

**TOWN OF DEERFIELD  
MUNICIPAL BUDGET COMMITTEE MEETING  
30 June 2015  
MINUTES**

---

**Call to Order**

6:30p - The meeting was called to order.

**Pledge of Allegiance to the Flag**

Chairman Verville asked all to rise and pledge allegiance to the Flag.

**Moment of Silent Reflection**

**Roll Call**

**Present:** Kevin Verville, Chairman; Jim Spillane, Vice Chair; David Carbone, Carol Levesque, Fred McGarry and Brendan O'Donnell Members, Steve Geovenelii; Zack Langlois, School Board Rep; Andrew Robertson, Select Board Rep

**Excused:** Troi Hopkins, Member

**Unexcused:** Karen Cote, Member

**Election of Officers**

**Motion:** Mr. McGarry moves Mr. Verville for Chair

**Second:** Mr. Spillane

**Vote: Yea 8, Nay 0, Abstained 1 – Motion Carries**

**Motion:** Mr. Verville moves Mr. Spillane for Vice Chair

**Second:** Selectman Robertson

**Vote: Yea 8, Nay 0, Abstained 1 – Motion Carries**

**Approval of Minutes – 16 January 2015**

**Motion:** Selectmen Robertson moves to approve the minutes as written

**Second:** Mr. Spillane

**Vote: Yea 8, Nay 0, Abstained 1 – Motion Carries**

**Citizen Comments**

None

**Recording Secretary**

Chairman Verville notified the MBC of Ms. Libby's resignation.

Two candidates, only one appeared before the committee; Ms. Cilla Houle Tyler. Ms. Tyler spoke to her desire to fill the position.

**Motion:** Mr. Spillane moves Ms. Tyler for the position of recording secretary.

**Second:** Mr. Giovenelli

**Vote: Yea 9, Nay 0, Abstained 1 – Motion Carries**

**MBC Budget Proposal**

**Discussion:** Relative to Public Notice funding.

**Motion:** Mr. Spillane moves to open a line 01-4150-09-321 the amount of \$100

**Second:** Mr. McGarry

**Vote: Yea 9, Nay 0, Abstained 0 – Motion Carries**

**Discussion:** Relative to Office Supplies.

**Motion:** Chairman Verville moves to reduce line 01-4150-09-610 to the amount of \$10

**Second:** Mr. Spillane

**Vote: Yea 9, Nay 0, Abstained 0 – Motion Carries**

**Discussion:** MBC Bottom Line.

**Motion:** Mr. Spillane moves the new bottom line amount of \$919

**Second:** Chairman Verville

**Vote: Yea 9, Nay 0, Abstained 0 – Motion Carries**

**Discussion:** Receipt and distribution of AP Manifest via e-mail to MBC.

**Motion:** Mr. Spillane moves the MBC continue to receive via e-mail the AP Manifests until the MBC notifies the town administration otherwise.

**Second:** Mr. Giovenelli

**Motion to Amend:** Mr. Verville moves to keep this e-mail only.

**Second:** Mr. Robertson

**Vote: Yea 9, Nay 0, Abstained 0 – Amendment Carries**

**Vote on Amended Motion: Yea 9, Nay 0, Abstained 0 – Amended Motion Carries**

**Discussion:** Right to Know. Committee agrees to follow RTK.

**Motion:** Chairman Verville moves the Vice Chair be the hard copy archivist for the MBC

**Second:** Mr. Spillane

**Vote: Yea 9, Nay 0, Abstained 0 – Motion Carries**

**Discussion:** 2015-2016 MBC Meeting Schedule.

**Discussion:** Review of e-mail policy.

**Discussion:** Review of Access to Local Government Legal Center Policy.

**Discussion:** Town Budget Update - ~47% expended, as expected. Highway largely expended – being addressed by transfers.

**Discussion:** Acceptance of FEMA money.

**Discussion:** School Board Update – Running a surplus, amount uncertain.

**Old Business** None

**New Business**

Chairman Verville thanked Ms. Libby for her hard work and service to the MBC.

Chairman Verville congratulated Ms. Tyler on her appointment.

Discussion of Revaluation process for Deerfield

Discussion of Utility Assessment

**Citizens Comments** Ms. Kate Alexander addressed the ideas of MBC town e-mail accounts. Ms. Alexander recommended that members speak into the microphones and articulate better.

**Adjourn:**

**Motion:** Mr. Spillane moves to adjourn the meeting of 30 June 2015

**Second:** Mr. Giovenelli

**All in Favor – Motion Carries – Meeting Adjourned @ 7:30pm**

**Next Meeting 15 September 2015 @ 6:30pm**

The Minutes were Recorded, Transcribed and Respectfully Submitted by Chairman Verville.