

**TOWN OF DEERFIELD
BOARD OF SELECTMEN'S MEETING
MAY 19, 2008
MINUTES**

Call to Order

6:00 pm Chairman Stephen Barry called the Meeting to Order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to stand for the Pledge of Allegiance to the Flag.

Roll Call:

Present: Stephen R. Barry, Chairman; R. Andrew Robertson, Vice Chairman; John Reagan, Walter Hooker and Alan O'Neal; Selectmen.

Also Present: Donna Cisewski, Human Resources/Finance; Diane LaFrance Recording Secretary

Awarding of Bids

- Telephone System

Chairman Barry asked if the Board had read Ms. Bonni McPherson's recommendation regarding the Telephone System. All Board members stated they had and were in agreement. Chairman Barry stated all members are in agreement the Telephone System contract agreement goes to MCCT Business Telephone Systems in Belmont.

MOTION: Selectman John Reagan made the motion the Board approve the recommendation of Ms. Bonni McPherson and award the Bid to MCCT Business Telephone System. Seconded by Vice Chairman Andrew Robertson.

Selectman Hooker stated of the three bids received MCCT was the most expensive and wanted to know if there was any particular reason why Ms. McPherson chose them. Chairman Barry stated that the letter from Ms. McPherson stated after meeting with MCCT twice she felt they would be a great fit in meeting the Towns needs.

Selectman Hooker asked if there was any process in which the decision was factored. Selectman Hooker stated he accepted the recommendation but would like to know the reason why MCCT was a better fit than the other two bids.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

Chairman Barry asked Donna Cisewski if she would speak to Ms. McPherson and have her contact Selectman Hooker to explain how she came about her recommendation of MCCT over the other two companies who submitted bids.

- Vehicle Maintenance

Chairman Barry asked if all Board members had the opportunity to review the Vehicle Maintenance bids. All Board members stated they had reviewed the bids.

Selectman Reagan asked, of the bids received how many qualify and if the Board agrees to go with one bid does that make the Town obligated to just that one garage or can they still use other garages as they do now.

Selectman Hooker asked what the current procedure is. Chairman Barry responded at this time the Town uses more then one garage for maintenance. Chairman Barry stated at this time he believed Deerfield Auto and O'Neal Auto maintain the police cruisers as needed and, Liberty Truck comes to the Town and maintains the Highway Department vehicles as needed. Chief Greeley stated for the most part M & M

Ford and Northwood Garage do most of the Police work. Chairman Barry responded Deerfield Garage steps up when needed.

Chief Greeley stated at this time Deerfield Garage does the oil changes and uses Synthetic Oil and charges the state rate.

Vice Chairman Robertson asked what benefits the Town had in choosing to go with someone else and why did the Town need to. Chairman Barry stated he agreed with Vice Chairman Robertson and did not see any significant reason to change at this time.

The Board discussed the differences in the 2 bids received to what the Town has now. Vice Chairman Robertson stated he had no problem with agreeing to a contract however he would like it to be stated should the Town choose to use Northwood Garage, Liberty Truck and M & M Ford it be allowed. Selectman Hooker stated he agreed with Vice Chairman Robertson's suggestion and would like it if the Town could split.

MOTION: Vice Chairman Andrew Robertson made the motion to have the oil changes, inspections, and maintenance done by O'Neal Auto.

MOTION WITHDRAWN: Vice Chairman Andrew Robertson withdrew his motion upon further discussion as to what type of oil would be used and whether the cost would change.

Chairman Barry asked Donna Cisewski to contact the 2 companies and ask if their bids included Synthetic Oil or not. Chief Greeley stated if he had the choice he would prefer Synthetic Oil. Mrs. Cisewski responded she would make the phone calls necessary.

Parks and Recreation/Joe Manzi

- Paving Bicentennial

Mr. Manzi stated he had 3 bids for the paving of Bicentennial Field parking.

Bedrock	10 x 190	\$4,000	(plus additional 10 x 20 area \$300)
Advanced		\$6,875	
Tate Brothers		\$4,555	

Mr. Manzi stated there was an additional charge for the remaining area marked off if the Board should decide to use Bedrock for the additional area of the parking which was not included in the original quote. Mr. Manzi stated the extra 10 feet would be an additional charge of \$300 for a total of \$4,300.

MOTION: Vice Chairman Robertson made the motion to approve the Bedrock Paving bid of \$4,300. Seconded by Selectman John Reagan.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

- Veasey Park/Epsom Swim Program

The Board stated they were not really comfortable with the Epsom Swim Program having classes before the beach was open. Mr. Manzi stated he had spoken to the Epsom Swim Program and they agreed they would start there classes at 10am when the beach opened.

Mr. Manzi stated Epsom had approximately 10 children per class and 3 classes at a time for a total of 30 children. Mr. Manzi also stated Epsom had agreed to pay \$500 for the use of the beach.

Vice Chairman Robertson asked how many days Epsom would need the beach. Mr. Manzi responded the last two weeks of July for a total of 10 days. Mr. Manzi stated the Deerfield classes would have to be held after lunch being there would not be enough room to have both classes at the same time. Vice Chairman Robertson stated he felt this was not a good idea and believed it to be taking away from Deerfield residents. Vice Chairman Robertson stated he would prefer not to have the Epsom Swim Program use the beach if the two towns could not have it together. Selectman Hooker stated he agreed with Vice Chairman Robertson.

Mr. Manzi asked if the Board was totally against having the Epsom Swim Program having there classes prior to the beach opening. Vice Chairman Robertson stated he did not feel this to be good policy/procedure.

Selectman Reagan asked what hours the beach was open. Mr. Manzi responded 10 am. Selectman Hooker suggested Epsom hire there own lifeguard and have their classes run 8am-10am before the beach actually opens to Deerfield residents.

Selectman Reagan asked if the lifeguards kept a log regarding the beach attendance of Deerfield residents using the beach. Mr. Manzi responded the only attendance taken is that of swim lessons.

Vice Chairman Robertson stated when the weather is nice he had seen days the beach is packed and others when there had been almost no one. Selectman Hooker added he would like to see every hour an estimate on the number of people attending the beach. Mr. Manzi responded the lifeguards do keep some information but if the Board would like more he would arrange it.

MOTION: Vice Chairman Andrew Robertson made the motion to deny Epsom the use of Veasey Park beach if both the Epsom and Deerfield Swim Programs could not be combined. Seconded by Selectman Walter Hooker.

VOTE: Chairman Stephen Barry called for the Vote. The Vote Passed 4 in Favor, 1 Opposed. Chairman Stephen Barry; Vice Chairman Andrew Robertson; Walter Hooker and Alan O'Neal in Favor. Selectman John Reagan Opposed

- Veasey Park/Tree Cutting

Chairman Barry informed Mr. Manzi he had spoken to Alex Cote and had given him the authorization to go ahead with the tree trimming and hire who he needed to get the job done. Mr. Manzi thanked the Board and stated the beach opens on Saturday May 24, 2008. Chairman Barry suggested Mr. Manzi contact Mr. Cote and if there were any further questions they could contact him.

Nonpublic Session

6:20 pm Chairman Stephen Barry made the motion to enter a Nonpublic Session under RSA91-A; 3, II (a). Chairman Barry read the sections of the statue that applied to the Non Public Session. Seconded by Vice Chairman Andrew Robertson.

Roll Call Vote: Vice Chairman Andrew Robertson-Yes: Selectmen John Reagan-Yes: Walter Hooker-Yes: Alan O'Neal-Yes

6:30 pm Selectmen's Meeting Reconvened; No action was taken.

Chairman Barry stated there was a correction to the RSA number read before the Nonpublic Session the RSA should have read RSA91-A-3, II (b).

Police Department/Chief Greeley

- Rehire Joel Hughes

Chairman Barry stated Chief Greeley has requested the Board approve the hiring of another fulltime police officer. Selectman Reagan responded he still has a disagreement with the Police Departments schedule and believed hiring another police officer to be expensive and not necessary at this time

MOTION: Vice Chairman Andrew Robertson made the motion to approve the recommendation of Chief Greeley and rehire Joel Hughes effective June 1, 2008. Seconded by Selectman Walter Hooker.

Selectman O'Neal stated the Board had originally agreed they would discuss the need to hire or not hire another fulltime police officer in July, 2008 to be effective come August. Selectman O'Neal asked about training and if any would be needed and if there was money in the police budget. Chief Greeley responded there would not be any training needed and there is enough money in the police budget.

Selectman Hooker suggested Mr. Hughes start in July and not June 1, 2008 or maybe even mid June, suggesting June 14-15, 2008.

Chairman Barry brought to the Boards attention the Board would not need to make this decision had Mr. Hughes not left the Deerfield Police Department in the first place. Chairman Barry explained Mr. Hughes has been gone for 3 months without pay from the Deerfield Police Department. Chairman Barry stated he understands the Boards concerns but thus far what the Chief has done has worked and he is in charge. Selectman Hooker stated he believed Mr. Hughes had been paid for his vacation time along with longevity. Mrs. Cisewski responded Mr. Hughes would not have any accrued time for which he had not already been paid.

Chairman Barry asked if Mr. Hughes would be able to accrue sick time. Mrs. Cisewski stated usually there are regularly 6 sick days given a year. Chairman Barry asked if Mr. Hughes had been paid for his sick time when he left. Donna responded no.

Selectman Reagan asked what the policy is regarding time and position on a rehire. Chief Greeley responded to his understanding Mr. Hughes would be rehired at the position in which he held when he left the department. It was then asked how the Board had handled it in the past when Daniel Deyermond left and came back. Mrs. Cisewski responded she believed at that time the Board voted to rehire but would have to check the minutes regarding future rehires.

Chairman Barry asked Mrs. Cisewski if she could get a copy of the Personnel Policy. Mrs. Cisewski left the Meeting came back with the Personnel Policy requested.

Mr. Hughes stated he did not have any issues with being the low man of the department.

Selectman Hooker asked the Board to make the starting date effective June 3, 2008 and vote at the next Meeting June 2, 2008.

Mrs. Cisewski stated and the Board believed there was a change when Daniel Deyermond had been rehired, but would have to check the minutes regarding loss of time.

Vice Chairman Robertson stated he wished to Amend he Motion from June 1, 2008 to June 3, 2008 starting date.

Selectman O'Neal asked Mr. Hughes if he had been on the Deerfield Police Department for 3 years. Mr. Hughes responded yes. Chairman Barry added Mr. Hughes has worked fulltime for the Deerfield Police Department.

Mrs. Cisewski stated in looking through the personnel policy it appears the section in question has not been updated and is in the section of which we are working on at this time.

MOTION: Vice Chairman Andrew Robertson clarified the Motion made to rehire Mr. Joel Hughes to the Deerfield Police Department be effective as of June 3, 2008. Seconded by Selectman Walter Hooker.

VOTE: Chairman Stephen Barry called for the Vote. The Vote Passed 4 in Favor, 1 Opposed. Chairman Stephen Barry; Vice Chairman Andrew Robertson; Walter Hooker and Alan O'Neal in Favor. Selectman John Reagan Opposed

Presentation

- Sustainable Map Solutions

Bob Stobel introduced Dave Salzer of the UNH Technology Transfer Center stating Mr. Salzer had prepared a presentation for the Board. Mr. Salzer proceeded with his presentation and explained the importance and benefits of participating in the web based geographic mapping pilot program. Selectman Reagan asked if there would be any costs to the Town. Mr. Salzer responded there would not.

MOTION: Selectman John Reagan made the motion to accept Deerfield joining the Pilot Program. Seconded by Vice Chairman Andrew Robertson.

The Board asked if there would be a \$4,000 a year fee after the first year. Mr. Salzer responded at this time the cost is undetermined and the Pilot Program is free for the first year.

Vice Chairman Robertson stated he still felt it to be a good idea.

Vice Chairman Robertson asked Mr. Salzer if the UNH Technology Transfer Center had contacted Avitar. Mr. Salzer stated the UNH Technology Transfer Center does work with and have contact with Avitar.

Selectman Hooker asked what browsers to use for contact information. Tim Fountain of Cartographic responded Internet Explore.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor

Cemetery Commissioners

- Tree Removal

Roger Hartgen stated he had contacted 2 companies Collins of Hooksett and Central Tree Services regarding tree removal within the Cemetery. Chairman Barry asked if the prices Mr. Hartgen had received were within the Cemetery Commissions budget. Mr. Hartgen stated yes below. Chairman Barry stated Mr. Hartgen could chose whom ever he felt would do the best job.

Mr. Hartgen thanked the Board.

Review of Outstanding Minutes

- April 28, 2008

MOTION: Selectman John Reagan made the motion to approve the April 28, 2008 Minutes as written. Seconded by Vice Chairman Andrew Robertson.

Selectman Hooker commented Ms. LaFrance had already stated she would fix the numbering of the pages.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

Vouchers

- Payroll in the Amount of \$40,708.73

MOTION: Vice Chairman Andrew Robertson made the motion to approve the payroll in the amount Of \$40,708.73. Seconded by Selectman John Reagan.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in favor.

- Accounts Payable Manifests Totaling \$293,547.08

MOTION: Vice Chairman Andrew Robertson made the motion to approve the Accounts Payable Manifests totaling \$293,547.08. Seconded by Selectman John Reagan.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in Favor.

Signatures

- Intent to Cut

Chairman Barry stated the Intent to Cut is in explanation to Selectman Hookers question in a previous Meeting.

Map 204 Lot 39

Review of Correspondence

Chairman Barry asked if all Board members had a chance to review the Correspondence folder. All Board members stated they had.

- DOT Letter

Chairman Barry stated the Board had received a letter from DOT stating they had made a mistake and the mistake was in the Towns favor.

- Email from Mrs. Cady

Chairman Barry stated the Board had received a letter from Mrs. Cady stating the Government has corrupted the world.

- Great Bay Letter

Chairman Barry stated the Board had received a letter stating there will be no agreement needed between Great Bay and the Town until 2009.

Vice Chairman Robertson stated the Board had originally decided to send the Great Bay information to the Conservation and Planning Committees.

- Recommendation from DOT

Chairman Barry and the Board chose to forward the letter to Alex Cote.

- Cablevision Information

Chairman Barry stated the Board had received the answers to the questions they had asked the Cable Committee.

Selectman O'Neal asked if the Cable Committee had typed the letter to MetroCast per the Boards request. Chairman Barry responded the Board had not received a copy of the letter yet.

- Suggestion from Mark Shubelka/Swap Shop

Chairman Barry stated the Board had received a suggestion from Mark Shubelka suggesting they dot the items as they come in and change the dot color week to week, and once the item has been there for several weeks the item is disposed of.

All Board members agreed Mr. Shubelka's idea was a wonderful however all asked who was going to do it.

Vice Chairman Robertson stated he had received an email from Rebecca Hutchinson stating she would like to see the Swap Shop reopened and gave several suggestions.

Chairman Barry stated someone needs to come in and let us know who is going to run the Swap Shop and how.

Selectman Hooker stated he had seen some input regarding the Swap Shop in the Forum.

Vice Chairman Robertson stated he had seen a picture sent to the Forum by a resident of Candia showing a picture of exactly why Deerfield closed the Swap Shop.

- Letter From Bonnie McPherson/Work Stations

Selectman Hooker stated he felt Ms. McPherson did a great job in reusing the existing computers and their components. Selectman Hooker did however state he did not feel the need to purchase windows 2007 when windows 2003 had already been installed and purchased by the Town. The Board thought it was ok for Bonni to get prices for new PC's.

- Avitar

Chairman Barry stated the Board had received a response from Avitar regarding Selectman Hookers question pertaining to the Deerfield on Line Data Base and the inability to connect with Fire Fox. Chairman Barry stated Avitar responded Fire Fox had not been requested at this time and Internet Explore is the most common. Selectman Hooker responded he had used the Deerfield on Line Data Base with Internet Explore and had no problem however; Fire Fox is the second most common and would like to see it compatible.

Selectman O'Neal asked if the Town was funding the Deerfield on Line Data. Mrs. Cisewski stated the Board did sign a contract and it is in the budget.

Selectman O'Neal stated he would like to see the number of hits received by the web site. Selectman Hooker responded stating it is not just the Town of Deerfield who has access to the Deerfield on Line Data.

Selectman Hooker stated the Town can tailor what is available on the web and in some cases it's a great thing. Selectman Hooker did state again he would like to see the On Line Data compatible with Fire Fox.

Chairman Barry asked Mrs. Cisewski if she would contact Gary and ask Avitar to keep track of the number of hits to the web site and into making it Fire Fox compatible. Mrs. Cisewski responded she would.

- Rental Termination

Chairman Barry asked if the Board was aware of the Notice to Terminate the rental lease across the hall effective June 30, 2008. Chairman Barry stated as decided by the Board a year ago they will not be renting the upcoming available space but using it for Town purposes.

Unfinished Business

- Harvey Road

Vice Chairman Robertson stated he had spoken to two residents of Harvey Road and they had stated they were not happy with the outcome after the grinding was completed. The residents had stated they were concerned with the size of the gravel being used.

Vice Chairman Barry stated at the stage the road is in now he was not satisfied. Chairman Barry responded he had concerns with Harvey Road as it is now and he had spoken to Carl Oehler. Chairman Barry stated Mr. Oehler had told him the ground lacks the fine gravel and $\frac{3}{4}$ inch gravel will be added.

Vice Chairman Robertson stated he had driven the hill on Harvey Road and there is no way if the hill stays as it is it will be passable in a couple months.

Chairman Barry stated he would speak to Alex and get back to the Board.

Other Business

None

New Business

None

Citizens Comments

Maureen Man asked the name of the company getting the Telephone System Contract. Chairman Barry responded MCCT Business Telephone Systems of Belmont.

Maureen Mann informed the Board Patrice Kilham had to leave but had asked Maureen to ask a few questions. Mrs. Mann stated Mrs. Kilham had several people interested in helping with the Swap Shop. Mrs. Mann also asked what kind of hazardous waste was in the Swap Shop building and could the group banning together have a tour of the building.

Vice Chairman Robertson responded the first thing anyone needs to do is hold a meeting and develop a plan as to how the Swap Shop is going to be run. Once the group has developed a plan come back to the Board and give a presentation.

Chairman Barry stated he would find someone to give tour.

Mrs. Mann asked the web address to Avitar. Chairman Barry stated at this time the address is unavailable to the public. Chairman Barry stated the Board is looking at the site first then they will announce the address.

Susan Steele stated she is a resident of Harvey Road and informed the Board there was more work done today, May 19, 2008 on a section of Harvey Road. Mrs. Steele stated the reworked section is much better and thanked the Board for there understanding.

Chairman Barry stated after he spoke with Alex he would call her.

The question was then asked about the loss of revenue not re-renting the office space. The Board responded \$400 a month. Chairman Barry stated the Board has a need for the office space and agreed a year ago should a rental unit become available they would not re-rent but use for storage and much needed space.

The question was asked if it were true Deerfield residents could dump tires in the hopper at the Town Dump. The resident stated they were there the other day and had been told she could dump tires in the hopper one day a month.

Vice Chairman Robertson stated he had said in the past something about dumping in the hopper but that was because at the time the Town was being told to do so.

Susan Steele thanked the Board for looking into the Harvey Road problems and supporting the GIS.

Patrice Kilham arrived back to the Board Meeting.

Patrice Kilham stated she and several other residents have been discussing the reopening of the Swap Shop and have several ideas in which they believed it could happen. Chairman Barry responded what needs to happen before the Swap Shop can be reopened is someone or a group need to get together a plan and present it to the Board with there exact intentions. Chairman Barry continued stating the Board would like to see dates, times, and names included in the plan, so they are sure when and who.

Mrs. Kilham asked about the rumors regarding hazardous waste stored in the old Swap Shop building. The Board responded to the rumors as partially true, stating there are hazardous waste materials naming batteries, and light bulbs in the building.

Mrs. Kilham asked if there was a MSDS data sheet available. The Board responded they were unsure. Vice Chairman Robertson stated the area in which the hazardous waste is stored is always locked and will not ever be opened to the public. Mrs. Kilham suggested the Board make sure there is still a MSDS data sheet and make sure it is current.

Mrs. Kilham stated she had heard the Board had concerns regarding insurance and trashing of the Swap Shop. Chairman Barry responded the Board would like to see to the Swap Shop area clean and yes it is a concern.

Mrs. Kilham asked if she and other interested member could bring in there ideas in June and re-open the Swap Shop at that time. Chairman Barry and Vice Chairman Robertson responded they would be happy to re-open the Swap Shop but would need a concrete schedule and plan before doing so.

Selectman Hooker suggested the Swap Shop be opened the 1st and 3rd Saturday of the Month. Patrice responded she would like to see the Swap Shop open every Saturday 10am-3pm.

Selectman O'Neal suggested the Board give Mrs. Kilham a copy of the email sent by Mark Shubelka regarding using a Dot program.

A Town resident stated it had been brought to her attention by Lenny Manidgo hazardous waste can be thrown into the hopper. Vice Chairman Robertson responded that was not true however some hazardous waste such as jellied paint can be dumped in the hopper. The Board stated they would speak to Lenny Manidgo.

Maureen Mann stated there use to be a day in which residents could bring their hazardous waste to the Transfer Station to be disposed. Chairman Barry responded the Board is looking into something like this again however there had been complications in the past but they would revisit the idea.

Chairman Barry suggested to Mrs. Kilham to contact Cindy Heon when she was ready and get herself on the Agenda.

Mrs. Kilham informed the Board of the signs at the Transfer Station needing to be replaced. Vice Chairman Robertson responded Rebecca Hutchinson had already spoken to Lenny Manidgo and Jim Alexander and Mrs. Kilham may want to talk to Mrs. Hutchinson before getting started.

Adjournment

7:35 pm

On the motion of Selectman John Reagan, seconded by Vice Chairman Andrew Robertson, Chairman Stephen Barry called for the Vote to Adjourn. It was a Unanimous Vote in Favor. The Selectmen's Meeting of May 19, 2008 is adjourned.