

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
MARCH 24, 2010

MINUTES OF MEETING

PRESENT: Board members Kate Hartnett, Fran Menard, William Perron. Alternate members Peter Schibbelhute and James Deely. Also present Planning Consultant Gerald Coogan and secretary Jane Boucher.

Vice Chair Kate Hartnett called the meeting to order at 7PM.

APPROVAL OF MINUTES

Fran Menard moved and Kate Hartnett seconded to approve the minutes of March 10, 2010.

The following corrections were made to the minutes:

Page 2: Paragraph 5: Correct to read "...while Tasks 2 and 6..."

Page 2 Paragraph 6: Add to sentence "...for Tasks 2 and 6."

Vice Chair Hartnett asked for a vote on the motion. Voted in favor with William Perron abstaining.

Vice Chair Hartnett appointed alternate members Peter Schibbelhute and James Deely as voting members.

APPROVAL OF MANIFEST

Fran Menard moved and William Perron seconded to approve the manifest in the amount of \$372.81 and a time sheet for Jane Boucher for 14 1/2 hours. During discussion it was noted that the Upton and Hatfield bill included a charge for 30 minutes for a letter to Difrusio. No one present had any knowledge of this charge the the secretary will check with accounts payable to determine if it should be charged to the Planning Board.

Vice Chair Hartnett called for a vote on the motion. Voted in favor to approve the manifest . (Upton & Hatfield \$372.81; time sheet 14 1/2 hours 3/3-3/17-2010)

APPOINTMENTS

William Perron noted that he had submitted a letter of resignation from his elected seat on the Planning Board as he was told that the Board of Selectmen could not have two members seated on the Planning Board. Mr. Perron now is seated as the representative to the Board of Selectmen. He advised that , in his letter, he recommended that Peter Schibbelhute be appointed for a one year term.

Kate Hartnett commented that the Planning Board will have to appoint one person to serve a as member of the Board for one

year and two positions for alternate members expire March, 2010. Peter Schibbelhute questioned the expiration date saying that he thought his term expired in March, 2011. The secretary will check with the Town Clerk to determine the correct date.

Kate Hartnett said that she felt the Board should try to recruit more people and these appointments be made when Chair Fred McGarry is present.

SUBDIVISION REGULATIONS

Board members reviewed the February 10, 2010 Draft submitted by Steve Keach and some of the comments made were;

.Page 19: Preliminary Conceptual Consultation and Design Review Phase are both optional and language does not encourage people to come in.

. Conceptual and Design Review should be at the beginning of the Draft.

. Add guidelines to end of draft

. Would like to see subdivisions created that look like New England not New Jersey

. Difficult to mandate creativity. Add a section about techniques

. During Conceptual and Design Review require conceptual sketches.

. Better planning to determine best location for homes and driveways

by conducting site visits

. Tips for creative subdivisions using local examples

Gerald Coogan will summarize remarks and sent to Steve Keach. Mr. Keach will meet with the Board on April 28, 2010 to discuss the Subdivision Regulations.

TRANSPORTATION/TRAIL PLAN

It was suggested to speak with David Preece regarding any grants available for

Tasks 2 and 6. (Inventory Class VI Roads and Trail Plan)

Kate Hartnett suggested that the minutes of the September 9, 2009 meeting at Deerfield Center be forwarded to Steve Keach and he hold a meeting to discuss traffic calming. She felt that this should be included in the scope of work for task 4 (Deerfield Center).

OTHER BUSINESS

Fran Menard suggested advertising for interested people to serve on the Planning Board in the Forum, Communicator and on the Web Site.

James Deely, Representative for SNHPC, asked where the Board would like to see Traffic Counts conducted. This will be put on

the Agenda for April 14.

Mr. Deely also noted that funds are available for Agricultural Commissions. This item will be included in the April 14 agenda.

Selectmen's Representative William Perron advised that the Board of Selectmen approved the name of "Dorothy's Way" for the name of a driveway located at 98 South Road (Map 419 Lot 8-1). The road sign will be red and white.

The meeting was adjourned at 9PM.

Recorded and transcribed by Jane Boucher
Pending Approval of the Planning Board