

Municipal Budget Committee meeting

11/28/2017

****DRAFT****

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IMPORTANT: These are unapproved, draft minutes posted to comply with RSA 91:A, they are subject to change by vote of the committee.

Call to Order/Pledge 1833

Present: Andrew Robertson, Kevin Verville, James Spillane, John Dubiansky, Alden Dill, David Carbone, Phillip Bilodeau, Zach Langlois, Ben Minard, Andrea Hotaling, Troi Hopkins.

Absent: None

No minutes to review

K. Verville requested the chair reach out to the recording secretary to find out why we are not receiving minutes. Also to reach out to I.T to get the website updated with new members.

BUDGET REVIEW

A. Roberson moved the Executive Budget , 2nd B. Minard
There was some discussion on the format of this year's budget
Line passed unanimously

A. Robertson moved the Supervisors Of The Checklist Budget Z. Langlois 2nd
Some changes were noted, no discussion, budget passed unanimously

A. Robertson moved the Elections budget, B. Minard 2nd
A. Hotaling questioned sound line. It was explained the sound line is set to cover two rooms if the meetings are well attended. Some discussion of the role of Asst.
Moderator. Budget passed unanimously

A. Roberson moved the MBC budget ??2nd
J. Spillane questioned the amount of the recording secretary line, members felt it was sufficient, budget passed unanimously.

A. Robertson moved the Planning Board budget, K. Verville 2nd.
No discussion, passed unanimously

A. Robertson moved the Zoning Budget, Z. Langlois 2nd

A. Robertson explained the town anticipates an increase in building activity requiring more work for the part time employee. It was asked if the increase was a raise and it was state no, it's an increase in hours.

Vote 9 yay, 2 Nay

A. Robertson moved the NHMA dues line. ??2nd

K. Verville gave statistics about inflation rates nationally as he did not feel the increase in dues should outpace- the inflation rate.

Vote 9 yay, 2 nay

A. Robertson moved the Building Inspector line, Z. Langlois 2nd

T. Hopkins questioned how many copiers the town owns and if every department has one, A. Robertson explained no, the reason why each department has a copier line is their budget is charged for their use of the central copier.

J. Spillane asked if the town had purchased a maintenance agreement for the copier that was donated. The answer was no, the town would pay for repairs as needed.

Line passed unanimously

A. Robertson moved the Highway Safety Budget Z. Langlois 2nd

A. Hotaling questioned generator related costs

Line Passed unanimously

A. Robertson moved the ACO line, K. Verville 2nd

J. Spillane questioned protocol regarding wildlife, committee told generally ACO does not handle wildlife

T. Hopkins questioned why the gas, millage and vehicle lines are 0. At this time ACO absorbs these costs in her stipend.

J. Spillane questioned why the lines are present at 0, since that should void the line.

Passed

A. Robertson moved the Health line, Z. Langlois 2nd

A. Robertson explained how money from this budget is distributed.

A. Hotaling questioned the employee testing line. Changes in the line were discussed

A. Hotaling made a motion to reduce the line to \$3000, the motion was then tabled until more info on how the number was reached could be provided.

A. Robertson moved the Heritage line, Z. Langlois 2nd
No discussion, passed unanimously

A. Robertson moved the Patriotic Purposed line Z. Langlois 2nd
No discussion, passed unanimously

The conservation budget was tabled

J. Spillane moved the forestry commission budget K. Verville 2nd
No discussion, passed unanimously

A. Robertson moved the TAN budget, Z. Langlois 2nd
No discussion, passed unanimously

K. Verville moved the legal budget, J. Spillane 2nd
A. Robertson explained the increase over past years is due to Northern Pass representation.
Passed

A. Robertson moved the Government Buildings line, Z. Langlois 2nd
A. Hotaling questioned the breakdown of some of the line items and the definition of part time versus full time for purposes of qualifying for benefits.
There was some discussion about oil prices and the bid process.
T. Hopkins questioned why expenses related to the afterschool program are not billed to the P&R revolving fund.

Vote 10 yay 1 nay (MEMBERS: I believe I made an error recording this, Troj did you abstain?)

A. Roberson moved the GBW line, Z. Langlois 2nd
Several lines were reduced to \$1: Lines ending 341,321,690 ~~I know Troj did one but I think Jim might have motioned the other two lines. The total for the GBW was amended to \$123846~~
Voted unanimous with changes, new department bottom line \$123846.00 (MEMBERS: I must have been getting tired...does anyone remember who moved the changes?)
~~I had noted that we discussed the Personnel Administration dept. I questioned how we calculated the increased amount for FICA and the Medi lines. I do think it then passed but I don't know who motioned or seconded . Maybe this was one of the items that was tabled????~~

Several items were tabled until department heads could be present for questions

School Board Update:

Z. Langlois stated ~~(the board had not met since last the last MBC meeting so there were no changes~~

K. Verville made a motion we request the budget in whatever form it is in for the next meeting. J. Spillane 2nd

J. Spillane stated he could not approve a budget he has not had time to thoroughly vet.

Z. Langlois stated the SB decided not to hand over the budget until it was final this year

There was an extended exchange over the nature of the MBC schedule.

T. Hopkins stated she felt the discussion was not leading to a resolution and moved the question.

Vote: ~~(numbers anyone?)~~ Failed

J. Spillane made a motion we request the SB meet more often. K. Verville 2nd

Failed ~~Numbers— for both of the last two items I abstained I don't recall the other counts~~

K. Verville requested the Fire/Rescue budget be taken up first on Saturday

~~(I have failed, but was there a motion and a vote?)~~

J. Spillane moved the Town Administrator's line, K. Verville 2nd

There was some discussion about the new Administrative Assistant position. It was agreed that the PT admin assistant wages should be moved to the PT line from the FT line. There was also discussion of the fact that the new contract finance person has already started for a short while this year. I questioned where this person was showing up and was told the amount was in the FT employee line. New thought---Shouldn't this more appropriately be shown in the 2017 YTD actual?

Passed unanimously

Several ~~meetngs~~meetings were rescheduled due to member conflict

12/12 to 12/14

12/19 to 12/21

12/2 (Saturday) to 12/9 (Saturday)

Z. Langlois moved to cancel the 12/5 meeting, A. Robertson 2nd

Failed

K. Verville recommended the committee make sure we know what positions are up in 2018 and what the terms are. It will be slightly convoluted to do resignations and replacements.

J. Spillane requested we look into whether or not the default budget number could appear on our worksheets.

Adjourn

Next meeting 12/5/17 @ 6:30pm in the Selectmen's Meeting Room
~~Do we usually report the motion and second?~~

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