

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
AUGUST 11, 2010

MINUTES OF MEETING

PRESENT: Board members Kate Hartnett, Fran Menard, William Perron, Peter Schibbelhute. Alternates James Deely and Shane Carter. Planning Consultant Gerald Coogan. Secretary Jane Boucher.

Vice Chair Kate Hartnett called the meeting to order at 7:05PM.

SOUTHERN NH PLANNING COMMISSION

David Preece was present.

Mr. Preece thanked the Board for allowing him to meet with them this evening. He wished to re-affirm SNHPC's commitment to the the Town of Deerfield in providing planning technical assistance and coordination for good regional development.

Mr. Preece noted that the planning commission was created twenty four years ago and is the largest commission in population in NH. He added that the commission has several missions ie increase communication between the various municipalities and to promote inner governmental cooperation between the Planning Board and elected officials.

Mr. Preece commented that SNHPC has done several plans for the Town of Deerfield;

- .Source Water Protection Plan
- .Ground Water Protection Plan
- .Shore Line Buffer Regulations
- .Master Plan
- .Open Space Plan

Mr. Preece noted that the commission has several programs currently going on now.

- .Regional Economic Development Plan
- .Energy Efficient Technical Assistance Program
- .Certified Sites Program
- . Community Preparedness Plan
- . Sustainable Communities Initiative

Mr. Preece also noted that the commission will also be exploring the "Safe Routes to School Program.

DEERFIELD OPEN SPACE PLAN

Amy Kizak and Jillian Harris from SNHPC were present along with Erick Berglund, Tom Foukes, Phil Bilodeau, Ann Deely.

Amy Kizak and Jillian Harris provided information on the

PLANNING BD 8/11/10 UNAPPROVED

Deerfield Open Space Plan. A copy of the Plan is attached to these minutes.

Phil Bilodeau asked who is responsible for adopting the plan.

Gerald Coogan replied that the Planning Board, after a Public Hearing, is responsible for adopting the plan.

It was agreed to hold a public hearing on October 13, 2010 and that it was important to make this known to get input from the public.

Information will be made available at Old Home Day, the September 14 elections., the Forum, the Communicator and message board.

NEATLINE ASSOCIATES/LRAC

Ann and James Deely provided information on the creation of a Trail Plan which LRAC awarded a grant in the amount \$6100.00 to complete.

Ann Deely commented that Neatline will :

- .Work with the Conservation Commission, Bear Paw, Scout Groups and others to identify the existing trails in Town.
- .Review and include the Class VI roads that have no potential for reopening
- .Suggest new trails to connect properties of interest in town
- .Digitize existing trail map sketches
- .GPS newly identified trails and develop a thorough, accurate GIS layer. Invite interested community member to participate in trail walks
- .Provide a digital and printed map that can help raise awareness of town lands and resources.
- .Create a GIS layer that can be included in on-going LRAC projects
- .Highlight trails that cross community borders into other Towns located within the Lamprey River Watershed.

Both Ann and James Deely stressed the importance of community feedback and involvement. Information will be available at Old Home Day.

APPROVAL OF MINUTES

Fran Menard moved to approve the minutes of July 14, 2010 as written. William Perron seconded. Voted in favor.

APPROVAL OF INVOICES

Fran Menard moved and William Perron seconded to approve the manifest in the amount of \$1118.00. (KNA \$608. Lahr; \$510.00 Upton and Hatfield; times sheets for Jane Boucher 15 hours and 13 hours. Voted in favor.

CORRESPONDENCE

Fran Menard moved and William Perron seconded to sign a letter of agreement with Neatline Associates to develop and trail plan and maps for the Town of Deerfield in the amount of \$5500.00 and to approve payment to Neatline Associates in the amount of \$2750.00. Voted in favor.

POSSIBLE WETLAND VIOLATION; FENCE

Gerald Coogan advised that he had spoken with Rick Pelletier regarding the possible violation and Mr. Pelletier felt this should be under the purview of the Conservation Commission.

RECOMMENDATION BY KNA

A letter was received from Steve Chabot, KNA, recommending the final release of all sureties for the High Meadows Subdivision. He advised of a visit with Road Agent Alex Cote and finding that no further maintenance is required.

Fran Menard moved and Peter Schibbelhute seconded to release the existing bond in the amount of \$81,628.56. Voted in favor.

SUBDIVISION REGULATIONS

Gerald Coogan noted that the public hearing to adopt Subdivision Regulations will be held on August 25, 2010 and that Attorney James Raymond is reviewing the draft and will provide comments.

Kate Hartnett provided a copy of Norwich Vt.'s regulations for the Board to review.

REQUEST TO COMBINE LOTS

Fran Menard moved and William Perron seconded to approve the request from Walter and Janet Read to combine Lots 8 and 9 on Map 201 (Sleepy Hollow Lane). Voted in favor.

CADY SUBDIVISION/PERKINS ROAD

Plans were brought to the Board for approval. Board members reviewed and plan and determined that conditions placed by the Board on June 9, 2010 had been addressed.

There was some discussion regarding note # 8 on the plan ie "Both lots are subject to an easement in favor of the Town of Deerfield for the widening, maintenance and any necessary sloping of Perkins Road. More particularly described in an easement deed to be recorded at the Rockingham County Registry of Deeds." It was agreed that this easement will be recorded by the developer after the plan has been recorded.

The meeting was adjourned at 9PM.

PLANNING BD 8/11/10 UNAPPROVED

Recorded and transcribed by Jane Boucher
Pending Approval by the Planning Board