

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
JULY 8, 2009

MINUTES OF MEETING

PRESENT: Board members Kate Hartnett, Gile Beye, Walter Hooker, William Perron. Also present Planning Consultant Gerald Coogan and secretary Jane Boucher.

Vice Chair Kate Hartnett called the meeting to order at 7:07PM.

FIRE CHIEF MARK TIBBETTS
Mark Tibbetts was present.

Chief Tibbetts advised the Board that the Fire Department is in the process of finalizing an application for a grant from FEMA stimulus package, for a new fire station which closes on July 10. He added that he had approached the Board of Selectmen for land on Freeses Pond (11.5 acres), which is the location they planned to use for a Safety Complex in 1999.

Chief Tibbetts said that the reason he asked to meet with the Planning Board was to determine if a Site Plan Review was required, if so he would have to add \$10,000 to his figures.

Chief Tibbetts noted that they are using the same plans as presented back in 1999 revising them to only include Fire and Rescue.

Gerald Coogan referred to NH RSA 674:54 Governmental Land Use which requires written notice containing plans, specifications and explanation of proposed changes. Mr. Coogan said the Planning Board may issue non binding written comments and may require a public hearing. He added that he felt a site plan should be done however a formal site plan hearing is not required.

Chief Tibbetts said that there are six towns in NH applying for a grant and Deerfield is the only volunteer department. He added that the total being requested is \$3,581,000.

Walter Hocker commented that he felt that an amount of site plan should be included. Chief Tibbetts said he has included the amount of \$10,000.

Kate Hartnett suggested that Chief Tibbetts speak with the Local Energy Committee.

Board members agreed that Chief Tibbetts include the amount of \$15,000 for site plan information.

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APPROVAL OF MINUTES

Walter Hooker moved and William Perron seconded to approve the minutes of June 24, 2009.

The following corrections were made to the minutes

Page 2 Paragraph 1: Add to sentence "... because they are responsible for roads."

Page 3 paragraph 2: Add to last sentence "...between Saddle Back and Bear Brook."

Page 3 Paragraph 3: Correct to read "...they show the location of well, septic and setbacks but"

Page 3 Paragraph 8: Add Condition #5 . Impact Fee Statement

Page 4 Paragraph 9: Open Space Plan Correct to read"...the Natural Services Network..."

Page 5: Paragraph 1: Correct to read "...to Cindy Heon..."

Page 5 Paragraph 3: Correct to read"...extends the terms...."

Vice Chair Hartnett called for a vote on the motion. Voted in favor.

APPROVAL OF MANIFEST

Walter Hooker moved and Gile Beye seconded to approve the manifest in the amount of \$612.42 and a time sheet for Jane Boucher. (KNA \$375.00, KNA 237.42 McCarron Phase III, time sheet 20 1/2 hours 6/11/624, 2009.) Voted in favor with William Perron abstaining.

Walter Hooker moved and William Perron seconded to approve payment to Jack Mettee in the amount of \$1500.00. Voted in favor.

CANDIA ROAD

Board members discussed a letter from Steve Keach, KNA, dated 6/3/09 regarding improvement to Candia Road.

Walter Hooker commented that the letter did not reflect findings of the Planning Board during the Public Hearing held on April 25. He added that neither Alex Cote or a representative from KNA were present at that time.

Gile Beye said the letter was "outrageous" and that it did not take any comments from the Board nor abutters present into consideration.

Walter Hooker noted that Chair McGarry had taken several notes during the Hearing.

Kate Hartnett agreed, noting that Steve Keach should have contacted Fred McGarry to get the Planning Board's view on the situation and included that information in his letter.

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Gerald Coogan will communicate with Steve Keach that comments from the Planning Board during the April, 25 Public Hearing should also be expressed.

MCCARRON PHASE III

Steve Keach has requested a full and complete final set of drawings from H.L. Turner for his final review. Mr. Keach will e-mail Gerald Coogan after confirming that the final plans address those matters contained in his April 1, 2009 letter.

CTAP ROAD MAP

Board members reviewed the copy of CTAP Road Map noting that requested changes had been incorporated into the document.

Walter Hooker moved to approve the CTAP Community Planning Road Map with a approval date of July 8, 2009. William Perron seconded. Voted in favor.

Kate Hartnett expressed thanks to SNHPC for their work in preparing the Road Map.

MASTER PLAN

A Public Hearing to approve the Master Plan was scheduled for September 9, 2009 at 7:15PM.

DEERFIELD CENTER

The Board will meet with Jim Marshall, NH DOT and SNHPC on Wednesday September 23 at 6PM. The Road Agent and Fire Chief along with residents of Deerfield Center will be invited to attend.

OPEN SPACE

Kate Hartnett noted that she, along with several others, worked with Haley Peckett, an intern working with SNHPC on the Open Space Plan. She commented that, at the time, the Wildlife Action Plan by Fish and Game, Natural Services Network and Coastal Conservation Plan were all in process. Kate Hartnett further commented that they intentionally did the plan as draft until the three studies became available.

Vice Chair Hartnett said the Board of Selectmen need to appoint a committee to work with the Planning Board and Conservation Commission to work on the Open Space Plan. She added that they will also have a Delphi Pilot to test re-produceability.

The meeting was adjourned at 8:25PM.

Recorded and transcribed by Jane Boucher
Pending Approval by the Planning Board