

Philbrick James Library Meeting of the Board of Trustees

November 2, 2009

Present:

K Berglund, C Carr, C Cook, E DeCota, G Doane, A Draper, M Mann

Commenced: 7:05

Public Comment: None

Secretary's Report: Approved as read

Treasurer's Report: None-Treasurer absent

Librarian's Report:

Correspondence: none

Technology: A patron had downloaded a virus onto a public access computer. Chris wiped the drive and restored Windows XP. Whether this solves the problem remains to be seen.

Professional Development: The librarian attended the READS conference which focused on social networking. She would prefer the new employee become familiar with the phenomenon.

Programs: The program on Afghanistan attracted about 50 people. The Philbrick-James Library's share was \$30 rather than \$25.

Repairs: Greg has had and will have a busy month. The armchair has two broken front legs. Greg will see if it is fixable. Greg has re-caulked the basement windows, and washed them as well. Greg, with Frank Bioteau, fixed the bathroom door. Greg has weather stripped the closet doors upstairs, and plans to proceed to those downstairs. The trustees are very grateful.

Old Business: We have requested the Select Board encumber the weatherization funds voted to the Library. Kathy will contact Gary O'Connell of the Energy Committee about assembling information for the Library. Christa had looked into the cost of foam insulation for the attic and estimates it will cost about \$3000 if we do it ourselves. A

suggestion was made to add cellulose to the vermiculite in the floor. We believe the Energy Committee will make a list of priorities and suggestions for "how to" based on the energy audit. It was also suggested we look at the insulated window coverings at the Smyth Library in Candia.

The discussion on how to allow entrance to the lift continued. Before wiring up something that does not fill our needs, it was suggested we start with a wireless doorbell. Other suggestions were adding a pass code or hiding the key to which regular users would have access.

The custodian position has been offered. Four interviews have been set up for the position of library assistant.

New Business: A plaque will be found to designate the Mary Pendleton Entrance to the Library. Kathy had examined the Crown Trophy brochure and found nothing appropriate. The other trustees concurred. It was suggested that Al Jaeger, a friend of Pendleton, might be willing to create something to display in the rear foyer. Greg will speak with Al about the project.

The Library will become one-third owner of a pass to the Museum of Fine Arts in Boston along with Northwood and Nottingham. Each library will have 20 passes. Two people will gain entrance for each of the 70 passes. There will be a co-pay and an extra fee for special events.

PSNH will be distributing Kill-O-Watts to NH libraries in December. Deerfield will receive two which can be checked out by homeowners.

Adjourned: 8:10 pm.

Respectfully submitted,
Maureen Mann