

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
September 21, 2009
MINUTES**

Call to Order:

6:00pm Chairman of the Board of Selectmen, Stephen R. Barry called the Meeting to Order.

Roll Call:

Present: Stephen R. Barry- Chairman; R. Andrew Robertson- Vice Chairman; John Reagan, Walter C. Hooker and Alan E. O'Neal

Also Present: Cindy Heon- Town Administrator, Cynthia E. Kelley- Finance Director and Nese Farrell, Recording Secretary

Pledge of Allegiance to the Flag:

Chairman Barry asked all to rise for the Pledge of Allegiance to the Flag.

Citizen's Comments:

Chairman Barry recognized John & Veronica Gianferri of 10 Mountain Road (third house on left where the blind corner is). Mrs. Gianferri opened by stating that within their two years of living on Mountain Road in Deerfield they have voiced concerned about the speeding issues on Mountain Road. Mrs. Gianferri proceeded to read aloud the letter they submitted to the Board. She claimed that this very same complaint was brought up to the Board of Selectman (BOS) approximately thirty years ago by Mr. & Mrs. Begin of 7 Mountain Road, yet nothing was done. Their concern is that the road needs to be widened, a yield sign posted or a blinking light installed in efforts to make it safer for the families on this road. She stated that there was a car accident on this road on this past Sunday by a person driving at a high rate of speed. The person claimed he swerved due to a deer in the road, however, they feel the skid marks did not coincide with his story. She further suggested that usually when one is trying to avoid hitting something they do not leave a straight line skid mark, but rather a curved skid mark (they presented a picture of road & the skid marks). She claimed the skid mark went for about seventy feet, going straight up to an embankment that had a retaining wall of large boulders. The approximate angle of the wall is about 45 degrees. She believes that on a thirty five mile an hour speed rate, a person would have enough time to slow down and perhaps just hit the wall. Their concern is that it could have been a person or their own child. They urged the Board to please move forward on a decision to make the beginning of Mountain Road safer for them and their neighbors.

Mr. Gianferri stated that when they began construction on their house, they were under the impression that this curve was going to be fixed. They believe someone from Public Works was measuring to straighten the road up and with their permission, it would require taking part of their land, but they also needed a part of their neighbor's land who refused to give it up. He further stated that he feels a lot more people live on Mountain Road and walk on this road, making the danger more of a possibility. He feels it's a blind corner and the speeding has made the road more dangerous. They again offered to give up part of their land so that this road can be made safer.

Chairman Barry recalled about four or five years ago addressing the concerns on Mountain Road and mentioned that part of the problem is with the property on the right side of that curve. The owner had already given up quite a bit of their property and is not prepared to give up any more. He added that the Board addressed the concerns on Mountain Road the best that the Road Agent felt they could at the time. The road was straightened and widened somewhat. Vice Chairman Robertson added that there were a number of other neighbors who were concerned about the road, but there had been no further complaints until now.

Mrs. Gianferri stated that a gentleman who measured this road recently was told by someone from the Town that the road was straightened out but she feels it is definitely curving. Chairman Barry informed Mrs. Gianferri that the Board's intention at that time was to straighten out Mountain Road and investigated a number of ways to be able to do it all the way, but it was not possible.

Mrs. Gianferri asked for assurance that something will be done now about this road and believes that if someone gets killed on this road, it will be due to negligence. She further stated that she will keep coming every week to address this issue until further action is done. Mr. Gianferri added that upon going down Mountain Road that the corner is so sharp that one cannot see the rest of the road that continues on and it almost looks like one is driving straight into a wall. He asked the Board if perhaps a stop sign or yield sign in front of their driveway or near their house would be a possibility.

Selectman Reagan recommended that a letter be referred to the Police Department. Chairman Barry added that this accident is really a police matter. He stated that the Board could talk to the Road Agent about their concerns, but he believes that the last time the Board intervened, they did everything they could do legally. Mr. Gianferri suggested that perhaps a warning sign of a decrease in speed ahead or just a "slow down" warning sign would be better than nothing.

Chief Greeley, present at this time, informed the Board that he discussed this very accident with Mr. & Mrs. Gianferri this morning. His suggestion would be to reduce the speed limit from 30 miles an hour to 25 miles an hour. Vice Chairman Robertson asked Chief Greeley for a written

recommendation so that the Board can communicate with the Road Agent on the matter. Chief Greeley agreed to do so. Chairman Barry assured the Gianferri's that the Board will try to do everything they can.

Awarding of Bids/Town Hall Painting:

Present: Mark Tibbetts, Building Maintenance Supervisor

Mark Tibbetts- Building Maintenance, informed the Board that he asked for bids for the painting of the George B. White building and shutters. He stated that Randy Young's bid came in at \$5,000.00 plus an additional \$50.00 per shutter, for 32 shutters. He also received a bid from a gentleman in Massachusetts for \$6,487.36 to do all the shutters and the painting of the building. Mr. Tibbetts asked what he would charge for just the painting and he priced it out at \$4,998.00. Mr. Tibbetts recommended that the job be given to Randy Young and to keep the business within our town, as the Town is acquainted with the quality of Mr. Young's work. He asked the Board if he would be allowed to add the rest of it into his budget or a warrant article for next year to do the shutters at \$50.00 per shutter.

Chairman Barry asked Mr. Tibbetts if he investigated the references of this other company in Massachusetts and if they were reputable. Mr. Tibbetts confirmed that he had and that they were in good standing.

MOTION: Vice Chairman Robertson made a motion to accept Mark Tibbetts' recommendation for Randy Young to paint the Town Hall. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. The Vote was Yes-4, No-1. It was a Vote in Favor.

Chairman Barry confirmed that the contract is awarded to Randy Young for \$5000.00 to paint everything but the shutters and that Mr. Tibbetts will include in his budget the money to paint the shutters.

Parks & Recreation Commission:

Present: Joe Manzi- Parks & Recreation Director

Also Present: Dwight Barnes, Joe Stone & Jeff Shute, Parks & Recreation Commission Members; Mark Tibbetts- Building Maintenance

Joe Manzi- Director of Parks & Recreation, referred to his written proposal to use the four vacant rooms in the George B. White building (formerly occupied by Kids Komfort Zone daycare). Mr. Manzi stated that he and Mr. Tibbetts, the Maintenance Supervisor, viewed the vacant rooms and he was impressed by the size and general condition, as well as the usability of the space as it relates to the Parks & Recreation's current and future programs. He proposed to utilize up to four rooms to: Create a writing program for all age populations in town, including creating and developing an afterschool program and expanding the summer camp. Take existing programs that are currently at the Town Hall and moving them into some of that space; saving on heating and building wear/tear of the Town Hall. To centralize their programs making them more user friendly with a more permanent setup and ability to cross promote their programs.

Vice Chairman Robertson mentioned that at a prior meeting the Board talked about not leasing the space due to the condition of it and some safety concerns. He recommended that some verification from the Code Enforcement Officer on whether this space is safe and suitable would be necessary before approving it.

Selectman Reagan added that a great deal of effort was made to give the Parks & Recreation Department the whole downstairs of the George B. White building and asked why the space currently used for the summer camp is not adequate. Joe Manzi feels that the space in those rooms is much better for the type of programs they have and want to create. This would also allow them to create a permanent setup for a variety of programs, such as yoga, tai chi and line dancing. Mr. Manzi said that after talking to Mr. Tibbetts, that he too feels those rooms would be better. He stated he would like to possibly make one room more for the senior type activities. The space downstairs is constantly in flux with setting up the programs and then taking down. The Recreation Department has exercise equipment that could be set up nicely in those rooms and finally have a permanent room for some of their activities.

Chairman Barry stated that he certainly understands that moving around a lot is an issue and does not feel it would be a problem to let the Recreation Department use those rooms in the George B. White building to expand programs on a more permanent basis. He said that the Board will get the building inspector to check out the rooms and confirm the rooms are all set. Vice Chairman Robertson added that some of these programs, like yoga, may incur an additional cost to have it heated and perhaps some of the utility expenses could be offset by raising the fees for the programs.

Mr. Manzi stated that he asked Mr. Tibbetts about that very issue and he said the heat has to be kept on at a certain level regardless and he does not really anticipate most of the programs affecting the heating cost. He agreed to incorporate any extras into the program fees. Mr. Tibbetts added that the thermostat controls that whole side and about half the hallway, so the heat will have to stay on about 55 to 60 degrees. He mentioned that

the plumbing in that building cannot be allowed to freeze either, so the heat will have to be slightly on. Selectman O'Neal asked Mr. Tibbetts if the plumbing on that side was used for the daycare and if it could be drained out. Mr. Tibbetts said it was, but that it would still have to be kept at 55 to 60 degrees to keep that side of the hallway warm enough to prevent pipe breakage, unless the plumbing was redone. Vice Chairman Robertson stated he was in favor of this as long as the Code Enforcement Officer felt it was safe to use and that no extra cost would be incurred. Selectman Reagan asked for a figure of what it costs to heat now. Mr. Tibbetts replied that the Town has used about 18,000 to 19,000 gals per year to heat the whole building at the price of \$1.719 per gallon. As far as how much that side of the building was separately, he would have to research those figures. Chairman Barry asked if it was harder to heat that section than this section of the building. Mr. Tibbetts stated that this section is harder to heat, as it is not insulated as well as the lower section.

Selectman O'Neal mentioned that he would like to take a walk down there with Mr. Manzi within the next week or so to take a look at the rooms. Mr. Tibbetts added that it would be better than letting those rooms just sit as that would create more problems. Selectman O'Neal advised it would better to see what the oil consumption for that side of the building was for the last year and realizes that it is not going to be as high as it was for a daycare.

Chairman Barry suggested that the Board make a decision at their next meeting after an investigation is made. The Board agreed to revisit this on Monday, October 5, 2009. Mr. Manzi offered to gather more information if necessary. Vice Chairman Robertson added that he assumes the programs will be like those held at the Town Hall, being a few hours at a time on certain days. Mr. Manzi agreed but believes that the potential exists for things to grow as Town wants them to grow. He feels that the space is such a big open space that a lot of things could be done with it and maybe a couple years down the road the Recreation Department could utilize this space more than it will be now. Mr. Tibbetts added that the oil is going to be a lot cheaper without the babies there as the State required the rooms be a certain temperature; so the Town will save money right off the bat.

Parks & Recreation Commissioner, Dwight Barnes stated that Mr. Manzi was given a directive to re-energize the Parks & Recreation Commission and it was discussed last week in their meeting. He informed the Board that the Commission currently has four sitting members; two are fairly active and the other two are less active. He stated that in their discussion they concluded that they would like to make this Commission a seven member commission. Chairman Barry said that in their discussion on this Commission that there was a lack of minutes on their meetings and the posting of their meetings (RSA 91A would apply to any meeting that this Commission would hold).

Commissioner Barnes confirmed that issue was one of the things they addressed. He added that a couple of the members are in good communications with Mr. Manzi on a regular basis, but an official record of scheduled meeting is not done on a consistent basis and is something they would like to do as well. Chairman Barry confirmed that the Board knows they are doing the work and are being involved, but the Board needs to make sure RSA 91A is followed. He suggested to get their extra commission members and to run with it. Vice Chairman Robertson added that they were once asked whether the Board still met with their Commission on a quarterly or annual basis and the Board was not really sure. He advised him that if they get three more members and give the names to Cindy Heon so that the Board could appoint them. It was confirmed that this Commission has a staggered term. Commissioner Barnes mentioned that the Commission may wind up with a couple of members coming off and that there could be up to five new names. He added that they have set up their meeting to be the second Tuesday of every month, but they are subject to change. He also requested a book to keep their minutes in and it was agreed to keep this book in the Town Clerk's office and online.

Melanson Heath and Company/2008 Audit:

Present: Karen Snow- Auditor

Karen Snow, Auditor, addressed the draft of the Financial Statements as a board overview. She advised the Board that they are getting a general, clean opinion on their financial statements. She mentioned that she told the Town staff what was needed and our Town is now in compliance with GASB 34. She further stated that in her opinion, the financial statements are fairly presented. She proceeded to give an overview on how to read the statement and reiterated that an audit is only a test. She confirmed that everything is balanced and there is no money missing as far as they are aware.

Chairman Barry noticed there were a number of suggestions for processes that should be taken care of in her management letter, and asked how are Town stacked up to other comparable towns. She replied that the Town was the same as a lot of other communities, due to it being a process of learning and establishing a system. She explained that establishing a system will be a defined for a new employee. She explained that the comments mean that our Town has a little bit of work to do to establish these procedures so that they are done consistently throughout the year. She mentioned that particularly on reconciling the cash balances; the Treasurer is reconciling the bank statements. The Finance Department is reconciling their general ledger cash, so there are two independent sets of records. The checks and balances is where it reconciles to each other and that is the piece that needs to be established and ongoing. She added that this applies with the tax receivables. The Town Clerk is also reconciling his report and on a monthly basis they compare them with the Finance to make sure that someone did not input a data entry error, an abatement wasn't missed or a commitment was not missed. She assured the Board that the work is being done, but that the extra step will take them to the next level.

Mrs. Snow commented on the Transferring Control, Pistol Permits and Cop Cards accounts to the Town Treasurer and as to whether there might be

an RSA that allows the Police Department to have these separate accounts. She requested a copy of the applicable statute. She addressed the improving of departmental receipt procedures in the Parks & Recreation Department. She added that the records in the Recreation Department are good, but the only thing missing is a real time log of collections as they come into the door. She explained that using this log when auditing can be an easy way to find if there are some things missing. Turnovers are done frequently and a written log stays within the department for a double check system when auditing time comes. She stressed formalizing the Town's policies and procedures, such as Code of Conduct policy and an Ethics policy. By defining how anyone associated with the Town of Deerfield is expected to behave in all situations, then a tone will be set. Having guidelines for new people who want to be associated with the Town will provide continuity for turnover. She said that the Town has an informal policy that just needs to be formalized. She also suggested getting a locking safe or file cabinet for the Recreation Department for protection from a break in.

Chairman Barry addressed Mrs. Snow's concerns about citizens talking to her outside and asking her questions. She stated that she will be happy to answer any questions, but she stressed she was hired by the Board and would just like everything to be through the Board when in session, so that the Board is aware of the questions she is being asked and everyone is on the same page.

Chairman Barry then asked for any citizens questions. None were taken.

Selectman O'Neal asked when the final report was due. Mrs. Snow informed the Board that revisions will be done tomorrow and she will coordinate the revised draft with Cindy Heon for the Board to approve. She anticipates no more than two weeks for the final report.

2010 Budget Presentation/Philbrick James Library:

Present: Evelyn DeCota~ Librarian, Trustees: Kathy Berglund, Maureen Mann, Claudia Libis, Alex Draper & Chris Carr

Chairman Barry referred to the Library's 2010 Budget being increased by \$1,420.00. Evelyn DeCota~ Librarian commented that it is mostly due to the electric heating in the Annex building. Chairman Barry asked if the generator was going to be totally separate. Mrs. DeCota replied that the lift has a backup battery.

Selectman O'Neal asked for a figure of what the oil consumption was from June 1, 2008 to June 1, 2009. He believes the Town had a rate that was good till June of next year, so the numbers can still be run based on what is there. Chairman Barry asked Mr. Tibbetts if there was anything other than heat that runs off of oil in the library building. He confirmed that there was not. Mrs. DeCota stated that the library used 905 gallons from Buxton Oil from January 2009 to May of 2009. Selectman O'Neal voiced concern that library used that many gallons in the first half of the year already. He stated that the 905 gallons was what the Board budgeted for last year, since that is the amount that was used for all of prior year. Mrs. DeCota replied that when she was given these figures, they were not itemized according to invoices. She added that the first of the invoices was dated January 3rd and she believes it was actually for December.

Selectman Hooker addressed some of the line items that have gone up, none of which were of a large dollar value increase, but he was looking for percentages as well. He found that electricity was increased 20%, supplies increased 12% and equipment maintenance was at 185%. Mrs. DeCota explained that the increase in electricity is due to now having electric heat in the Annex building where the lift is; the amount was estimated by PSNH. She stated that they estimated \$50.00 per month for heating. She addressed the equipment maintenance being higher due to having an annual inspection (\$150.00 for the elevator). The company that installed the unit recommended two preventative maintenances per year, one of which could also include the inspection to be done at the same time (with an additional charge bringing that visit charge to \$225.00).

Selectman Hooker suggested that when the Board gets the gallons of heating oil and the price of the other consumables, then the Board can do the whole budget where those lines then they all are using the same numbers. Selectman O'Neal stated that the Board will have to decide what the number is for heating oil first. The Board is aware of what the number is until June of 2010 (\$1.719), but they need an idea of what is burning in all of the facilities from January to June. Chairman Barry asked how he proposed to find a number from July to December. Selectman O'Neal suggested doing it how it was done last year, but first it must be determined how much oil is going to be used in that latter half of the year. He stated that last year when it was presented, it was presented at 905 gallons for the entire year.

Chairman Barry confirmed that the Board needs to know the amount of oil used between January to June. Selectman O'Neal then suggested just to give the figures for the whole calendar year of 2008. Mrs. DeCota confirmed that the Board was really asking for a twelve month period. Vice Chairman Robertson added that the same information needs to be requested from the Fire Department.

Chairman Barry suggested to just use the price that they have now, as it is the only number they have at this time and the future cannot be determined. Selectman Hooker suggested for the purpose of budget estimation, the Board should perhaps assume it goes up 50% or some kind of number increase. He added that keeping in mind that the first six months heating is probably higher than the last six months, but to possibly say \$2.00 per gallon for the whole, just for estimating purposes. Chairman Barry stated that each department head should just set the bar at \$2.00 per gallon so that they can present the figures to the Board. Mr. Tibbetts advised the Board that oil at this time is at \$2.12. Chairman Barry predicts it

will come down in summer and go up in the winter. He informed the Library Trustees that the Board will revisit their budget after they get those figures to them.

2010 Budget Presentation/Government Buildings:

Present: Mark Tibbetts- Building Maintenance Supervisor

Mark Tibbetts- Maintenance Supervisor, referred to the Government Buildings Budget. He addressed that the oil for 2009 was not calculated correctly and he will have to lower it. He gave a scenario of April 2007 to April 2008 where the Town used \$15,860 gallons, and he figures on about another 1,000 gallons after April. For the George B. White building, it was figured on 18,000 to 20,000 gallons at \$1.79 per gallon, coming to 34,380 gallons; cutting his line item by \$21,602.00. Chairman Barry then asked him if that was prior to replacing all the furnaces and if so, would it be more fuel efficient now. Mr. Tibbetts confirmed that it was prior and there could possibly be more efficiency in the future.

Selectman O'Neal asked if he wanted to carry 34,000 gallons. Mr. Tibbetts disagreed and said he wants to carry between 18,000 to 20,000 gallons, because he's averaging about 18,000 gallons or so. Selectman O'Neal suggested he carry 19,000 gallons. Mr. Tibbetts was concerned about coming back to the Board saying he was over his budget on oil, should he go with the lower amount. Selectman Hooker suggested for him to pick a number, not a range. So, Mr. Tibbetts decided to figure it at 20,000 gallons; coming to about \$34,380.00. However, his figure was not set at the \$2.00 per gallon decided on earlier in this meeting, so he will refigure that dollar amount. Selectman O'Neal feels that the Board should see less oil used based on his comments earlier. Mr. Tibbetts added that he had figured it at \$4.19 gallon, using last year's budget as a guideline.

Mr. Tibbetts also addressed the letter that stated the filtration system presently there was only to prevent corrosion of the pipes and furnace and was not for drinking water. He informed the Board that per the State Plumbing Code, the building is supposed to have one water drinking fountain. He presented a quote of \$3,139.00 to purchase one drinking fountain, installation cost and a reverse osmosis system. Chairman Barry asked if it would be simpler to buy a water cooler. Mr. Tibbetts stated that he has given the Board that option, but the building needs one or the other.

Chairman Barry believes that the price of the water cooler and the supplies of bottles would be half the cost of the drinking fountain quote. Mr. Tibbetts then informed the Board that drinking water must be available for the public, per the State. Chairman Barry asked where he would you put the unit. He replied that it would be where the one that does not work is presently. He confirmed it would be a onetime cost of \$2,139.00 verses a yearly cost of a water cooler and supplying the water bottles. Vice Chairman Robertson added that he has an office with two other employees and his water cooler bill is probably around \$100.00 every month and given the number of people here, that the cost of the fountain would make more sense.

Selectman O'Neal confirmed that the letter written is a proposal for the George B. White building and not the Town Hall. Mr. Tibbetts agreed and stated that it was for a Lindsey Water system. Mr. Tibbetts stated that he would have to raise one of the line items in the George B. White building budget to take care of that. Selectman O'Neal thought it might be considered a capitol improvement.

Vice Chairman Robertson asked if there has ever actually been a water test mark. Mr. Tibbetts replied that it is required to have a water test every two or three months to confirm if it is drinkable or not. He further stated that at present, it is drinkable, but it is not good quality water.

Chairman Barry referred to the repairs and maintenance lines and noticed that it is about \$2,000.00 over for this year and asked if he expects to not be over next year. Mr. Tibbetts reminded the Board of the major water leak this summer and hopes not to have any unforeseen events effect the budget next year.

Vice Chairman Robertson asked if he budgeted \$5,000.00 to keep for emergency repairs. Mr. Tibbetts confirmed the he did budget for that, but advised the Board that the \$5,000.00 actually covers all buildings and doesn't feel it is enough. Chairman Barry stated that he doesn't feel it is enough for the emergency fund and feels that it should be raised another \$2,500.00, bringing the fund to \$7,500.00. He clearly expects that the money goes back if it does not get spent, but with the building ages, he feels the amount is more appropriate.

Selectman Hooker asked if there would be an increase the other two buildings. Chairman Barry replied yes.

Mr. Tibbetts referred to the George B. White building's electricity expectations. He stated that in 2008 the Town used 25,407.6 kilowatts and believes that the usage is going down. Chairman Barry suspects it would go down even more without the daycare operation and all the lights that were replaced. Mr. Tibbetts agreed, but stated that the saving won't be reflected for another three years, due to paying back those upgrade costs.

Mr. Tibbetts referred to the Town Hall Budget. He stated that the only thing that went up was a little bit of electricity. He has taken the averages of what it costs and raised it to about \$4,400.00. Chairman Barry confirmed that with the \$3,000.00 spent already it would track out alright. Mr. Tibbetts stated that he calculated the rubbish per month and it comes to about \$2,010.00.

Mr. Tibbetts addressed the heating oil cost for the Town Hall and stated that he had it figured at \$12,800, prior to the decision earlier to figure it at the rate of \$2.00 per gallon. If it is figured at 6,400 gallons, the figure is \$400.00 short.

Mr. Tibbetts asked if the Board wanted him to add the \$1,600.00 for the Town Hall shutters maintenance into the restoration line. Selectman Hooker asked if the shutter fee of \$1,600.00 was for when they were already at the Town Hall doing the other painting and if it was done next year, would it cost more. Mr. Tibbetts was not sure, but feels if the shutters were taken off they'd still be in dire need of work, so maybe they should be stored until spring.

Chairman Barry asked if they cannot paint them until the budget is approved in March, would that price still hold. Mr. Tibbetts believes so, as he explained this process to the contractors he asked for a quote. Chairman Barry asked if the physical condition of the shutters would require additional work that will cost money. Mr. Tibbetts replied that it would not as it was all figured in \$1,600.00 quote with \$50.00 per shutter; which includes the fixing of the shutters, gluing them into place, scrapping them and priming them.

Chairman Barry asked about the maintenance allowance of \$800.00. Mr. Tibbetts replied that it is for the things like the furnace if in need of repairs. He informed the Board that the back doors on the Town Hall need some serious work, as they are coming off the hinges and the bottom part needs to be cut off. He has yet to get a price on the repairs, but Kris Nelson has been asked to take a look at them. He estimates maybe \$500.00 to get them openable for now. He asked if it was not available in his budget for this year, that perhaps it could come out of the \$5,000.00 from next year.

Chairman Barry stated that he was uncomfortable with \$800.00 maintenance for a building as old as the Town Hall, and putting only enough money in there to cover the restoration of the shutters. He does not feel these doors should be done this year, as they were not talked about prior. Mr. Tibbetts replied that he needs to repair the doors this year as they have become a fire issue and he will not have the upstairs for usage until it is fixed. Selectman O'Neal confirmed that it is an egress issue and that the Board will then have to find about \$500.00 in this year for this to be budgeted. He then asked if this work would resolve the egress issue or if more work will need to be done next year. Mr. Tibbetts believes that eventually all the hinges will have to be taken off as they are not opening properly due to being welded on. The priority is the bottom of the doors as they are rotting out.

Chairman Barry referred to a comment from the Citizens Group that the Town Hall has undrinkable water. Mr. Tibbetts replied that there is a reverse osmosis system over there that is supposed to take care of that problem. Maureen Mann added that dishes can be washed with the water, but coffee cannot be made or anything potable* at this point, particularly because the water has so much salt in it. Mr. Tibbetts suggested having the company that inspects the water come back to resolve this issue, as they guaranteed that the first osmosis would work.

Mr. Tibbetts had addressed the Government Buildings budget and stated that the heating oil covers South Station, using 930 gallons. Mr. Tibbetts addressed the propane that covers the Central Fire Station. He stated that from September of 2008 to September 2009, 3,270.8 gallons of propane was used. He had estimated this last year at 4,000 gallons for the whole year. Selectman O'Neal inquired about the Town's current rate for propane. Mr. Tibbetts replied that the current rate is 1.449 per gallon.

Selectman O'Neal asked if the Board was looking at dropping that line from \$6,500.00 to \$4,200.00. Selectman Hooker asked if it was being figured at 3,270 or 4,000 gallons. Mr. Tibbetts confirmed that it would be figured on 4,000 gallons and this would be around \$8,000.00 (using the \$2.00 per gallon estimate). Selectman O'Neal questioned that it was for 800 gallons more than is used in a year. The Board decided on estimating 3,500 gallons, coming in around \$7,000.00 on the propane line.

Mr. Tibbetts added that the mowing contract went up due to adding in the library. Selectman O'Neal suggested putting in the mowing contract a onetime cost to mow the landfill hill next year. Chairman Barry replied that would have to go under the Transfer Station budget and it would be broken out.

Mr. Tibbetts addressed the Fire House / South Station. Mr. Tibbetts thinks the \$5,000.00 in this budget should be a new line item as emergency repairs. Selectman O'Neal suggested that it should just be added under Government Buildings and it can be used to whichever building necessary. The Board agreed to run these items again when they receive all the final numbers.

2010 Budget Presentation/Police Department:

Chairman Barry addressed the Police Department's increase of \$22,624.00. Selectman O'Neal asked about the decrease in mileage and increase in gasoline over last year. Chief Greeley replied that being down one person for most of this year, mileage has decreased slightly. He added that he tried to keep the budget as close as he could to last year. He mentioned that his gasoline budget last was around \$18,000 and by the time the end of the budget season came around it went down to \$12,987.00. He put it back up at \$3.00 gallons for 2,200 miles. The Board agreed to set the gasoline rate at \$3.00.

Selectman O'Neal asked why the gallon usage had gone up and if it was because the cars were less efficient now. Chief Greeley stated that he may have made a mistake on the older one and it should have been a little higher. Chairman Barry referred to the \$25,500.00 for a cruiser he is looking to buy next year and asked if he was going to submit a warrant article to lease another two of them. Chief Greeley confirmed this and stated that the Town would have one new cruiser this year, one new one next year and two leased vehicles. He explain that the two front line cars to be replaced are well over 100,000 miles, and it is not really safe to drive around a cruiser over 100,000 miles. Chairman Barry clarified that if a cruiser has 150,000 miles on it, it's actually probably double that considering all the hours it spends running. Chief Greeley confirmed that the 150,000 miles doesn't include the hours its constantly running.

Chairman Barry requested that the new cruiser have an hour meter installed and that the other cruisers come with one. Chief Greeley agreed and added that the reason for replacing his cruiser (2001 year model) is that during an oil change they found a big hole rusted through in the undercarriage frame. He was informed that this cruiser needed to certainly be replaced. He added that he was not sure that it would even pass inspection next year, however, it is already inspected for now. Chairman Barry informed him that since he's informed the Board that there is a safety concern with this cruiser and if couldn't pass inspection today, he should not be using it. Chief Greeley agreed to speak to David O'Neal tomorrow and find out for sure if it is safe to drive until another cruiser is purchased.

Selectman Hooker added that new cruisers historically have never been purchased in March, possibly approved in March and not received until six weeks after that. Chairman Barry stated that the Ford Dealer that handles this for the State orders a bunch of them and if Towns do not buy it, then they will sell it to someone else. Chief Greeley added that if looking at the amount of the cost for the new car that is in the budget, it is cheaper than what was spent last year for the Ford. Chairman Barry mentioned that it was actually cheaper than was budgeted to buy the Crown Vic. Chief Greeley confirmed that it was not a Crown Vic, but a Chevy Impala. He added that they have a little bit better gas mileage and when not going to a call (just going regular speed through town), it runs at two cylinders less than it normally runs.

Chairman Barry inquired on how long these vehicles have been out and what kind of track record they have. Chief Greeley replied that they are not liked by all people, but the amount of money saved in purchasing this Impala (compared to the other cars) he would have to spend in re-outfitting the other cars, because the light bar is a different size and the cages on the inside are a different size. He said he could just take the equipment out of his present car and put into the new one that does not have any of that equipment in it.

Vice Chairman Robertson feels that typically the Town has been given a State rate with a Clause saying that if it doesn't pass our requirements we are not bound by the agreement, so the Town could actually go ahead and order ahead of time. Selectman Hooker stated that he was really addressing that he doesn't recall a new cruiser showing up in the parking lot in March and if his cruiser needs to be replaced immediately, March would not be soon enough. Chairman Barry added that the last time the Town purchased one, it was here about three weeks after approval because these vehicles are sitting at the Hillsborough dealership ready for pickup. He feels that the only reason this last one took so long is that it was an SUV and the Town delayed ordering it, because originally a cruiser was going to be purchased and then it was decided to go with the SUV instead.

Selectman Hooker questioned the vehicle that is listed in the budget, since it's replacing the Chief's cruiser, asking if there were any other expenses such as the internal equipment installation that may be incurred. Chief Greeley replied that the only additional cost would be to transfer the equipment from the old car into the new one, and confirmed that the cost for that was in fact included in that line. Chief Greeley added that the line price includes a five year, 100,000 mile warranty.

Selectman O'Neal asked if right after the Deliberative Session, the Town could be able to order the cruiser that is in his budget anyways. He believes that if the Deliberative Session does not change the number, it would still in the default budget. Vice Chairman Robertson stated that most of the state contracts give the Town the "opted out" if it does not pass. Chairman Barry agreed that this would be possible to do and feels that a new cruiser for the Chief should be included in the budget. He added that if the lease agreement for the other two vehicles fails, what would his plans be for the two old cruisers. Chief Greeley replied that the Town would have to just continue with those cruisers until they could be replaced.

Chairman Barry reiterated that when safety issues arise with one of the vehicles, it needs to be dealt with immediately, and if a safety issues are at a level that it is dangerous for a police officer to drive the vehicle, then it needs to be taken out of service.

Selectman O'Neal addressed the fifth cruiser that was replaced this year and if it falls into line of a backup vehicle or is it in bad shape. Chief Greeley replied that the vehicle doesn't have all the amenities that the others have and it was put aside for if they are in a pinch. Selectman O'Neal voiced his concern with purchasing three vehicles in one year or in the same cycle. Chairman Barry suggested that the Board put the money in there to buy two, as these are the tools for our employees that have been necessary for while now. Chief Greeley added that when the Town purchased the two cars in 2005 that they were told that from now on, there needs to be one cruiser purchased each year, but it never happened. He added that we are so far behind now that he needs to try to do this, and once it's on a cycle and up to snuff, then we can go back to one a year.

Chairman Barry feels that the lease agreement is the best option, but doubts it will ever happen. Selectman O'Neal would like to see how we progress further in the year, because after finalizing some of the other budgets they may find money there. Chairman Barry suggested to keep this

one open till the end of the year or until more information is available.

Selectman Hooker addressed the overtime increase of fifty percent. He feels that if continued at the same rate used over the time this year, it would only get up to \$6,500.00. Chief Greeley admitted that he failed to put in for overtime last year at the time and a half rate (it was entered as straight time). He stated that he adjusted it correctly this year, and luckily there was not much overtime this year and the error did not affect it. Chief Greeley confirmed that any hours over forty hours are considered time and a half. Selectman Hooker asked how, if at all, the benefits would be affected by that.

Cindy Kelley confirmed that it is not affected. She said that the retirement was not taken into consideration then, but it is now. Chief Greeley added that they both sat down and corrected the whole thing and it is included now.

Selectman Hooker referred to the overtime and the detail going up and stated that it would be nice to have the hours that go into the detail. He explained that if it is \$53.00 an hour and if we had 550 hours, that it would be a detailed dollar amount, which would fund a budget line to how many hours of detail you felt you could be doing.

Selectman Hooker referred to the computer technology's increase of almost over 50% and asked for details on why he wanted to buy software or computers. Chief Greeley replied that he has spoken with Steve Jamele regarding the server that the police department has, as it is old and almost full. He stated that he told him it was only a matter of time before it dies due to it being so full and suggested purchasing a new server. He clarified that he has put into the budget for a new workstation, server, service software and some toner. Chief Greeley advised the Board that he has already received a quote from Steve Jamele for the server, software and the new workstation.

Chairman Barry addressed the Chief's letter on how he would like to handle the open officer position now. He stated that the Chief would now like to use the money that would have been used for the vacant officer's salary for raises to the existing police officers, as well as hiring two more part-timers. He asked the Chief to explain how he was going to fill the hole if he hired two more part-timers. Chief Greeley explained that did not really want to do this, but since the Board did not agree to hire another fulltime officer, he'd like to use some of that money to give the officers a raise in hopes to retain the people he has left. He further stated the he would like to take part of that money for the end of this year to over expend the equipment line and purchase tazers for the protection of the officers and the public. He originally submitted the letter asking to purchase four tazers this year and four tazers next year. He has gone through the budget of Officer Marchio's original salary, which began at \$39,354.00 and added that the department had spent \$16,292.00 of her salary to her so far this year, leaving a total left of \$23,063.00. He stated that if he purchased three tazers this year it would cost \$3,432.00 for the tazers and the equipment to go with it. If he purchased all eight that he is looking to purchase, it would be \$6,864.00.

Chief Greeley advised the Board that he has paperwork in his file showing that anytime an officer has an incident where they have to use force on any person subject to an arrest or whatever the incident is, they have to file a force report. He has six of these reports that required his officers having physical contact with individuals, which they should not have to do. He explained that the officers have two other choices before they get to deadly force; they could use a spray, however, if in a closed room with other people and it becomes necessary to spray, all persons in the room will be effected. The only other choice they have is to hit with a baton, which will break bones. He explained that the tazers have been used successfully in other towns around our town and were recently used in Wilton a few weeks ago for a suicidal subject. When unsuccessful attempts were made to take the person into custody, they used the tazer and the person was in their custody in about thirty seconds.

Chairman Barry asked if the Board had discussed the request for tazers earlier. Chief Greeley replied that he had sent a letter to the Board a year ago for a different and cheaper type of tazer that is no longer in existence. Those tazers were to be a donation to the Town. He stated that he was not present when it was turned down by the Board, so he does not know why they came to that decision. He added that he is simply trying to protect the officers in his department and the townspeople if there is an incident.

Vice Chairman Robertson informed the Chief that he was not the first to request tazers and that Steve Turner had also requested them previously. He believes that it was just the general attitude of the Board that they were not interested in tazers. He does not recall that the argument was ever made that it was for a safety issue. Chief Greeley offered to show the Board his reports and added that he did not want his officers having to go hands on with suspects who could be on drugs and not care if an officer breaks a bone, they will come at them anyways. He stated that a tazer affects the central nervous system, puts them in shock for five seconds and then they are on the ground. He stated that it is much easier to deal with a person who's been tazed and have no issues, then if you hit them with the baton and break a bone.

Chairman Barry stated that just for budget purposes, he was not comfortable with taking any of the money from this year for tazers. He further stated that he would be more than happy to put the full purchase price in the budget for next year, but for now, what is left the Town needs to keep for whatever comes up down the road. Selectman Hooked agreed with the Chairman and asked what the cost of training and maintenance would be aside from the purchase cost. Chief Greeley replied that there is training required and that Raymond has two tazer instructors he could inquire on certifying his officers. The Chief questioned Officer Hughes who was present on whether he had been certified. Officer Hughes confirmed that

he was in fact certified. Chief Greeley added that as far as the officers being trained, it would be done either while they were on duty or on their own time.

Chairman Barry inquired if there was any maintenance required on the tazers or batteries that would need to be replaced. Chief Greeley believes that only a cartridge would need to be replaced after each usage. He explained that he put into the budget the price of the tazer itself, the cost of the holster and two cartridges for each tazer.

Selectman O'Neal asked if there was any calibration necessary, like the units having to be shot and tested each year. Chief Greeley replied that they did not. Selectman O'Neal further questioned the eighth unit and if it would be shared between the part-timers he wanted to hire. Chief Greeley confirmed that it would be. Selectman O'Neal agreed with the Chairman in putting it on the budget for next year, but feels that the money might be better spent somewhere else, seeing that the department has vehicle issues.

Chairman Barry stated that based on that, he would like to increase the ammunition and fire arms number from \$1,000.00 to \$7,864.00. Chief Greeley then referred to the line item for the electronic equipment, as he had put half of it there.

Chairman Barry stated that if the Chief wanted to go with eight officers and two part-timers, he feels that it should be budgeted as such. He further stated that the Board is going to look at evaluations and making decisions on raises themselves. Selectman O'Neal confirmed that it looked like he really wanted seven full-timers and four part-timers, and asked if his pay increase rate numbers have been worked through and if it all falls within that previous officer's payroll number. There was a question as to whether or not a retirement calculation was done. Chief Greeley replied that he and Cindy Kelley went through the retirement and it's increased.

Selectman O'Neal asked what are the costs related to bringing in two new part-timers. Chief Greeley replied that in his line items for firearms he requested another handgun and there would be uniform costs. Vice Chairman Robertson asked if the officers were still carrying a particular weapon as there was a program going on now available for law enforcement. Chief Greeley replied that they changed to Glocks and that he gets a decent price for the Glocks.

Selectman O'Neal asked the Chief if he could crunch the numbers on what it would cost to outfit a part-time officer. Chief Greeley replied that without a purchase of gun it would be somewhere between \$800.00 and \$900.00 (including the uniform, holster, badge, etc). Selectman O'Neal estimated that it would be around \$1,400.00 to \$1,500.00 to include the firearm purchase.

Vice Chairman Robertson feels that this has gone full circle backwards from where they started and explained that there used to be part-timers about eight years ago and worked up into full-timers. It was decided that it was from fairly conclusive evidence that it was to the Town's best advantage to have the additional full-time as opposed to the part-timers. Chief Greeley again stated that was his intent and the part-timers was never his first choice. Chairman Barry asked how many hours the part-timers would work. Chief Greeley replied that he budgeted them for 340 hours each, which is the same that the other two part-timers are budgeted for. He further stated that would out his budget for part-time wise around \$9,000.00.

Chairman Barry stated that in doing this he would have to understand there is no guarantee that money would be used for raises. Chief Greeley expressed that he is hoping that the Board will see that these people deserve raises. Chairman Barry agreed 100%, but explained that if the Board decreased the full-time line to just put it back into the Police Department, he feels that the people in the community are looking for decreases and not redistribution. Chief Greeley replied that the budget that was submitted as is, with Officer Marchio's position in it, leaves a grand total budget of \$618,626.00. He added that if it is changed to his proposed plan, they would be looking at \$598,431.00, which would be a decrease and what the town folk are looking for. Chief Greeley confirmed that he would be able decrease his budget and still offer raises for the remaining employees.

Selectman Hooker referred to the budget presented tonight as being for eight full-time and two part-time. He asked to see the same budget configured, as if he is proposing seven full-time and four part-time; a complete budget, item by item without the raises. He explained that this would help them to compare "apples with apples". He further stated that here is a budget that is an existing organization, at whatever the rates are, and here is a proposed organization; otherwise one cannot compare them. Chief Greeley felt that would defeat the purpose of supplying them with a budget that he proposed, which is exactly what he was asked for.

Chairman Barry stated that \$356,722.00 would be for the eight full-timers in there, \$333,000.00 (and change) with the raises would be seven for the full-time officers. He further stated that the part-time employees right now is at \$10,020.00 and would increase to \$20,000.00. Selectman O'Neal suggested that the numbers would still need to be crunched because the administrative costs go up and the other lines go up. He feels it needs to be done, but not necessarily by the Chief, as it is something the Board can do. Vice Chairman Robertson feels that individual Board members need to do it, as all the numbers are there to figure out the different scenarios they are looking for.

Selectman O'Neal asked if the uniform line should go up by about \$800.00. Chief Greeley replied that he was trying to keep it low, but can raise it a little bit. He feels that he could do it with another \$1,000.00 in there.

Chairman Barry asked Selectman Reagan if he wanted to make a recommendation to buy two additional tazers for the part-timers. He replied that he would establish the tazer ownership at two and then the Chief could take it out of the uniform line. Chairman Barry asked if the Board wanted to decide in two weeks to decide which direction to go in and the Board agreed.

Chairman Barry addressed the Chief's proposed warrant articles. The first to authorize a lease agreement for \$54,358.11 to lease two Ford Crown Victorias, which would cost \$18,119.37 for the first year's payment and assuming the same for the next two years (containing an escape clause). The second for the revolving fund for the details. The third at \$3,749.00 for the purpose of sobriety check points for the police department and then accept a grant from the New Hampshire Safety Agency for the same amount to offset the cost. The fourth at \$4,686.00 for speed ramp patrols and to accept a grant for the same cost. Chief Greeley added that they had to do a lot of patrols in the speed patrols a few years ago and they were very successful. He explained that he felt it slowed the traffic coming through town in the morning and the afternoon during the rush hour times. He further stated that it would be 100% reimbursed by the State.

Selectman O'Neal asked if the Town still has to pay the employee for these and maybe it could fall into this revolving account. Chief Greeley stated that it cannot, as it is an overtime rate. The Chief explained that his overtime number line doesn't count for these, because it is a warrant article and the Town is voting to raise the money for that warrant article to be reimbursed later on.

Selectman Hooker asked how many hours of overtime rate would this be for. Chief Greeley was not sure, but believes it was for 60 hours. He stated that the sobriety check point would be two officers from Deerfield that would go to Auburn one night to help to cover their check point and other officers will come to Deerfield to assist our two Deerfield officers. It is a joint task force between the area towns; that contains Raymond, Deerfield, Candia and Auburn.

Selectman Hooker referred to the warrant article for the two cruisers, asking if the price of the cruisers had gone up and does that include decals like the bar and cage. Chief Greeley replied that the cruisers themselves are \$25,250.00 each. He added that we would have to put in there the percentages for the lease agreement, which makes it a little bit different. The cars themselves are to include transfers, three year 100,000 extended mile warranty with deductible and to transfer all the equipment out of the existing cars. This would be a total of \$50,500.00. Vice Chairman Robertson asked if those were the Chevy Impalas. Chief Greeley confirmed that they were the Crown Victorias.

Selectman Hooker commented that he has used the DRA numbers on their webpage and has compared Police Department budgets and Highway Department budgets, as those are the two biggest budgets with surrounding towns. He found that our Police Department was higher than some and lower than some on both dollar and percentage. He confirmed that it doesn't appear to be out of line with surrounding towns.

Chairman Barry confirmed that this will be discussed again in two weeks along with the other budgets coming up and asked Mrs. Heon what budgets were coming before the Board. Cindy Heon- Town Administrator, advised the Board that the Deerfield Conservation Commission, Forestry, Rick Pelletier, Transfer Station, Building Inspector's budget and the Highway Department budget would be addressed. Chairman Barry asked to keep only the important stuff on the agenda for that night and to add Chief Greeley in. Mrs. Heon replied that the Conservation Commission has another issue coming in and will do the Budget at the same time.

Chief Greeley informed the Board that the bill sent for HLI transport came out to \$19,848.00.

Review of Outstanding Minutes:

Postponed for next meeting.

Vouchers:

Payroll Manifest/\$54,207.68

MOTION: Vice Chairman Robertson made a motion to approve the Payroll of \$54,207.68. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Accounts Payable Manifest/\$218,031.27

MOTION: Vice Chairman Robertson made a motion to approve the Accounts Payable Manifest of \$218,031.27. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Signatures:

Map 205 Lots 65, 66 and 58

Farrelly 8 Lake View Lane

Lot Merger/Request for Approval for 2009

MOTION: Vice Chairman Robertson made a motion to accept recommendations of our Assessor. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. The Vote was Yes-4, No-1. It was a Vote in Favor.

A Proclamation

Southern NH Planning Commission

MOTION: Vice Chairman Robertson made a motion to approve the Proclamation. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Katherine Witham

\$35.27 Refund Request

MOTION: Vice Chairman Robertson made a motion to approve the Refund Request of \$35.27. Seconded by Selectman O'Neal.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Appointments/Open Space

Anne Deely

Phil Bilodeau

MOTION: Vice Chairman Robertson made a motion to appoint both to the Open Space Committee. Seconded by Selectman Reagan.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Veteran's Tax Credits

Map 419 Lot 48 Sub Lot 8

George Treantafel

DeborahAnn Treantafel

MOTION: Selectman O'Neal made a motion to approve the Tax Credit. Seconded by Vice Chairman Robertson.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Map 416 Lot 007 Sub Lot 002

John Berube Jr. tax credit

MOTION: Selectman O'Neal made a motion to approve the Tax Credit. Seconded by Vice Chairman Robertson.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Liberty Tree Memorial

Agreement for Signature

Selectman O'Neal believes it got to be somewhere by the gazebo.

Letter/DRA

Equalization of Utilities

Chairman Barry referred to the letter from DRA in response to our contract submission to Avitar. The letter was for information purposes only and the Board is not signing the contract yet.

Kevin Verville interested in joining the open space committee

Dept of Revenue Administration concerning utility values.

Chairman Barry stated that the Town has only used Sansousy firm in the past and should continue to do it.

Harvard Pilgrim health plan participants:

Chairman Barry referred to the letter from Harvard Pilgrim stating that they are going to discontinue our type of insurance plan and this will coincide with our renewal. Vice Chairman Robertson informed the Board that the broker typically provides us with four or five options.

Gile Bye:

Chairman Barry read to the resignation letter of Gile Bye from the Deerfield Planning Board. Selectman Hooker advised the Board that Fred McGarry is a Commissioner, so there still is one. Chairman Barry would like to put out the call for if someone else is interested.

Town Administrator's Report:

Cindy Heon~ Town Administrator, advised the Board that last week there was question on whether or not people would be notified for the exemption for 2010 and that there is a letter that goes out. Included in the letter is the year 2010, making them aware that their exemption will not start for another year.

She informed the Board that the pastries were donated by the Public Service of New Hampshire thanking everyone for their help on the transformer move.

She stated that Peter Aubrey looked at the Town to join the School on heating oil pricing, but we are locked in till probably mid-summer. She informed the Board that there is investigation on time clocks again and will come back to the Board in a month or two with a recommendation.

She informed the Board that a rent check was received today from Bonnie Schuschereba for past due rent.

She stated that in preparing budgets, she thought she was doing the right thing and is now not sure placing the worksheets on the Town Website is what the Board wanted. Vice Chairman Robertson stated that he had talked to Chairman Barry informally about it and that his concern was that if they were taking preliminary budgets and making them available online, that the budget work sessions could turn into more of a public hearing possibly than a meeting. Chairman Barry feels that Steve Jamele is on top of it and putting out the most current numbers and everything that was changed tonight will come down tomorrow until the new numbers are in there. He feels that putting the information out there is just another opportunity for someone who wants to know at least what we are talking about. Selectman Hooker added that if the Municipal Budget Committee wants to look at the numbers, they can just look online. Vice Chairman Robertson added that as long as we take them down so that people don't have multiple versions, he would feel more comfortable.

Other Business:

Selectman Reagan stated that there has been previous discussion about the deteriorating condition of the barn at the transfer station and a local bid for \$950.00 has come in to have the barn prepped, primed and painted with two coats. He confirmed that the money would come out of the maintenance line.

MOTION: Selectman Reagan made a motion to repairs on the barn at the Transfer Station. Seconded by Vice Chairman Robertson.

VOTE: Chairman Barry called for the Vote. The Vote was Yes-4, No-1. It was a Vote in Favor.

Selectman Hooker mentioned that last week there was a consensus and not an official vote to bill HLI for ten hours when we did not work ten hours and stated he would like to officially oppose. Chairman Barry confirmed that the minutes stated eight hours. Selectman Hooker still would like to oppose, as we did not work eight hours and feels this would be in accordance with the Code of Conduct we are going to enforce. Selectman O'Neal would agree to bill for when he was actually there and confirmed that he was there. Chairman Barry claims he was there but did not put in for it; his timecard has no hours recorded. He stated that if we do not have a paper trail, that technically he wasn't there and will not be billed for it.

Business:

None

Citizen Comments:

Maureen Mann referred to the Government Building salaries in that it has a total amount bi-weekly, but it does not have an hourly as all other departments. Cindy Heon informed her that he receives a stipend. Selectman Hooker confirmed that there are other people in the same situation and she may see that come up again.

Peter Menard referred to the Police Department proposal with a reduction of seven and the four part-time, asking if that runs a foul if a default budget is passed; would that be a problem for a default budget. Chairman Barry stated that in a default budget there would be eight full-timers and two part-timers. There would be more money than what would be needed to be budgeted seven full-timers and four part-timers.

Adjournment:

8:15pm Selectman Walter Hooker made a motion to Adjourn. Seconded by Vice Chairman Robertson.

Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The September 21, 2009 meeting is adjourned.