

**Philbrick-James Library
Meeting of the Board of Trustees**

Draft Minutes – June 5, 2017

Present: Mal Cameron, Chris Carr, Dana van der Bijl, Linda McNair-Perry, Anne Deely, Janice Clark, Dee Jones, and Library Director Evelyn DeCota

Meeting called to order at 7:00 pm!

Citizens' Comments: None

Secretary's Report

Minutes from the May 2017 meeting were accepted as written.

Treasurer's Report

Checking: \$34,916.95 **Savings:** \$49,949.80

Vision Committee Update: Anne reported that there have been quite a few resumes coming in. Many do not meet the requirements, but there are between 10-15 resumes with potential. They will start reviewing applications as a committee by June 9. Interviews will commence shortly thereafter.

Librarian's Report

Technology:

Copier – No further problems; did not call for repair.

Programs:

Jeff Warner – Small but enjoyable group (30) in attendance.

Repairs

A.W. Therrien – Slate roof repairs are done.

State Safety Inspection has been completed.

Door chime – Anne will follow up.

Old Business

Cleaning Service – the latest cleaning person is no longer able to work. Evelyn will coordinate with John Harrington at the administrative meeting.

Architectural rendering – No update. Evelyn will call the woman who gave us the estimate two years ago.

Outstanding Projects:

Duffley retaining wall repair – Evelyn will follow up with John Harrington.

Bike rack – Dee reported that the one we are purchasing will hold four bikes and can be moved seasonally.

AED Device – Thanks to a generous donor, a device will be purchased for the library.

New Business

Our **next meeting** will be held on **Monday, July 10, 2017**. Anne will not attend.

Meeting adjourned at 7:55 pm.

Respectfully submitted by:

Dana van der Bijl, Secretary