

HERITAGE COMMISSION MINUTES
TOWN OF DEERFIELD

March 17, 2009

Members present: Sienna Larson, Joe Sears, Fran Menard, Deb Boisvert and Irene Shores.
Also present: Carol Levesque, Historical Society.

The meeting was called to order at 7:05pm.

II. Approval of the Minutes: The January '09 minutes were accepted as written.

III. Financial Report: The report was accepted as written as of January '09:
Heritage Fund= \$3,527.39 and Town Hall Accessibility Fund= \$7,502.62.

IV. Old Business:

Town Hall Windows – Work on the windows will not begin yet as the town did not support this project in the town vote. The group discussed how to proceed in this project and considered focusing on the caulking of the storm windows for \$1200 with some fundraising matched by our Heritage Foundation funds. We will also look into what the stimulus package might support regarding energy conservation of the Town Hall.

Photo Contest – We have received two photos so far. We decided to extend the deadline to May 4th. Sienna will send the announcement to the Communicator and the Forum for them to publish it. She will also get 3 quotes on printing costs: basic calendar layout -- no extra pages with town info and tel numbers, no extra town dates listed on the calendar, the back page of the calendar with have the blurb about the Heritage Commission; initial run of 200 calendars; cheapest binding; glossy print; look at full color vs BxW with color on cover only vs only BxW.

V. New Business:

Election of Officers: The following slate for a 3-year appointment was proposed for approval for next year:

Fran Menard as Chair	Jim Deely as Vice Chair
Joe Sears as Treasurer	Sienna Larson as Secretary

New members: Irene moved to accept Carol Levesque as a new member of the Heritage Commission. Joe seconded the motion. All were in favor.

Funding Strategies for Historic Building Preservation Projects: Fran will attend.

VI. Other Business:

Preservation Alliance Membership -_Fran will renew the Preservation Alliance membership in the name of the Heritage Commission for a 16-month period. Sienna moved to renew the membership in the amount of \$25.00. Irene seconded the motion. All approved.

Website Renewal – All approved to reimburse Deb Boisvert \$118.00 for extending the Heritage Web Site for 2 years.

VII. Adjourn: All were in favor to adjourn the meeting at 8:00 pm.

Minutes submitted by
Sienna Larson, Secretary

**The next meeting of the Heritage Commission will be
April 21, 2009 at the Philbrick James Library.**