

Deerfield Parks and Recreation

2009

Summer Camp



Parent Handbook and Camp Guide

Open to those entering grades 1-7

Deerfield Parks and Recreation Department
PO Box 159 8 Raymond Road (George B. White Building)
Deerfield NH 03037 603-463-8811 dflparks@townofdeerfieldnh.com
www.townofdeerfieldnh.com

Dear Parents,

On behalf of the Town of Deerfield, the Deerfield Parks and Recreation Department, and the staff of the Deerfield Recreation Department Summer Camp, I want to welcome you to our first ever Summer Camp program.

Our goal is to provide a quality camp that is affordable to you as a family, and safe and fun to your child as a camper.

Our mission is to provide a caring environment where creativity, curiosity, and acceptance is encouraged.

Through this process we hope your child can accomplish the following.

- *Have Fun
- *Make new friends
- *Create long-lasting memories
- *Try new things
- *Discover new talents
- *Develop a sense of Community Pride and Responsibility
- *Grow in self confidence, self respect, and respect for others.

Please take the time to read through this Parent Handbook carefully. Understanding the policies and procedures is essential in helping us to reach the goals outlined above.

After reading the handbook please do not hesitate to call us with any questions at 463-8811 x 305. Also, please take a look at our [Frequently Asked Questions](#).

Looking forward to a fabulous summer

Sincerely,

Joe Manzi, Director
Deerfield Parks and Recreation

Deerfield Parks and Recreation
2009 Summer Camp
(For boys and girls entering grades 1-6)

*Grades K and 7 of camp siblings accepted with pre-approval of Parks and Recreation

Deerfield Parks and Recreation Staff: Joe Manzi, Director
Dave Hanson, Assistant

Deerfield Parks and Recreation Phone Number: 463-8811 x 305
Emergency Cell phone number (603) 608-9008

Camp Hours: Monday - Friday 9-4

Early and late care hours: Monday -Friday 8-9am and 4-5:30pm

Cost of early and late care is \$5 per use, per child. Example: Each time your child is dropped off before 8:55 AM or picked up after 4:05 PM you will be charged \$5, payable at that time.

One time registration fee of \$20 per camper (reg. fee waived if registered by May 1)

Camp fee \$75 per week first child

\$65 per week second child

\$55 per week third child

*Non-residents are welcome as space permits and at an additional 10% to all expenses

Our tax ID number is 020275724

All campers are eligible to go on weekly field trips. Field trips are not included in the above prices. Please indicate on registration whether the camper will be going or not. There is no "stay back" option on field trips. Those who don't attend will not come to camp on that day. All field trips are subject to change.

Camp Drop off and pick-up is at the George B. White Building except on pre-arranged days at Veasey Park (generally one per week)

We must have notice in writing on any early pick-ups. Early pick-ups may have to be done at a trip site or nearby Deerfield Camp facility. We can not have one staff member stay behind from activities for the purpose of waiting with an early pick-up.

Refund Policy

No refunds will be given after the first day of any particular week of camp. Any refunds given will be subject to fees incurred by the Department such as field trip expenses etc.

What to wear to camp

Campers should wear play clothes. They will get dirty and possibly wet. Towels and bathing suits should be sent on days where applicable.

Dress Code

Sneakers, shorts or pants. No skirts, no sandals. All shirts should cover the navel.

What to bring

Cooler, Lunch, snacks, lots to drink, sunscreen, (towel, bathing suit on stated days)

Trip days-MUST WEAR CAMP ISSUED T-SHIRT IN ORDER TO PARTICIPATE IN ANY TRIP

What not to bring

Electronic devices (game boy, cell phones etc.)

Weapons

Money (money will be allowed on certain days such as trips, but will be recorded by and held by the staff)

Inappropriate clothing such as drug, alcohol, or tobacco, t shirts.

Deerfield Parks and Recreation Discipline Policy

Our number one concern is the safety of all our campers and staff.

Those who threaten that in any way will not be allowed to stay in this camp.

This includes but is not limited to verbal abuse and/or profane language, any physical destruction or harm, not following direction and staying with supervision, not wearing t-shirts on field trips.

Decisions of termination will be made by the Parks and Recreation Director and are final. No refunds will be given if a camper is terminated.

Deerfield Parks and Recreation Summer Camp Sample Schedule

Sample Daily Schedule 9AM-Morning group
 9:30 AM Morning activities
 11:30 AM Lunch and after lunch free time
 12:30 PM Afternoon activities
 3:30 PM Afternoon group

Examples of morning and afternoon activities: Soccer, game room, basketball, dodge ball, capture the flag, flag football, Frisbee golf, kick ball, Softball, tie-dye shirt making, painting, Olympics day, playground, music and dance.

Examples of trips: Arcade, funtown- splashtown, York's wild kingdom, chunky's cinema, fisher cats,

Camp Staff

Keeping with our overall theme of the camp, the primary concern of our staff is the safety and well being of each camper. We take the responsibility of caring for someone else's child very seriously. We hire only high-energy people who are truly interested in making a positive impact, and understand appropriate boundaries, positive discipline, and how to have fun! Our staff members must go through an extensive application and screening process which includes written application, personal interview, first aid and CPR training, and back round checks where applicable.

Deerfield Parks and Recreation Summer Camp Weekly Registration
During the course of the summer Deerfield Parks and Recreation will be holding 3 other sport's camps as well. You may want to consider that schedule before selecting your weeks below.

June 29-July 3rd Tennis Camp (9-12) (3-6)

July 6-10 Deerfield Hoop Camp (9-12 grades 1-2) (9-4 grades 3-8)

July 13-17 Caramba Soccer Camp with Concord High School Varsity coach Scott Dunlop and Deerfield Community School Coach Dave Hanson. (9-3:30)

August 10-15 Seacoast United Soccer Camp (9-12)

Register separately for these camps or any other summer programs.

When sports camps are half-day we do not offer additional child care.

Camp Sign-up Deadline for any an all weeks is **June 15 2009**. We cannot guarantee camp placement after this date.

Participants name: _____ T shirt size _____

Please check each week and each trip you are signing up for:

Week 1 (June 29-July 3) _____ Trip July 2nd \$30 Splashtown _____

Week 2 (July 6-July 10) _____ Trip July 9th \$25 Funspot _____

Week 3 (July 13-July 17) _____ Trip July 16 \$25 Yorks Wild Kingdom _____

Week 4 (July 20-July 24) _____ Trip July 23 \$25 Fisher Cats _____

Week 5 (July 27-July 31) _____ Trip July 30 \$25 Chunkys Cinema _____

Week 6 (Aug 3rd-Aug 7th) _____ Trip Aug.6th \$30 Funtown/Splashtown _____

Week 7 (Aug 10-Aug15) _____ Trip Aug 13th \$25 Hill top fun center _____

Week 8 (Aug 17-21) _____ Trip Aug 20th \$30 Canobie Lake Park _____

Trip Schedule is subject to change based on weather or other necessary reasons.

These trips will also be made available to non-campers at a separate rate.

Sub total due for camps and reg. fee _____

Sub total due for trips _____

If you would like to purchase an extra t-shirt for \$10 check here _____

Total Due: _____ Paid check number _____

Deerfield Parks and Recreation
Summer Camp Medical Information and Emergency contacts

Participants name: _____ Grade entering _____ DOB _____

Parents name's _____

Home phone _____ Work phone(s) _____

Cell phone(s) _____

In the event of an emergency which is the first number that should be called _____

Mailing address _____

e-mail address _____

Please list two relatives or friends who may assume temporary care of your child if you can not be reached.

Name _____ Address _____

Home Phone _____ Cell Phone _____

Name _____ Address _____

Home Phone _____ Cell Phone _____

Any emergency contact picking your child up must show proper identification.

Medical information: Any special needs or issues? circle yes or no

If yes please

explain _____

Medications _____

Allergies _____

Family Physician Name _____ Phone _____

Hospital of Choice _____ Phone _____

Insurance provider _____ Policy number _____

Deerfield Parks and Recreation Summer Camp Medical Policy

Parents will be contacted immediately when your child has received an injury, is ill, or is complaining about any potential medical situation. Parents may or may not be asked to come to pick up their child at that time.

Parents must contact the camp if they are aware of any contagious disease (head lice, pink eye, chicken pox etc.) that their child has contracted. Parents should also report any changes to their child's medical information or insurance to the camp.

Campers who are ill or infectious should not attend camp until they are medically cleared to do so.

Medications

Deerfield Parks and Recreation Summer Camp will hold and administer any pre-scribed medications provided we have a signed "permission to administer medications" form, and it is understood that we will administer only as prescribed. Parents must sign in and sign out medications to staff at their child's pick up and drop offs.

Deerfield Parks and Recreation
Summer Field Trip Permission Slip

Transportation will be provided by Dail Transportation. Please be advised that school buses are not equipped with seatbelts. All applicable safety rules are given to the campers every time they board the bus.

I give my permission for _____ to attend all of the field trips that I have signed up and paid for.

I acknowledge that my child's participation in these trips and activities involves an inherent risk of physical injury. I, the undersigned expressly assumes all risk and releases and waives and claims against the Town of Deerfield, and any of its agents and employees for any damages to persons or properties, weather the result of negligence, breach of warranty, or otherwise.

I, the undersigned further agree to hold the Town of Deerfield, its agents and employees, harmless for any injury to other persons or property caused by participants 'involvement in this activity except to the extent such claim might be based upon the sole and exclusive negligence of the Town of Deerfield, its agents and employees.

This agreement shall be effective and binding upon the parties hereto for the activity indicated. Thus parties hereto acknowledge having read and understood this agreement.

Signature of Parent or Guardian

Date

Deerfield Parks and Recreation
Summer Camp
Camp Registration and Waiver

Name of Camper	Grade entering	DOB
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Parent/Legal Guardian	Home phone	Work Phone	Cell phone
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Address

Please list any medical conditions that we should be aware of

Release and Waiver of Liability and indemnity agreement

In consideration of the permission granted to the minor named above to participate in the Deerfield Parks and Recreation programs, I/we SHALL RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE The Town of Deerfield, the Deerfield Parks and Recreation Department, their agents and employees from all liability for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the named participant, whether caused by the negligence of the Town of Deerfield, its agents and employees or otherwise while the named participant participates in its programs.

I/we further agree to indemnify the Town of Deerfield Recreation Department, their agents and employees from any and all liability, loss or damage including but not limited to bodily injury, illness, death or property damage which the Deerfield Parks and recreation Department, their agents, and its employees become legally obligated to pay including reasonable attorney fees and costs, as a result of claims, demands, costs, or judgments, against the Town of Deerfield Parks and Recreation Department, their agents and employees on account of injury to the person or property or resulting in the death of the named participant whether or not caused by the negligence of the Deerfield Parks and Recreation Department, their agents and employees and whether or not such liability is sole, joint or several.

I/we am aware that participation in this program may present a strain on my child's body, or its parts and therefore I represent to Deerfield Parks and Recreation that to the best of my knowledge, my child is in proper physical condition to allow him/her to participate and that I /we assume the risk of participation.

I/we understand that in the case of injury or illness, I/we will be notified. If it is impossible to contact me, and it is an emergency, I/we hereby give permission to the attending physician to treat, hospitalize, administer anesthesia, or order injections or surgery for the safety of my child.

I/we the parent/legal guardian, the undersigned, have read this release and understand all of its terms. I/we have executed this release on this date indicated next to my/our names.

Signature

Date

Deerfield Parks and Recreation
Summer Camp
Additional Agreements

Campers name _____

I authorize Deerfield Parks and Recreation to apply sunscreen to my child if necessary. I understand this will be spray on sunscreen only.

Signature of Parent

Date

I give my child permission to view PG rated movies

Signature of Parent

Date

Deerfield Parks and Recreation
Summer Camp
Check in and Check out Policy

All campers must be signed in and signed out each day a staff member. Whomever is picking up your child must present a photo ID to verify identity. Only parents listed on form and those listed as emergency contacts will be allowed to sign out a camper.

In the event that you need someone other than those listed, pick up your child, you must send in a note or call us to give permission. That person will also need to provide ID.

Making this system work effectively for you

Please understand that our only concern during pick-up and drop off is your child's safety. Choose your emergency contacts carefully as you may want to rely on them for pick-ups. Talk to your emergency contact and make sure they understand the policies particularly around the issue of identification.

If you know you have a neighbor or a close friend who has a child in the program you may want to list them as an emergency contact.

You may not drop a child off early and leave him/her to wait. All campers must be signed in. Lastly while we may know many or most of the families please be patient with our need to see identification. We will hold all of our staff accountable to this system.

Deerfield Parks and Recreation
Summer Camp
Permission to administer medication

I/we, the undersigned give the Deerfield Parks and Recreation Department permission to administer to my child _____

Name of minor

the prescribed medication _____

I understand the medication will be given as prescribed only in accordance with the prescription label which is currently _____

I understand it is my responsibility to notify Deerfield Parks and Recreation if there is any change or discontinuation in this prescription.

Signature of Parent

Date