authorize the Chairman to sign the contract with R.B. Lewis.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman McGarry stated that it will save the town approximately \$566.00 per year.

Heritage Commission Alternate Appointment – Deborah A. Murphy, Term to Expire 4/30/2021.

Motion: Vice Chairman Robertson moves to appoint Deborah A. Murphy as an alternate to the Heritage Commission.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Heritage Commission Appointment – Carol Levesque, Term to Expire 4/30/2021.

Motion: Vice Chairman Robertson moves to appoint Carol Levesque to the Heritage Commission.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Heritage Commission Appointment – Carolyn Hogue, Term to Expire 4/30/2021.

Motion: Vice Chairman Robertson moves to appoint Carolyn “Honey” Hogue to the Heritage Commission.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Request for Refund - Town Clerk/Tax Collector Kelly Roberts

Resident is seeking a refund in the amount of \$13.00 for licensing her two dogs. Her daughter had already licensed the dogs online through an ACH payment and the transactions crossed.

It is the recommendation by Ms. Roberts that she be refunded the monies owed to her. Ms. Roberts provided backup for detail.

Motion: Vice Chairman Robertson moves to grant the refund as the town clerk has asked

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next item is the 2018 Registration Form for “Yes Our Community”, a 2018 litter-free New Hampshire program, requesting 4 cases of blue bags for the cleanup this coming Saturday.

Motion: Vice Chairman Robertson moves to authorize the Chairman to sign the agreement and get the town the blue bags needed for Saturday’s town wide cleanup.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to authorize the Chairman of the Board of Selectmen to sign a contract with Emergency Education Consultants, LLC who provides training to the Rescue Squad

Second: Selectman Shute

Discussion: Selectwoman McHugh stated that they have had company for a few years and this is just a new contract for this year.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Extension of Operation – Daniel Briggs and Fort Mountain Trucking Company

Motion: Vice Chairman Robertson moves to grant the extension to Daniel Briggs and Fort Mountain Trucking Company to allow them to complete their woodcut.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Notice of Abatement-refund – Bobcat Realty Trust, 147 Middle Road – Abatement amount \$94,500 for property located at Map 416, Lot 57 and located at 143 Nottingham Road, Deerfield. Old assessment was \$153,800.00 and revised \$59,300.00

Motion: Vice Chairman Robertson moves to grant the abatement based on the recommendation of our assessor.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Notice of Abatement-refund – Bobcat Realty Trust, 147 Middle Road – Abatement amount \$214,000.00 for the 2017 property tax for property located at Map 419, Lot 68 located at 147 Middle Road. Old assessment - \$509,600.00 and revised to \$295,600.00

Motion: Vice Chairman Robertson moves to grant the abatement based on the recommendation of the town assessor.

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Notice of Abatement-denial – 2017 abatement has been denied for New England Telephone Company

Motion: Vice Chairman Robertson moves to deny the abatement based on the recommendation of the town’s assessing officials.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Current Use Application – Dean and Donna Wolfe

Ms. Sanborn of the Assessing office stated that she submitted an abatement denial for Mr. and Mrs. Wolfe when in fact it should have stated that it was a current use application denial.

Chairman Pitman stated that the Board needs to resign the correct letter for the Wolfe's. Vice Chairman Robertson stated that he would make a motion just to clarify the matter.

Motion: Vice Chairman Robertson moves to deny Mr. and Mrs. Wolfe a current use approval.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Property Tax Credit – Elderly Exemption - Charlie McSheffrey, 35 Ridge Road.

Motion: Vice Chairman Robertson moves to grant the elderly exemption for Charlie McSheffrey

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Property Tax Credit – Elderly Exemption – John Cody, 150 Mountain Road

Motion: Vice Chairman Robertson moves to grant the elderly exemption for John Cody

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Veteran's Tax Credit – Michael Landry, 131 South Road - \$500.00 tax credit

Motion: Vice Chairman Robertson moves to grant Michael Landry the veteran's credit he applied for.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Veteran's Tax Credit – Carl Eckleburg, 4 Poor Farm Road - \$500.00 tax credit

Motion: Vice Chairman Robertson moves to grant Carl Eckleburg the veteran's credit he applied for.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Veteran's Tax Credit – Claire Graham, (spouse of veteran), 16 Ridge Road - \$500.00 tax credit

Motion: Vice Chairman Robertson moves to grant Claire Graham the spousal veteran's credit she applied for.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Veteran's Tax Credit – Gerald Gill, 29 Haynes Road - \$500.00 tax credit

Motion: Vice Chairman Robertson moves to grant Gerald Gill the veteran's credit he applied for.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Intent to Cut – Global Superior, Robert Voigt, 93 Griffin Road

Intent to Cut - Robert Wolf-Graham, 38 Church Street

Veteran's Tax Credit – Mr. Linscott

After Mr. Linscott's wife passed in 2005, he deeded the property to his son for the sole reason to protect the property in case anything happened to him. (A copy of the deed is attached.) He lives at the property alone and continues to pay all the bills including the property taxes. (Copies of the past bills are attached to verify this fact.)

Veteran's Tax Credit – Mr. Linscott - \$500.00 tax credit

Motion: Vice Chairman Robertson moves to grant Mr. Linscott the credit he applied for.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

The Board of Selectmen received a letter addressed to Chairman Barry today, both email and regular mail.

"This letter is in response to your letter dated December 28th, 2017 and your follow-up letter dated February 29th, 2018 from Division of Forest and Lands, Brad W. Simpkins, Director."

"We have spoken with both parties mentioned in the letters; Warden Tibbetts and Fire Chief Fisher.

Warden Tibbetts was not aware of any reason that he could not continue in his capacity as warden. He feels he has a good working relationship with Chief Fisher and that he'll be able to work with him in effectively meeting the needs for wildland fire protection and control in Deerfield.

Chief Fisher also stated that he does not have any immediate concerns in regards to working with Warden Tibbetts.

Based upon this information, I am not prepared to remove Warden Tibbetts mid-term as you have requested. He has served both town and state for many years without incident and I have found no reason for his removal at this time.

With that said, Warden Tibbetts current three-year appointment expires December 31st of this year and I feel it would be more appropriate to revisit this issue at the end of his current term.

If you have any further questions, please do not hesitate to contact me.

Signed, Brad W. Simpkins, Director"

Selectman McGarry stated that he had drafted a letter to Mr. Simpkins with regard to this issue and I still think we should send it.

Vice Chairman Robertson asked Selectman McGarry if he had the letter in final form as he knew that it had circulated around to everyone.

Selectman McGarry stated that he had given the letter to Mr. Harrington to circulate and didn't see any responses or changes.

Chairman Pitman stated that the Board would vote on it tonight.

Selectman McGarry continued that he still thinks that the Board should send the letter as he believes that the fire warden should be the chief, period.

Motion: Selectman McGarry moves to send the letter that he drafted to Mr. Simpkins regarding having the fire chief be the fire warden for the Town of Deerfield

Second: Vice Chairman Robertson

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Town Administrator's Report

Mr. Harrington had one item.

He would like to make a suggestion to the Board as they continue to discuss the possibility of a new police station, that they add a segment on the town's webpage where we can keep the public updated with discussions, documents, potential maps or plans as they come forward so that information is readily available to people on a community wide basis so that people can stay informed and be able to ask questions as we move forward.

Selectman Shute stated that following up on that, does the Board want to discuss forming a committee or do we follow up with the safety complex committee to review that information there.

Vice Chairman Robertson stated that he thought that the Board definitely should and he thought at this point, at least he knew that his personal preference is to probably try to put together a committee, more with an eye towards a specific project and specific plan than we had in the past and if the Board is going to discuss members or that sort of thing, he thought that they should probably do it in a non-public. He didn't know if the Board wanted to do that tonight or at the Board's next meeting.

Selectman Shute asked if the town website should be updated to ask if anyone was interested to be on the committee to get ahold of the Chairman.

Chairman Pitman said that the Board is meeting in two weeks and in the meantime the word should be spread around that the Board is looking for people are interested to be on the committee and to let the Board know.

Vice Chairman Robertson stated that he didn't want to sound disparaging or discouraging but if there are thirty-five people that want to be on this committee, then clearly, it's not going to be that effective a steering committee.

Selectman McGarry stated that the Board should shoot for seven to nine people to be on the committee.

Vice Chairman Robertson stated that he thought that everyone on the Board had some specific qualifications that they would want to see in a well-rounded committee.

Mr. Harrington asked if it needed to be posted that they are looking for seven to nine people to which Chairman Pitman stated to put in the notice that the Board is looking for that many people.

Chairman Pitman asked if there were any questions for the town administrator to which there were none.

Chairman Pitman asked Selectman Shute if he had any information on the potential building or did he want to wait until there was a committee.

Selectman Shute stated that he would prefer to wait until they had the committee in place.

Chairman Pitman called on Vice Chairman Robertson to talk about the Northern Pass Project.

Vice Chairman Robertson stated that they had received a couple of weeks ago, a request from Stephen Whitley at Muni-Group, wanting to know if we (the Town) wanted to participate or encourage him to move forward on behalf of the group with regard to the SEC's apparent decision regarding local authority over local roads and when the SEC's decision came out, all 283-284 pages of the report, the SEC had apparently sided with Northern Pass and Eversource that in their assessment, they supersede local authority with regard to local roads was in fact, a solid argument and I think that Mr. Whitley's recommendation is, that is very dangerous to let stand and towns involved in the group should take this up and ask for rehearing.

He also thinks that it's going to be fairly quick, fairly simple and not particularly extensive with regard to his time or funding.

Vice Chairman Robertson continued that reading through the document, he would certainly recommend that we participate and go forward and also would note that the date that he needs us to notify Attorney Whitley is April 20th so we need to determine whether we're going to join and authorize him or not, this evening.

Selectman McGarry stated that he certainly thought that the town roads are our town roads and that the town should have control over what gets placed within the roadways of the town and not left to the SEC.

Vice Chairman Robertson also stated that the other part of this decision was that Attorney Whitley was concerned that if this goes for a Supreme Court appeal, that we to have this reserved as a legitimate item as the town moves into the appeal and following through with this does indeed do this.

Motion: Vice Chairman Robertson moves as a host municipality, we authorize Stephen Whitley to move ahead with a motion for rehearing on the issue of whether the SEC has the power to preempt local authority over local roads.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Robertson stated that at the last meeting, he brought up a concern that our assessor, Cheri Sanborn had brought forward, regarding the property identified as Map 208, Lot 90. This is property on the northeastern side of Freese's Pond off of Route 43 heading back to Northwood. It's shorefront property that apparently in 1972, the town took ownership. There were two small parcels. The town took ownership of one by deed sale but never filed the deed and we've been collecting taxes from various owners of the property since 1972 even though only about half the lot is deeded to them.

They've had full enjoyment of the property so I don't see any particular need to calculate a refund going back. They've used the property. There's actually some incidental structures on it but in 2016 Kevin and Alice Mullen bought the property and determined that they were paying taxes on about double what their deed said they owed.

Vice Chairman Robertson thought that the quickest way, and Cheri agrees with him, is to make this right for the Mullen's by making a motion to grant Kevin and Alice Mullen a quit claim deed deeding the parcel formally identified as Map 4A-15 to them.

He thought that because of the change last election with how the Board of Selectmen can dispose of property (in the past, we had to make it a warrant article) since the rule change, he believed that the Board can indeed make this motion and help the Mullen's and probably ourselves out of a sticky situation.

He also noted, that looking at the tax map, as he was trying to determine these two parcels, we noticed that the town owns three or four parcels of land on the backside of Freese's Pond, all of which are quite small and sort of tucked in between other houses. He wasn't sure so he went out and took a walk around a little bit and he thought that the town owned some property that's being used for boat storage and brush pile storage and some other stuff. He didn't know if there was any real benefit to the town owning very small parcels betwixt and between camps on the backside of Freese's Pond so he is going to make this motion tonight.

Motion: Vice Chairman Robertson moves to grant Kevin and Alice Mullen a quit claim deed, deeding the parcel formally identified as Map 4A-15 to the Mullens.

Second: Selectman Shute

Discussion: Selectman McGarry stated that he thought that it was a good idea but obviously whatever size the piece of land is it has some value.

Vice Chairman stated the land does have some value. He believed that the Mullen's thought that they were getting 100 feet by 100 feet piece with frontage and in actuality, they have a 50 foot by 100-foot piece that is deeded to them.

Selectman McGarry continued that he was thinking right now that if we've got other parcels around the pond that are owned by the town that could be sold off to somebody else (the abutters), we could see some revenue come in on that. He continued that his question was, is the town setting a precedent by signing over a quit claim deed to the Mullins or the other parcels that somebody might decide they would like to have that the town owns.

Vice Chairman Robertson stated that his response would be that he thought the differing factor with regard to the Mullen's and not so much the Mullins, but the Allquists that owned the property from 1956 and on, we've been collecting property taxes on something that they didn't have a deed for since 1972. That was his interest in correcting this as is. We've got, I won't say, ill-gotten, but we've gotten proceeds from this property that we probably had no right to. This is the difference on this one. The Mullen's took a look at the deed and a look at their tax bill and said that these don't match.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Robertson wanted to mention in regard to the fairgrounds and the proposed World War II reenactment that is scheduled for July 21st and 22nd at the fairgrounds, that he has some concerns about the event because the organizer of the

event has not, at least as near as he could tell, has not been fully engaged with the fire department, the police department and some other folks about this event.

He continued that he had talked with the police chief earlier today who actually has had some conversation with the event organizer. The organizer told him that he expected on order of 20,000 to 40,000 people over the course of the event.

Vice Chairman Robertson also mentioned that they had begun selling tickets for the event online and have sold more than 1,000 tickets ahead of time, at this point, closer to 2,000.

Vice Chairman Robertson was looking online and saw some things like they are going to have live tank battle reenactments, they are going to have some pyrotechnics, they're going to have flame thrower demonstrations. There's apparently going to be a significant overnight component of this with the encampments that are staying overnight. He also saw that they had partnered with CR Helicopters out of Nashua and they are going to be giving helicopter tours of the battle reenactment area and of the Deerfield area around the fairgrounds both days. He has no idea whether they're going to get twenty to forty thousand people but if they get 2,500 people and they line up on the side of the road to collect tickets on Saturday morning, we're going to have a problem.

He continued to say that he knows that the police chief has some concerns about it and has told the organizer that the police department doesn't organize parking and traffic direction for events such as theirs and if he is truly and literally expecting 20 to 40 thousand people, the department only has a half dozen officers and their needs to be some other planning,

Vice Chairman Robertson stated that he doesn't know who the Board should talk to but that he thought that we should probably talk to either the Fair Association or the director of this project. It isn't very far away at this point, approximately 90 days and he didn't want to have to explain why the roads are tied up and there's helicopters circling people's houses and such.

Chairman Pitman stated, and he said that Selectwoman McHugh could correct him if he is wrong, no contract had been agreed to yet with the Fair Association. It's still in the planning stages and they're still asking about the pricing of different buildings, different parking lots and items like that and still coming forward with what their needs are.

Last year, they held it at the Orange Airport, they planned on 2,000 and 3,000 came and they outgrew their venue. That was their first year of doing it and this would be their second year. The fair is well aware of the police and other items. Doug Leavitt is the Fair's contact for that event and the Fair will be keeping everyone posted if they do sign and come along with it.

Vice Chairman Robertson stated that they have been selling tickets for about 30 days online.

Selectman McGarry wanted to know what the website address was to which it was stated to just type in WWII reenactment, Deerfield.

Vice Chairman Robertson also stated that there were some things that stuck out that concerned him such as in the questions, "Can I bring my....." tank, vehicle or whatever to which it was answered, of course, please contact us if you have an interesting tank or military vehicle.

Chairman Pitman stated that the event planner was looking for an 100-acre gravel site and somehow they found the fair and now they are trying to take it to the next level which is can we rent the new sheep building to put displays in, can we bring in this many food vendors and they have been told many times that parking and traffic control for this event is not going to be handled by Deerfield PD.

Vice Chairman stated, if he could continue, that the immediate concern that he had was they were going to use the parking area for their battle reenactment and have some camps and such so they're not necessarily going to be behind the gate. One of the things that makes the fair flow so smoothly is that we get everyone's vehicles in parking areas and then foot traffic goes to show their ticket and that sort of thing. If these guys get 1,500 people on Saturday morning and have them all stopped on the road and are taking tickets from each car, we're going to have cars from the fairgrounds to Route 101 and as such I think they need to come up with some sort of plan as to how they're going to handle ticketing and traffic.

Chairman Pitman stated that he will see what he can find out as it progresses.

Selectman McGarry asked if Mr. Harrington was going to update the Board on the transformer move and traffic.

Mr. Harrington stated that as many may have known, it was anticipated that there was going to be a new transformer brought to the Cate Road Eversource site. Because of the weather today, that was postponed till tomorrow. The time schedule will still be the same. They are planning on leaving Manchester at 12:30 in the morning and travelling all day through Hooksett, through Candia, into Deerfield finally and ending up at Cate Road sometime in the afternoon. They're planning on doing this in one day. They will have in their caravan of vehicles, four state police cruisers, he believed, two in the front and two in the back, a travel truck for any maintenance issues that come along with the trailer and we will be getting regularly calls as to their location as they are progressing throughout the day which we will list on our town website, Twitter, Facebook and any other way that we can get the information out. People can always call into the office.

There are several documents on the town website that explain the whole move including the route in which they will be going. They are hoping for an uneventful transport. Their plan is to be at Cate Road site sometime mid-afternoon if everything goes well.

Jack Hutchinson came to the microphone to talk about the Hartford Brook Project. One field is finished and they have one more softball field to do. Probably fifty percent of the work is being done (the expense) is being carried by volunteers and donors.

The next things that needs to be done and it's pretty urgent as it needs to be done in the first days of May which is to get the pads down for the dugouts. The best way for us to do that now is probably to just buy the concrete pads and have them placed. Dave Drapeau will prepare the crushed stone beds for them. Jack stated that he has already staked them out.

Mr. Hutchinson went on to say that they had a company lined up and that he had a price which he provided to the group, including Mr. Shute, about what do we need to do to move this forward to which it was answered that you have to get some more bids so that is what he has been done.

Mr. Hutchinson stated that he has contacted all people within 40 miles of Deerfield, maybe even 50 miles, who do concrete pad work.

A.J. Foss stated that they can't do it as they don't have big enough equipment to make one like that. Miche in Henniker can make the two pads and deliver them for \$4,770.00.

Shay in Nottingham and also Wilmington and Amesbury, MA. can do it for \$3,100. That was the place that Mr. Drapeau recommended.

Phenix in Concord can do it for \$4,000.00 to \$4,500.00.

The prices aren't even close so we would just like to get Shay Concrete and have this installed at the very beginning of May.

Mr. Hutchinson stated that he thought that there was only one other piece that they need to get bids on and that would be for the hydroseeding because he thought that everything else was going to be done at material cost or donated. We don't have a hydroseeding vendor that will do it for the cost of the seed, the straw or whatever.

We want to get it seeded this spring and there will be a number of steps to go through. We will need to get irrigation, will need to get it raked. There will be volunteers working at the site over the next couple of weekends.

They are trying to figure out how to move all the traffic over the sod. We are going to get plastic mats so that we can run the heavy equipment over the existing outfield of the Little League field. Unfortunately, we have to cross it as there is not any other way to get there.

If you do a precast pad it's about the same weight which is about the same as a 60,000 lb. truck going across. They had taken a concrete truck over the area being mentioned last fall when the fencing was done and there really wasn't any damage.

Vice Chairman Robertson stated that he would have no problem authorizing this as long as the Parks and Recreation Commission is on board with it and is authorizing it.

Selectman Shute stated that the Commission was fine with it but that they wanted to make sure that they got the prices.

Mr. Hutchinson stated that he wasn't on the Parks and Recreation Commission anymore but is making this project happen for the town, the kids.

Citizen's Comments

Phil Bilodeau – Nottingham Road

He stated that he wanted to thank the town and that we were noticed of the transformer move that was suppose to place today and will now take place tomorrow and along with the fact that there was an email that you could send a request to have questions answered if you had questions.

He stated that he has taken the initiative to jot down a whole giant list of questions and they sort of go like this.

He will give the Board the question and then the answer and he will explain why he is presenting this to the Board this way.

Q. What happens to the transformer once it arrives in Deerfield?

A. Once the transformer arrives at the Deerfield substation it will be installed.

Q. Will it be installed as a new transformer?

A. This transformer will take place of an existing transformer.

Q. Is there a space for a new transformer?

A. Yes, since it's a replacement, it's replacing an existing transformer.

Q. Will Eversource have inspectors on the site?

A. There will be an Eversource construction representative on-site during the hours of construction.

Q. Will there be a contact person?

A. The person answering these emails is the contact person.

Q. Who will do the work, the name of the contractors.

A. Eversource has contracted with Cianbro for the electrical and civil work and Barnhart Crane to remove the existing transformer from the foundation and place it off to the side. A scrapping contractor, who has not yet been selected will then disassemble the existing transformer and remove it from the site and the manufacturer, Hico, is responsible for the delivery of the transformer. Hico has contracted with Edwards Moving and Rigging to deliver the transformer.

Q. How many workers will there be?

A. There will be approximately 10 workers with up to 20 workers during the delivery of the transformer.

Q. How long will the job take?

A. The project is anticipated to be completed by mid-July.

Q. What will be the work hours?

A. Work hours will be Monday through Friday, 7:00 am to 5:00 pm and Saturday and Sunday if necessary.

Q. Will there be large equipment?

A. There will be construction vehicles entering and exiting the site during construction. Trucks, trailers, cranes and backhoes.

Q. Will there be excavations?

A. Yes, there will be minimal excavations.

Q. Will there be concrete structures and foundations?

A. Yes, the dimensions of the new transformer do not align perfectly with the existing transformer so there will be additional foundation work done at the site.

Q. Will this cause noise?

A. There may be sound during work hours for construction.

Please let me know if you have additional questions and here's the name of the project manager.

1. Mr. Bilodeau went on to say and his question was, did they come to the town for a building permit to do a construction at that site?
2. Was there a Planning Board site plan approval required for the siting of this new transformer which is not simply replacing the one that is there but it's bigger than the one that's there?

Mr. Bilodeau asked who he would get answers from to the above questions to which Vice Chairman Robertson stated that he could go to the Building Office and the Planning Board.

As a selectman, he has no knowledge of whether they have applied for a building permit or not and that he would say off the top of his head and he will mention again that he has very limited planning knowledge, that I don't imagine that there would be a site plan required if the use isn't significantly changing with the structures but that he would defer to Selectman McGarry.

Selectman McGarry stated that the Planning Board had required a site plan on the previous work that they had done there and they have not come to the Planning Board at all for this installation. He would say that Mr. Bilodeau would need to check with the town administrator to check with the building inspector to see if they've filed a building permit. They would have to and certainly if they have a substantial increase in concrete work that is associated with that, it probably would require a building permit and probably a site plan review also.

Mr. Bilodeau stated that he mentioned Cianbro as the general contractor. They just finished the Sarah Long Bridge. That's not a small company. It's not Joe the backhoe guy. This is a big, big operation.

Jack Hutchinson – Lang Road

As he was listening, he hoped, like what Vice Chairman Robertson had raised, about the ticketing and entering for the reenactment event, which was a really important point but that he hopes that there can be a quickly formed meeting for a representative selectman and the Fair Association just talk through this because it is really coming up. It's a big deal. He thought that the fair totally has the right to do it but that they should do it in a good way by bringing issues to them for all to figure out a solution.

Mr. Hutchinson hoped that there is going to be really good communication between the Board and the Fair Association.

The other issue Mr. Hutchinson brought up was to be kind to Mr. Tibbetts as it is tough to be where he is now. Recognizing, anything, you know, a letter of thanks or whatever. He paid a lot of dues.

Denny Greig

She stated that she would make it very quick. The Safety Committee was looking at Hartford Brook at their last meeting and discussing the fact since we are going to have lots of kids there.

Items discussed was that maybe there should be some appropriate road signage. The committee will be approaching the Board in respect to options to really improve the safety of that area, the road speed, etc. because there's going to be more activities out there this year so the committee is just making every effort to ensure that the kids are staying safe.

Vice Chairman Robertson stated that he thought that was important and a great idea because the parking lot is on the other side of the road from the fields so there always seems to be small children in the road.

Motion: Vice Chairman Robertson moves to adjourn

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, April 30, 2018 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*