



TOWN OF DEERFIELD

Board of Selectmen/Town Administrator

Instructions/Forms for Submission of Petitioned Articles for Town Meeting Warrant

The attached forms are intended to serve as the proper process and format for submitting a petition article for insertion into a warrant for the Annual Town Meeting, and should be used for all petition article submissions.

Under New Hampshire Laws Chapter 39, Section 39:3:

- Upon the written application of **25 or more registered voters or 2 percent of the registered voters in town, whichever is less, although in no event shall fewer than 10 registered voters be sufficient**, presented to the selectmen or one of them not later than the fifth Tuesday before the day prescribed for an annual meeting, the selectmen shall insert in their warrant for such meeting the petitioned article with only such minor textual changes as may be required.

Proponents of a petition article are encouraged to secure more signatures than necessary, in the event the signatures are disqualified for any reason (i.e. non-registered voter, ineligible signature, etc.). The Town encourages petitioners to consult with an attorney to ensure the wording is in proper form to be considered by Town Meeting. Town Counsel is not available to the public for this purpose. **The article will appear on the Town Meeting Warrant EXACTLY as submitted, including spelling and punctuation.**

Town Counsel may review submitted petition articles and opine as to their legal effect.

Requests for zoning amendments must be presented as provided by RSA 675:4, and should be closely coordinated with the Planning Board prior to submission. For more information call 603-463-8811, ext. 301 or e-mail SvonAulock@snhpc.org

You may copy the petition page as needed to secure enough signatures. All signatures will be verified by the Supervisors of the Checklist.

In addition to submitting the attached original forms to the Board of Selectmen by the announced deadline for the Town Meeting, we request that the petition article wording be e-mailed to bos@townofdeerfieldnh.com.

For questions and assistance, contact the Town Administrator's office at 603-463-8811, ext. 309 or e-mail bos@townofdeerfieldnh.com.

Voter Petitioned Article - Contact Information Sheet

This form must be submitted with each petitioned article.

Date: _____

Title/Subject Matter
of Petitioned Article: _____

Contact information for the lead petitioner:

Name: _____

Street Address _____

Day Tel. # _____

Evening Tel. # _____

Email Address: _____

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For Board of Selectmen Use Only – Do Not Write In This Area

Date or Date Stamp petition article submitted: _____

Date signatures verified by Supervisors of the Checklist: _____

VOTER PETITIONED ARTICLE FOR TOWN MEETING

To the Board of Selectmen:
We, the undersigned registered voters of the Town of Deerfield, hereby petition the Board of Selectmen pursuant to NH RSA 39:3 to insert the following article into the Warrant for the Annual Town Meeting to be held on _____, 20__:

To see if the Town will vote to

or to take any other action in relation thereto.

Printed Name	Street Address	Signature/Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

VOTER PETITIONED ARTICLE FOR TOWN MEETING

To the Board of Selectmen:

We, the undersigned registered voters of the Town of Deerfield, hereby petition the Board of Selectmen pursuant to NH RSA 39:3 to insert the following article into the Warrant for the Annual Town Meeting to be held on _____, 20__:

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2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____