

**TOWN OF DEERFIELD
BOARD OF SELECTMEN'S MEETING
July 7, 2008
MINUTES**

Call to Order

6:00 pm Chairman Stephen Barry called the Meeting to Order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to stand for the Pledge of Allegiance to the Flag.

Roll Call:

Present: Stephen R. Barry, Chairman; John Reagan, Walter Hooker and Alan O'Neal; Selectmen.

Absent: Andrew Robertson, Vice Chairman

Also Present: Cindy Heon, Town Administrator, and Diane LaFrance, Recording Secretary

Opening of Bids

- Transfer Station
 1. 3 Yard Trash Compactor/50 Yard Container

Chairman Barry read the Invitation to Bid from the Town of Deerfield. Chairman Barry stated the invitations were posted in the Town Clerk/Tax Collector's Office, Assessing Office, Town Offices, Mr. Mikes, Post Office and Library. Chairman Barry also stated the invitations were published in the Concord Monitor and Union Leader. Chairman Barry then asked if there were any persons within the room who were interested in placing a bid. There were none.

Chairman Barry read the three (3) Bids as follows.

- 1) Atlantic Recycling Equipment Bid of \$32,535.
- 2) Maguire Equipment Bid of \$31,982.

Selectman Hooker asked if the Maguire Bid included installation. Chairman Barry responded yes it appears to be included with the hopper.

- 3) Leavitt Boucher Bid of \$32,430.

Selectman Reagan recommended the three (3) bids be forwarded to Mr. Jim Alexander for his recommendation.

- Fire Department-Church Street Station
 1. Sheetrock Installation

Chairman Barry read the Invitation to Bid from the Town of Deerfield. Chairman Barry stated the invitations were posted in the Town Clerk/Tax Collector's Office, Assessing Office, Town Offices, Mr. Mikes, Post Office and Library. Chairman Barry also stated the invitations were published in the Concord Monitor and Union Leader.

Chairman Barry stated only one (1) Bid had been received.

- 1) Johns Drywall of Weare NH Bid \$8,750

Selectman Hooker recommended the one (1) bid be forwarded to Mr. Mark Tibbetts for his recommendation.

2. Gas Fired Furnaces

Chairman Barry read the Invitation to Bid from the Town of Deerfield. Chairman Barry stated the invitations were posted in the Town Clerk/Tax Collector's Office, Assessing Office, Town Offices, Mr. Mikes, Post Office and Library. Chairman Barry also stated the invitations were published in the Concord Monitor and Union Leader.

- 1) Brookside Mechanical Bid of \$23,700
- 2) Northridge Mechanical First Floor Bid of \$7,636.50
- 3) Northridge Mechanical Second Floor \$7,883 without Air Conditioning \$10,383 with Air Conditioning.
- 4) Northridge Mechanical First Floor Second Bid of \$6,674.
- 5) HVAC provided two (2) Bid Options. Option #1 Bid of \$20,496 Option #2 Bid of \$25,689.
- 6) Fusion Mechanical Bid of \$18,000.

Chairman Barry recommended the bids be forwarded to Mr. Mark Tibbetts for his recommendation.

3. Update Wiring

Chairman Barry read the Invitation to Bid from the Town of Deerfield. Chairman Barry stated the invitations were posted in the Town Clerk/Tax Collector's Office, Assessing Office, Town Offices, Mr. Mikes, Post Office and Library. Chairman Barry also stated the invitations were published in the Concord Monitor and Union Leader.

Chairman Barry stated the Board had received two (2) bids.

- 1) Longchamps Electric Bid of \$34,301.
- 2) OZZ-E Electric Service Bid of \$20,000.

Chairman Barry recommended the bids be forwarded to Mr. Mark Tibbetts for his recommendation.

Review of Outstanding Minutes

- June 23, 2008

MOTION: Selectman John Reagan made the motion to approve the June 23, 2008 Minutes as written. Seconded by Selectman Walter Hooker.

VOTE: Chairman Stephen Barry called for the Vote to approve the Minutes of June 23, 2008 as written. It was a Unanimous Vote in favor.

Vouchers

- Accounts Payable Vouchers totaling \$24,976.92

MOTION: Selectman John Reagan made the motion to approve the Accounts Payable Vouchers totaling \$24,976.92. Seconded by Selectman Walter Hooker.

VOTE: Chairman Stephen Barry called for the Vote. It was a Unanimous Vote in Favor

Signatures

- Inclusionary Zoning Implementation Program (IZIP) Grant Application

Chairman Barry stated the letter to Mr. Fred McGarry had been drawn up by the Town Administrator stating the Board of Selectman supports the Planning Board in applying for the IZIP Grant.

- Intent to Cut Wood

Chairman Barry informed the Board the Intent to Cut Wood request is the same request in which the Board had several questions. Chairman Barry stated the Boards questions have been answered.

Richard Tucker Map 416 Lot 50

- Timber Tax Levy

Thomas Bibeau Map 410 Lot 71 \$1,409.

- Letter from Dan Lamy

Chairman Barry read the letter from Mr. Lamy regarding property on Mt. Delight. The Board stated they would forward the letter to the Town Assessor to determine the calculation of the land which has been taken out of Current Use and assess a Land Use Change Tax.

- Request for Information from Pat Cassier

Chairman Barry informed the Board of a request for information letter received from Mr. Cassier. The Board suggested the letter be forwarded to Richard Pelletier of Code Enforcement regarding demolition, and a Current Use Application, and then forward to the Town Assessor.

Review of Correspondence

Chairman Barry suggested the Board review the Correspondence Folder at their convenience.

Unfinished Business

NONE

Other Business

Selectman Hooker stated he had been at the scene of an incident Friday morning and was extremely pleased with the response and handling of the situation by Deerfield Police and Ambulance, along with Fire & Rescue.

Selectman O'Neal asked the Town Administrator; Cindy Heon to please remind Police Chief Greeley the Board had selected a couple of specific vendors to perform the town oil changes. Mrs. Heon responded she would remind the Police Chief.

New Business

NONE

Citizen's Comments

Kathy Bailey asked if the Board had made a decision regarding the rental unit of Kidz Komfort Zone. Chairman Barry responded at this time the Board is not addressing the issue due to the absence of Vice Chairman Robertson.

Kathy Bailey asked if the Board had answers to the Police Department Schedule discrepancy. Chairman Barry responded the Board has received answers and they will be addressed next week in the July 14, 2008 Meeting.

Maureen Mann stated the Recreation Department has been doing a lot of nonprofit activities and is having a BBQ on Friday July 11, 2008 and could really use the support of the Board. Mrs. Mann stated the Hotdogs and Hamburgers are only \$1.

Chairman Barry asked Maureen Mann if she could please do the Board a favor and publish in the Forum the Deerfield Transfer Station has had another "Hot Load" and residents need to be aware that the hazardous waste they are discarding is disposed in the proper way. Chairman Barry stated if residents have any questions when they are disposing hazardous waste they can always ask the Transfer Station Attendants.

Selectman Reagan stated Nuclear Medical Waste Medicine being disposed should have been explained by the persons Doctor. Selectman Reagan stated the importance to follow the directions they have been advised properly.

Kathy Bailey stated she would also write an article in the Union Leader and would like more information.

Selectman Reagan explained the process taken to dispose a load of waste as follows.

1. The Load is picked up from the Transfer Station.
2. The Load is checked for Hazardous Waste
3. When Hazardous Waste is detected the Load is dumped
4. The Load is gone through by hand until the Hazardous Waste is found
5. The Load is reloaded into a truck and item is disposed of properly

The question was asked how much it had cost Deerfield the last time this situation happen. The Board responded the last time Hazardous Waste was found they believed the cost to be around \$400. The Board stated the cost also depends on how long it takes to find the Hazardous Waste.

Kathy Bailey asked the Board what the citizens of Deerfield can do to help. The Board responded the residents can be more careful of what they put in the trash. The Board again stated if a resident has Medical Waste be sure to do as the Doctor instructed when disposing the product and for other hazardous waste items just be aware they are hazardous and ask if you are unsure.

Maureen Mann asked if the Town could legally contact local hospitals. Selectman Reagan responded the last time the Deerfield had an issue they located the person without contacting the hospitals but by then waste was found.

Mrs. Harriet Cady stated the Board had only received one Sheetrock Bid and she has two brothers in the business. Mrs. Cady stated her thought is the Bid seemed awfully high. Mrs. Cady asked the Board if they will send the Invitation to Bid out again. Chairman Barry responded the Board does have the option of refusing a Bid.

Selectman O'Neal responded the Bid may be higher then expected due to the idea the Fire Station is not a new building and there may be items in the way which would not have been had the building been new.

Adjournment

6:35 pm

On the motion of Selectman John Reagan, seconded by Selectman Alan O'Neal, Chairman Stephen Barry called for the Vote to Adjourn. It was a Unanimous Vote in Favor. The Selectmen's Meeting of July 7, 2008 Meeting is adjourned.