

TOWN OF DEERFIELD
BOARD OF SELECTMEN
March 22, 2010
MINUTES

Call to Order:

5:30pm Chairman of the Board of Selectmen, Stephen R. Barry called the Meeting to Order.

Roll Call:

Present: Stephen R. Barry, Chairman; R. Andrew Robertson, Vice Chairman; John Reagan, Alan E. O'Neal and William A. Perron, Selectmen.

Also Present: Cynthia E. Heon, Town Administrator and Nese Farrell, Recording Secretary

Pledge of Allegiance to the Flag:

Chairman Barry asked all to rise for the pledge of allegiance to the Flag.

Acknowledgment:

On behalf of the Board of Selectmen (BOS), Chairman Barry thanked Walter Hooker for his three years of service on the Board.

Introduction of New Member:

The Board welcomed Bill Perron as the new member of the BOS.

Citizen's Comments:

Walter Hooker referred to the Default Budget and said that it appears that the Town Administrator's administrative support and the third person for the Saturday help at the Transfer Station are no longer in the Budget. He doesn't feel that the Town Administrator, especially if it is a male, should be doing the Minutes for the meetings, as that would be more of the role of the administrative support person. He is wondering how they will handle this and the lack of the third person for the Transfer Station, as it is not in the Default Budget.

Chairman Barry said that the Board has leaned on the Town Administrator, Cindy Heon's tendency to take on everything. He agreed with Mr. Hooker that she should not be taking the Minutes, as she has enough to do. He stated that the Board has not decided how to handle these two issues yet and it will be a topic for discussion for now and the next month.

Mr. Hooker also mentioned that there are still items under Unfinished Business, but they are not listed. He recalls that one is the Vote to unseal the SNHS Nonpublic Minutes from September 14, 2009, as there was no appeal of the decision.

He mentioned that the Board voted to tentatively join the Concord Regional Solid Waste Resource Recovery Cooperative (CRSWRRC), pending counsel's review. Chairman Barry confirmed that they have not signed the contract, nor discussed it further.

Harriet Cady referred to Mr. Hooker's comment regarding a male Town Administrator doing Minutes and said she has seen many male Administrators doing the Minutes, as there is no help for them. She does not feel that it is not normal for the Administrator to take Minutes.

Mr. Hooker asked how the Revaluation field work was going, if they are half way done yet and what kind of success rate have the assessors had doing interior inspections. He asked if they haven't been getting in some homes, when the letters requesting an appointment for the interior inspections would be sent out. Chairman Barry said that he knows about a letter regarding an appraiser getting into a home, where the resident thanked Avitar for the way the gentleman handled himself.

Mr. Hooker referred to the signing of the MS-2 with the Budget and Warrant Articles and he wondered what the estimated tax impact would be for all of those items. He also asked how the Town is going to pay for the \$125,000.00 estimate for the storm damage, as it is not in the Default Budget. He feels some items will have to be watched more closely to come up with that money to pay for whatever the work that has to be done.

He mentioned that a couple of months ago he looked at the 1999 Police Report that is in the Town Report and it had something about 24/7 coverage that was mentioned in a discussion relating to something else. He found that in the business part of the Town Meeting for 1999 there was more information when the budget was being discussed for the Police Department, but he still hasn't found anything that referred to the sense of the meeting requesting 24/7 police protection.

Vice Chairman Robertson stated that he hasn't found any documentation reflecting this and that he only has a distinct recollection of the Moderator calling for the sense of the meeting. He stated he was in awe at the number of hands that went up in the audience for people that supported the 24/7 proposal. He added that as a Municipal Budget Committee (MBC) member at the time, he was opposed to it. Mr. Hooker also has a vague recollection of the same thing, but cannot find it on paper. Chairman Barry added that sometimes things do not get into the Minutes that should have and he too remembers the conversation and the show of hands for the sense of the meeting. He said his files go back to 1997 and he could not find it either.

Mr. Hooker referred to the Town Seal and that the IT Director, Steve Jamele took a picture of a seal that the Town Clerk/Tax Collector, Kevin Barry had which is the seal that is being used on the Town Website. That seal is different than what is at the Town Hall. He is wondering where it is that particular seal was voted to be the Town Seal and if there are any specifications for the Town Seal. He has seen a few variations (including a black and white version) of it and asked which is the official version and can it be backed up by documents. Chairman Barry suggested going to Joanne Wasson.

Mrs. Cady said that when Steve Turner was the Police Chief he brought in a couple of items for the Town Seal. She recalls that the BOS at that time voted for that one to be the Town Seal. Vice Chairman Robertson does not recall this. He said the question came up a couple of times, including a time when an MBC member starting sending personal letters using his own letterhead, incorporating the Deerfield Town Seal. He recalls that the BOS made it official that no elected officials could use the Town Seal outside the approved departments here, unless they consulted the BOS. Chairman Barry said they will ask the Town Clerk to research this.

Mr. Hooker referred to the Board voting for BOS Committee Representatives tonight and mentioned that in the past the Board has had liaisons with departments (Highway, Police & the Transfer Station), and he asked if the Board was going to do the same thing this year. He also asked if there was going to be a Selectman liaison for the 2010 Revaluation effort. Chairman Barry stated that hopefully these questions will be answered by the end of this meeting.

Organizational Meeting for 2010:

1. Nomination of the Chairman/Vice Chairman
 - A. Nomination of Chairman

MOTION: Vice Chairman Robertson nominated Stephen R. Barry to continue as Chairman of the Board of Selectmen for the upcoming year.

SECONDED: Selectman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

- B. Nomination of the Vice Chairman

MOTION: Vice Chairman Robertson nominated Alan O'Neal as the Vice Chairman for the upcoming year.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2. Nomination of Committee/Commission/Board Representatives

- A. Planning Board/ Selectmen's Member/Selectman Perron

MOTION: Vice Chairman Robertson nominated Bill Perron as the Selectmen's Member to the Planning Board for the upcoming year.

SECONDED: Selectman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

B. Planning Board/ Selectmen's Alternate/Selectman Reagan
The Board agreed by acclamation.

C. Municipal Budget Committee/ Selectmen's Member/ Chairman Barry
The Board agreed by acclamation.

D. Municipal Budget Committee/ Alternate Selectmen's Member/ Selectman O'Neal
The Board agreed by acclamation.

E. Heritage Commission Representative/ Selectman Robertson
The Board agreed by acclamation.

F. School Board Representative/ Selectman Robertson
The Board agreed by acclamation.

3. Other Organizational Business:

A. Meeting Time

The Board agreed that 5:30pm would remain the meeting time for the Selectmen for 2010.

B. Format for Agendas

The Board agreed to continue with the same format for the Agenda of the Selectmen's Meetings.

C. Format for Minutes

The Board was in agreement to continue with the current format for Minutes of the Selectmen's Meetings.

D. Recording of Votes

The Board was in agreement to continue to record votes in the same manner as 2009 (All in Favor- "Unanimous in Favor"; split votes "Yes-# No-#"). Chairman Barry mentioned that there is an issue hearing the Votes, and suggested having a tally recap after each Vote so that the Recording Secretary can hear clearly.

E. 2010 Budget Expenditure Process

To maintain a consciousness of where budgets stand, the following spending/approval levels were set by the Board of Selectmen:

\$ 1,000.00 and under Department Heads are authorized to spend

\$ 1,001.00 to \$ 5,000.00 Department Heads are to obtain with the Town Administrator's approval

\$ 5,000.00 and higher Department Heads are to obtain the Board of Selectmen's approval

Budget Line Items/ Over Expenditures to be referred to the Board of Selectmen

F. 2010 Request for Expenditure Process

The dollar amount where the Department Heads should be getting three prices was discussed because budgeted, or not, the prices could have changed from the time a budget is approved to the time the purchase is made. It is to be clear that Department Heads do not take just one price but seek the best deal.

Selectman Robertson mentioned the citizen's concern about Liaisons and he would like to continue as they have recently. He said in the past when they had liaisons, through no fault of any individuals, the liaison may have found it is easy to help make decisions and maybe not bring information to the Board that probably should come to the Board. Chairman Barry said it has worked better the way it has been done in the last two years. Vice Chairman O'Neal is fine with that, but one area that they do not have a representative is the Fire Department. He feels it may be beneficial to have a representative go to their meetings since there are so many changes with the budgeting process this year. Chairman Barry said that there will be a discussion later about that when they address the Town Administrator's Report.

Highway Department:

Present: Alex Cote, Highway Agent

1. Request for Purchase of a Truck

Chairman Barry said that the Road Agent, Alex Cote called him and explained that the Sleeper Company called him to congratulate the Board for passing the warrant article for the new truck, but mentioned that they did not spec out the truck with plow frames and wing mounts. They said that would be additional money, but they would split the difference with the Town and only charge \$6,000.00 more; which cannot be done with the warrant article that was passed. They said they had another truck (brand new, built in late 2009); not including the \$7,000.00 emissions package as the other truck. They are willing to sell it to the Town within the amount allotted in the Warrant Article; which will include painting it green. The Board informed them they could not give them a commitment until this meeting and explained that the Town is not able to spend the money anywhere else other than on a truck. Chairman Barry asked the Board to approved Mr. Cote purchasing the mentioned truck with the frames.

Mr. Cote said it is complete, with a few more comfort features that the other truck did not have. He said it will be within the allotted money allowed in the warrant article. He stated that it is complete with a slide-in sander, less the plow and the wing.

MOTION: Selectman Robertson made a Motion for the Highway Agent to move forward in purchasing the truck mentioned.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Vice Chairman O'Neal asked for the delivery date of the truck and Mr. Cote Alex will come up with an estimated date for the Board by the end of the week, but he does not suspect it will be before the end of April.

2. The 2010 Budget Discussion

Mr. Cote said he offered to Vice Chairman O'Neal that he would attend the work session. He stated that at this point it is too soon to panic about the recent storm damages (he sent off the paperwork to FEMA); the actual number was \$137,000.00, which takes into account all of the Town's force labor, gravel and equipment. This was because they were allowed to take the snowstorm, prior to the windstorm; there is money in there that is going to be covered by the normal budget. He referred to the budgetary figures and said that other than the Cole Road Bridge, everything is covered. He said there is a balance in the Sand and Salt Lines and he feels that if we have a reasonable November & December we should be ok.

He acknowledged that the paving numbers are a little high, but he understands that asphalt prices have dropped. He said once we get the bids out the Town may save on the pavement. He confirmed that there is some material left in the pit and stated that he's been in contact with Mr. Martin, assuming that they would go with him as planned. Mr. Martin is prepared to be there hopefully in the middle of April, which will make more material available.

Mr. Cote is concerned that if they put these paving projects on hold, in the next year or so it will get done at higher costs and the Highway Department has had to deal with extra maintenance cost associated with roads that are falling apart. He urged the Board to collectively keep an eye on the way things are going and to try to do as much as can be done with the proposed budget.

3. Update on Storm Damage

Mr. Cote said they were set up to repair the Cole Road Bridge; they were getting ready to sink a 30" pipe in last week, but they got flooded out again. He said work was done on Saturday and Sunday until the wee hours of the night and last night the pipe was set up prior to the predicted rain for tomorrow night. He would say, according to the weather report tonight he hopes there is a chance for them to get back in there by the end of the week. He does not know at this point what caused the damage, but it will be documented by the Town Engineer with photos and he will provide a written assessment of the damage.

Vice Chairman O'Neal said that Mr. Cote mentioned that is the only task left on the storm recovery list and based on his estimate are they on target? Mr. Cote said they have only kept track of our material that was used (by the tons) and he

would have to go back to do the workers timesheets. He said there is a lot of money that is realized when using our trucks and our men; it is reimbursed 100% through FEMA. He said there is a lot of funding there that is absorbed in that \$137,000.00, but he doesn't have an accurate number at this time.

Selectman Reagan said that he drove from Concord through Bear Brook Park and complimented the outstanding performance of our road workers, as the difference in the towns was superior in Deerfield. Mr. Cote thanked the past Board for their support and hopes things will look up for this year.

Regular Business:

1. Review of Outstanding Minutes/ March 8, 2010

MOTION: Selectman Robertson made a Motion to approve the Minutes of March 8, 2010 as written.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2. Vouchers/ Payroll Manifest/ Accounts Payable Manifest

Payroll Manifest/ \$46,515.10 (netting at \$35,297.40)

MOTION: Selectman Robertson made a Motion to approve the Payroll Manifest in the amount of \$46,515.10.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Accounts Payable Manifests/ Total \$540,287.18

MOTION: Vice Chairman O'Neal made a Motion to approve the Accounts Payroll Manifest totaling \$540,287.18.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

3. Signatures

A. MS-2

Appropriations actually voted on.

MOTION: Vice Chairman O'Neal made a Motion to approve the MS-2 as presented.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

B. Veteran's Tax Credit Application/ Exemption (Renewal)

Paul Asselin, Blue Heron Lane

MOTION: Selectman Robertson made a Motion to grant the Veteran's Tax Exemption.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

C. All Other Signatures

1) John and Lisa Andrikowich/ Map 419 Lot 008 Sub Lot 001/ Dorothy's Way

Chairman Barry stated that the Planning Board & the Heritage Commission did not approve of "Dorothy Smith Way", but are fine with "Dorothy's Way". Selectman Reagan pointed out that it was the Board's decision to approve "Dorothy Smith Way". Vice Chairman O'Neal said that based on the past Board decisions it should be "Dorothy Smith Way", as it is a historical point. Chairman Barry read the original warrant aloud and asked the Heritage Commission member (Fran Menard), in the audience, to give their feedback on the decision.

Fran Menard stated she researched the same information provided by the applicants, the history of Nottingham, Deerfield and Northwood and Dorothy Smith was born in Deerfield (she believes in 1752) and

died in Deerfield, having 10-children. She explained that they felt that "Dorothy's Way" was better, as several of her children married into other historic Deerfield families and it seemed the applicant did the appropriate research. She added that it is just a driveway, not a road. Chairman Barry said the Board needs to deny or approve this request as recommended.

MOTION: Selectman Robertson made a Motion to grant the request to name this driveway Dorothy's Way.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Mr. Cote said to remind them that the sign is to be red and white when designating private roads.

2) Refund Request/ Town Clerk Tax Collector's Office/ Ronald C. Merritt/ \$92.95

Resident attempted to pay bill, but check was sent back saying he didn't owe money.

MOTION: Vice Chairman O'Neal made a Motion to refund the bill.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

3) Elderly Exemption/ Donald J Vinnacombe/ Anna Marie Vinnacombe/ Map 208 Lot 028

MOTION: Vice Chairman O'Neal made a Motion to approve the elderly exemption.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

4) Homeland Security & Emergency Management/ February 2010 Wind Storm Debris Removal Activity
Signature by Chairman of Board of Selectmen

Chairman Barry summarized the letter regarding the statewide debris management team. FEMA has informed the State of New Hampshire that public assistance is available to the Town for reimbursement for the pickup and disposal of the debris, by right of way curbside of the property for removal by the Town. The management team asked for the attached form to be signed by the Chairman of the Board. Mr. Cote does not realistically think it is possible for curbside pickup.

MOTION: Vice Chairman O'Neal made a Motion to not provide curbside pickup of storm debris.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

5) Tax Collector's Warrant / Land Use Change Tax/ Map 413 Lot 69/ \$8,500.00

Dany Lacroix (Ridge Rd) and Anne Crowley

The Board signed the Land Use Change Tax.

6) Timber Tax Levy/ Map 419 Lot 008/Rick Salter/ Map 424 Lot 096

Alyssa Carpenter and Duane Defrance

The Board signed the Timber Tax Levy.

7) Personnel Action Request/ Alan Studley

The Board signed the Personnel Action Request.

8) Personnel Action Request/ Leonard Mandigo

The Board signed the Personnel Action Request.

9) Personnel Action Request/Kyle Mandigo

The Board signed the Personnel Action Request.

10) Resignation Letter/ Dave Hanson of the Parks & Recreation Department

The Board requested that the Town Administrator do an exit interview.

4. Review of Correspondence

A. Waste Reduction Grant \$115,415.00 awarded to Town of Deerfield

The Office of Energy & Planning announced that the grant application submitted by the Town of Deerfield has been selected for the Energy Efficiency and Conservation Block Grant Funding. This application for Waste Reduction was awarded in the amount of \$115,415.00. Mrs. Heon confirmed that no action needs to be done at this time.

B. Letter from the SAU/ Reimbursement for the use of the emergency generator at the School

The Board discussed the delivery of the fuel for the tank and the two receipts of delivery, as they discovered it was running low on fuel. Chairman Barry asked if the initial one was taken care of by the School and if so, to authorize the payment of the invoice. Vice Chairman O'Neal added that they need to make sure it was checked and the fuel level kept full.

C. Deerfield Cable Committee will be resuming regular meetings beginning on Thursday, March 25, 2010 at 7:00pm in this room, and with the approval, the committee will schedule meetings on a quarterly basis. The Committee wishes to welcome a new member, Scott Franz, who brings with him experience in the Public Access Broadcasting. Mrs. Heon confirmed that there is no action to be taken at this time, as it is just informational follow-up.

D. Deerfield Woman's Club wants to use the Town Hall on May 2, 2010 for the Annual Silver Tea, and would like to clean up, decorate and setup the Hall on Saturday, May 1, 2010. They are asking for the rental fee of \$50.00 to be waived.

MOTION: Selectman Reagan made a Motion to waive the rental fee.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

E. Harron Communications/ Deerfield Franchise Fee/ Check received in the amount \$26,256.89

F. Highway Department Bid Pages

Chairman Barry referred to the Road Agent's bid pages and asked if the members had the opportunity to review them. Vice Chairman O'Neal referred to the pavement and would like to get it quoted in a breakdown. He also feels that it should state that we may not do them all, as asphalt prices may go down and we will not know until it is quoted.

Mr. Cote said because we got a warrant article, we have a designated piece that the price will be \$30,000.00. Vice Chairman O'Neal would just like for the Board to cover themselves in case they may not do a couple of them. Chairman Barry sees a couple of problems with that. He said they would be able to tell "this would take x amount of tons", to come up with a price based on their bid. He feels if they tell them that some may not be done, their price will be based on how much is actually used. He understands that the price of asphalt may come down this year.

Mr. Cote said that this bid is just a generic bid to go into the paper; they get the footage, length and the width, but he tells them they have to come out to evaluate and give an accurate bid. Vice Chairman O'Neal asked if he was requesting the bids "price per road" and Mr. Cote confirmed he was.

Chairman Barry referred to the Mowing Bid for the Transfer Station's common area. Vice Chairman O'Neal said last year some common area was mowed around the Swap Shop and there was talk about mowing around the septic area. He would suggest just putting it in the specs. Chairman Barry asked if the Board wanted to add the common area once every two weeks and once a year on the mound.

Mr. Cote said the mound has always been a separate bid due to them needing to use large equipment to do it. Vice Chairman O'Neal feels one contractor should come in and do the whole thing, rather than incur the expense of a separate expense for the mound. The bid was based on a 2-year, 40-visit quote. Mrs. Heon stated that Mr. Tibbetts thought that it would be good to try it so that we could maybe get a better price. The Board agreed to add the Transfer Station's Common Area in for every two weeks and the old dump mound to be done once in September.

Vice Chairman O'Neal referred to the quotation for oil. Chairman Barry stated that he has come up with a list of 12 or 13 companies in the local phone book; all of them offering diesel, oil and propane fuel. He would like to see the list expanded to those companies, rather than just the three on the present list. He mentioned that there should also be a quote for the propane for the Fire House.

Vice Chairman O'Neal said he put a call into Peter Aubrey to attempt to see if there is a way to merge with the Town for better prices, but their contract overlaps the Town's and the School Board would have to make that decision. He stated that Mr. Aubrey expressed concern about severing Deerfield's district out of the SAU, as they bid as an SAU. He still would like to try to get a lighter rate than the School Board. Selectman Robertson will plan to attend the next School Board Meeting.

G. Letter/Deerfield Community School Parent Teacher Organization/ Fundraiser
April 17, 2010 from 8:00am to 2:00pm/ Car Wash/ Front of G. B. White Building
The Board gave approval.

H. E-Mail/Nancy Gross/Girl Scout Cookie Sale
Transfer Station/ Saturday, March 27, 2010 from 8:30am to 12:00pm
The Board gave approval, contingent that it be done on the lower road near the Swap Shop; in the parking lot area.

I. E-Mail/Commendation/From: Paul O'Connell/Re: Jonathan (appraiser from Avitar who was professional and pleasant). The Board will send them a thank you for job well done.

J. E-Mail/Harriet Cady/Information Request Budget Information
The Board said that there is a copy on the wall and Mrs. Heon confirmed that she gave her a copy earlier.

K. E-Mail/Harriet Cady/Fire Chief Appointment
Chairman Barry read Mrs. Cady's request for the Board to consider seniority certifications by the New Hampshire Fire Standards and Training when they appoint a Fire Chief. Chairman Barry said they would consider all those points when considering a Fire Chief.

L. E-Mail/Town Report/Welfare Administrator's Wages
There is no answer at this time and the Town Administrator will do more research.

M. E-Mail/Harriet Cady/Cable Committee Information (Ultra High Speed Internet Access)
Mrs. Cady's letter stated that Google is currently looking for local communities who are interested in having ultra high speed internet connections available in the form of an experimental network. She suggested the Board look into this, prior to the deadline of March 26, 2010.
The Board will have the IT Director look into it.

N. Letter from Fred McGarry/ Southern New Hampshire Planning Commission
Looking for it to be completed by the Economic Development Committee or Governing Board.
Selectman Robertson said we do not have a formal Economic Development Committee. The Board does not have anything they can do with it at this time.

O. Letter/William Stergios/ SNHPC Commissioner from Candia, NH
Selectman Robertson read it and his take on it is that this member is advising the SNHPC that he, as a Board Member does not appreciate David Preece representing Southern New Hampshire particular projects that he has not presented to the SNHPC Board, nor received the SNHPC Board's opinion on yet. He feels that it is something the BOS needs to keep an eye on.

5. Review of Invitations to Bid (previously discussed)

- A. Paving
- B. Winter Sand
- C. Road Reconstruction Materials
- D. Roadside Mowing
- E. Diesel Fuel
- F. Mowing and Trimming Town Grounds
- G. Heating Oil Town Buildings

6. Unfinished Business

The Board thanked Joe Stone for helping at the Transfer Station. It was acknowledged that Mark Tibbetts and Rick Pelletier have done a great job handling things over there. Chairman Barry noted that the mess that is down below the compactors needs to be taken care of (about 2-days worth of work possibly). He mentioned an on-call employee who is willing to come in on days that the Transfer Station is not open to start and finish that clean up if the Board is so interested.

MOTION: Selectman Reagan made a Motion that Mr. Pelletier be authorized to make those decisions, spend the funds and get the signage needed.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Selectman Robertson noticed that oil seemed to accumulate at a greater rate than he'd realized and he feels that barrels need to be put up there to get them away from the electronics and the shed.

Chairman Barry mentioned the glass container and said he was told by Mr. Pelletier that they cannot lift it, as the bottom is rotted out and it needs to be replaced (they have the money for it). Vice Chairman O'Neal would like Mr. Pelletier get some prices on it.

Selectman Robertson mentioned a concern that needs to be addressed quickly. He met the licensed operator who may have an "at will" agreement and he feels if things went south, he is not sure what our status is as an unlicensed Transfer Station.

Chairman Barry said that Mr. Lang called in and that he is interested to come in temporarily to help out. He would like to suggest to Mr. Pelletier to use Mr. Lang to operate the Transfer Station for the immediate temporary future, but he was made aware that Mr. Pelletier (who contacted DES today to explain our situation) was told that he can probably get a Class-4 license almost immediately. He feels that Mr. Lang understands that we are trying to just make sure that the place remains open and merely offered temporary help.

7. Town Administrator's Report

A. Chairman Barry referred to the policy establishing procedures of setting, holding and recording meetings under RSA 91-A would be drafted. Beginning with the outline of tonight's Selectmen's Meeting, that procedure will be in the developmental stages. Once the draft is completed, it will be presented to the Selectmen for review and approval, prior to the forwarding of the document to all Boards, Committees and Commissions.

The Board approved the Town Administrator moving forward and drafting a policy for the Board.

B. Chairman Barry acknowledged a thank you note the Board will send to the NHDOT District Engineer who allowed the Town to use the State's lighted reader board during the storm.

C. Chairman Barry acknowledged the contact list for the Board of Selectmen and the list of appointments for the BOS.

D. The Town Clerk has prepared a list of April appointments that are about to expire. In two weeks, a decision is required as to whether or not the individuals will be reappointed. From there, new appointment forms will be brought before the Board for signature.

Chairman Barry thinks they may be able to reappoint Mr. Tibbetts, based on the approval of the warrant, as the Director of the Rescue Squad. Mrs. Heon said they may need something in writing that the Rescue Squad approving the appointment and noting they are ready to go forward.

E. Chairman Barry referred to Nonpublic Minutes of the September 14, 2009, regarding Board of Tax and Land Appeals case with Southern New Hampshire Services. The time to appeal the decision has passed.

MOTION: Selectman Robertson made a Motion to unseal those records at this time.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

F. Other Outstanding Items

1) Research on the Town Seal

Some information has been located, but research will continue to locate the original documentation.

2) Police Department 24/7 Coverage

Research located information, but no official vote for 24/7 Police Coverage.

3) CRSWRRRC/ Single Source Recycling Contract

Vice Chairman O'Neal believes that the Board is still awaiting a list of concern areas from the attorney.

Selectman Robertson mentioned that two of the founding members pulled out this past week. Vice Chairman O'Neal feels they should march forward and to let them know Deerfield is still interested. Selectman Reagan asked if these founding members withdrew, would that change anything down the line. The Board agreed to put in on the Agenda for the next meeting.

4) Chairman Barry acknowledged that via research, Gertrude Mann is Deerfield's oldest resident and 97 years young. She is eligible for the Boston Post Cane. The Board agreed to honor her and asked if the State Representative, Maureen Mann would pass the acknowledgement onto Gertrude Mann. Joe Stone suggested going to her home, due to her immobility. The Board agreed and Vice Chairman O'Neal suggested getting Forum coverage.

5) Warrant Articles

a) Article-2/ Purchase of Truck/ Highway Agent, Alex Cote to address.

The Board previously addressed this topic.

b) Article-3/ Capital Reserve Fund

Will establish after the MS-2 is sent to DRA and all is found to be in order.

c) Article-4/ Reconstruction of Church Street/ Highway Agent, Alex Cote to address.

Mr. Cote has no update at this time.

d) Article-6/ Stipend for Rescue Squad Members

Once MS-2 is in place and approved, the Finance Director, Cindy Kelley will work with the Rescue Squad to set up the appropriate accounts system.

Chairman Barry would like to see the policy in writing before funds are dispersed.

e) Article-8/ Hazardous Waste Day

Rick Pelletier reports this is being scheduled for the end of May or the beginning of June. A firm date will be known soon.

f) Article-14/ Parks & Recreation Commission

The Commissioners are coming before the Board this evening with a plan.

g) Article-15/ Structure of the Rescue Squad

An appointment will be schedule for Chris Gamache.

h) Article-16/ Appointment of Fire Chief

Chairman Barry would like a temporary appointment (3-months) for legality purposes and a chance to set up the process. Vice Chairman O'Neal would like to see the Board sit down with the Association, as this appointment will change the way the Association functions.

They elect their Fire Chief who appoints the Firefighters. He stated they currently have firefighters on their books that were chosen and the Board needs to work through on whether they are grandfathered in, what are the qualifications to be appointed as a firefighter and whether they need to be a resident.

Selectman Robertson said the Rescue Squad previously nominated him as their director and he should be nominated for a year. Chairman Barry said that based on the legalities, the way the Board has been doing it is not legal and technically we do not have a Fire Chief. Selectman Perron thinks the 3-month temporary appointment to work this out is a good idea. The Board will ask the officers to attend the next meeting. Chief Greeley suggested the Board review the LGC's policies if they are looking for policies in the Fire Department.

MOTION: Selectman Reagan made a Motion for Mark Tibbett to continue as the Fire Chief for 60-days until the Board can get the policies and procedures in order.

SECONDED: Selectman Perron seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a 3-2 Vote in Favor.

8. Other Business

Vice Chairman O'Neal noticed in the Accounts Payable Manifest that there was an inspection done somewhere other than D-Town. He recalls that the Board voted that the inspections will be done at D-Town, because they were going to inspect the fire trucks for free. The Board asked the Town Administrator to send an email to the department heads reminding them to use only D-Town for inspections.

9. New Business

None

Parks & Recreation Commission/ Parks & Recreation Department

Membership of the Parks & Recreation Commission

Present: Dwight Barnes

Dwight Barnes mentioned that it was voted at the Town Meeting to increase the membership from four to seven. The Parks & Recreation Commission would like to ask the Board to appoint Frank Diaz, Joe Stone and Chad Woods for those three available seats. He confirmed that the existing Commissioners are Jack Hutchinson, Rick Pelletier, Jeff Shute and Dwight Barnes.

The Board agreed to put these appointments on the list of future appointments.

Citizen's Comments

Alex Cote brought to the Board's attention an issue on Mount Delight Road, in which he had a contractor (SCI Construction) to do repairs because he felt he made an error. He will take that entire section apart when the water is down and the temperature is warmer; and he will do this work at no charge.

Mr. Cote and his wife would like to mention that the After-School Clubhouse program is a fabulous program. They feel that Mr. Manzi has done a very good service to us as citizens and parents of a child who needed afterschool care. They feel that Joe Manzi is very admirable and should be commended for his efforts.

Walt Hooker referred to the new truck and since they are buying something over \$100,000.00 he asked if they are going out to bid. Mr. Cote confirmed that he has looked at other places and that no one can match this price, which is a State rate.

Mr. Hooker referred to the Minutes being voted on by a member that was not present, and he believes it has been the Board's practice that if a member was not at a meeting they would abstain from voting on those Minutes, as they do not know if they are right or not. Chairman Barry said it has been the practice to abstain from a vote on a meeting they were not present at. The Board agreed to continue this practice.

Mr. Hooker mentioned the MS-2 approved tonight and he is assuming the changes in the lines to reflect the Selectmen's budget. He said there are a few that are not the same as the Default or the Selectmen's Budget.

Vice Chairman O'Neal said if that is the list starting with Town Administrator's part-time employee and the Parks & Recreation's part-time employee, then it is the list that the budget line items differ from the BOS presented budget. Mr. Hooker said that the only 4-lines that decreased were the Town Administrator's part-time employee, the Police Department computer technology, Police Department electronic equipment and the Transfer Station's part-time employee. He stated that there are no other lines in the Police Department that have changed; so the part-time line which may be over-running due to the staffing situation and the full-time line which is under-running due to hiring the new officer a few weeks ago. He believes there is money in the full-time employee line to pay for the tazers. He feels that by taking money out of the electronic equipment and if the Chief still has money in another line, he can still buy the tazers.

Selectman Robertson said that it is possible that money can be moved between lines. Vice Chairman O'Neal said at that point it would be an unbudgeted item and he would have to come to the Board first.

Mr. Hooker asked if the generator for the highway shed had been ordered. Mr. Cote said it hasn't been approved yet.

Mr. Hooker hopes that the Deerfield's School Board would piggy-back on the Town's much lower fuel rate, rather than to stay with the SAU.

He referred to the Glass Container purchase and asked what is the cost to rent it for two years until the Single Stream program is a go. Chairman Barry said they will ask for Mr. Pelletier's recommendation. Vice Chairman O'Neal made a note that the rental of one is \$600.00 per year, which would be a dramatic difference in costs to the Town.

Mrs. Cady referred to the Board of Tax and Land Appeals case and said it is probably available on their website.

She referred to the appointment of the new member to the Cable Committee, and that Joe telling the Board that he has a new member means the Board will have to appoint him. The Board will add him to their list of appointments.

She asked if the Town would put out for a new VCR to record the meetings. The Board will look for donations.

She referred to today's paper that stated that Candia received \$635,000.00+ for their Fire Department and she wondered who wrote the grant request for that and what it was for. Selectman Robertson replied that he believes that it was for respiration equipment and a recharging device for breathing apparatus. He added that it gives them the capacity to fill their own tanks.

President of the Deerfield Women's Club, Mrs. Shigo thanked the Board for the Motion to have the rental fee waived for the Tea Party.

She noted that since spring has sprung and asked when Nottingham Road repairs will begin (the top part by Rt-107). Mr. Cote does not have an answer at this time and does not know if it will happen this year.

Joe Stone thinks the Board should thank those who helped last Saturday at the Transfer Station for public relations purposes. He said that by just saying hello to everyone changed the whole attitude down there and thought the Town could impress upon our employees to get out there. The Board will post something about this on the website.

Nonpublic Session:

7:27pm Selectman John Reagan made a motion to enter a Nonpublic Session under RSA 91-A:3,II(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) request that the meeting be open, in which case the request shall be granted and under RSA 91-A:3,II(c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Vice Chairman Alan O'Neal.

Roll Call Vote: Perron-Yes; O'Neal-Yes; Reagan-Yes; Robertson-Yes; Barry-Yes

7:38pm The Nonpublic Session ended.

No Action/No Decisions:

Selectman John Reagan stated there was no action taken or decisions with made within the Nonpublic Session.

Minutes Sealed:

MOTION: Selectman John Reagan made a motion the minutes of this Nonpublic Session be sealed as divulgence of information contained in those minutes would likely adversely affect the reputation of a person or persons not a member of this Board. Seconded by Selectman R. Andrew Robertson.

Roll Call Vote: Perron-Yes; O'Neal-Yes; Reagan-Yes; Robertson-Yes; Barry-Yes

MOTION: Selectman John Reagan made motion a letter be prepared for the Selectmen's signature indicating that the Board did not give permission for things to be removed from the Transfer Station. Seconded by Selectman R. Andrew Robertson.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

Adjournment:

7:39pm Selectman John Reagan made a motion to Adjourn. Seconded by Selectman R. Andrew Robertson. Chairman Barry called for the Vote. It was a Unanimous Vote in Favor. The March 22, 2010 Selectmen's Meeting is adjourned.