

**TOWN OF DEERFIELD
BOARD OF SELECTMEN'S MEETING
MAY 12, 2008
MINUTES**

Call to Order

6:00 pm Chairman Stephen Barry called the Meeting to Order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to stand for the Pledge of Allegiance to the Flag.

Roll Call:

Present: Stephen R. Barry, Chairman; R. Andrew Robertson, Vice Chairman; John Reagan, Walter Hooker and Alan O'Neal; Selectmen.

Also Present: Donna Cisewski, Human Resources/Finance; Diane LaFrance, Recording Secretary.

Nonpublic Session

6:01pm Chairman Stephen R. Barry made a motion to enter a Nonpublic Session under RSA 91-a: 3II(d). Chairman Barry read the sections of the statute that applied to this Nonpublic Session. Seconded by Vice Chairman R. Andrew Robertson.

Roll Call Vote: Reagan-Yes; Hooker-Yes; O'Neal-Yes; Robertson-Yes; Barry-Yes

6:04pm Nonpublic Session ended.

6:05pm Selectmen's Meeting Reconvened

Opening of Bids

- Vehicle Maintenance

Chairman Barry read the Invitation to Bid from the Town of Deerfield. Chairman Barry stated the invitations were posted in the Town Clerk/Tax Collector's Office, Assessing Office, Town Offices, Mr. Mikes, Post Office and Library. Chairman Barry also stated the invitations were published in the Concord Monitor and Union Leader. Chairman Barry then asked if there were any persons within the room who were placing a bid. There were none.

1. D-Town Garage
2. O'Neal Trucking LLC also known as O'Neal Auto and Truck Repair.

Chairman Barry read the bids stating the requirements of the Town. The Board's decision was to review the Bids again and make their decision next week.

Selectman Hooker stated there were only two bids. Chairman Barry responded he was correct.

Vice Chairman Robertson stated the Board needs to be sure it's clear to all contractors there are vehicles under warrantee and they would be going to the dealer for whatever would need to be done. It was then determined only one vehicle is still under warrantee.

- Telephone System

Chairman Barry stated he had spoken to Bonni McPherson and she had informed him the Telephone Bids were incomplete and asked she be given one more week because she is waiting for more information.

Paving/Ridge Road and Filled Roadway Areas/Jon Therrien

Chairman Barry stated Mr. Therrien was not in attendance at this time and the Board would move on with the Meeting. Should Mr. Therrien arrive the Board would be happy to hear what he had to say.

Mrs. Harriet Cady stated Mr. Therrien had been involved in an accident and is having a hard time walking.

Review of Outstanding Minutes

- April 21, 2008

MOTION: Vice Chairman Andrew Robertson made the motion to approve the April 21, 2008 Minutes. Seconded by Selectman John Reagan

Selectman Hooker stated he would a correction made to page 4 bottom of the page paragraph starting with Mrs. Heon. Selectman Hooker stated the second sentence reads "Selectman Hooker responded he only wanted to know why the rebate was being requested for the one year when the taxes had not changed any other. Selectman Hooker asked the sentence read;

Selectman Hooker responded he only wanted to know why the rebate was being requested or was different when the taxes had not changed for either year.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

Vouchers

- Payroll in the Amount of \$42,152.81

MOTION: Vice Chairman Andrew Robertson made the motion to approve the payroll in the amount of \$42,152.81. Seconded by Selectman John Reagan.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

- Accounts Payable Manifests Totaling \$1,001,971.82

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Accounts Payable Manifests totaling \$1,001,971.82. Seconded by Selectman John Reagan.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in Favor

Signatures Requiring a Vote

- Abatement Town Clerk/Tax Collector

Chairman Barry stated the Board had received several Town Clerk/Tax Collector Abatements forms suggesting the Abatements be denied.

1. Nick & Carol Karakoudas

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Town Clerk/Tax Collectors recommendation and deny the Abatements request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2. June T. Busing

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Town Clerk/Tax Collectors recommendation and deny the Abatements request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor

3. Clifford Hodlund

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Town Clerk/Tax Collectors recommendation and deny the Abatements request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor

- Town Clerk/Tax Collector Interest Waivers

John D. Woroniak	\$47.71
Jason Gerard	\$148.83
Paul F. Dion	\$327.78
Jim Cannon	\$75.67
Hugo Britos	\$181.76

MOTION: Selectman Alan O'Neal made the motion to approve the Town Clerk/Tax Collectors recommendation and grant the Interest Waiver requests. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor

Signatures

- Pole Petition & License/ Griffin Road

Chairman Barry stated only three signatures were required. Chairman Barry stated the letter states there will be two poles going in on Griffin Road.

- Release of Liens

Chairman Barry stated the Board had received a 3 page letter from the Deerfield Town Clerk/Tax Collector. Chairman Barry stated the Town Clerk/ Tax Collectors letter is requesting the release of tax liens and will be sent to Cathy Ann Stacy, Register, of Rockingham County Registry of Deeds.

Signatures Requiring a Vote Continued

- Town Clerk/Tax Collector Tax Bill Adjustment
Stephen Anderson \$337.50

Chairman Barry stated the Town Clerk is requesting an adjustment be made do to adjustment issues which occurred do to a pre-payment. Chairman Barry stated the Town Clerk has stated the account will be currant and no further adjustments will be needed.

MOTION: Vice Chairman Andrew Robertson the motion to approve the Town Clerk/Tax Collectors recommendation and grant the Adjustment request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor

Dennis Barry \$4,070.72 – 0

Chairman Barry stated the Town Clerk/ Tax Collector is requesting the Board approve the Town Clerk to adjust the \$4,070.72 balance, which is showing to a 0 balance, which is actually owed. Chairman Barry stated no money will be sent to or is needed from Dennis Barry.

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Town Clerk/Tax Collectors recommendation and grant the adjustment request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor

Signatures Continued

- Town Clerk/Tax Collector Refund Request
Jamie L. Kalapinski

Chairman Barry stated the reason for the \$293 refund was due to over payment of the municipal portion of a motor vehicle registration.

Derek C. Brown

Chairman Barry stated the reason for the \$79 Refund was due to Mr. Brown no longer owning the vehicle and inadvertently registered the vehicle.

- Intent to Excavate
Nellie Rollins Lot 209 Maps 35

- Land Use Change Tax
Daniel Lamy Lot 31 Map 410 \$11,200

- Intent to Cut

Richard M Chandler Lot 02 Map 413

Cathleen M. Perron Lot 07 Map 413

Shannon Rothenich Lot 90 Map 414

Richard Chandler Lot 39 Map 209

Selectman Hooker stated he did not felt comfortable with signing the Intent to cut for Mr. Chandler on Lot 39 Map 209. Selectman Hooker suggested having someone look into where the trees are being cut to be sure they are complying with the needs of DES.

- Timber Tax Levy
Richard Chandler Lot 02 Map 413 \$ 3,119.72
Richard Chandler Lot 02 Map 209 \$ 0
Garland Lumber Co. Inc. Lot 52 Map 415 \$ 1,415.82
Irene Shores Lot 53 Map 405 \$ 1,172.00
Tin Pot Realty Lot 48.1 to 48.29 Map 420 \$ 85.56

Cable Committee

- Update on the Committee's Work

Joe Serio asked permission to explain what the Cable Committee has done with the information in which they had gathered. Mr., Serio stated the Cable Committee has collected information from about 100 residents resulting in 6 positive comment, 12 very positive comments, and 76 negative comments.

Mr. Serio read through a booklet in which he had provided to the Board members regarding the research, Metrocast Contract, Broadband Technology, Regulatory and Market Changes, Digital TV Conversion and Future Plans in which the Cable Committee would like to see implemented.

Mr. Serio suggested future plans of taking a hard look and develop a comprehensive plan for public access, establishing lines of communication with other cable committees and implement broader plans for soliciting citizen comments.

Mr. Serio stated the Cable Committee would like to send out a questionnaire to the residents of Deerfield. Mr. Serio stated he had included a questionnaire in the packet in which he had provided to the Board. Chairman Barry asked Donna to be sure all Board members had copies. Donna stated she would. Mr. Serio stated copies had been supplied within the booklet.

Vice Chairman Robertson asked Mr. Serio if he could organize a detailed presentation to the Board with the results. Chairman Barry asked the time frame in which the presentation could be presented. Mr. Serio stated he would like to have at least 250 responses to the questionnaire before making the presentation.

Mrs. Harriet Cady asked if the Cable Committee could include the questionnaire in the Town Newsletter.

Mr. Serio informed the Board an accurate map of what is wired in the Town would be helpful and at this time he believed Bonni to be working on. Chairman Barry asked if the Board would like to request an accurate map from Metrocast. All Board members responded yes.

Mrs. Cady asked the letter to Metrocast also include the phone and internet access availability. Chairman Barry then asked Mr. Serio if the Cable Committee would be interested in writing the letter. Mr. Serio responded he would and would also like to added he would like Metrocast to include its Tech plans of which they are to provide every three years and they have not at this time.

Mrs. Cady asked if the Board minded if the Cable Committee contacts other sources. Chairman Barry responded he did not mind. Mrs. Cady asked if the Board would like to be present. Chairman Barry responded just invite the Board.

Selectman O'Neal asked when the Towns Contract was up with Metrocast. The response was 2013.

Selectman Hooker asked if the negative comments were only from residents who are unable to receive cable. Mr. Serio responded yes.

Selectman Hooker asked when digital takes over would the rates go down. Mr. Serio responded unfortunately not at this time. Mr. Serio explained there is much conflict regarding pricing at this time. Mr. Serio stated at this time the Cable Committees would really like to see all residents who would like cable be able to have cable.

Chairman Barry asked when the Cable Committee would like to come back with there presentation to the Board. Mr. Serio responded once they have received and reviewed at least 250 questionnaire responses.

Chairman Barry asked Mr. Serio to write the letter to Metrocast again and thanked him for the Cable Committee update stating he was impressed with what the Cable Committee has done thus far.

Jon Therrien/ Paving/Ridge Road

Mr. Therrien stated the new culvert and bridge on Ridge Road looks fantastic and the erosion problem he himself is dealing with. Mr. Therrien thanked the Board and Mr. Cote for all the hard work, which has been done.

Joe Manzi/ Parks and Recreation

Mr. Manzi thanked the Board for the organization of the paving process at Bi-Centennial Field. Mr. Manzi stated he had not heard back from two of the companies but will get back to the Board when he had.

Chairman Barry stated there maybe a potential problem with a particular family in Town. Mr. Manzi responded he was aware there is a family, which has a handicap child with special needs and at this time they are using the grass hill to get to the field.

Selectman Hooker stated he would like to see sealed bids for the paving of the driveway. Chairman Barry responded the Board is past the bid stage, the Board has a number of \$5,000 and the paving needs to get done. Selectman Hooker responded policy is anything over \$500 requires bids and if this isn't or is not what is being done then the policy needs to be changed. Chairman Barry responded stating Mr. Manzi is waiting for two other bids for the paving project at this time so there is more then one bid.

Vice Chairman Robertson stated the Board has a number submitted and agreed with Chairman Barry it is not fair to Company one who already gave the bid. Vice Chairman Robertson stated this situation is not a common situation and wanted to be sure all is fair.

Selectman Hooker stated he will be happy with the three bids submitted.

Chairman Barry asked Mr. Manzi about the Grant paperwork for the Basketball Court and the request of a detailed map. Mr. Manzi responded stating it was to his understanding all the paperwork for the grant had been completed and was submitted with the application. Chairman Barry asked if this included the plans. Mr. Manzi responded the plans were not necessary at this time and the state felt the Town was in good shape. Mr. Manzi stated it was all standard paperwork.

Mr. Manzi added once the Basketball Court was complete it will be the Towns responsibility to keep up with it as with the Baseball Fields and so on.

Chairman Barry asked how the fundraising was going for the Basketball Court. Mr. Manzi replied only about \$400 to go.

Chairman Barry asked Selectman O'Neal if he was comfortable with the explanation given by Mr. Manzi regarding proving the state with a map of the Basketball Court project. Selectman O'Neal responded he was still reading the request as the Town needs to provide a copy of the map. Mr. Manzi responded if a map needs to be provided True Engineering will provide the map. Selectman O'Neal stated he was comfortable with Mr. Manzis response.

Chairman Barry asked the Board if they were okay with him signing the agreement to proceed with the Basketball Court and getting things finished. All Board members agreed they were okay.

- Veasey Park

Mr. Manzi stated he had spoken to Don Williams and he had recommended he speak to Allison of the Epsom Swim Program. Mr. Manzi stated he had spoken to Alison and she has requested the beach the last two weeks of July.

Mr. Manzi stated the Epsom Swim Program would like to use the beach 2-2 ½ hour intervals between the hours of 9am and 11:30am. Mr. Manzi also stated in speaking to Alison it had been determined the Deerfield Swim Program and the Epsom Swim Program could not be combined due to the amount of children.

Mr. Manzi stated to the Board he wanted them to understand the two weeks in which the Epsom Swim Program would be using the beach may be a little off time wise due to the time in which the beach usually opens.

Vice Chairman Robertson asked if Mr. Manzi had any concerns to please let the Board know. Mr. Manzi responded he would be shocked if there were no complaints by town residents.

Mrs. Cady asked the Board if they knew the Epsom Swim Program was charged \$500 when they were using the public beach on Northwood Lake. Mr. Manzi responded Alison had mentioned the \$500 to him.

The Board stated they were unaware.

Selectman Reagan asked Mr. Manzi to ask the Epsom Swim Program to make a donation.

Selectman Hooker stated last week when Don Williams attended the Board Meeting the way it was explained was both Epsom and Deerfield would be able to combine the Swim Programs together and it was a win, win for both towns. Selectman Hooker stated it seems Deerfield is getting nothing.

Chairman Barry and Vice Chairman Robertson both stated they also were under the understanding the town of Deerfield would be getting something out of out the shared agreement and asked Mr. Manzi again if he had any concerns in having the Epsom Swim Program use Veasey Park. Mr. Manzi responded he just did not feel it is going to be embraced openly.

Vice Chairman Robertson stated he did not feel the Town should take on the liability. Selectman Reagan responded we share Fire Engines when needed and it wasn't like the Swim Program was going to take the lake home with them.

Selectman O'Neal asked why the Deerfield Swim Program and Epsom Swim Program could not be combined. Mr. Manzi responded he was not sure but believed it to be class size and not enough room.

Selectman O'Neal stated the beach usually opens at 10am and asked who would be there at 9am when Epsom started the lessons should it be agreed upon. Selectman O'Neal also stated his concern of repercussions should the Epsom Swim Program use the beach stating they may decide to swim and use the beach longer then there requested or designated time.

Chairman Barry stated if the Board agreed and Epsom did have the Swim Program at Veasey Park then they would have to have the swimming lessons during normal hours of operation.

Chairman Barry stated in one breath he is hearing yes we should allow the Epsom Program to have it at Veasey Park and in the next it sounds like no they should not so maybe it should just be a no. Selectman O'Neal stated he agreed. Mr. Manzi responded with a little tweaking he believed it may work for both Towns. Chairman Barry suggested Mr. Manzi speak to Allison and who ever else he felt necessary and get back to the Board next week.

- Clean up Veasey Park

Mr. Manzi stated for the past several years the Road Crew has cleaned up Veasey Park and he had spoken to Alex Cote and he is willing to do it again. Mr. Cote responded he is not opposed to cleaning up the park and he will do whatever the Board instructs him to do.

Mr. Cote wanted the Board to know every year it has become more of a project in cleaning up Veasey Park and did not feel his guys were being appreciated not ever a thank you. Mr. Cote suggested the Board have the Park Committee set aside money for the clean up in there budget.

Chairman Barry stated this year there is no money in the budget and suggested Mr. Cote put the park in his budget. Mr. Cote responded it was not his job. Chairman Barry stated it will be. Vice Chairman

Robertson stated he would prefer the Board put the money in the Budget and this year Mr. Cote do the best he can.

Selectman O'Neal asked how bad the park was this year. Mr. Manzi responded he did not feel the park was in that bad of shape. Carl Oehler suggested the Board go to the park and look. Mr. Oehler stated once a project is started it turns into much more.

Mr. Oehler mentioned he had volunteered years ago to clean up the park, he and a friend had come and there were as there are now big holes in trees, limbs falling and so on. Mr. Oehler stated the problem with the trees has only gotten worse and suggested someone should take a serious look at the trees especially the ones on waters edge.

Mr. Oehler suggested the Board budget for next year if not this year to have the trees trimmed or removed. Mr. Cote stated he had pointed out these trees last year stating they needed to be addressed.

Selectman Reagan suggested the Highway Department do what needs to be done and bill the Veasey Park Commission for emergency work. Selectman Hooker stated he agreed.

Vice Chairman Robertson suggested Mr. Cote and the Highway Department be careful and be sure to follow DES regulations. Vice Chairman Robertson stated he believed some rules had changed and questioned the 200 feet from water issue.

Mr. Cote stated he had Aspen Tree Service do some work before and believed they only charged \$800 a day and would like to see what they could do. Chairman Barry responded stating ask Aspen what needs to be done and to give you the options.

Mr. Oehler stated the Highway Department can do some of the work. Chairman Barry responded the Board needs a target. Selectman O'Neal responded with the budget being as it is lets do what we can and need to, to get the park open.

Chairman Barry suggested the Boy Scouts be contacted and see what they might be able to do for clean up and help.

Correspondence

- Avitar Abatement Requests

Chairman Barry the Board had received a letter from Avitar with the recommending the following abatement requests be denied. The Abatement for Blanchard, Tombs, and Spangler. Chairman Barry read the letter of explanation to the Board and asked if there were any questions or concerns.

Selectman Hooker state he would not be Voting.

MOTION: Selectman John Reagan made the motion to approve the recommendations of Avitar and deny the abatement requests. Seconded by Vice Chairman Andrew Robertson.

VOTE: Chairman Stephen Barry called for the Vote. **The Vote was in Favor. 4 Yes 1 No**

- Impact Fees

Chairman Barry stated the impact Fees are to be released this quarter. Chairman Barry stated the Impact Fee of the School is as follows. Chairman Barry proceeded stating the Highway and Solid Waste Impact Fees are not available at this time.

Chairman Barry stated a vote is needed to transfer the School Portion of the Impact Fee collected and to collect the 5% which remains. Chairman Barry stated the total amount owed is \$14,978.37

MOTION: Selectman John Reagan made the motion to approve the Impact Fees as written. Seconded by Vice Chairman Andrew Robertson.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in Favor.

Chairman Barry asked if the Board had read the letter from Avitar regarding the online database. Selectman Hooker stated he had used the new data base and it appeared to work well with Internet Explore but not with Fire Fox. Chairman Barry asked Donna if she could please look into this for him. Donna responded she would.

Unfinished Business

None

Other Business

- Swap Shop

Vice Chairman Robertson stated he had spoken to Rebecca Hutchinson and she had mentioned she would like to see the Swap Shop reopened or restructured. Vice Chairman Robertson stated he had responded to her stating whatever is done needed to be workable.

Chairman Barry stated that if the Board is presented with a plan and it is workable then the Board would most likely accept the plan, however that has not happen.

- Pleasant Lake Access

The Board discussed the access to Pleasant Lake and Parking. The Board stated DES – Fish and Game are taking care of the signs at the Dam and resigning the parking.

New Business

None

Citizens Comments

Harriet Cady stated the use of Veasey Park and teaching children to swim is very near and dear to her, and would like to see that the children get the swimming lessons because children drown if they are not taught to swim. Mrs. Cady stated she was involved in a swim program in Raymond for several years and really felt Deerfield should allow the Epsom Swim Program the time needed.

Mrs. Cady suggested the idea if extra staff is needed then Deerfield could charge Epsom \$500 and pay for the staff. Mrs. Cady stated she really hoped the two towns work something out. Please.

Mrs. Cady stated she would like to volunteer to for the assistant Welfare Director.

Mrs. Cady suggested if the Swap Shop was to reopen then more space be provided. Chairman Barry responded the space may be a problem because the old building is now being used to store hazardous waste.

Adjournment

7:30 pm

On the motion of Selectman John Reagan, seconded by Vice Chairman Andrew Robertson, Chairman Stephen Barry called for the Vote to Adjourn. It was a Unanimous Vote in Favor. The Selectmen's Meeting of May 12, 2008 is adjourned.