

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
November 9, 2009  
MINUTES**

**Call to Order:**

5:30pm Chairman of the Board of Selectmen, Stephen R. Barry called the Meeting to Order

**Roll Call:**

Present: Stephen R. Barry~ Chairman; R. Andrew Robertson~ Vice Chairman; Selectmen John Reagan, Walter C. Hooker and Alan E. O'Neal

Also Present: Cindy Heon~ Town Administrator, Cynthia E. Kelley~ Finance Director and Nese Farrell~ Recording Secretary

**Pledge of Allegiance to the Flag:**

Chairman Barry asked all to rise for the Pledge of Allegiance to the Flag.

**Citizen's Comments:**

Resident, Judy Bush returned with the requested information regarding the Food Pantry. She stated that the average number of individuals served in the last twelve months is 120. The average number of families served in the last twelve months is 50. She stated that for the month of August, the average amount of money spent per individuals was \$5.79, but in September it was \$21.90, so it does vary. She explained that it varies for a variety of reasons; food costs and the availability at the state food bank that has been very low so they have to spend more money at the store. Meat is their primary purchased item and one of the more expensive items they need to purchase.

Mrs. Bush restated that her request was really for the Town to develop a formula to use each year for how much the Town will contribute to the Food Pantry. She added that if the Town of Deerfield used \$40.00 per individual, per year, it would come to \$5,800.00 per year as a total. This would make it \$3.33 per individual, per month.

Vice Chairman Robertson feels this proposal makes perfect sense and would like to ask Denny Greig, Welfare Administrator, if she is agreeable to include this money into her budget; the health budget used for social service agencies budget. Selectman Reagan mentioned that a certain portion of the budget is already set aside for the Food Pantry and inquired on how much is in there. Chairman Barry replied that he understood it was a number the Welfare Administrator felt comfortable using and that there was no set number, but if they were down towards the end of the year and the Town had some money left they would give it to them. Vice Chairman Robertson recalls that this number grew with the anticipated electrical costs (electrical freezers). Judy Bush replied that the church covers all the electricity costs now. Chairman Barry asked if the Board could receive information like this on a yearly basis and Mrs. Bush assured him that it could be done.

Kathy Shigo mentioned that the sign outside about Veterans Day doesn't have the time on it (only the location & day). Mrs. Shigo also referred to last week's statement that there would be no raises for town employees and asked how that is different than a "cost of living increase". Chairman Barry replied that every year the Board presents a Cost of Living Warrant Article (COLA) to the people of the Town of Deerfield to decide whether or not they want to approve it. There is no "cost of living" number and the Board does not feel that it was prudent to offer raises, but is asking for the townspeople to approve a 2.5% raise for the employees of the Town.

Vice Chairman Robertson stated that in the years past the Board has offered the COLA Warrant Article, as well as doing performance or longevity based raises. He understood it to mean that the Board was not going to offer performance based raises going into this year, but would support a COLA Warrant Article.

Luck Wiegel, a title examiner representing Mr. Farley and Mr. Lamy asked to be invited to the closed session regarding the Alvah Chase Property issue. Chairman Barry replied that it is unclear at this time if they will be having a closed session.

**2010 Budget Review**

**Police Department:**

**Present:** Police Chief, Michael Greeley

Chairman Barry referred to the changes/increase of the budget and asked if it includes the full compliment to the employees discuss previously. Chief Greeley confirmed that it did; eight full-time officers, one full-time secretary and two part-time officers. He confirmed that it does include one cruiser as well.

Selectman Hooker informed the Board that Chief Greeley met with him last week and discussed the age/condition of the cruisers now. He stated that the Chief was looking to buy a second cruiser next year or an alternative to that; to lower the price and lease a cruiser for two years. He confirmed that the Town would still own it after the two years, but it would reduce the amount the next year. Selectman Hooker has come up with a third option (Option-3) to buy a cruiser every year. Due to not buying a cruiser in 2006 - 2008, the Town ended up in a situation of having to buy a cruiser that was unplanned, along with the cruiser that was planned for. He suggests that since the Town has started buying one every year (this

being the first year to begin doing that), he would like to put together a graph/example of how the Town would do this. This graph shows that with this plan, the Town would eventually get to the point where the cruisers would not be as old as what they have now and in better shape due to being newer.

Selectman Hooker suggest that the Town could try the warrant article, but may be better off and better served by buying one a year; as it is in the default budget. Chairman Barry asked if they should buy two cars next year, due to the ages of the cruisers they have now. Selectman O'Neal & Vice Chairman Robertson would like to stay with purchasing one and if the department gets into trouble, the Board can do what they've done this year.

Selectman Hooker referred to the detail line and asked how he figured the 882 hours. Chief Greeley recalled that he had discussed that with Selectman Hooker earlier to come up with what would be close to that \$30,000.00. Selectman Hooker suggested not to round the number and to just to make it \$29,998.00. He also questioned the uniform line and if the \$1,000.00 was enough for each of the uniforms for the two officers next year. Chief Greeley believes it will be more than that, but wanted to keep the number slim. Selectman Hooker asked if should be \$3,464.00 for the both of them. Chief Greeley confirmed that \$1,732.00 per officer is what is needed. It was decided to change that amount in the budget.

Selectman Hooker referred to the contract for the attorney that prosecutes the cases and asked if the officers need to be there to witness. Chief Greeley confirmed that they do.

Selectman Hooker asked if whichever part-timer is working a shift would be the one to check out the eighth tazer he's requested purchasing. Chief Greeley confirmed that would be the plan. Selectman Hooker then asked if some people that have been tazed have died and asked what the rate of death was. Chief Greeley replied that there have been fatalities and there have been multiple tests for non-factor cardiac issues with patients; supposedly, a person who has a cardiac issue can just as easily have a heart attack if an officer wrestled on the ground with them.

Selectman O'Neal referred to the special detail line with 882 hours and asked to see how many hours the Chief's spent this year, less the transformer and all the trimming (the two items that should not be there next year). Chief Greeley will get those numbers to him. Chairman Barry referred to the full-time/part-time numbers as being for 12-months and Chief Greeley confirmed that it was. Selectman Hooker stated that the total comes to \$619,751.00 with the two dollar changes discussed.

MOTION: Selectman Hooker moved to approve the new budget amount of \$619,751.00. Vice Chairman Robertson seconded the motion.

Chairman Barry stated that if they authorize this budget, they would be authorizing him to replace those officers. Selectman Reagan stated that he does not feel that the Town needs ten officers. Selectman O'Neal feels that in this stage of the game there are still more budgets to go through and these numbers can change. Selectman Hooker asked when the positions would be filled, as the question of when salary adjustments would be effective. He recalls that in the past, the Board had done some things based on the first of April, rather than the first of January. Chairman Barry clarified that these are numbers for twelve months and anything that might change with standing, should this budget pass through all those hurdles. Vice Chairman Robertson added that if the town does not vote to fund the positions the Board cannot do it. However, if the Town does vote to fund them, he feels uncomfortable presenting this budget to the public if it is not sure if the Board is actually going to fund (or possibly stall it for months).

AMENDMENT TO THE MOTION: Selectman Hooker amended his motion for the dollar amount.

Selectman Hooker stated that he was not sure the department needs black & white cruiser, and would like to approve the budget, less \$575.00 requested for painting the cruiser. Chief Greeley confirmed that the car is all black and the painting would be to color part of it white. His plan would be to eventually go with all black & white; explaining that most surrounding towns have white cruisers and it would be easier to differentiate our cars verses other towns.

THERE WAS NO SECOND TO THE AMENDMENT TO THE MOTION. THE AMENDMENT FAILS.

Chairman Barry referred back to the original motion and asked if it is the Boards intent, if this budget is passed, to allow the Chief to replace the open slot now and the future open slot to come. Selectman O'Neal replied that addressing the backfill position should be done separate and that the Board should vote on the budget. Vice Chairman Robertson stated he is at a loss as to why budget for the position if the Board is not sure they are going to give the green light to do it and as Selectman Hooker brought out, the money will still be in the default budget even if the Town votes it down.

It was decided that the Vote would be for eight full-time officers, one full-time administrative assistant and two part-time officers. Selectman Hooker has done some research; figuring out four 10-hour shifts (as currently figured) to provide 24/7 coverage. Chief Greeley confirmed that the overlapping shift is to give the Town better coverage and explained how it would protect the townspeople better. Chairman Barry feels that he has the expertise to know how to protect the Town and create his shifts as the professional that the Board hired. Chief Greeley understood that this officer would not be able to be hired till January 1, 2010, as the budget year if for January 1<sup>st</sup> to January 1<sup>st</sup>.

MOTION: Selectman Hooker moved to approve the new budget amount of \$619,751.00. Vice Chairman Robertson seconded the motion.  
VOTE: Chairman Barry called for the Vote. It was a 4-1 Vote in Favor.

Chief Greeley clarified that the old cruiser was surplus; sold for \$500.00 cash. He also confirmed that the new car and the Explorer will be marked soon. The 2010 car includes the graphics.

Chairman Barry referred to the warrant article on the leased car and feels this is an item no longer of concern. He referred to the police detail; warrant article to the Town to vote on authorizing the Board to create a revolving fund, pursuant to RSA31:95-H for the purpose of special police detail. Selectman O'Neal asked why it changed from the 1st version the Board had, which he feels read more accommodating to highway, fire department or any of those other players that may potentially be able to come into play. He wouldn't support locking into a special police detail.

Vice Chairman Robertson stated that he is concerned about running into accounting problems. Chief Greeley said it would go into one major account (separated into different accounts), but it was suggested that he include another one in separately. Chairman Barry asked if the Highway Agent has proposed doing something for his people. Cindy Heon, Town Administrator, replied that it would actually be volunteers, as the others are paid overtime, but both options can be sent to Town Counsel and the Department of Revenue Administration for review; the accounting part of it and the backup that would be needed from the Highway Department. She said she has not seen the detail policy from the Highway Department yet. Selectman O'Neal would like to review the policy. Chairman Barry asked the Town Administrator to send both versions to the Town Counsel for recommendations.

Vice Chairman Robertson would like to come back to the police detail. Selectman O'Neal feels it will fix the budgeted item for detail lines. He asked if the warrants were still going forward for the impaired driver and checkpoints. Chief Greeley confirmed they were.

## **2010 Budget Review**

### **Transfer Station Budget:**

**Present:** Rick Pelletier, Building Inspector/Interim Transfer Station Director

Chairman Barry acknowledged the increase in the budget. Selectman O'Neal referred to the extra Saturday help. Mr. Pelletier feels that it is justified and could become more justifiable depending on what direction the department goes in the future. Selectman O'Neal asked about the equipment line and if the \$9,000.00 is still a good number. Mr. Pelletier replied that it was, as it would buy containers; approximately \$2,200.00 for 20-yard containers. His vendor has no hard numbers and is expecting a price increase after February or March of next year. He received prices for 20, 30 & 40 yard containers. He stated that the greatest return on recyclables is still baled; paper, loose newspapers, mixed papers to name a few. He believes there is a big advantage in baling, but has questioned on whether to look into the recyclables in a more serious light (put more effort in separating/bailing rather than co-mingling). He has added \$15,000 for the potential to buy a good quality baler that could be used for a number of things. Chairman Barry clarified a 50% increase due to it being baled.

Selectman O'Neal asked what our return investment would be and Mr. Pelletier replied that the current vendor does not separate the recyclables; just gives the Town a check for recyclables. He does not receive percentages from this vendor so he does not really know what is what. Mr. Pelletier stated that the department's biggest increase is for tipping fees for the spot waste. The Town is currently under contract with Wheelabrator and given the contract the department has, it seems to be running towards the high range every year. He predicts that next year's cost for this contract will be between \$7,200 and \$7,680.00 a ton; currently the Town is at about 1,130 tons of general waste. Mr. Pelletier anticipates a baler would add significant labor costs, as good recycling requires personnel. It is somewhat of an overseeing service to make sure things that are not supposed to be put in are not.

Mr. Pelletier will need to sort out the tonnages to figure out the payback and if the investment is worth it. Selectman O'Neal feels the Town needs to maximize their recycling, but is a little uncomfortable at this time with the dollar amount without enough facts. He suggests investigating it coming forward for the following year until the Board has the full picture. Selectman Hooker feels that "in concept" it is a great idea, but is concerned on whether people will be willing to sort through their recyclables and put them in the appropriate bins. Mr. Pelletier added that some vendors he has looked into want certain information from him in order to give him a number and he has not been able to gather that information yet. Vice Chairman Robertson inquired if this would be a proposal that would have time to come up with potential man hours for this. Selectman Hooker asked if it is something the Board could leave in the budget until the Deliberative Session, so if more information is available adjustments can be made there or it can be taken out. Mr. Pelletier informed the Board that he will investigate another option that is a new process; a single stream recycling.

Chairman Barry asked if Mr. Pelletier feels he could handle this Transfer Station assignment throughout next year as well, or will they have to put more money in the budget for someone else to do it. Mr. Pelletier feels he can do it and Selectman O'Neal feels the Board should play it by ear and see how it goes next year. He also questioned the electronics line and asked if he predicted a decrease in the monitor line. Mr. Pelletier replied that could happen if the department finds other avenues to reduce the cost. He feels that the Town may be better off pursuing a "per pound" cost for disposal for some of the stuff.

MOTION: Selectman O'Neal moved to cut the Electronics line to \$7,500.00. Vice Chairman Robertson seconded the motion.  
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Chairman Barry referred to the bottom line.

MOTION: Selectman O'Neal moved to approve the budget of \$328,636.00. Vice Chairman Robertson seconded the motion.  
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Mr. Pelletier informed the Board that Northeast Recovery solicits products/equipment for sale.

MOTION: Selectman O'Neal moved to sell the glass/trash compactor. Vice Chairman Robertson seconded the motion.  
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

## **2010 Budget Review**

### **Fire Department Budget:**

**Present:** Fire Chief, Mark Tibbetts had to leave the meeting and was unable to return for discussion.

Selectman O'Neal would like a review on what was presented. Cindy Heon, Town Administrator, confirmed that the example is a result of activity over the past two or three years as presented in Town Reports and averaged out to give them this template. Chairman Barry would like the Fire Chief to give them.

### **Worker's Compensation Agreement:**

The agreement would give the Town a 7.5% discount for signing a 5-year agreement, or a 5% discount for signing a 1-year agreement. There was discussion on how the Town has had good working experiences with them previously.

MOTION: Selectman Reagan moved for a 7.5% discount for a 5-year contract. Vice Chairman Robertson seconded the motion.  
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

## **Deerfield Conservation Commission**

### **Alvah Chase Property:**

**Present:** Serita Frey- Chair, Erick Berglund- Treasurer, Diane Thompson & Kate Hartnett

Chairman Barry stated that the Town Counsel has presented the Board with three options and a copy was given to the Conservation members present. It was confirmed that the Town does not hold clear title on the property. The Board would like to make a decision on Option-2, but would like the Conservation Commission to make any comments. Vice Chairman Robertson suggested that if there is going to be discussion on legal documents that this privileged legal information should be discussed in a non-public session.

MOTION: Selectman Hooker moved to follow through with Option-2 from the attorney. Selectman Reagan seconded the motion.

Kate Hartnett stated that the Conservation Commission has not been able to read/review this information presented and would respectfully request a chance to review it in more depth to form an opinion.

MOTION WITHDRAWN: Selectman Hooker withdrew his motion until the Conservation Commission could return with their comments.  
Selectman Reagan withdrew his second to the motion.

The Conservation Commission members returned after reading the report from the Town Attorney. Serita Frey stated that they do not have a recommendation, but have several questions instead. She stated that in looking at Option-1, it appears to be non-viable based on the attorney's recommendation, but they are not clear on Option-2 as to what costs the Town would incur (collection of back taxes, surveys or legal costs). She added that there appears to be some indication of potential court costs under Option-3.

Chairman Barry stated that a recommendation has been made to the Board, they must decide on the recommendation and then decide on what the additional costs would be. The bottom line from the attorney is that the Town does not hold deed to that property; based on the recommendation of the attorney, Option-2 is the best option.

Selectman O'Neal asked if what was believed to be a Town property was around 30 acres and based on Option-2, would there be anything left there. Mrs. Frey stated that is also their concern. Chairman Barry said it would require negotiation to come to an agreement. This Option-2 is the least amount of trying to find errors (taxing errors). Selectman O'Neal confirmed that with the way the property sits, the Town does not have any access to it and does not want the Town to end up with a small piece of island. He suggests going with Option-2 and try to dispose of whatever is believed to be the Town's.

Mrs. Frey stated that was their second question; if the Town goes with the Option-2, the remaining would be the Jog of about 6-10 acres.

According to Option-3, that Jog belongs to another family who has not paid taxes on that land for quite some time. Chairman Barry confirmed that there doesn't seem to be any clean option here. If the Vote passes, the Board will refer this back to the Town Attorney to go forward.

MOTION: Selectman Hooker moved to accept the attorney's recommendation for Option-2. Selectman Reagan seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Vice Chairman Robertson inquired about the Freese Property, regarding the safety zone posting of the access to that property against hunting. The Board was not aware that this property was going to be posted against hunting. Mrs. Frey replied that the property was not posted against hunting. The abutters came to the Conservation Commission and asked if signs could be posted within a 300 foot safety zone to the resident's properties and the Commission worked with Fish & Game to put those signs up. She confirmed that the property itself is not posting against hunting, but merely a safety zone for the residences. Vice Chairman Robertson said he and Alex Cote went to look at it due to the now access to their property and the sign says "no hunting beyond this point"; it struck them as the property had not been posted, but the access to the property had been thoroughly posted. Chairman Barry stated that it is covered under State Law that one cannot discharge a weapon within 100 yards. Kate Hartnett said the safety sign was posted so that they would have a corridor to the back which is not posted. She confirmed that there is posting that says that if one "turns sideways shooting here, they would be shooting within 300 feet of a house in both directions". She stated that further on the western side is a man working in that property. She also confirmed that Charles Moreno who works at the Commissioner's office at Fish & Game, as well as a Conservation Officer recommended the strategy that would allow access but would protect the abutters. Mrs. Frey added that the abutters wanted no hunting to be posted, but it was purchased with State & Town money and so they met them half way.

#### **Planning Board:**

**Present:** Frederick McGarry, Chairman

Mr. McGarry informed the Board that the Planning Board had a meeting with two representatives of the Department of Transportation (DOT) and a representative from the Southern New Hampshire Planning Commission. He stated that there was discussion on traffic calming in the Deerfield center (along Church Street). They have recommended striping the road starting a couple hundred feet north of the church up to the intersection of Rt-107; to take in the striping in 10 foot lanes in both directions, mark a cross-walk on Upham Drive and clearly mark a place where people can cross the road. They also recommended putting up a pedestrian signs with lights in the middle of the road at the cross-walk to make it very visible. They explained to them that by striping it and making it 10-feet wide on both lanes, it tends to slow people down, as well as the narrowing of the lanes that should end up slowing the traffic. Based on those recommendations, the estimate was roughly \$2,000.00 to have the striping done and to purchase the pedestrian sign.

Mr. McGarry mentioned that previously there was a study done and this is an inexpensive way to see how it would end up working instead of putting a round about there and speed shells. The Planning Board feels this would be inexpensive and would make this recommendation to try to include that into the Road Agent's budget for next year.

Highway Agent, Alex Cote was asked if he felt comfortable in doing this and replied that he would like to know if the library people were on board. Selectman Hooker replied that the Library Trustees were there and they seemed fine even though they would have to give up those Church Street parking spaces. Chairman Barry feels highway safety is more appropriate. Vice Chairman Robertson stated that his only concern is hard immovable objects in the middle of the road. Selectman Hooker stated that both the DOT representatives said they would be willing to look at our proposal, but they could not write the proposal. They said if the Board came up with a concept they would review and comment on it.

MOTION: Selectman Hooker moved to increase the Highway Safety Program line to \$2,400.00. Selectman Reagan seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Mr. McGarry informed the Board that he talked to Alex Cote about Candia Road for reconstruction to eliminate some problems regarding wash-outs and widening the road for better two-way traffic in the winter time. He stated that Candia Road is a scenic road and the Planning Board does get involved regarding stone walls and tree cutting within the right way of the road. He feels it is reasonable to say that it has generated a lot of discussion amongst Planning Board members and the primary concern is the number of trees that would need to be cut to widen the road.

Mr. McGarry stated that the Planning Board met last Wednesday night with Alex Cote to discuss the issue and near the end of the conversation Selectman Hooker offered the idea of considering making Candia Road one way from the Matthew's house to the bottom of that hill where the last new house has been constructed. He explained that it would be one way during the winter months (starting November 15<sup>th</sup> through April 15<sup>th</sup>), and hopefully delay reconstruction/widening the road for some point in the future. He stated that the Planning Board felt it was a reasonable approach to dealing with that particular issue, as the road is fairly narrow in some parts.

Alex Cote agrees it would work. Selectman Reagan asked if it goes one way in one direction, what would happen in the other direction. It was confirmed that it would be primarily to keep two-way traffic away during the winter for plowing and mud season. The Fire Department would be south bound from the central station, so it would not slow them down. Chairman Barry said if the Board wants to do this it should be a public

hearing. Selectman Reagan said it leads him to think of a scenic road as being a sub-standard road; this plan is to maintain that as a sub-standard road. Chairman Barry said it would require a lot of tree cutting. He suggested scheduling a public hearing to decide to make it a one way road in the winter.

## **2010 Budget Review**

### **Highway Department Budget:**

**Present:** Alex Cote, Highway Agent

Chairman Barry confirmed the decrease in the total budget. Alex Cote confirmed that he increased his budget line/equipment line. He noted an increase due to the price of asphalt going up as it has been. He informed the Board he located a truck that was of interest. He believes it will probably be tagged for around \$14,000.00 to \$16,000.00. It has 58,000 miles on it and has always been garaged and maintained. Chairman Barry feels that if it is a piece of equipment that he needs to do his job, then it may be simpler to go with a new one that comes with a warranty. Selectman Reagan mentioned that if the warrant article passes for a new truck, then this truck comes out of the budget. Chairman Barry stated that the warrant article is for a lease agreement. Selectman O'Neal referred to the specs that were changed somewhat and asked if he was getting a new plow. He confirmed that the department does not need a plow, a wing or a combination. He would like a standard size, with a base price of around \$79,500.00. Mr. Cote confirmed that the department does need to replace the sander. He has received a quote of \$110,000.00; which would include a truck with a body and a new sander.

**MOTION:** Vice Chairman Robertson moved to add \$75,000.00 to the Highway Budget for the purpose of purchasing a new truck at a total cost estimated to be \$110,000.00. Selectman O'Neal seconded the motion.

**MOTION WITHDRAWN:** Upon further discussion, Vice Chairman Robertson withdrew his motion for the new truck, if the \$35,000.00 is left for the used truck. Selectman O'Neal withdrew his seconded.

Chairman Barry stated that whether or not a budget passes, the Board has an obligation to tell the people of the town what is needed. He stated that purchasing used vehicles has been heartache in the past. Selectman O'Neal still feels a warrant article should be put out.

**MOTION:** Vice Chairman Robertson moved to present a warrant article for \$110,000.00 for a new highway truck, with the understanding that the \$35,000.00 will be left in the existing budget under the equipment line. Selectman O'Neal seconded the motion.

**VOTE:** Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Selectman Hooker suggested two warrant articles; the first article being for an \$110,000.00 purchase, the second article would be in the event that the first article fails in favor for a 5-year lease at a certain dollar amount per year. The Board did not agree with that strategy.

Selectman Hooker referred to the contract line and questioned the \$10.00 an hour for fuel surcharge, as he was talking to DOT and it sounded like the current fuel surcharge is under \$2.00 an hour with flux. Alex Cote confirmed that it does flux and it is more than \$2.00 an hour. He confirmed that the State pays for 10-hours whether they use the truck or not, so it is a minimum of 10-hours on any call-out.

Selectman O'Neal inquired what the backup would be to tar Reservation Road all the way (approximately 2,000 feet). Mr. Cote replied that they are probably up there every other week when school is in session; grading from the top portion to where it ends due to the way the buses travel that road. Chairman Barry stated that he is usually opposed to putting tar on a dirt road, but if he is going out every week grading the road, it would make it a lot easier in the winter time.

**MOTION:** Selectman Reagan moved to approve the budget at \$801,004.00. Vice Chairman Robertson seconded the motion.

**VOTE:** Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

## **2010 Budget Review**

### **Supervisors of the Checklist:**

**MOTION:** Selectman Reagan moved to approve the Supervisors of the Checklist Budget in the amount of \$4,519.00. Selectman O'Neal seconded the motion.

**VOTE:** Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Selectman Hooker questioned the description of the number of elections; he finds the primary and a general election bout is unclear on what the third one would be. It was confirmed that it would be the Town deliberative. Selectman Hooker referred to the increase on their notice amount and suggested using that same amount everywhere for newspapers and publishing.

### **Advertising & Regional Dues:**

**MOTION:** Selectman Reagan moved to approve the Advertising & Regional Dues in the amount of \$3,175.00. Selectman Hooker seconded the motion.

**VOTE:** Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Patriotic Purposes/ Memorial Day:**

MOTION: Selectman Reagan moved to approve the Patriotic Purposes Budget in the amount of \$250.00 for Memorial Day. Selectman Hooker seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Heritage Commission:**

MOTION: Selectman Reagan moved to approve the Heritage Commission Budget in the amount of \$300.00. Selectman Hooker seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Cemeteries:**

MOTION: Selectman Reagan moved to approve the Cemeteries Budget in the amount of \$16,452.00. Selectman Hooker seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Tax Anticipation Note:**

MOTION: Selectman Reagan moved to approve the Tax Anticipation Note Budget in the amount of \$1.00.

Selectman Hooker seconded the motion. VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Debt Service:**

MOTION: Selectman Reagan moved to approve the Debt Service Budget in the amount of \$7,400.00. Selectman Hooker seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Municipal Budget Committee:**

MOTION: Vice Chairman Robertson moved to approve the Municipal Budget in the amount of \$1,861.00. Selectman Reagan seconded the motion.

Selectman Hooker stated that the Municipal Budget Committee level-funded their budget without providing the information necessary. He found that the hours for their meetings and for transcribing the minutes came to 100 hours; 20-hours of meetings and 80-hours for transcription at a four to one rate. He examined what was spent in 2008 & 2009, and found that the 100-hours had not even been spent in those last two years.

MOTION: Selectman Hooker moved to reduce the part-time employee line of \$1,500.00 to \$1,200.00. Selectman O'Neal seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Chairman Barry confirmed that it would decrease their budget to \$1,561.00; no motion was made.

Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Salary Adjustments:**

Chairman Barry addressed the salary adjustments made last week. Selectman Hooker referred to the personnel policy, stating that the effective date of any wage adjustment shall be the beginning of the next pay period, if specified by the Board of Selectman. Selectman O'Neal does not see it as a wage adjustment for this year, but as a budget change for the following year. It was confirmed that it would come out of the default budget this year.

MOTION: Selectman Hooker moved for the salary adjustments voted on November 2, 2009 to become effective at the start of the next pay period on November 12, 2009. He also moved that the Town Clerk's be \$39,999.96 so that the pay period amount is to the nearest whole penny of \$1,538.46. Vice Chairman Robertson seconded these motions.

VOTE: Chairman Barry called for the Vote. It was a 3-2 Vote in Favor.

**Review of Outstanding Minutes/November 2, 2009**

MOTION: Selectman Reagan moved to approve the minutes of November 2<sup>nd</sup>.

Selectman Hooker addressed some changes. Regarding Dave Hanson's line, noting he worked about 35% for the Town line and 65% for the Revolving Fund. Regarding the Deputy's salary (Page-3), it was really 1-4 in Favor. It was defeated, but should not have said "Not in Favor".

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Vouchers:**

**Accounts Payable Manifest/\$212,847.01**

MOTION: Vice Chairman Robertson moved to approve the accounts payable. Selectman Reagan seconded the motion

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Signatures:**

**Notice of Abatement & Refund  
Regional Services & Education Center  
Map 418 Lot 053**

**Reason for Abatement:** Regional Services is an exempt property up to 3 acres along with the structure on the property. Since they own approximately 154 acres the remaining acreage is taxable and the only way to correctly reflect the property as exempt is with two separate property cards. One property card will be exempt and the other is taxable property. Since this correction took place after the first issue 2009 bills we need to correct the first half issue of the above parcel since the property was taxed for the 151+- acres on the first half. The entire lot was billed for on the 2nd half issue of 2009 bills with the new property card that was created known as Map 418 Lot 053 Sub Lot 00T.

MOTION: Selectman O'Neal moved to approve the abatement. Vice Chairman Robertson seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**Refund Request for Wayne Pollock**

Reason: Taxes abated due to lot merger. Refund Check in the amount of \$101.00 requested.

MOTION: Selectman Reagan moved to approve the refund request. Vice Chairman Robertson seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**DRA/Property Appraisal Division/Equalization Bureau  
2009 Parcel Count Request**

MOTION: Vice Chairman Robertson moved to approve the parcel count request. Selectman O'Neal seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

**State of New Hampshire Department of Safety Division of Emergency Services  
Bureau of Emergency Communication 911 Liaison Appoint Form for Rick Pelletier  
Signed by the Board.**

**Intent to Cut:**

**Map 423 Lots 83 and 83 Sub Lot 002**

Joseph Reed

Susan Reed

Signed by the Board.

**Town Administrator's Report:**

Regarding the preservation easement on Rand's Corner Barn and Glenda Sorak, the Town had received additional information from several sources and Avitar Associates. Mrs. Sorak has been called on three occasions being requested to provide a drawing of what the barn would look like. As of this date, the Board has not received it and the Board needs to act to approve or deny in the preservation easement. Mrs. Sorak will be scheduled to present it to the Board.

Anything that remains due with the 2010 Budget (insurance, FICA, medical or re-evaluation) will be considered next week.

An offer has been made for Lakes Region Public Access representative to come to Deerfield and explain the services they provide.

Office furniture donated by Avitar Associates was delivered to the Emergency Operation Center and a letter will be prepared to thank them for their generosity.

**Review of Correspondence:**

**American Legion Auxiliary  
Saturday December 12, 2009  
Cookie Walk/Waiver of Town Hall Fees**

MOTION: Selectman O'Neal moved to waive the fee. Vice Chairman Robertson seconded the motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

#### **Letter from the Deerfield Rescue Squad/ Christopher Gamache**

Chairman Barry read aloud the letter in response to the Director of the Rescue Squad being required to have a New Hampshire EMS license. The Deerfield Rescue Squad will submit a warrant article and seek approval of the voters of the Town of Deerfield that will update the articles that govern the Rescue Squad. They have requested that Mark Tibbetts be appointed as Interim Director of the Deerfield Rescue Squad, as he has been a vital aspect in the advancement of the service.

Chairman Barry confirmed that Mr. Tibbetts has done a fantastic job as the Director of the Rescue Squad. He was supposed to be reappointed in April and in the attempt to reappoint him, the Article 16 (regarding forming the Rescue Squad in 1984) came up and stated specifically that the Director must be a certified EMT. Chairman Barry requested a letter be sent to them that the Board respectfully declines to support Mr. Tibbetts as an Interim Director, as it is not legally possible.

Chairman Barry referred to another letter from Chris Gamache of the Rescue Squad. In the 2009 Budget, there is a line under the equipment line item for the purchase of the stair chair (purchased just before the Deerfield Fair). Mr. Gamache wrote that he requested earlier this year that two portable radios be purchased out of the uniform line, as there were no new members anticipated. When the invoice was received the cost was taken out of the equipment line, putting that line below zero and not leaving the money for the purchase of the stair chair. He now requests that the stair chair be allowed to be paid out of the uniform line.

Selectman O'Neal feels that the proper items should be taken out of the proper lines and they should not be moving money around. Selectman Hooker stated that there is money in the uniform line to be used somewhere else. The equipment line was over spent, but the bottom line is they are still \$8,000.00 under their budget amount.

#### **Unfinished Business:**

Chairman Barry informed the Board that the Counsel has contacted them regarding the Fire Chief RSA; recommending that a warrant article needs to be submitted and should it fail, then the Board will deal with what the next step should be. The warrant article should state: "... see if the Town will vote to adopt the provisions of RSA 154:1,1-a to provide that the Fire Chief shall be appointed by the Selectman and Firefighters by the Fire Chief". This article changes the existing procedure, which no long conforms to the State law.

Selectman O'Neal suggested to meet with the Association, as they previously were the ones who appointed the firefighters. Vice Chairman Robertson feels that the Attorney should also be present along with the Board.

#### **Other Business:**

Selectman O'Neal referred to the number given regarding the Food Pantry; the correct number is \$4,800.00.

#### **New Business: None**

#### **Citizen's Comments:**

Harriet Cady stated that she has seen a posting that the Town has some equipment for sale and claims this the first time that she has not seen a vehicle put out to bid or a posting that it was for sale. Chairman Barry confirmed that they instructed Chief Greeley to surplus it and was instructed not to spend more money to advertise this, as \$500.00 was already dropped on it. Mrs. Cady stated that the Town only had to post it at the Post Office so that people could bid on it and that the Town has always done that. She asked if the Board is going to keep changing policy midstream when they feel they want to do something different.

Mrs. Cady also referred to the Default Budget and that it should contain no more than contract and what is in this year's budget; it does not add what the Board wants to pay those two employees. She informed the Board that she would go to Court on this matter if necessary.

Peter Menard referred to the Police Budget and asked if there was discussion of a warrant article for the tazers. Vice Chairman Robertson confirmed that there was no serious conversation about anything other than just to put it in the budget. Chairman Barry confirmed that the Board decided to put the whole amount in the budget for next year.

Kathy Shigo referred to the Rescue Squad (as they are really adamant about having Mark Tibbetts to be their leader), and offered a suggestion of him going to an EMT class.

#### **Adjournment:**

8:12pm Vice Chairman Robertson made a motion to adjourn. Selectman Hooker seconded the motion. Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The November 9, 2009 meeting is adjourned.