

Philbrick James Library Meeting of the Board of Trustees

December 7, 2009

Present:

K Berglund, C Carr, C Cook, E DeCota, G Doane, A Draper, C Libis M Mann

Commenced: 7:00

Public Comment: None

Secretary's Report: Approved as read

Treasurer's Report: The quarterly check has arrived. There are still funds in the phone and salary lines. There is some confusion over the audio books bill which is in the process of being clarified.

Librarian's Report:

Correspondence: A Thank You note was received from Gerry Paquette of All-Ways Accessible.

The Currier Museum Pass is up for renewal on January 1, 2010. The trustees voted to renew the frequently used pass at the cost of \$65.

The Museum of Fine Arts pass has been received. Our one-third share gives us 23 passes which provide admission at a cost of \$5. An additional \$8 will be charged for special exhibits.

The trustees voted to pay New Hampshire Library Association Dues at a cost of \$40; cost is based on the librarian's salary and in our case falls into the category of an annual salary of less than \$35,000. For an additional \$5 each membership in CHILIS and READS is included.

Technology: BAE Systems has donated a computer for new staff member Annie Vennerbeck. Chris has already built the computer and will bring it in and install it at the desk in the reference room.

Professional Development: Nothing to report.

Programs: Nothing to report

Repairs: The wireless doorbell has been purchased and is to be installed. Kathy spoke with Road Agent Alex Cote and he explained that the town contracts out any roadwork requiring tar so he cannot supply any extra for the back walk. He suggested that if anyone sees a driveway being done, that person stop and ask if there is any left over and have it brought down to the Library.

Old Business: We have requested the Select Board encumber the weatherization funds voted to the Library.

The Energy Committee is making last minute changes to its report after which the report will be emailed to the librarian. She will email it to the trustees when available. Meanwhile, Christa will investigate insulated window coverings.

New Business: The MBC hearing of the library budget is scheduled for 10:30 am on 12/12. Chris, Alex and Maureen will attend along with the librarian.

Two service plans options have been received for the lift. The basic plan is \$295 for year one and \$337 for additional years—if we act now before prices go up. This provides two annual visits and a 10 percent discount on parts and labor. The premier plan is the same for year one, \$585 for years two through four, and \$750 for year five and after. This includes the basic plan and all parts and labor.

It is unclear what the initial one-year warrantee covers and Kathy will check into this and when we have to begin the additional warrantee. Our librarian will check with the librarian at the Blaisdell Library as to potential problems. Claudia will check into repair issues with the lift at her work. The lift should be run on a regular basis to see if there are any first-year problems.

Al Jaeger has said he will be happy to create a plaque to honor Mary Pendleton. The dedication of the Mary Pendleton Entrance has been tentatively set for January 23, 2010.

Adjourned: 8:05 pm.

Next meeting: January 4, 2010.

Respectfully submitted,
Maureen Mann