

Philbrick James Library Meeting of the Board of Trustees

February 1, 2010

Present:

K Berglund, C Carr, C Cook, E DeCota, A Draper, C Libis, M Mann

Commenced: 7:07

Public Comment: None

Secretary's Report: Approved as read

Treasurer's Report: There is \$31,000 combined in all accounts.

Librarian's Report:

Correspondence/Librarian comment: Responses have been received from several members of the Pendleton family.

Technology: Chris Carr will install "Steady State", a free program from Microsoft, which restores each computer to its baseline state whenever the computer is shut down.

Professional Development A CHILIS meeting will take place in March as will a READS Roundtable.

Programs: Preschool story time will be canceled February 2 because of the furnace installation.

Repairs: A new furnace is in the process of being installed. A coil will be installed with the new furnace to allow air conditioning at a future date. There is a lifetime warranty on the heat exchanger, a 10-year warranty on parts, and a one-year warranty on the work done by the installer, Logan Heating and Air Conditioning.

A new vacuum is still being investigated. A motion was made and approved for Kathy Berglund to purchase a Kenmore Canister Vacuum with bags.

Old Business: Evelyn and Mike Driscoll [custodian] have investigated an art display system to display the work of Deerfield artists in the annex. Works would be displayed upstairs only and liability waivers

would be required by artists. Multiple local artists will be contacted for their input on the liability waiver, what has been done elsewhere and what the artists concerns about security might be.

New Business: An ARRA Grant administered by the state under OEP may offer some help with the costs of weatherizing the library. The Trustees gave Kathy Berglund permission to make the decision she feels is best for the library after meeting with other town departments.

The dedication of the Mary Willis Pendleton Entrance to the Philbrick-James Library is set for February 20 at 10:00 am.

Evelyn has almost completed the town report.

Adjourned: 8:45 pm.

Next meeting: March 1, 2010.

Respectfully submitted,
Maureen Mann