

**TOWN OF DEERFIELD
MUNICIPAL BUDGET COMMITTEE
June 23, 2009
MINUTES**

Call to Order

6:23 pm: Chairman~ James Spillane called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Spillane asked all to rise and pledge allegiance to the Flag.

Present:

James Spillane~ Chairman, Don Daley~ Vice Chairman, Richard Pitman, Tom Dillon and Harriet Cady.

Members Absent:

Stephen Barry~ Board of Selectmen, Kevin Briggs, Peter Menard, Liz Murphy and Bonnie Beaubien~ School Board Representative.

Chairman Spillane informed members that none of the absent members called to say they would not be able to attend.

Approval of Minutes:

Chairman Spillane asked if those members present had a chance to review the minutes of January 14, 2009 and suggested that those who were not present could abstain from the approval of the minutes. Tom Dillon advised the committee that there were also minutes from the last meeting of April 15, 2009.

MOTION: Tom Dillon made a Motion to accept these last two public hearings together.

SECONDED: Vice Chairman~ Don Daley seconded the Motion.

Tom Dillon and Harriet Cady chose to abstain as they were not on the Board at the time.

VOTE: With no further discussion, Chairman Spillane took a vote to approve the Minutes of January 14, 2009. Three in favor and two abstentions.

MOTION: Vice Chairman~ Don Daley made a Motion to approve the Minutes of April 15, 2009 as written.

SECONDED: Tom Dillon seconded the Motion.

VOTE: With no further discussion, Chairman Spillane took a vote to approve the Minutes of April 15, 2009. All in favor.

Citizens Comments

There were no citizen's comments.

Acceptance of Resignation:

Chairman Spillane reviewed the resignation letter from Lorena Sinnamon. He wished her the best and asked for a motion to accept her resignation.

MOTION: Richard Pitman made a Motion to accept her resignation.

SECONDED: Vice Chairman~ Don Daley seconded the Motion.

Chairman Spillane asked if there was any discussion needed for this Motion. Richard Pitman confirmed that the letter stated her immediate resignation of May 6, 2009. Chairman Spillane made note that he would put on a matter of public record that her letter specifically stated that since Bill Carbonneau expressed interest in serving, she felt it would be a

good time to resign when another was able to step in. Chairman Spillane informed the Members that he has not been in touch with Mr. Carbonneau to see if he was in fact willing to take the spot. He expressed interest at the time of the last meeting and then it posted for other people to take the position. To date, no one else has stepped forward and Chairman Spillane suggested that once the Committee accepts this resignation and votes on it, that the Committee should postpone appointing someone until closer to the fall.

VOTE: With no further discussion, Chairman Spillane took a vote on accepting the resignation.
All in favor.

Chairman Spillane moved to have a Motion to reserve the appointing of a new Member until the fall. Richard Pitman said he would like for the appointment to happen now, as Mr. Carbonneau personally stated that he'd like to be on the Committee. Chairman Spillane stated that the only issue was that he had not heard from Mr. Carbonneau yet. Tom Dillon suggested that the Committee hear from him before they appoint him. Harriet Cady stated that she spoke to him and that he was interested in the position and that it had completely slipped his mind to apply sooner.

Richard Pitman suggested that if the Committee approved him now, then he could always reject it later. Vice Chairman Don Daley stated that he has not come forward. He mentioned that Mr. Carbonneau had also expressed interest in the Transfer Director position. There was discussion by the Members on whether this would be a conflict for him to serve on the Committee. The Members concluded that if he was elected Transfer Director, it would not affect him serving on the MBC Committee.

MOTION: Richard Pitman made a motion to appoint Bill Carbonneau.
SECONDED: Harriet Cady seconded the Motion.

Chairman Spillane asked if there was any discussion needed for this Motion. Vice Chairman Don Daley expressed his only concern would be that Mr. Carbonneau really hasn't come forward to the Committee. He further expressed that he certainly has had the opportunity to respond to Chairman Spillane. Chairman Spillane advised the Members that this position has been posted in public places and not a single person has responded with interest. Harriet Cady agreed with Richard Pitman's suggestion to appoint him now so that he will be here in September and if he doesn't want it then the Committee can always post it again. Harriet Cady informed the Members that the open position was posted in the Town Newsletter. Chairman Spillane said that he believed that Cindy Heon was also sending it to the Forum, but that he did not have confirmation that it made it in.

Richard Pittman stated that it was in Lorena Sinnamon's own writing in this resignation that Mr. Carbonneau's interest in serving was one of the reasons she resigned. Chairman Spillane said the Committee would take this into consideration. Vice Chairman Don Daley asked Harriet Cady when she spoke to Mr. Carbonneau of his interest and she believes it was the second Thursday of the month of June at the Tax Payers Meeting. She further stated that he said to them that he would take the position if appointed and after our last meeting she called him to find out why he did not show up. He told her that it completely slipped his mind and she believes that when one is not on a regular calendar schedule, it's very possible to forget.

VOTE: With no further discussion, Chairman Spillane took a vote on appointing Bill Carbonneau.
All in favor.

Chairman Spillane informed the Committee that a letter of appointment would be sent to Bill Carbonneau and if he is willing to accept it, he can come in and be sworn in.

Citizens Comments

There were no citizen's comments.

Update on Budget Schedules from BOS and School Board Reps:

There were no School Board or Board of Selectman members present to give any kind of update. Chairman Spillane said it would be noted that this is another meeting we have not had any representation from them. Vice Chairman Don Daley suggested that it should be noted that they can send a replacement if they themselves cannot be present. Harriet Cady asked if there was a second appointed person on the School Board. Chairman Spillane believes that there is one but that he has not been notified who it is. He further stated that he feels it is up to Bonnie Beaubien to tell someone else to go if she is not going to make it. He also made it clear that any member can come at any time to serve as a representative.

Vice Chairman Don Daley asked if the Committee still agrees to the deadlines that were set at the April 15th meeting for the School Board and the Selectman Committee. Chairman Spillane feels we should hold them as they have not yet contacted this Committee to say otherwise. Vice Chairman Don Daley asked if we still agreed to the Town Budget we requested (submitted to us by November 3, 2009) and the School Budget (submitted to us by November 17, 2009). Richard Pitman suggested that a reminder be sent out. Chairman Spillane agreed and stated that it would be noted that since this Committee had nobody to give them status, that they are still holding them to those dates. Harriet Cady asked for this Committee to also copy Peter Warburton at the SAU so that they are informed that no one has been coming to represent them here at these meetings.

Chairman Spillane informed the Committee that he will draft a reminder letter to express the dates of 11-3-2009 for the Town and 11-17-09 for the School.

Citizens Comments

There were no citizen's comments.

Harriet Cady asked the Chairman to set the Agenda to have "New Business" and "Other Business". Chairman Spillane agreed.

New Business:

Chairman Spillane presented the transcribing hours from Candy Davit for two public hearings. The Committee is to approve the hours for her to be paid. She put in for 33 hours and 45 minutes to transcribe the tapes and notes from those present at the meetings. There was discussion on how the lack of good transcribing equipment caused the increase of hours it took to transcribe the Minutes, as well as her not being present at the meeting. Vice Chairman Don Daley stated that he spoke to her about how very challenging it was to understand the recordings.

MOTION: Vice Chairman Don Daley made a Motion to accept Candy Davit's total hours of transcription.

SECONDED: Tom Dillon seconded the Motion.

Harriet Cady stated that this Committee should have someone at the public meetings even if it has to hire office temps. She stated if the Committee knows they are not going to have a person, to get someone there to transcribe. She further stated that she noticed from the Deliberative Session of the school minutes how many errors are made from someone who was not present or familiar with the names.

VOTE: With no further discussion, Chairman Spillane took a vote on approving the bill for the transcribing to be paid. Four in favor and one abstention.

Chairman Spillane informed the Members that an expense was incurred for a new transcription machine that was purchased to share with the Board of Selectman Committee. The expense is for \$20.00 for tapes and half of \$169.99 for the machine; the MBC is asked to pay \$84.99.

MOTION: Harriet Cady moved to pay it.

SECONDED: Richard Pitman seconded the Motion.

VOTE: With no further discussion, Chairman Spillane took a vote on extending the MBC's half of the payment on the transcription machine.

All in favor.

Harriet Cady asked if it would be limited to the use of only the Selectmen and the Budget Committees so that it doesn't wear out. Chairman Spillane informed the Members that it will be locked up when it is not in use and that it is only for the Municipal Budget & Board of Selectman Committees.

Other Business:

Vice Chairman Don Daley asked if the website will be updated. Chairman Spillane informed the Members that he commented to Cindy Heon that not only some of the names are wrong, but their terms of office are wrong. He suggested that someone else could submit another request through the website's webmaster. Harriet Cady mentioned that there is a new IT person that may not have been able to get to it yet.

Adjournment

6:45 pm

MOTION: Richard Pitman made a Motion to adjourn.

SECONDED: Vice Chairman Don Daley seconded the Motion.

VOTE: Chairman Spillane called for the vote.

All in Favor

*The Minutes were Recorded, Transcribed and Respectfully Submitted by Nese Farrell, Recording Secretary.
Pending Approval by the Municipal Budget Committee*