

SUBDIVISION CHECKLIST

**SUBDIVISION CHECK LIST FOR TOWN OF DEERFIELD, N.H
11/20/02**

**CHECKLIST FOR SUBDIVISION REVIEW
PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE**

All proposed subdivision plan submissions shall be accompanied by a properly completed, dated and signed **SUBDIVISION APPLICATION** available from the secretary of the Planning Board along with a completed copy of this **CHECKLIST**. Such **APPLICATION** and **CHECKLIST** shall be filed with the secretary not less than fifteen (15) days before the scheduled meeting. All information provided and submitted with this Application Checklist shall conform to the Deerfield Subdivision Regulations. All applicants are urged to meet with the Planning Board informally prior to proceeding with preparation of plans.

Location _____ Tax Map/ Lot No. _____

Owner _____ Date Submitted for Design Review _____

Subdivider _____ Date Submitted for Design Review _____

Engineer/Agent _____

The subdivision and drawing requirements shall be as follows:

Five (5) sets of plans. The Mylar is required at the meeting which approval is granted.

DEERFIELD SUBDIVISION

REF#

APPLICANT

PLANNING BOARD

- 1. Name of Proposed Subdivision
Subdivision **VI 29A3** _____
- 2. Name of Owner **IV 21B2** _____
- 3. Name of Engineer **VI 29A4** _____
- 4. Boundaries of Proposed Subdivision
Bearings **IV 21B4** _____
Distances _____
- 5. North point **IV 21B1** _____
- 6. Scale
Written (1"=100')
Graph **IV 21B1** _____

SUBDIVISION CHECKLIST

7. Date and Signoff
Block **IV 21B1** _____

8. Area
Total Parcel **IV 21B5** _____
Each Lot _____

9. Locus Map **IV 21B5** _____
Subdivision Location _____
Main Traffic Arteries _____
Distance from Subdivision _____
Intersection _____
North Arrow _____

10. Easements:
Location **VI 30A28** _____
Width & Purpose _____
Parties _____

11. Streets Adjacent To Tract:
Street Names **VI 29A11** _____
Right of Way _____
Width and Location _____
Culvert Sizes and Location _____

11A. Proposed Streets on Tract:
Street Names **VI 29A11** _____
Right of Way _____
Width and Location _____
Culvert Sizes and Location _____
Location of Driveway _____

12. Utilities on Adjacent to Tract:
If on Tract: **VI 29A14** _____
Size, Location, Slope &
Inlet & Outlet _____
Elevations of Drains _____
Power Lines _____
Size of Distance to Nearest
Storm Drains _____
Power Lines _____
Water Mains _____

13. Soil Types:
Delineation **VI 29A8** _____

Legend With: _____

SUBDIVISION CHECKLIST

Soil Symbols & Names _____
Depth to Seasonal High _____
Water Table _____
Depth to Bedrock _____
Permeability _____
Poorly Drained & Very _____
Poorly Drained Soil **VI 29A8b** _____
Soils Scientist Stamp _____
Required if Poorly Drained _____

14. Topography at Two Foot

Intervals:

Major Subdivision Original
Grade **VI 29A9** _____
Finished Grade _____

15. Other Conditions on Tract Water

Courses: **VI29A8** _____
Wetlands _____
Rock Outcropping _____
Wooded Areas _____
Houses & Other _____
Structures **VI 21B9** _____
Zoning **VI 21B9** _____
Steep Slopes _____
Protective Covenants _____
Existing and Proposed _____
Homeowner Association _____
If Applicable _____
Flood Hazard Areas _____

16. Names of Owners of Adjacent

Land & Acreage of each Parcel _____
Subdivision Plat: **IV 21B3** _____
Tax Map Reference Number _____
Owner of Record _____
Recording Date & Number _____
Existing Property Lines _____

17. Proposed Public Improvements

On and near Tract:
Major Subdivision Highways _____
Future Construction _____
Planned by Public Authorities _____

SUBDIVISION CHECKLIST

18. Deed Reference: _____

19. Primary Control Major Subdivision
Points: _____
Location Description: _____

20. Number Identification for
Each lot: _____
Lot Number Consistent with
The system used on the Tax
Maps: _____

21. Purpose for Which Sites Other
Than residential lots are reserved
Notation for "No Future
Subdivision" if applicable

22. Setbacks (on all lots) **IV 21B7** _____

23. Monuments:
Location **VI 30A16** _____
Description _____

24. Cistern Requirements/Recommendation
Of Fire Chief: _____

25. Surveyor's Stamp
(Registered) **IV 21B2** _____

26. Statement of Cession of Land
To be dedicated to Town for
Use (Streets, Parks, Open Space,
Schools, Etc.) **VI 29A12** _____

27. Scale 1" = 50' on
22" x 34" sheet **VI 30A1** _____

28. Projects deemed to be of Regional Impact may have additional requirements.

NOTES:

APPROVALS REQUIRED:

1. Applicant is hereby cautioned that all plans must carry the above information in order to be considered for review. Refer to "**Subdivision Regulations of the Town of Deerfield**" for specific data required. Once it has been determined by the Deerfield Planning Board that the above information has been supplied, the Board will proceed with the review of

SUBDIVISION CHECKLIST

proposed plans based on the provisions set forth in the ordinances and statutes of the Town. The Planning Board may also require written copies of decisions relative to the proposed subdivision made by the Department of Environmental Services, but not limited to:

Subsurface Systems Bureau
Water Supply Engineering Bureau
Wetlands Bureau
Water Quality Engineering District
The County Conservation District

ADDITIONAL STUDIES:

2. Studies of the impact of the proposed subdivision may be required by the Planning Board. These may include but are not limited to the following:
Community Facilities Impact Study
Site Impact Analysis
Traffic Impact Assessment
Other Studies

Such studies shall be undertaken at the expense of the applicant, by a firm, agency or individual approved or chosen by the Planning Board.

OFF-SITE IMPROVEMENTS:

2. The applicant is advised that may be responsible for the apportioned cost of off-site improvements, the need for which is deemed by the Planning Board to be attributable to the demands imposed by their project.

STATEMENT OF IMPACT FEE:

3. The following statement must appear on all plans: "Any structure constructed on the proposed lots shall be subject to an Impact Fee from the Town of Deerfield. Said fee shall be calculated at the time of Building Permit Application and due at the issuance of the Certificate of Occupancy".

SIGNATURE OF AUTHORIZED PERSON
COMPLETING CHECK LIST

SUBDIVISION CHECKLIST

ABUTTERS LIST

Name: _____ Name: _____ Name: _____
Address: _____ Address: _____ Address: _____
Map _____ Lot# _____ Map _____ Lot# _____ Map _____ Lot# _____

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