

DEERFIELD PLANNING BOARD  
DEERFIELD, NEW HAMPSHIRE  
MARCH 10, 2010

MINUTES OF MEETING

PRESENT: Board members Fred McGarry, Kate Hartnett, Fran Menard. Also present Planning Consultant Gerald Coogan and secretary Jane Boucher.

Chair Fred McGarry called the meeting to order at 7PM.

APPROVAL OF MINUTES

Fran Menard moved and Kate Hartnett seconded to approve the minutes of February 10, 2010.

The following correction was made to the minutes:  
Page2: "During review of the regulations: Correct to read "Article IV Design and Construction Standard have been re-written."

Chair McGarry called for a vote on the motion. Motion carries.

APPROVAL OF MANIFEST

Fran Menard moved and Kate Hartnett seconded to approve the manifest in the amount of \$424.00 and two time sheets for Jane Boucher. (Upton & Hatfield \$34.00; KNA \$390.00: Jane Boucher Time Sheets 2/4-2-17 19 hours; 2/18-3/3 11 hours.) Voted in favor.

REQUEST FOR EXTENSION OF CONDITIONAL APPROVAL

David Sidmore was present.

Mr. Sidmore requested an extension of conditional approval for his application for a Lot Line Adjustment. Fran Menard moved and Kate Hartnett seconded to grant an extension to April 18, 2010. Voted in favor.

KUKLA SUBDIVISION

A letter was received from Tom and Julie Kukla advising that their budget for the project has reached its limit at this time.

Chair McGarry asked Gerald Coogan to write to Mr. and Mrs. Kukla outlining the background of the project.

Fran Menard moved and Kate Hartnett seconded to deny the application for a subdivision for Tom and Julie Kukla on Perry Road as the applicants have not posted a bond or constructed a roadway. A check for the remaining funds in escrow will be sent to Mr. and Mrs. Kukla. Voted in favor.

RFQ'S; PLANNING, TRANSPORTATION AND DESIGN SERVICES FOR  
TRANSPORTATION PLAN.

Three proposals were received:

- . Keach Nordstrom
- . FST Engineers
- . Neatline Associates

Proposals were broken down into 7 tasks:

1. Collect data
2. Inventory Class VI Roads
3. Evaluate traffic problems/needs
4. Deerfield Center
5. Roadway Improvement
6. Trail Plan
7. Plan and Report

Board members reviewed the three proposals noting that each proposal had a different approach. The Town had been awarded a grant in the amount of \$10,000.

KNA's proposal totaled \$22,000, FST \$30,000 and Neatline \$12,700.

After discussion Board members agreed that Tasks 1,4,5 and 7 required engineering qualifications while Tasks 2 and 7 required a firm with GIS mapping skills.

Fran Menard volunteered to research if additional grant money was available.

Fran Menard moved and Kate Hartnett seconded to offer Keach Nordstrom Tasks 1,4,5 and 7 for the amount of \$10,000 with the stipulation that the Road System Management Plan that will be provided is similar to that prepared by KNA for the Town of Atkinson in 2008. Voted in favor.

Gerald Coogan will speak with Steve Keach, KNA, and report back to the Board.

CONTRACT PROPOSAL

Fran Menard moved and Kate Hartnett seconded to approve a contract proposal for Gerald Coogan for \$2000.00 per month. Voted in favor.

REQUEST FOR APPROVAL OF ROAD NAME

The Board of Selectmen requested that the Planning Board approve a proposed name for a name of a driveway owned by owners of Map 419 Lots 8 and 8-1.

Fran Menard moved and Kate Hartnett seconded that the Planning Board recommend that the name of "Dorothy's Way " be approved

as the name of a driveway for Lots 18 and 18-1 on Map 419.  
Voted in favor.

REQUESTS TO COMBINE LOTS

Fran Menard moved and Fred McGarry seconded to approve a request from David Abrahamson and Denise Roy to combine Lots 51 and 52 on Tax Map 209. Voted in favor.

Fran Menard moved and Kate Hartnett seconded to approve a request from Marie Hartford to combine Lots 70 and 71 on Map 424. Voted in favor.

The meeting was adjourned at 8:45PM.

Recorded and transcribed by Jane Boucher  
Pending Approval by the Planning Board