

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
June 1, 2009
MINUTES**

Call to Order:

6:00pm Chairman of the Board of Selectmen, Stephen R. Barry called the Meeting to Order.

Roll Call:

Present: Stephen R. Barry, Chairman; R. Andrew Robertson, Vice Chairman; John Reagan, Walter C. Hooker and Alan E. O'Neal, Selectmen

Also Present: Cynthia Heon, Town Administrator; Cynthia Kelley, Finance Director

Pledge of Allegiance to the Flag:

Chairman Barry asked all to rise for the pledge of allegiance to the Flag.

Nonpublic Session (RSA 91-A:3,II(c)):

The Board discussed whether or not there was a need to enter a Nonpublic Session as discussing a potential error, on the part of the Town, in a closed session, could be considering hiding the facts. Cindy Kelley cautioned the Selectmen that the matter involved an employee and discussion would need to remain general if taken up in a public forum. The Board opted for a public session.

Disability Insurance/Determination

An employee's disability payments did not appear on the W-2 and the employee was informed later that the wages should have been claimed. The liability for the taxes would have existed but the Town didn't report the disability wages because it was thought the insurance company did. The Town did correct the problem as soon as it was known that the problem existed. The employee wants the tax liability paid by the Town.

Vice Chairman Robertson requested the total dollar amount. The amount was \$330. Vice Chairman Robertson asked if the second individual affected by disability payments came forward how much would that amount be. Cindy Kelley replied approximately one half of the \$330. Ms. Kelley added that while the Town didn't report the income on the W-2, the employee is still liable for taxes.

Selectman Hooker pointed out that even if they didn't know about the disability payment, they could file a corrected IRS reporting form. Selectman Reagan noted the corrected W-2 was sent out after the fact, as any correction to a tax return would be after the fact.

Vice Chairman Robertson said the employee did not save the money to pay for the tax liability because they were not aware of it. Ms. Kelley indicated pay stubs from the insurance company outlined what was being paid and what was being withheld. Selectman O'Neal did not favor the Town paying fees or interest penalties, if any were due, as that is not the Town's responsibility. The Town was within the law by correcting the mistake and filing the appropriate corrected return.

Selectman Hooker then asked if the Town filed a report in a timely manner. Ms. Kelley replied the report was filed within a week or two after it was known something was wrong. It was filed timely. The mistake occurred in January 2007 but was not known until 2009.

Selectman Reagan did not see a reason to pay interest and penalties. Vice Chairman Robertson believed the Town put the employees in the situation by filing an incorrect W-2. While supporting reimbursement for the tax amount, he did not favor paying for penalties or interest. If Vice Chairman Robertson had been put in this position, by companies he has worked for, he would have expected reimbursement.

Selectman Reagan asked what was the individual's loss. Vice Chairman Robertson replied monetary and not being able to plan appropriately for the amount of money because the funds were due in one tax year but the error did not surface until another tax year. If the Town did not file the appropriate amount, it is unfortunate but the Town is not in the business of paying an employee's taxes.

MOTION: Vice Chairman Robertson made a motion the Board takes no action on the employee's request. Seconded by Selectman Alan O'Neal.

Discussion: Selectman Hooker summarized that the 2007 taxes were owed, the number was incorrect on the W-2 and not recognized, there was no notification for payment in 2008 but there was in 2009. This was followed by the corrected tax forms and then it was learned additional taxes were owed.

Cindy Kelley stated that the disability payment is considered income and the employee received a statement from the insurance company which reflected what was, and was not, withheld in taxes. The individuals should have known there was income with no taxes withheld. This indicated to Selectman O'Neal the individual had a personal choice.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Heritage Commission:

Present: Frances Menard, Chair

1. Town Hall/Storm Windows

Some time ago the Heritage Commission volunteered to pay for the repair of the storm windows. Fran Menard reported that eleven requests for quotes were mailed and two quotes were received; Dean Haight \$980 and Granite State for \$1,980. The Heritage Commission has agreed on the Dean Haight proposal.

MOTION: Selectman John Reagan made a motion to authorize the Heritage Commission to continue the project of repairing the storm windows. Seconded by Vice Chairman Robertson.

Discussion: The point was made that the Town Hall Warrant Article regarding repairs to the windows failed and there was concern that meant work could not proceed. Ms. Menard said the Warrant Article referred to the main windows and not the storm windows. The individual contacted about the windows indicated that if the Town did nothing else the storm windows should be repaired as this would provide protection for the main windows.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2. Town Hall/Back Door

Fran Menard advised the Board the back door of the Town Hall has rotted out. The Heritage Commission and Mark Tibbetts are researching what needs to be done and will return with their recommendation.

Citizen's Comments:

1. Resident/Track – North Road

A resident expressed concern with the dirt track on North Road and asked if the landowner had permission to use the property in this way. Because the resident lives just over the hill from this land, they hear the bikes scream around the track and are fearful of this increasing once school is out. The resident also heard the landowner would soon be charging people to use the track.

The Selectmen advised the resident the Code Enforcement Officer is looking into the matter but no official report has been filed. One thing being considered is the personal use of the dirt track on one's own property. It appears that the Town's Noise Ordinance lacks the components to restrict this use of property.

Vice Chairman Robertson mentioned speaking directly to the Building Inspector concerning this situation and it was pointed out if the landowner started charging, it would be considered a commercial venture. The Building Inspector is reviewing a map of the property to learn whether or not the track is located on Current Use land because that use would not follow Current Use guidelines.

2. Geraldine Young/ATV's and Noise

Geraldine Young reminded the Selectmen that in their neighborhood, a few years ago, the whole neighborhood came to a Selectmen's Meeting because of a neighbor and their sons. The ATV's and/or dirt bikes would run all day long. At the time, the Selectmen told the Young's, and everyone else, there was nothing that the Board could do about it and that they would all have to live with it.

While it is unfortunate, Chairman Barry said that statement is true. Unless money was charged to other people to use the track nothing could be done. Chairman Barry recalled the Town's Noise Ordinance as mostly for trucks. Noise was restricted between 7:00pm and 7:00am. Chairman Barry said in the case of North Road, loud noise at night would certainly draw attention to the track. The Code Enforcement Officer has been asked to check on all of this.

Vice Chairman Robertson stated the Board of Selectmen has the power to adjust or change the Town Ordinances. Chairman Barry added the Board would look into what can and can't be done.

3. Resident/Updates on Dirt Track

A resident asked how they would receive updates. Chairman Barry replied by coming to a meeting.

4. Kathy Shigo/Dirt Track/Commercial Zone

Kathy Shigo suggested learning if the area was zoned for commercial use.

5. Kathy Berglund/Current Use

Kathy Berglund reminded everyone the land, in particular the field area, was in Current Use. Chief Greeley, present at this time, informed Mrs. Berglund he and the Building Inspector have been investigating the question of land being in Current Use.

6. Geraldine Young/Change Noise Ordinance

Geraldine Young suggested changing the ordinance in the hopes that Nottingham Road, which is primarily agricultural, could stay that way. It was her experience that the further away you are from the noise the more you hear it.

7. Richard Young/ATV's

Richard Young said Fish and Game investigated and stated that the noise level was way over the decibel limit. A decibel meter has to be used, which Deerfield did not have, so it could not be done. Chairman Barry questioned how much a decibel meter would cost or if one could be borrowed. Geraldine Young said the meter Fish and Game had was old. Richard Young advised the Board he was aware of three injuries on the track in his neighborhood.

8. Resident/Track/Trespassing

A resident noticed signs, posted by an abutter across the field, indicating no trespassing beyond that point. The track goes past the abutters' property line which is what prompted the signs. Chairman Barry has seen the location passing by and reiterated the Board is waiting for direction.

9. Resident/Track/Power Lines

A resident mentioned a power line is considered a right of way and wasn't sure the dirt bikes, or the building of the track, was a permitted use as things built in that area should not be permanent or disruptive.

Philbrick James Library:

Present: Kathy Berglund, Chair of the Philbrick James Trustees
Maureen Mann, Trustee
Also Present: Mark Tibbetts, Building Maintenance Supervisor

1. Septic Tank/Availability of Contractor/Waiver

Kathy Berglund discussed having Paul Smith do the dirt work with Bruce Mason who indicated he would do whatever the Town wanted but would require a waiver. Mrs. Berglund mentioned this to Rick Pelletier, Code Enforcement Officer, who indicated any contractor would require a waiver under the circumstances. Paul Smith is willing to do the septic but wanted a letter outlining what he would be responsible for and what was expected of him.

The Selectmen listed what they thought should be included in the letter; (1) a new septic tank, (2) the old tank filled with sand and covered, (3) the new septic tank hooked up to the leach field.

Mark Tibbetts, Rick Pelletier, Paul Smith and Kathy Berglund have talked about connecting to the leach field. It isn't known exactly how that will happen.

Mrs. Berglund reminded the Board Mr. Mason wants a signed waiver and then he will put the pad down on top of the old tank. Selectman O'Neal thought the contractor should provide the waiver because the agreement was wide open which could create a large expense. Vice Chairman Robertson stated he was comfortable with Paul Smith and granting a waiver to the contractor. Chairman Barry was not worried about compaction if Paul Smith did the work but would want to see the language of the waiver.

The Selectmen asked Mrs. Heon to write a letter to Paul Smith regarding installing the new tank, connecting it to the leach field and doing all the appropriate work to fill in the old septic tank and cover it.

According to Mrs. Berglund, Mr. Mason is concerned about compaction of material and if he would be able to pour concrete over it. Selectman O'Neal stated that whatever Paul Smith thinks is necessary, a crushed or mixed material, would do.

Chairman Barry asked if Mark Tibbetts was clear on what needed to be done. Mr. Tibbetts replied yes. Mrs. Berglund agreed to call Mr. Mason and obtain a copy of the waiver.

2. French Drains

To update everyone, Mr. Tibbetts reported that the paperwork for the grant, regarding the French drains, had gone to Concord and Paul Smith knows he needs to schedule the job. Selectman O'Neal didn't believe the French drain project needed to be held up since Paul Smith was given the go ahead to get it done and the money could be located later. Chairman Barry suggested all the work could be done at once.

3. Railing Installation

Mark Tibbetts reported the railings would be in place next week.

Police Department:

Present: Police Chief, Michael Greeley

1. Filling of Vacancy

A few weeks ago, Chief Greeley advised the Board there would be a vacancy when Officer Amber Marchio left. Chief Greeley sought permission to fill the full time position then and still wants to fill the position now using the current scheduling practices.

Chairman Barry looked back to when there were seven full time Police Officers and then to June 2005 when there were eight full time Police Officers including the Chief. Chairman Barry believed the coverage should be maintained to properly protect the Town of Deerfield and Town property.

Chief Greeley said the calls for service have continued to grow this year with traffic stops in April recorded at 89 and rising to 122 in May. Summer is not here yet. Selectman Hooker, while in the Police Department Office, noticed that Detective Dan Deyermond's desk had a substantial number of files piled up. Chief Greeley explained that having to double up coverage is an issue not to mention the juvenile cases which totaled twelve through the Month of May.

Chairman Barry's observation was the Town has grown in the last eight years and he would not want to see the Town give up 24/7 coverage.

Vice Chairman Robertson didn't find anything new in the way the Police Department is staffed. The last three Chief's brought the budget to Selectmen, the Municipal Budget Committee and the Town. Vice Chairman Robertson found it wrong for the Board of Selectmen to rearrange the schedule for the Police Department, or any other Department, unless there is a specific reason. It should be business as usual. Chairman Barry agreed with Vice Chairman Robertson but thought trying to find someone for the current wage may be difficult.

Selectman Hooker sat with Chief Greeley and went over scheduling and many other things. Selectman Hooker thought it was uncertain what will happen at the State level with revenue sharing which means the Town may not get what they think they will. Not filling this vacancy gives the Town the opportunity to conserve a little bit. While Selectman Hooker wasn't against filling the position, he did want to take a month and see how things work out at the State level. His suggestion was to advertise for the position and place the candidates on a list which may cut the hiring process from two months to one month and possibly locate someone for the same rate of pay. Selectman Hooker could see the potential for an increase in next year's budget if the State funding did not come through.

Currently the Police Department budget has 60% of the appropriation remaining. The Full Time Employee Line has used 42% of the available funds.

Selectman O'Neal asked what other challenges faced Chief Greeley other than Detective Deyermond not being able to spend time on his detective work. Chief Greeley found scheduling to be a challenge as one part time Officer has a full time job on motorcycle weekend. There is also the matter of having a vacancy in the Juvenile Officer with juvenile issues rising. This workload has shifted to Chief Greeley.

Selectman O'Neal questioned whether or not it was possible to use more part time Officers rather than full time Officers. Chief Greeley replied the issue would be funding for the Part Time Employee Line.

Chief Greeley said a few full time Officers have been knocking on the door. Selectman O'Neal asked if the salary range was mentioned. Chief Greeley replied he wanted to wait until he received direction from the Board this evening before discussing wages. Vice Chairman Robertson remarked that most Officers might already know what the salary would be for a small town in New Hampshire.

Vice Chairman Robertson recalled moving away from the part time Officers primarily because of scheduling as the focus was not on the part time Officer's work, in Deerfield, but the other jobs the part time Officers held. Chairman Barry agreed with the rationale of why full time Officers were important. Selectman O'Neal and Selectman Hooker wanted to review the need to fill the vacancy because the State could throw some of the financial burden back on municipalities. Selectman O'Neal envisioned an impact on the tax rate.

To Chairman Barry, continuing the level of protection is important. Certain things needed to be done, plowing, police and garbage. His suggestion would be to look at nonessential areas but not police, fire or rescue as they are an absolute need.

Chairman Barry asked the Board how Chief Greeley should proceed. Does the Board want to hire with no obligation or hire for the dollars available. Everyday that goes by other Officers are required to do the work. There should be at least two months of wages saved by the time the vacancy is filled. Chairman Barry wanted to give the Chief approval to begin the hiring process and see what he comes up with.

MOTION: Vice Chairman Robertson made a motion the Chief be given the authority to start the process of filling the vacancy. Seconded by Selectman Hooker with the notation the second was for the purpose of allowing discussion.

Discussion: Selectman Hooker requested a modification to the motion that the process be started and the Chief talks to the candidates about being placed on a list but not offered a definite position. This method provides for a months time where the Town can learn who the potential candidates are and by then, the State situation will be known.

Chairman Barry asked if Chief Greeley was getting any serious inquiries. Chief Greeley replied yes. Selectman O'Neal suggested Chief Greeley use the salary range of the past Officer as a guide.

Chairman Barry suggested that Chief Greeley be allowed to put out feelers looking for candidates who might be interested in a position if it opened up a month from now. Vice Chairman Robertson didn't favor advertising for a position that the Selectmen might choose to fund or may not choose to fund. It was Vice Chairman Robertson's preference to hold off until it was clear what the Selectmen wanted to do.

Chairman Barry recalled Selectman Hooker talking about wording the advertisement to read the Deerfield Police Department is accepting applications if the candidates are willing to be placed on a list should a position be available. Chairman Barry asked if this could be incorporated into the motion.

MOTION WITHDRAWN:

Vice Chairman R. Andrew Robertson withdrew his previous motion. Selectman Walter Hooker withdrew the second to that motion.

MOTION: Vice Chairman R. Andrew Robertson made a motion the Chief be given the authority to advertise the vacancy in the Police Department with the understanding their names would be put on a list, to be considered for employment, should a position open up. Seconded by Selectman Walter Hooker.

Discussion: The Board will look at the process and what information has been received the first Selectmen's Meeting in July. In the meantime, the Chief is authorized to advertise.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Veasey Park Commission

Present: Glenda Smith, Chair; Debra Clark, Commissioner

Also Present: Joe Manzi, Parks and Recreation Director

1. Hours of Operation

The Veasey Park Commission returned to the Board with their suggestion as to the hours of operation for Veasey Park in 2009. The Commission recommends opening the park at 6:00am and closing the park at 10pm which means there will be times where patrons would swim at their own risk.

Glenda Smith reported that she, Deb Clark and Joe Manzi attended a Local Government Center (LGC) seminar on standard practices for parks. Most parks do not close at all, gates are not locked, and when there no lifeguard, it is swim at your own risk. It was Ms. Smith's observation that once the gates are locked someone could be inside but no one could drive up and catch the individual doing wrong. Veasey Park is not secure, as it is, because the fence doesn't go all the way around. Ms. Smith checked on the availability of the Police Department to do patrols and has been told patrols would not be a problem.

Officer Joel Hughes, present at this time, indicated that patrols were done last year and the Officer would get out of the cruiser and look around. Officer Hughes did not see why that would not work this year.

Joe Manzi commented that early morning hours were an important part of the plan as well as later on because residents might enjoy an early morning swim or a swim after work. The hours 6am to 10pm are recommended with the proper postings indicating at times it can be swim at your own risk. Ms. Smith said the Commission agreed and believes having the citizens in the park might deter vandalism and suggested allowing this schedule to be implemented on a trial basis.

Selectman Hooker mentioned the Fish and Game Boat Ramp, located at the dam on the North end of Pleasant Lake. This area is posted no swimming but every day of the week, according to a resident who lives on Gulf Road, there are parties, at night, especially in the summer. Selectman Hooker wondered if having Veasey Park open would move the parties to that location. Mr. Manzi reminded the Board the Police Department would patrol Veasey Park.

Ms. Smith wasn't familiar with the parties that were referred to on Gulf Road. For years, she has visited the area of the dam on Pleasant Lake on a daily basis and not experienced any partying out of control. What Ms. Smith has observed is citizens and families going for a swim after working all day.

Selectman Hooker questioned the vandalism and whether all postings were in place. Mr. Manzi indicated the LGC cautioned everyone at the seminar that what is posted is what you do. If it is posted the hours are 6am to 10pm then Veasey Park needs to be open for those hours.

The concern Vice Chairman Robertson had was about the possibility of the presence of alcohol and not so much just by the kids but those 25, 45 or 55 years of age. A water spot and alcohol breed tragedy if someone ventures out over their head. Chief Greeley offered more police presence. Vice Chairman Robertson pointed out that for the next month, or two, there might not be coverage. Chief Greeley was confident the coverage could be provided and suggested giving it a month and see what happens with Veasey Park unlocked.

Recalling a budget conversation, Selectman O'Neal asked if cutting back on lifeguards secured a WSI certified swimming instructor. Ms. Smith answered a WSI instructor has been hired.

Selectman O'Neal asked if the Commissioners were comfortable with the plan. Ms. Smith replied leaving the park open 24 hours a day worked for the Commissioners, on a trial basis.

Chief Greeley said there is signage posted with the specific ordinances regarding alcohol. Chairman Barry suggested making signage a priority. Ms. Smith believed the postings were in place but will double check to be sure.

Chairman Barry said the consensus is that the new hours would be on a trial basis for one month. If the Police Chief or the Commissioners see any other problems then the hours can be revisited. Joe Manzi thought Veasey Park would be monitored by the Police Department, the Commissioners and himself. Selectman Reagan thought that one alcohol arrest and the word would get out.

2. Raft/Decking

Selectman Hooker noticed the new decking on the float and new buoys. Mr. Manzi credited Ms. Smith with getting a bunch of stuff done in readiness for this year. Mr. Manzi has received assistance from a community service individual and this was a great help when repairing the deck on the raft. Mr. Manzi stated Veasey Park opens on June 19th.

Parks and Recreation:

Present: Joe Manzi, Parks and Recreation Department

1. Old Home Day/August 15, 2009.

With Old Home Day just around the corner, Joe Manzi wanted to check with the Board on a few items to do with Old Home Day.

Mr. Manzi reported on the generous donations to date: (1) The Deerfield Fair Association will be hosting the fireworks. (2) Avitar Associates is upping their donation for parade prizes. Mr. Roberge doubled the prize money this year and Mr. Manzi hoped to keep the same amount offered for prizes last year and use the balance to help out with other Old Home Day costs. The exact use has not been defined.

The cost of the chicken barbeque has increased and Mr. Manzi suggested that it might be reasonable to ask residents to pay for part of the expense, something along the lines of \$3 or \$4 per adult. As it stands now, some people make a donation, others do not. There are those who bring a side dish. Mr. Manzi asked for the Board's thoughts.

Vice Chairman Robertson said he would be happy to do the chicken barbeque again this year. As far as offsetting the cost, a nominal fee, or ticket, would let the Board know how many to plan for. Last year, 650 pieces of chicken were served. It is time to let the people providing the food know what they are up against. Chairman Barry suggested offering a family pack, a discount of sorts. Selectman Hooker agreed there was a need to know how many were coming.

Chairman Barry suggested Mr. Manzi decide the fee schedule as he knows the yearly costs and everything associated with the chicken barbeque and return to the Board with a recommendation.

Avitar Associates of N. E., Inc.:

Present: Gary Roberge, Certified New Hampshire Assessor, Supervisor

Also Present: Penny Touchette, Assessing Clerk

1. 2008 Tornado Damage Taxable Value Lost Reports of April 1, 2009

Selectman Hooker opened the discussion concerning the 2008 Tornado Damage Report indicating that the decreases in values, not just of the land but of the home, caught his eye. He spoke with Penny Touchette, Assessing Clerk, and learned that more than one property reflected a decrease in the value of the home. A small number of the properties had land value decreases and others had larger decreases in value that touched not only the land but the houses and features. Houses and features, in most cases, weren't touched by the tornado, just the trees. Selectman Hooker asked how this would be reflected on the property card.

Mr. Roberge explained the economic value was destroyed and the house is now in the middle of a field. If it were put back to woods, the value would be greater. The market value of a home in the middle of a brown mess and what is fair when considering the runoff, the noise factor and the lack of protection which

has been lost are a major part of the value adjustments. Sales and topography are related as was proven ten years ago after a natural disaster in Twin Mountain where a privately owned community surrounded by a National Forest experienced a similar situation.

Mr. Roberge described his perspective, as an appraiser, when he drove up the driveways and looked down on the devastation. If he was the buyer, he wouldn't touch the properties because of the ugly surroundings which will be that way for a long time. Runoff will cause damage. Change will occur from year to year and market value of the land and buildings would be assessed accordingly. Privacy, noise and protection were all taken away from these lots which provides a negative factor for having a view.

Selectman Hooker mentioned something called a view tax. Mr. Roberge remarked there is nothing known as a view tax. Regardless of privacy and noise suppression as related to the land, Selectman Hooker noted the house costs would essentially be the same to rebuild regardless of where it is located. Mr. Roberge asked Selectman Hooker if he would buy the property.

As an assessor, Mr. Roberge looks at what the market value is today. Vice Chairman Robertson added appraisal is not on replacement market value but marketability factors.

Mr. Roberge took the assessment of these properties seriously, out of concern for liability, once the report was made public. If there was a mortgage on the property there would need to be some credibility that it is worth less than the mortgage because this could cause problems for the homeowner. The bank could call a mortgage in and what then. Chairman Barry asked if this was Mr. Roberge's educated opinion to which Mr. Roberge replied yes.

The bill for \$2,700 to produce the report was questioned. Chairman Barry wanted to know if Mr. Roberge operated on a direct response to something that the Town asked him to do. Mr. Roberge didn't realize the extent of the damage until he was brought to all the areas affected. Listing the properties is something that the appraiser would need to do anyway. The Town was aware in April and had to do due diligence as to what the market value is as of April 1st. There was little choice in the matter as taking care of these properties through the abatement process in December was long past April 1st. In terms of the land, there was not too much more that could be done. There is a dramatic difference for some properties.

Selectman Hooker said values assigned to parcels are estimated and might be higher or lower. Another appraiser's opinion might be different. Setting values comes from education, training and experience and when it is your own property you can be very emotional about the abatement value. Mr. Roberge agreed as he has had some heated conversations.

How the changes would be made on the property card was of interest to Selectman Hooker especially in the cases where the value of the house was adjusted. Mr. Roberge explained a flag could be put on the property card and every year the appraiser would review the properties and look at removing the economic condition as they start to improve. A number of the parcels are in Current Use and still listed as having forest land but the timber is gone.

Selectman Hooker recommended the new values be put in place within the next month or two so that the Assessing Clerk, Penny Touchette, could have the values reflected in the December bill.

Responding further to the question of billing for the report, Mr. Roberge indicated the work was charged to the assessing days allotted to the Town. Because the Town needed documentation about the final determination, as of April 1st, the report was done. While in some cases the view may be nicer, the foreground cannot be ignored.

Selectman Hooker asked about replacement pages and acceptance of the new values. Mr. Roberge stated, the Board of Selectmen would need to come to a decision as to whether the assessments are appropriate and then enter them into the system. If the Board has an opinion the value should be greater or less than another, a review should be conducted by Avitar. The Board of Selectmen makes a determination as to what was on the property as of April 1st. Penny Touchette noted the replacement pages were in the book.

MOTION: Selectman Walter Hooker made a motion the Board accept the technical recommendations, based on the final report, from the Town's Appraiser. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Chairman Barry saw the need to stay on top of these properties and look for changes as time goes by keeping any eye towards April 1, 2010. Mr. Roberge thought the update next year would only consist of a day to revisit the properties and then update the values. Selectman Hooker remarked that if a taxpayer didn't like the recommendation there was always the abatement process.

Review of Outstanding Minutes/May 18, 2008:

MOTION: Vice Chairman R. Andrew Robertson made a motion to approve the Minutes of May 18, 2009 as written. Seconded by Selectman Walter Hooker.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The May 18, 2009 Minutes stand approved as written.

Vouchers:

Payroll Manifest/\$43,491.55

MOTION: Vice Chairman R. Andrew Robertson made a motion to approve the Payroll Manifest in the amount of \$43,491.55. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Accounts Payable Manifest/\$214,622.10

MOTION: Vice Chairman R. Andrew Robertson made a motion to approve the Accounts Payable Manifest in the amount of \$214,622.10. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Signatures:

1. Letter/Jonny Burgess AFLAC/Re: Insurance Proposal

2. Letter/Chief Greeley/Recognition by Police Explorers

3. Division of Forests and Lands/Training/Warden and Deputy Wardens/Reimbursement/342.96

MOTION: Selectman Alan O'Neal made a motion to approve the reimbursement request for the Division of Forests and Lands. Seconded by Vice Chairman R. Andrew Robertson.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

4. Intent to Cut

Map 405 Lot 083/Mary Anne Boyle

5. Land Use Change Tax/\$9,500

A. Map 419 Lot 046 Sub Lot 017/Tukcor Real Estate Development

MOTION: Vice Chairman R. Andrew Robertson made a motion the Board sign the Land Use Change Tax Levy for Map 419 Lot 046 Sub Lot 017, Tukcor Real Estate Development.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

6. Timber Tax Levies

- A. Map 418 Lot 059/Ralph Arnold
- B. Map 413 Lot 075/Richard & Nancy Potavin
- C. Map 420/045/Daniel Mona Kennedy
- D. Map 420 Lot 034/Paul and Trisha Hellings
- E. Map 414 Lot 100/Mike Coan
- F. Map 419 Lot 031/Russell & Constance Blight
- G. Map 410 Lot 025/J. Brian & Torin Judd
- H. Map 405 Lot 035/Trevor Chiappisi
- I. Map 411 Lot 046/Dawn Holloway
- J. Map 204 Lot 001/Lorraine Ford/Timber Tax
 - 1. Notice of Computer Abatement/Map 204 Lot 001/Lorraine Ford
Reason: Salvage from July 2008 tornado. Landowner did not receive monies from sale of the wood, only firewood
- K. Map 204 Lot 009 Mary Leonard/Timber Tax
 - 1. Notice of Computer Abatement/Map 204 Lot 009/Mary Leonard
Reason: Salvage from July 2008 Tornado. Landowner did not receive monies from sale of the wood.
- L. Map 205 Lot 008/Robert & Gail Ford/Timber Tax
 - 1. Notice of Computer Abatement/Map 205 Lot 008/Robert & Gail Ford
Reason: Salvage from July 2008 Tornado. Landowner paid for cleanup and did not receive monies from the sale of the wood.
- M. Map 205 Lot 007/Robert & Gail Ford /Timber Tax
 - 1. Notice of Computer Abatement/Map 205 Lot 007/Robert & Gail Ford
Reason: Salvage from July 2008 tornado. Landowner paid for cleanup and did not receive monies from the sale of the wood.
- N. Map 201 Lot 003/Marc & Susan Duquette/Timber Tax
 - 1. Notice of Computer Abatement/Map 201 Lot 003/Marc & Susan Duquette
Reason: Salvage from July 2008 Tornado. The landowner did not pay or receive monies from the sale of the wood. They received cord wood for fuel in exchange for clean up.
- O. Map 204 Lot 024/DJ & Patricia Delorie/Timber Tax
 - 1. Notice of Computer Abatement/Map 204 Lot 024/DJ & Patricia Delorie
Reason: Salvage form July 2008 Tornado. Landowner did not pay or receive monies from the sale of the wood. They received cordwood for fuel in exchange for the cleanup.
- P. Notice of Abatement/Denied
 - 1. Map 423 Lot 084/Matthew Cafasso & Lynne Cafasso
Reason: Homeowners feel assessment is disproportionate based on an appraisal done on the property for refinancing. After review of the property and an interior inspection, data corrections were made to the property card increasing the value of the home from \$666,526 to \$673,126. After review of the appraisal for the property was done for February 4, 2009 and the assessment date is April 1, 2008. The adjustments used on the comparable properties were extremely low for the barn, riding arena and location. Abatement Application was received after the March 1st deadline.

MOTION: Vice Chairman Robertson made a motion to take the Assessors recommendation and deny the abatement request for Map 423 Lot 084, Matthew Cafasso & Lynne Cafasso. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The abatement is denied.

Q. Refund Request/Town Clerk-Tax Collector/For: John Fifield

Reason: The vehicle was registered in error. The State issued the refund and the resident was now requesting the Town refund the money.

MOTION: Vice Chairman Robertson made a motion that the Board grants the Town Clerk/Tax Collector's request. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

R. Deputy Town Treasurer

Lorena Sinnamon wrote to the Selectmen requesting that her mother-in-law be named Deputy Town Treasurer responsible for some of the Treasurer's duties when she is absent. Selectman Reagan asked if there was a counter signature required. The reply was no. The majority of the Board members were uncomfortable with this appointment. It will be communicated to Mrs. Sinnamon the request is denied to protect the Town.

S. Audit Contract/Melanson Heath Company

MOTION: Vice Chairman Robertson made a motion to authorize the Chairman of the Board of Selectmen to sign the contract with Melanson Heath Company. Seconded by Selectman John Reagan.

VOTE: Chairman Barry called for the Vote. It was a Vote Unanimous in Favor. The contract (two copies) was signed.

Review of Correspondence:

1. E-Mail/Kevin Cini

Kevin Cini wrote to the Board offering to sponsor an informational meeting, regarding Forestry Management practices that would be open to all townspeople. The instructor will be the County Forester. Two choices were offered; (1) a weekday evening (2) a Saturday at the Dowst-Cate Forest. The Selectmen thought the most beneficial would be Saturday and asked Mrs. Heon to let Mr. Cini know. It was suggested the Deerfield Conservation Commission and the Planning Board be invited. Several Selectmen indicated they would attend.

2. Letter/Colleen Guardia/Assistance from Fire Chief, Mark Tibbetts

Mrs. Guardia wrote to the Board expressing gratitude for the assistance provided to the Welfare Department by Fire Chief, Mark Tibbetts. Chief Tibbetts used his personal vehicle to deliver furniture from the Deerfield Community School to a homeless family in Deerfield. This is just another example of the service he provides to this community. A letter will be sent to Chief Tibbetts enclosing a copy of Mrs. Guardia's letter.

Town Administrator's Report:

1. McKenna Flutes

The space once rented by McKenna Flutes has been vacated. The next steps will be to clean, paint, wax the floor and install new ceiling tiles.

2. 2008 Audit Update/June 22, 2009

Packages of information are being distributed to Department Heads in preparation of June 22nd. The plan is to have all information accumulated and easily accessible for the auditors.

3. Wage Scale/Job Descriptions/Evaluations

Later this week, Department Heads will receive a package of information to complete by Monday, July 13th, regarding Job Descriptions, the Town Wage Scale and this year's performance evaluations.

4. Newsletter

Mrs. Heon asked the Selectmen if they had a list of topics they would want in the Newsletter. The list included Transfer Station, Veasey Park, Old Home Day, the Forestry meeting and information from the Planning Board on the Master Plan update.

5. Audit

Selectman O'Neal asked Mrs. Heon if the Office would be closed during the 2008 Audit. Mrs. Heon replied no, it would be business as usual.

Other Business:

1. Board of Selectmen/Summer Meeting Schedule

The Board reached a consensus that during the summer months they would meet every other week. There will be no meeting next week, June 8th. The next meeting will be scheduled for June 15th.

2. Alvah Chase Forest/Survey

Vice Chairman Robertson spoke with David Linden about the property on Mount Delight Road, the Alvah Chase Forest, and the survey. There had been a slight delay due to multiple mistakes made over the years; a flaw in the mid-1930's and the mid-1950s. After Mr. Franklin, the surveyor, has the survey done it will be provided to the Selectmen.

3. Transfer Station Update

Selectman O'Neal reported on the first week of issuing stickers at the Transfer Station. No date will be placed on the stickers as the Year of 2009 is partially gone. It will just be known that a gold sticker is required. The license plate number is being written on the sticker. Chairman Barry thanked Selectman O'Neal and Selectman Hooker for taking on this project. Selectman O'Neal said Saturday went well. Lenny Mandigo issued stickers earlier in the day when he wasn't busy. Everyone seemed to understand except for one resident who refused to be part of the process.

4. Transformer/Public Service Company of New Hampshire (PSNH)

The Planning Board will be meeting with PSNH and hold a Public Hearing, June 10th, at 7:15pm, regarding the transformer upgrade. Chairman Barry advised all present, who wanted their voice to be heard, to attend the Public Hearing.

Citizens Comments:

1. Glenda Smith/Veasey Park Commissioner

Ms. Smith brought forward the name of Travis McCoy, and a letter from Mr. McCoy, expressing interest in being a Veasey Park Commissioner. Chairman Barry read the letter which spoke of Mr. McCoy's mother, Paula McCoy, serving for a time which gave him an insight into the operation.

MOTION: Selectman John Reagan made a motion the Board appoints Travis McCoy as a Veasey Park Commissioner. Seconded by Selectman Walter Hooker.

Discussion: The Board asked Ms. Smith and Mrs. Clark if they were in favor of this appointment. Both indicated they were in favor of having Travis McCoy join them.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2. Kathy Shigo/Veasey Park Commissioner

Mrs. Shigo commented that she believed Travis McCoy was an excellent choice to fill the vacancy on the Veasey Park Commission.

3. Kathy Shigo/Part Time Officers

Mrs. Shigo wanted to know how many part time Officers were on the Police Department and was Glenda Smith also a certified Officer. It seemed to Mrs. Shigo that the part time assistance could add up to 40 hours per week.

Chief Greeley explained there are two part time Officers and Glenda Smith, who does not have a regular schedule as an Officer. Selectman Hooker pointed out that part time collectively does not constitute another employee but provides vacation coverage.

4. Kathy Shigo/Public Service Company of New Hampshire (PSNH)

Mrs. Shigo mentioned talk around Town about PSNH rebuilding the beginning section of Nottingham Road. Mrs. Shigo thought some of the money that would be saved by PSNH repairing this section of Nottingham Road could be used for other sections of Nottingham Road and Cate Road. She would like to see a Selectman at the Planning Board Public Hearing, with PSNH, as that would be a positive thing. The Board reminded Mrs. Shigo Selectman Hooker would be there as the Selectmen's member to the Planning Board.

5. Kathy Shigo/Old Home Day

Mrs. Shigo pointed out that up until today children have gotten in free at Old Home Day. Vice Chairman Robertson said yes and the town he originally came from there was a fee charged. In Deerfield, residents were prepared to bring something but the chicken was free.

Due to the economy, Kathy Shigo believed that people would look forward to a free meal that it would really mean something. If the Town charges a fee for Old Home Day, it would demean the purpose. She suggested requesting donations and extra condiments rather than putting a price on the chicken. With people not working, even \$1 is too much. Vice Chairman Robertson said to know how many people would attend and handing out even a free ticket would let the Board know how many people to plan for.

6. Harriet Cady/Master Plan

Mrs. Cady mentioned the lack of availability of the draft Master Plan. A copy is in the Town Clerk's Office but she did not want to sit in the Town Clerk's Office to read it. Mrs. Cady would like to see a copy available that can be taken out of the Office to read. The Board pointed out that the draft copy of the Master Plan was available on the Town's Website as well as the Town Clerk/Tax Collector's Office and at the Philbrick James Library. It was suggested that Mrs. Cady ask the Library to loan out their copy.

7. Richard Young/Timber Tax

Mr. Young asked if the Selectmen had access to the scale slips when reviewing timber tax. Mr. Young has sold timber, in Northwood, and the scale slips are required. This allows the Selectmen to know exactly what has been cut. Vice Chairman Robertson said the Town traditionally uses the mid-range of the stumpage value to calculate the timber tax. Other communities may use the higher or lower range but in Deerfield, the Selectmen opt for mid-range.

Adjournment:

7:53pm

Selectman Walter Hooker made a motion to Adjourn. Seconded by Selectman Alan O'Neal. Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The June 1, 2009 Meeting stands adjourned.