

2011 Annual Report



Town of Deerfield, New Hampshire

ON THE COVER

OLD HOME DAY PARADE

***THE PHOTO ON THE COVER OF THIS YEAR'S ANNUAL REPORT IS A
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1925 DEERFIELD FAIR PHOTO BY LEWIN STEVENS AND A
2011 PHOTO OF THE DEERFIELD OLD HOME DAY PARADE BY RICHARD MOORE.***

IN MEMORIUM



Elsie Brown was raised in Rhode Island and, in 1937, graduated from University of Rhode Island with a degree in home economics. Working at the Federal Farm Security Administration she met her husband Joe; at retirement, they moved to the Brown family farm in Deerfield. Elsie became active in every facet of Deerfield life – the Deerfield Community Church, the Deerfield Fair, the Philbrick-James Library, the Deerfield Historical Society, and the Forum of Citizens Uniting the School (FOCUS).

Along with her husband Joe, Elsie became a cornerstone of the Deerfield community. Her home and garden were open to all and the aroma of baked bread greeted visitors. The Philbrick-James Library recognized her enthusiasm and dedication when it instituted the Elsie J. Brown Volunteer of the Year Award. In 2011, at age 96, Elsie attended the Town's Wellness Expo to share stories and swap recipes with her neighbors. She will be greatly missed as she taught us to age with grace and humor and, above all, to remain curious and engaged in the world around us.



Paul A. O'Neal, 76, of Deerfield, died May 23, 2011, in Manchester after an illness. He was born on March 17, 1935, in Deerfield, to William H. O'Neal and Nellie B. McDonald O'Neal, and was a lifelong resident. He graduated from Coe-Brown Northwood Academy in 1954 and served on the academics board of trustees in the 1980s. Mr. O'Neal served his country with the 157th New Hampshire National Guard Signal unit and was honorably discharged in 1963. He also served his community as a member of the Deerfield Volunteer Fire Department from May 4, 1954, until he retired from the department in 1987.



Mr. O'Neal and his wife, Lorraine, established the True Value in Deerfield and Radio Grove Hardware store in Raymond. He enjoyed working in his woodworking shop making baskets and birdhouses. He was a private man who loved his family and the outdoors.

He was predeceased by his daughter, Susan A. O'Neal. Surviving family include his loving wife of more than 53 years, Lorraine O'Neal; nephews Dwight Stevens, David O'Neal, Larry O'Neal, Alan O'Neal, Daniel Jr. DeButts and Richard "Buddy" DeButts; nieces Linda Hodgdon and Donna Gonzales; sisters-in-law Virginia DeButts and Joan Ritchie.

IN MEMORIUM

Suzie Sherburne was raised in Virginia and was working at the Pentagon when she met her future husband, Lt. Col. Jack Sherburne. Soon they were off enjoying the adventures of an Air Force family, being stationed in Virginia, Alabama and Brazil. The family settled in Deerfield and Suzie quickly became involved in farm life and the community.



Suzie came to know just about everybody in Town. For more than ten years she worked at the Post Office where she greeted folks with a smile. Working quietly and patiently, she built relationships that blossomed in many ways, especially in worthwhile projects. Suzie was the Deerfield Community School Coordinator for ten years, bringing together students and volunteers. She was a founding member of the Forum of Citizens Uniting the School (FOCUS) and key to the startup of our monthly newsletter, *The Communicator*. FOCUS, in 1996, created the Sherburne Award which honors a Deerfield resident who demonstrates service and commitment to the community and is a similar source of inspiration to others. Suzie was its first recipient and today FOCUS continues to honor dedicated citizens with the Sherburne Award.

Perhaps Suzie's greatest contribution was her kindness to those in need of a friendly smile or personal note of concern. She coordinated the Called-to-Care program at the Deerfield Community Church, making sure those who needed meals or visits received them. Suzie's warmth and caring manner graced many of us and we miss her very much.



Jolene Smith was raised in Concord, NH where she met and married her husband Donald. They moved to Deerfield in 1961 where they raised five children. Jolene held community kindergarten in her home from 1966 to 1969 and became an active volunteer as a den mother, 4-H leader, treasurer of the Deerfield Volunteer Fire Department's Ladies Auxiliary, Veasey Park Commissioner, and member of the Deerfield Fair Association.

In her early career, Jolene worked as a dental assistant. Locally, she was an aid at the Sharon Nursing Home and later worked as a cook at the George B. White School as well as the Deerfield Community School. Don and Jolene served the community as proprietors of the Blue Bowl Store for nearly 30 years. Jolene had a profound love of children and established the Operation Santa clothes drive for children in need.

Jolene also served as a notary public for many years and was renowned for her spirited personality. She quietly helped countless neighbors in need and will be remembered fondly by many.

2011

ANNUAL REPORT



**TOWN OF
DEERFIELD**

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Annual Report of the Board of Selectmen

Dear Residents of Deerfield,

The year 2011 was relatively a tame year for the Town of Deerfield, New Hampshire. This was a disaster free year after annual floods, tornadoes and mostly wet weather related events of large magnitude in our recent past. This report is a compendium of the items dealt with in whole or in part by the Board of Selectmen.

On an unseasonably cold day on the 16th of April, a town-wide cleanup celebrating Earth Day occurred across the town. Seventy Deerfield residents worked to pick up over 100 bags of trash and recyclables from the roadsides and parks. The event concluded at the Town Hall with lunch and a wellness expo. The Town has scheduled a repeat performance for April 21, 2012. Please stop by and lend a hand to keep our community clean and beautiful.

The Board was approached by Boy Scout Maurice Gerow III, who asked permission to build some picnic tables and a footbridge at Peg King Park as his Eagle Scout Project. The Board granted permission for his project. Please stop by and visit Peg King Park. Eagle Scout Gerow did a fantastic job with his project!

Since the massive transformer was delivered to the PSNH substation in early 2009 construction has been ongoing at the site. PSNH informed the town that construction was completed in November of this year. So far, the construction for the transformer added \$23,742,400.00 of valuation to the town's tax base.

The Deerfield Women's Club graciously donated \$300.00 toward the remodeling of the bathroom at the Town Hall. The much needed renovation is complete. The Board wants to thank the ladies of the Women's Club not only for their donation but also for their continued efforts throughout the year.

The Town endured two weather events during the year. There was minor damage around the town during Hurricane Irene at the end of August. During the last weekend of October another weather event caught the town by surprise. Snowtober caused the Town's traditional tailgate trick or treat to be postponed. The Town of Deerfield received 20 inches of snow just in time for Halloween. Failure by the utilities to properly maintain the power lines rights-of-way there were a large number of power outages some outages persisting for a week. The Emergency Shelter program was tested and succeeded once again.

Residents passed a Warrant Article in the amount of \$35,000 for the replacement of the windows, siding and energy improvements for the front of the George B. White Building. Not only has the renovation reduced energy consumption, it has also transformed the building.

Residents have offered many compliments about the exterior of the building. The Board of Selectmen will continue this project by asking \$35,000 in the form of a Warrant Article this year and for the next few years to continue the same improvements to complete the front section, as well as the middle and rear sections of the building.

A long-term legal issue with the roadways in Cottonwoods Estates development was brought to resolution. The Board wishes to thank all of the residents for helping us conclude this drawn out process of accepting the roadways within the development.

The Town ended its relationship with Lakes Region Public Access on June 30, 2011. The Town purchased its own broadcast equipment and began broadcasting the Board of Selectmen Meetings in house starting on August 1st. 2011. The scheduling and broadcast streaming thanks to Steve Jamele our IT manager is continually improving. Thank you to all of the residents for your patience during this process. It is the Board's intention to have all boards, committees and commissions broadcast their meetings in the future in the effort of increasing transparency in your government.

Residents are encouraged to volunteer for the many boards and committees supporting the town. There are existing committees dealing with quality of life areas in some areas affecting everyone. The Board of Selectmen are always available to hear suggestions and form groups to deal with whatever may be seen as an area of need or interest. The Cable Broadcast Committee is just one example.

Misfortune happens by accident but improvements are a result of directed effort by interested residents. The Fire Department, Rescue Squad, Emergency Operations Center, Recreation, Youth and Adult Sports, Old Home Day are other examples of groups working for short durations or daily action. Every other Monday evening at 5:30 P.M. you will find the selectmen at town offices. Our phone numbers are in the book. We want to hear from you. We want to know how you want the town to look and act like. The Select Board is always ready to aid and support your efforts.

It has been our privilege and pleasure to serve all of the residents of this community.

Sincerely submitted,

John Reagan, Chairman

Alan O'Neal Vice-Chair

Andy Robertson

Steve Barry

Bill Perron

ANNUAL REPORT OF THE TOWN ADMINISTRATOR

It has been a privilege and a pleasure to serve as your Town Administrator during 2011.

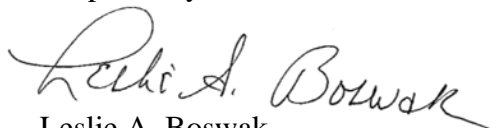
Residents of Deerfield, you have a wonderful community! Growing up in this area, I have always known how picturesque the Town of Deerfield is. Now I understand that there is so much more to this community than just its physical beauty. The people of this town are its real treasure. The tremendous pride, involvement, and sense of community, continue to amaze me every day.

2011 has been a very busy and challenging year. In particular, we have had some significant emergency repairs that had to be addressed at the George B. White Building. These emergencies led me to work with Mark Tibbetts, the maintenance supervisor and Rick Pelletier, the building inspector to work on a long-term building maintenance plan for all of the town-owned buildings. While working on this plan, there was significant discussion around the many possible emergencies that the town could face considering the age and condition of some of the buildings. Some of the concerns included failed septic systems, wells, pump houses, etc. The biggest issue is that there is no money budgeted for any of these types of potential emergencies. To address this issue, we are asking the voters to approve the establishment of an expendable trust fund for the purpose of repairs to Municipal Government Buildings and related infrastructure. This type of fund will help our ability to deal with emergencies that arise while we continue to solve some maintenance issues that exist.

During this difficult economy, all Town departments have worked together to keep the budget down, while providing outstanding services to the citizens of this community. We will continue to work together to keep costs down and look for savings where possible. I wish to thank each Department Head, as well as the Board of Selectmen, and the Municipal Budget Committee for their guidance and support throughout the budget process.

In addition to our outstanding employees, the town is also fortunate to have so many dedicated and hard-working volunteers serving on boards, committees, and commissions. It is a pleasure to work with such a dedicated group of people. The employees, volunteers, and officials of this town truly care about the community and it shows in everything they do.

Respectfully submitted,



Leslie A. Boswak
Town Administrator

DEERFIELD TOWN OFFICERS

ELECTED OFFICES

Board of Selectmen

Stephen R. Barry	March, 2012
R. Andrew Robertson	March, 2013
William Perron	March, 2013
John Reagan (Chair)	March, 2014
Alan E. O'Neal (Vice Chair)	March, 2014

Town Clerk/Tax Collector

Kevin Barry	March, 2012
Kelly Roberts, Deputy (Appointed)	March, 2012

Town Treasurer

Lorena Sinnamon	March, 2014
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Moderator

Jonathan W. Hutchinson	March, 2012
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Trustees of Trust Funds

James Sullivan	March, 2012
Carol Ann Levesque	March, 2013
Kevin Verville	March, 2014

Trustees of the Philbrick-James Library

Maureen R. Mann	March, 2012
Alexandra Draper (Deceased)	March, 2012
Gregory Doane (appointed)	March, 2012
Eve Hazen	March, 2013
Claudia C. Libis	March, 2013
Christopher Carr	March, 2013
Joan Bilodeau	March, 2014
Dee Jones	March, 2014

Water Commissioners

Kelly Ann Roberts	March, 2012
John Dubiansky	March, 2013
Robert Kilham	March, 2014

Supervisors of Checklist

Diane Valade	March, 2012
Meredith Briggs	March, 2014
Cherie Sanborn	March, 2016

Highway Agent

Alex E. Cote	March, 2014
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Planning Board Members

Frederick J. McGarry, Chair	March, 2012
Katherine Hartnett, Vice-Chair	March, 2012
Peter Schibbellhute	March, 2013
Lisa Wolford	March, 2014

Richard Pelletier (Alternate)	April, 2012
James Deely (Alternate)	April, 2012
Shane Carter (Alternate)	April, 2013
William Perron	Selectmen Member

Municipal Budget Committee

Donald J. Daley (Chair)	March, 2012
Thomas Dillon	March, 2012
Harriet Cady	March, 2012
Kevin Verville (appointed)	March, 2012
James Spillane	March, 2013
Kevin R. Chalbeck	March, 2013
Fredrick McGarry	March, 2014
Elizabeth Murphy	March, 2014
Richard Pitman	March, 2014
Stephen R. Barry	Selectmen Member
Maryann Clark	School Board Member

TOWN DEPARTMENTS/OFFICES

Town Administrator

Leslie A. Boswak

Building Inspector/Health Officer

Richard Pelletier (Appointed)	April, 2012
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Librarian

Evelyn DeCota

Parks & Recreation

Joseph Manzi

Police Department

Full Time

Michael Greeley	Chief of Police
Daniel Deyermond	Detective Sergeant
Eric A. Hardy(resigned)	Corporal
Joel Hughes	Patrolman First Class
Michael Lavoie	Sergeant
Douglas Trottier (resigned)	Patrolman
Timothy Pelletier	Patrolman
Alan Wilson	Patrolman

Part Time

Roger St. Onge	Patrolman
Glenda Smith	Admin Asst., Patrolman

Animal Control Officer

W. Matthew Lopez	April, 2012
Cindy McHugh	April, 2012

DEERFIELD TOWN OFFICERS

Welfare Administrator

Denise Greig (Appointed) April, 2012

Rescue Squad

Cynthia McHugh	Matt Fisher
Joe Cartier	John Dubiansky
Doreen Schibbelhute	Christopher Gamache
Shea Ahern	Jason Rapsis
Jeanne Menard	David Farrar
Christopher Gallant	Brian Hills
Bethany Hills	Philip Hills
William Lopez	Dana Steward
Jean Vallancourt	

Emergency Management

Denise Greig (Co-Director)
Kevin Barry (Co-Director)

Fire Chief / Forest Fire Warden

Mark A. Tibbetts

Forest Fire Deputy Wardens

Kevin J. McDonald	Matthew Lopez
Alex Cote	Matthew Fisher
Jeffrey Smith	Donald F. Smith
Keith Rollins	George F. Clark
John Dubiansky	David Farrar
Gary Clark	

COMMITTEES/COMMISSIONS/BOARDS

Heritage Commission

James Deely, Chair	April, 2012
Deborah Boisvert	April, 2012
Carol Levesque	April, 2012
Carolyn Hoague, Vice Chair	April, 2013
Frances L. Menard, Secretary	April, 2013
Sienna Larson,	April, 2013
Kelly Ann Roberts, Finance	April, 2014
Chris Tidwell (Alternate)	April, 2014
Nancy Brown-McKinney (Alternate)	
R. Andrew Robertson	Selectboard Member

Board of Adjustment

Sandra Logan (Clerk)	April, 2012
John Sinnamon	April, 2012
Anthony DiMauro (Alternate)	April, 2012
Joshua Freed, Chair	April, 2013
Vacant	April, 2014
George H. Thompson, Jr., Vice-Chair	April, 2014
Vacant (Alternate)	April, 2014

Veasey Park Commission

Travis McCoy	April, 2012
Debra Smith	April, 2013
Glenda J. Smith	April, 2014

Conservation Commission

Erick Berglund, Jr.	April, 2012
Serita Frey, Chair	April, 2012
David Linden	April, 2013
Herbert McKinney	April, 2014
Wesley A. Golomb	April, 2014
Katherine Hartnett	April, 2014
Diane Thompson	April, 2014

Parks and Recreation Commission

Jonathan Hutchinson	April, 2011
Chad Woods	April, 2011
Julie Decosta	April, 2011
Melissa Robertson	April, 2011
Jeff Shute	April, 2012
Dwight D. Barnes	April, 2013
Frank Diaz	April, 2013

Cemetery Commission

Frances L. Menard	April, 2012
Donald Tordoff	April, 2013
Roger Hartgen	April, 2014

Forestry Commission

Philip Bilodeau	April, 2013
David Sidmore	April, 2013
Alex Cote	April, 2014

Northern Pass Advisory Committee

Jeanne Menard	April, 2012
Steve Neily	April, 2012
Michael O'Neil	April, 2012
Matt Reed	April, 2012
Nicole Ruderman	April, 2012
Kathy Shigo	April, 2012
Tom True	April, 2012

Representatives to the General Court

Frank G. Case
Joe Duarte
John M. Reagan
Kyle J. Tasker
James M. Sullivan

TOWN OF DEERFIELD
DELIBERATIVE SESSION #1
February 05, 2011

Moderator Jonathan Hutchinson opened the meeting at 9:00 am.

There is no smoking anywhere in this building.

In recognition of the labor and sacrifice of those who created, defended, and refined the privilege of a democratic government under which we assemble this morning, please rise and pledge your allegiance to our flag. As we conclude our pledge, please remain standing for a brief meditation passed down from Joe Brown.

Moderator Hutchinson led the meeting in the Pledge of Allegiance.

"I suggest that we open this meeting by standing in silent meditation - asking guidance in our conduct of this Deerfield Town Meeting that may prove an effective self government for us all. Guide us in our voting by a sense of purpose and human understanding. In our hands today lie the business affairs of the town for the future. Grant us the sense of fairness to allow all citizens to participate regardless of experience. Help us to express ourselves with restraint and dignity that we may work together harmoniously for the well-being of our town in the coming year."

"So let it be."

Please be seated. Those words were written by Joe Brown and used to open Town Meetings during his tenure as Moderator.

Introductions

Welcome to the First Session of the 2011 Deerfield Town Meeting. The town officials seated before you this morning are:

Selectmen: Steve Barry, Andy Robertson, John Reagan, Alan O'Neal and William Perron

Town Clerk: Kevin Barry assisted by Deputy Town Clerk Kelly Ann Roberts

Town Administrator: Leslie Boswak

Supervisors Checklist Cheri Sanborn and Diane Valade

Ballot Clerks: Barbara Daley, Roger Hartgen, Cindy Tomilson and Kathy Berglund

Purpose, Rules, & Decorum

Each member who wishes to vote in this meeting should have checked in with the ballot clerks, and should have received a voting card and a sheet of ballots. If you are a registered voter and have not checked in yet, please do so now.

Are there any individuals present who are not registered voters of the Town of Deerfield? Though you are not permitted to vote, by Deerfield tradition you are permitted to participate in debate.

The rules for this meeting will be Robert's Rules of Order as modified by the Moderator in accordance with the laws of the State of New Hampshire.

Our meeting today is "for the transaction of all business other than voting by official ballot." This first session "shall consist of explanation, discussion, and debate of each warrant article." Our business today is to consider each warrant article and, within the limits of the law, determine the details of those articles to be voted by official ballot at the March 8th second session. Amendments to articles are in order and will be voted at this meeting. However at the conclusion of our deliberation on each article we will not vote. Instead, the chair will instruct the town clerk to place the article on the official ballot.

Our order of the day is the Town Warrant. The chair will read each article then request a motion to place it on the official ballot and a second for that motion. The maker of the motion will have the first opportunity to speak. Then the floor will be open to all. If you wish to address the meeting, please approach one of the microphones. The chair will recognize members at the microphones in turn.

When it is your turn to speak, please step up to the microphone and speak directly into it. The microphone is voice-activated, and your remarks are recorded so that the clerk may make an accurate record of this meeting.

All remarks must be confined to the merits of the pending question, or to questions of order or privilege, and all remarks must be addressed to the chair. When you are recognized, please state your name. Each speaker will be allowed three minutes to express his or her views. You may speak as many times as you wish, but all members who wish to speak will have a first turn before any has a second. The overriding principle in all cases is fairness.

A speaker may address the currently pending question or he may move to close debate, but he may not do both in the same turn. This means that if a speaker argues for or against a motion, he may not then conclude his remarks with "and I move the previous question." We adopted this rule a number of years ago, and, with the support of the assembly, will follow it in this meeting.

A secret ballot will be conducted when requested by five members in writing prior to a hand vote. Such request must be for a specific vote, not for "all votes in this meeting" or "all amendments to this article". The secret ballot provision exists to offer secrecy, and is not intended to be used as a tactic of delay. If you wish to request a secret ballot, please approach a microphone, and, when recognized, make the request. Then pass the written request to the Moderator.

Otherwise votes will be by a show of voting cards. If the Chair cannot judge a clear majority, he will move to a Division. Likewise if a member is not satisfied that the result announced by the Chair is correct, he should request a Division. Division will be a count of the raised cards.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote. If the margin of a vote by Division is narrow, the Moderator may also move to a ballot vote.

Five voters may request a recount of a written ballot vote, "providing that the vote margin is not more than 10 percent of the total vote cast." In this case, "the recount shall take place immediately following the public announcement" of that vote.

If there is something you wish to accomplish here but you are uncertain how to proceed, please ask. You can do that at any time during the meeting at one of the microphones, or you can approach any of us during a recess.

Similarly, if during the meeting, something is not clear to you, please rise to a point of inquiry and then ask for an explanation.

Finally, the role of the Moderator is to fairly organize and regulate the meeting according to rules agreeable to the members. Rulings of the Moderator are subject to appeal by any member. An appeal must be made immediately following the ruling. A second is required. The ruling and the appeal will be explained to the meeting. Then the members will vote either to sustain or to reverse the ruling.

FIRST SESSION:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall, 10 Church Street, on Saturday, the 5th day of February 2011 at 9:00 a.m. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered One (1) through Eleven (11). The Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

Article 1

To see if the Town will vote to raise and appropriate the sum of \$114,540 (One Hundred, Fourteen Thousand, Five Hundred Forty Dollars), for the purpose of purchasing land at 8 Church Street from the Deerfield Volunteer Fire Association and the Deerfield Rescue Squad.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 5-2-1

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry stated that this is essentially the same as last year without the deed restrictions placed on the land by the Fire and Rescue Associations. The Board of Selectmen feel that this is an important piece of property in the center of town. This is the last piece of non-Town owned land in the center of town and is a very important piece.

Kathy Shigo asked if the Board had any plans for the land.

Chairman Barry stated that the Board does not have any plans, but they feel that this land would be used for parking at both the Gazebo and Town Hall by the residents of the town.

Seeing no further discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 2

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars), for the purpose of purchasing a new or used front-end loader.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-1

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry stated the current loader at the Transfer Station is 24 years old and will cost approximately \$20,000 to bring it to a point of reliability. The current loader is inadequate in size to move the containers around and they feel that by getting a larger loader, either a new or used, will allow for proper maintenance of the facility.

Seeing no discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 3

To see if the Town will vote to raise and appropriate the sum of \$90,000 (Ninety Thousand Dollars), to be placed in the Fire Engine (pumper) Capital Reserve Fund already established.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 5-2-1

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry stated that this is a reoccurring article with hopes to have the Fire Engine in place by the year 2013.

Seeing no discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 4

To see if the Town will vote to raise and appropriate the sum of \$56,920 (Fifty-Six Thousand, Nine Hundred, Twenty Dollars), of which \$40,301 (forty thousand, three hundred, one dollars), is for the purchase of a 2011 Ford F550 and \$16,619 (Sixteen thousand, six hundred, nineteen dollars) is to purchase and install a dump body and central hydraulics.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-0-1

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry started the discussion by stating that the Highway Department was seeking to replace a 2002 Ford truck with a truck in similar size. Chairman Barry deferred to Highway Agent Alex Cote for further information.

Alex Cote stated that the current 2002 Ford F450 has been plagued with rust problems in the cab, front end problems, and computer troubles. Alex Cote feels that the truck needs to be replaced, and putting money into this existing truck would be a waste of the Town's money.

Seeing no discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 5

To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty-Five Thousand Dollars), for the purpose of replacing the front windows and closing off some of the existing windows, insulating, sheet-rocking and siding the front of the George B. White Building.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 8-0

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry stated that the front part of the George B. White building was built in 1950. The Board of Selectmen have been working toward the maintenance of the building by starting with the replacement of the front windows and continuing with the rear sections next year.

Harriet Cady asked if they had received the energy audit report.

Chairman Barry stated no they have not.

Harriet Cady made a motion to amend the article to insert at the end of the article “or other improvements to the building if recommended by an energy audit”. Seconded by Jim Spillane.

Chairman Barry stated that the Board of Selectmen would like to thank Harriet Cady in finding the information on getting the energy grant money.

Vote on the amendment:

All in favor.

Seeing no further discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as amended.

Article 6

To see if the Town will vote to raise and appropriate the sum of \$31,785 (Thirty-One Thousand, Seven Hundred, Eighty-Five Dollars), for salaries and benefits to be set aside in a merit wage pool for full-time and part-time Town personnel. (Salaries: \$27,386 Benefits: \$4,399)

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-0-1

Article moved as written by Chairman Barry, seconded by Selectmen Robertson

Chairman Barry stated they the Board had studied the Employee raises for two years and they would like to reward employees for their hard work. The raises were originally part of the budget, but the Board felt that they would put them as a separate Warrant Article so the Town’s people can vote on it.

Chairman Barry also stated that the Town Employees have not had a raise in three years. The board feels that the town should vote for this article for putting a pool of money to award merit raises as they deem deserved.

Seeing no discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 7

To see if the Town will vote to raise and appropriate the sum of \$22,000 (Twenty-Two Thousand Dollars), for the purpose of repairing and improving the parking lot, sidewalk, handicapped walkway and retaining wall at the Library/Fire/Rescue departments.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 5-1-1

Article moved as written by Chairman Barry, seconded by Selectmen O’Neal.

Chairman Barry referred to a poster in the rear of the Town Hall for information.

Chairman Barry deferred to Highway Agent Alex Cote for discussion.

Alex Cote had stated that the work associated with this project originally came from the Charrette Plan that was published in 2000. This would be used as a traffic calming arrangement by making Church St. a pedestrian friendly street.

Chairman Barry stated that this is the first of two phases.

Seeing no discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 8

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,305,643.00. Should this article be defeated, the default budget shall be \$3,327,717.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 4-0 Recommended by the Municipal Budget Committee 8-0

Article moved as written by MBC chairman Spillane, seconded by Chairman Barry

MBC Chairman Spillane stated that he would like to congratulate the Board of Selectmen for their hard work they had put into making the Operating Budget lower than the Default Budget.

Matt Fisher made a motion to increase the Police Part-time line (01.4210.01.111) by \$8,000 to make the line \$20,146, seconded by Alan Wilson.

Mr. Fisher deferred to Police Greeley for discussion. Chief Greeley stated that last year the department had a Full-time officer resign which caused the Part-time line to be overspent by \$12,000. Chief Greeley went on to discuss how the number of calls have increased from 1871 in 2009 to 2019 in 2010, arrest went from 109 in 2009 to 164 in 2010.

Chief Greeley feels that by increasing the part-time line it would better allow the department to provide coverage of the full-time officers during court, sick, and vacation times.

Selectman Reagan stated that he is opposed to the amendment and he stated that he feels that the department is too large now in comparison to surrounding towns. Mr. Reagan also mentioned that we should rely more on the State Police and Sheriff departments for backup during the overnight hours.

There was further discussion regarding 24 hour coverage in surrounding towns and how some residents feel that we would be un-necessarily funding total coverage for other towns who do not have 24 hour coverage. The discussion also went into how the department is forming a unions and how some residents feel that it not necessary.

Some residents feel that it is now an issue of officer safety when cutting the schedules down to the bare minimum will result in a Liability issue in the Town.

Chief Greeley said that when they moved an officer from full-time to part-time due to retirement that this made two openings in the full-time roster. The Chief also stated that with the State Police budget cuts that we may see a State cruiser once a week and that the County Sherriff is not serving the town in ways other than serving papers. The Chief also stated in the ten years that he has been here the department grew by 1 officer and reduced by 1 officer keeping the department at the same level.

Selectman O'Neal moved the question seconded by Mark Tibbetts

Moderator Hutchinson ruled that the discussion had be moved by unanimous consent.

Moderator Hutchison called for a vote on the amendment increasing the part-time line by \$8,000.

Ayes have it.

Erick Gross asked how the Health insurance line was derived before the 2010 actuals were available and that there seems to be a 25% increase.

Selectman Robertson stated that the health care cost went up dramatically for next year. The budget was determined from the number of employees who have signed up for the insurance during the open enrollment period.

Erick Gross asked about the solid waste lines and why the anticipated increases.

Chairman Barry stated that the increases were mostly due to an increase in the tipping fees and other additional fees billed by the haulers. Chairman Barry went on further explaining that the costs for removing the recycling has gone up and the revenue associated with the recycling has also increased.

Chairman Barry also stated that with the change in workers at the Transfer Station they are looking into how they can "fine-tune" the expenses associated with the Transfer Station.

Eric Gross made a motion to reduce line 01.4324.01.420 by \$8,200 seconded by Tom Dillon.

Selectman Reagan stated that the estimates are based on experience and varies with the market conditions. Selectman Reagan recommends a vote to reject the amendment.

Seeing no further discussion, Moderator Hutchinson called for the vote on amending line 01.4324.01.420 by \$8,200.

The Nays have it the amendment fails.

Seeing no further discussion on article #8 the Moderator called for a vote on amended article #8 in the amount of \$3,313,643 for an operating budget.

The ayes have it.

The Moderator instructed the Clerk to place the Article on the ballot as amended.

Article 9

To see if the Town will authorize the Board of Selectmen to sell the real property held by the Town for the non-payment of taxes and identified as Map 208 – Lot 47.1 & Map 208 – Lot 47.2 to Daniel Anibal and Leah Anibal, the current owners of Map 208 – Lot 46, for an amount equal to the taxes that should

have been paid during Town ownership. This conveyance is to correct an erroneous but inadvertent division of property that had been previously merged by the Deerfield Planning Board. A portion of the home and septic system located on Map 208 – Lot 46 by the Anibals or their predecessors extends onto Lots 47.1 and 47.2.

Recommended by the Board of Selectmen 5-0

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Selectman O'Neal stated that the Warrant is self-explanatory and that the land should never have been split up.

Seeing no discussion, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 10

To see if the Town will vote, pursuant to RSA 231:45-a(I), to discontinue subject to gates and bars that portion of Swett Road, aka Sidmores Road, which is currently a Class V, Town maintained highway.

Recommended by the Board of Selectmen 4-0

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry stated that the road in question is really a driveway for two homes. The Highway agent has made the recommendation that we discontinue maintenance on this dirt road. The Board of selectmen have decided to bring this issue forward for the towns people to vote on the matter.

There was much discussion as to how other roads in town have been discontinued by town votes in the past. Chairman Barry stated that per legal counsel they have the ability to continue with this practice.

Seeing no discussion on the Article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Article 11

To see if the Town shall vote to convey conservation easements to one or more qualified conservation organizations for the following Town-owned Town Forests and Conservation Areas, which will permanently restrict their use to open space purposes, including wildlife habitat conservation, forestry, and recreation:

Arthur Chase Town Forest	Tax Map 414	Lot 73	40 acres
Dowst-Cate Town Forest	Tax Map 416	Lot 16	100 acres
Hart Town Forest	Tax Map 403	Lot 2	71 acres
Lindsay Conservation Area	Tax Map 415	Lot 30	58 acres
McNeil Conservation Area	Tax Map 406	Lot 12	63 acres
Weiss Town Forest	Tax Map 416	Lot 18	93 acres
Wells Town Forest	Tax Map 411	Lot 39	80 acres

Recommended by the Board of Selectmen 5-0

Article moved as written by Chairman Barry, seconded by Selectmen Reagan

Chairman Barry deferred the discussion to Conservation Commission Chair Serita Frey. Ms. Frey stated that this article is the same as last years' article which received a 76% approval rating except that it is binding this year. The article will provide for a permanent conservation easement on the properties to protect them and make them open for recreation and wildlife habitation.

Joanne Wasson stated she had an interest in several of the parcels but particularly in the Dowst-Cate Town Forest. She had been a member of the Select Board in 1993 when the town received this "wonderful piece of land" from a descendant of the family which had owned the land for two centuries. "Why can we not as a town take care of the land?" she asked. "Why turn it over to organizations to manage and lose control?" She gave the example of [Bear Paw Regional Greenways](#), a private organization which, she claimed, would have the right to sell, exchange, lease or otherwise dispose of property they control. "We should take care of it for ourselves," she concluded. The meeting, now far from over, spent the next hour and one-half debating her contentions and the powers and rights of the Select Board, Conservation Commission and third-party monitoring organizations.

Erick Berglund of the Conservation Commission then spoke, saying there are many qualified organizations such as the Society for the Preservation of NH Forests or Audubon which could manage the forests in addition to Bear Paw. The management of the easements would go out to bid. He pointed out that the town would still own the forests and it was incorrect to say that land would leave town control. Select Board Chair Barry asked Erick Berglund if the Conservation Commission is qualified to monitor the easements. Erick Berglund said the Commission is not, as the members are volunteers and there are not funds budgeted to do it.

MBC Chair Spillane countered that the town did not have to give up the easements (to a third-party monitor). He said the Conservation Commission is charged with protection and management of land and should not pass on town rights.

Harriet Cady said she was appalled that people charged with conservation said they could not monitor the land. She suggested the Select Board appoint better people. She countered Frey's contention that there would be no additional costs to the town as the Conservation Fund receives one half of current use charges. She further stated that her reading of the bylaws of the potential monitoring groups gave them the right to sell conservation easement land and that if members of the Conservation Commission felt it was acceptable to pay money each year to a monitoring group for one inspection per year, the Select Board should appoint people who can do the job. She went on to say that some members of the Conservation Commission are also members of Bear Paw, which is a conflict of interest, and she was further appalled that the town would turn over land for our children's future to an out-of-town organization. She finished by saying she wanted an amendment to have the Select Board do their duty and oversee the easements, although she did not have specific wording for the amendment.

Selectman Robertson said he felt the discussion was getting emotional and personal and that third-party conservation organizations typically have been used by the town. He added that there seemed to be some confusion about ownership and conveyance. The intent of the Article, he explained, was to conserve the land which is already owned by the town, and which Harriet Cady now wants to convey to the Select Board as representatives of the town. This would have the effect of the town monitoring itself.

Chairman Barry stated that the Select Board had received thousands of dollars of legal advice about the Article. Town counsel had been involved in wording Article Eleven which was attempting to establish conservation easements on land already owned by the town.

Harriet Cady then contended that other town easements had been deeded to Bear Paw which could then sell or lease the land. Chairman Barry responded that the Board did not agree with Harriet Cady's interpretation. She later reiterated that she had seen the deeds which conveyed the easements.

John Dubiansky asked if residents, by voting "no," would accomplish Cady's goal as there would be no outside management. Chairman Barry agreed that it would eliminate the third party, but it would also mean there would be no conservation easements on the forests, thus allowing the town to change the use or sell the properties.

Sandra Fox stated that she feels that the discrepancy between the Board's interpretation and Harriet Cady's interpretation of a third-party's right to deed away easements should be investigated and the Board should admit their mistake when found to be wrong. Robertson explained that deeds do exist, as conservation easements involving two or more parties are recorded at the Registry of Deeds.

A discussion of the Clifford Property, upon which a conservation easement had been purchased by the town, ensued. It did not serve to clarify the issue.

Moderator Hutchinson then announced that he was ruling Harriet Cady's amendment out of order as the town cannot hold an easement on itself. He did remind those in attendance that the body could vote to overrule the Moderator. The body chose not to do so.

Seeing no further discussion on the article, the Moderator instructed the Clerk to place the Article on the ballot as written.

Respectfully submitted

Kevin J. Barry
Town Clerk

TOWN OF DEERFIELD
SESSION #2
March 08, 2011

Moderator, Jonathan Hutchinson opened with the following remarks:

With the permission of the gatekeeper, approach the ballot clerks and state your name.

The clerk will repeat your name to confirm that it has been heard correctly.

The clerk will locate your name on the checklist and read your name and registered address to you. If it is not correct, you should advise the clerk of the address of your current Deerfield domicile. The clerk will correct the address on the checklist.

The clerk will hand you a set of three ballots.

Enter the voting area to mark your ballots.

Please do not fold the ballots.

Place your machine – readable ballots into the ballot counting machine one at a time and gently insert each into the slot. The machine will read a ballot presented in any orientation. If there are lines at the machines, voters may insert their ballots in the box to be counted later.

The ballot clerks have privacy envelopes available for any voter who requests one to cover his or her ballots as they are inserted in the machine.

If a voter marks an erroneous vote or makes any stray marks on a ballot, he should either correct it and request that it be hand counted or return it to the Moderator as a spoiled ballot and request a new one. However a voter who spoils three ballots will not be issued a fourth.

At any time after a voter declares his or her name to a ballot clerk and receives a ballot and before he or she inserts that ballot into the ballot counting machine, any Deerfield voter or a qualified challenger appointed by the Attorney General has the right to challenge the voter. All challenges are based on either the voter not being legally qualified to vote in Deerfield (not yet 18 years of age, not a U.S. Citizen, not domiciled in Deerfield) or other legal grounds such as the voter is not the person he claims to be, has already voted in this election, has had his voting rights suspended or is an incarcerated felon. The challenge must be for a specific reason and must be submitted to the Moderator in writing on a Voter Challenge Form. If the challenge is found to be well grounded, then the voter may vote only if he or she completes and swears a challenged voter affidavit.

Any questions, concerns or complaints about the voting process should be directed to the Moderator or his assistant.

If any voter feels his rights have been violated, he should approach the moderator. If he is not satisfied with the moderator's advice or decision, he may phone the attorney general's office at 1-866-868-3703.

That part of the hall where ballots are being handled – from the ballot clerks past the voting booths to the ballot counting machines is termed “behind the guardrail”. It is to be used exclusively for the business of voting. Only voters in the process of voting, election officials working on the election and police officer should be in this area.

Voting is a public event and anyone has the right to observe. Observers should be outside the rail and leave a clear path for voters.

We will see many friends in Deerfield today. However please respect the election and comply with the law. Take conversations outside the voting area.

There is NO electioneering in the place. Campaign badges must be removed when entering and clothing bearing campaign slogans or candidates' names must be removed or covered.

We must maintain a clear 10 foot corridor to the doors to the hall. Voters should be comfortable entering and leaving the building without impediment or delay. Electioneering is restricted to the designated areas outside the building.

Also, under RSA 664:17 “No political advertising shall be placed on or affixed to any public property including highway right – of – way”.

Moderator Jonathan Hutchinson read the Warrant for the meeting:

Voting Session to act on all Warrant Articles, as amended, including the proposed budget, as a result of the action of the “First Session” will be held on Tuesday, March 08, 2011, at the Town Hall, 10 Church Street.

1. To choose all necessary Town Officers for the year ensuing.
2. To see if the Town will vote to adopt amendments to the existing Town Zoning Ordinance as proposed by the Planning Board.

Election Officials present were: Moderator Jonathan Hutchinson, assisted by Assistant Moderator James County and Roger Hartgen; Town Clerk/Tax Collector, Kevin Barry; Ballot Clerks, Barbara Daley, Cindy Tomilson, Kathy Berglund, Fran Menard and Anne Crown; Supervisors of the Checklist, Cherie Sanborn, Chairperson, Meredith Briggs, and Diane Valade; Board of Selectmen, R. Andrew Robertson, John Regan, William Perron and Alan E. O'Neal; Selectmen.

Gatekeeper for this Election was Police Chief, Mike Greeley.

7:00AM The Polls were declared open by Moderator Hutchinson and the Balloting began.

11:00 AM Jim Alexander, Assistant Moderator arrived

1:00 PM Moderator Jonathan Hutchinson assisted by Kevin Barry started opening and placing the Absentee Ballots in a Ballot box for counting at a later time.

2:05 PM Opening of the Absentee Ballots ended

Absentee Ballot packets requested	47
Absentee Ballots packets returned	39
Absentee Ballot packets challenged	1
Absentee Ballot ballots not returned	8
Absentee Ballot ballots to be counted	38

4:10 PM Kelly Roberts, Deputy Town Clerk/ Tax Collector arrived.

5:00 PM Kevin Barry checked at the Post Office and retrieved two ballots
Moderator Jonathan Hutchinson and Kevin Barry opening and placed the two ballots in the ballot box

7:00 PM Moderator Jonathan Hutchinson declared the polls closed.

Serving as Ballot counters are: Elaine Alexander, Phil Bilodeau, Dick Boisvert, Melissa Buckner, Barbara Matthews, Bernie Cameron, Mal Cameron, Joyce Pelletier, Kara Dickson, and Melissa Yurek

7:05 PM Moderator Jonathan Hutchinson instructed the Inspectors of Elections as to the procedures for the tallying of the votes.

7:10 PM The Ballot Counting began.

8:30 PM The Ballot counting ended.

8:45 PM Moderator Jonathan Hutchinson started announcing the results:

Total Registered voters at start of day	3529
New Registered voters today	33
Total Voters today	1240
Percentage voted	35%

TOWN BALLOT

BOARD OF SELECTMEN

(2 FOR THREE YEARS)

John Reagan 743

Alan O'Neal 846

TOWN TREASURER

(1 FOR THREE YEARS)

Lorena A. Sinnamon 952

TRUSTEE OF THE TRUST FUNDS

(1 FOR THREE YEARS)

Write-ins

Kevin Verville 17

TRUSTEES OF THE PHILBRICK-JAMES LIBRARY

(1 FOR ONE YEAR)

Maureen Mann 948

TRUSTEES OF THE PHILBRICK-JAMES LIBRARY

(1 FOR TWO YEARS)

Eve M. Hazen 981

TRUSTEES OF THE PHILBRICK-JAMES LIBRARY

(2 FOR THREE YEARS)

Joan C. Bilodeau 965

Write-ins

Dee Jones 81

WATER COMMISSIONER

(1 FOR THREE YEARS)

Robert E. Kilham Jr. 934

HIGHWAY AGENT

(1 FOR THREE YEARS)

Richard Heon 475

Alex Cote 730

PLANNING BOARD MEMBER

(1 FOR TWO YEARS)

Pete Schibbelhute 886

PLANNING BOARD MEMBER
(1 FOR THREE YEARS)
Lisa Wolford 853

MUNICIPAL BUDGET COMMITTEE
(3 FOR THREE YEARS)
Richard W. Pitman 758
Elizabeth D. Murphy 822
Write-ins
Fredrick McGarry 115

Article 1

To see if the Town will vote to raise and appropriate the sum of \$114,540 (One Hundred, Fourteen Thousand, Five Hundred Forty Dollars), for the purpose of purchasing land at 8 Church Street from the Deerfield Volunteer Fire Association and the Deerfield Rescue Squad.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 5-2-1

YES 480

NO 682

Article 2

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars), for the purpose of purchasing a new or used front-end loader.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 7-1

YES 544

NO 621

Article 3

To see if the Town will vote to raise and appropriate the sum of \$90,000 (Ninety Thousand Dollars), to be placed in the Fire Engine (pumper) Capital Reserve Fund already established.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 5-2-1

YES 687

NO 512

Article 4

To see if the Town will vote to raise and appropriate the sum of \$56,920 (Fifty-Six Thousand, Nine Hundred, Twenty Dollars), of which \$40,301 (forty thousand, three hundred, one dollars), is for the purchase of a 2011 Ford F550 and \$16,619 (Sixteen thousand, six hundred, nineteen dollars) is to purchase and install a dump body and central hydraulics.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 7-0-1

YES 581

NO 611

Article 5

To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty-Five Thousand Dollars), for the purpose of replacing the front windows and closing off some of the existing windows, insulating, sheet-rocking and siding the front of the George B. White Building or other improvements to the building if recommended by an Energy Audit.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 8-0

YES 724

NO 476

Article 6

To see if the Town will vote to raise and appropriate the sum of \$31,785 (Thirty-One Thousand, Seven Hundred, Eighty-Five Dollars), for salaries and benefits to be set aside in a merit wage pool for full-time and part-time Town personnel. (Salaries: \$27,386 Benefits: \$4,399)

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 7-0-1

YES 532

NO 665

Article 7

To see if the Town will vote to raise and appropriate the sum of \$22,000 (Twenty-Two Thousand Dollars), for the purpose of repairing and improving the parking lot, sidewalk, handicapped walkway and retaining wall at the Library/Fire/Rescue departments.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 5-1-1

YES 570

NO 630

Article 8

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,313,643.00. Should this article be defeated, the default budget shall be \$3,327,717.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

YES 931

NO 247

Article 9

To see if the Town will authorize the Board of Selectmen to sell the real property held by the Town for the non-payment of taxes and identified as Map 208 – Lot 47.1 & Map 208 – Lot 47.2 to Daniel Anibal and Leah Anibal, the current owners of Map 208 – Lot 46, for an amount equal to the taxes that should have been paid during Town ownership. This conveyance is to correct an erroneous but inadvertent division of property that had been previously merged by the Deerfield Planning Board. A portion of the home and septic system located on Map 208 – Lot 46 by the Anibals or their predecessors extends onto Lots 47.1 and 47.2.

Recommended by the Board of Selectmen 5-0

YES 951

NO 221

Article 10

To see if the Town will vote, pursuant to RSA 231:45-a(I), to discontinue subject to gates and bars that portion of Swett Road, aka Sidmores Road, which is currently a Class V, Town maintained highway.

Recommended by the Board of Selectmen 4-0

YES 664

NO 459

Article 11

To see if the Town shall vote to convey conservation easements to one or more qualified conservation organizations for the following Town-owned Town Forests and Conservation

Areas, which will permanently restrict their use to open space purposes, including wildlife habitat conservation, forestry, and recreation:

Arthur Chase Town Forest	Tax Map 414 Lot 73	40 acres
Dowst-Cate Town Forest	Tax Map 416 Lot 16	100 acres
Hart Town Forest	Tax Map 403 Lot 2	71 acres
Lindsay Conservation Area	Tax Map 415 Lot 30	58 acres
McNeil Conservation Area	Tax Map 406 Lot 12	63 acres
Weiss Town Forest	Tax Map 416 Lot 18	93 acres
Wells Town Forest	Tax Map 411 Lot 39	80 acres

Recommended by the Board of Selectmen 5-0

YES 816

NO 363

ZONING BALLOT

Zoning Amendment # 1:

Are you in favor of the adoption of zoning amendment # 1, as proposed by the Deerfield Planning Board for the Deerfield Zoning Ordinance as follows: To add a new section entitled **Section 311 Multifamily Workforce Housing** by permitting multifamily buildings, multifamily workforce housing and accessory buildings in an eligible area within 0.5 miles of the Deerfield Town Hall, provided that other provisions of this section are met and that the Planning Board grants a Conditional Use Permit (CUP) for the proposed residential development. The amendment includes Design Standards and Requirements and an affordability requirement among other items. The amendment also restricts the maximum number of multifamily workforce housing units to 2% of the total housing stock, which is approximately 35 units. The intent of this amendment is to provide for workforce opportunities in conformance with NH RSA 674:58 – 62.

Approved by the Planning Board

YES 524

NO 666

Zoning Amendment # 2:

Are you in favor of the adoption of zoning amendment # 2, as proposed by the Deerfield Planning Board for the Deerfield Zoning Ordinance as follows: To provide for a workforce housing option in the existing **Section 325 Open Space Development** by stating the purpose and objectives, defining terms, allowing for increased density for eligible workforce housing units and including additional criteria for a workforce housing Open Space Development such as an affordability requirement among other items. The area eligible for this provision is 2.5 miles from the Deerfield Town Hall, which includes approximately 51% of the land area in the Town of Deerfield. The intent of this amendment is to provide for workforce opportunities in conformance with NH RSA 674:58 – 62. Section 325 continues to allow for a non-workforce housing Open Space Development option.

Approved by the Planning Board

YES 428

NO 756

Zoning Amendment # 3

Are you in favor of the adoption of zoning amendment # 3, as proposed by the Deerfield Planning Board for the Deerfield Zoning Ordinance as follows: To establish a Groundwater Protection Overlay District which applies to areas identified on the map designated as “Town of Deerfield Public Water Supply and Wellhead Protection Areas.” The proposed amendment establishes prohibited uses, a Condition Use Permit system and allows for exemptions such as a single family residence among other items. The types of uses prohibited in the wellhead protection areas are a hazardous waste facility, solid waste landfill, wastewater and septage lagoon, a sludge facility and the like.

Approved by the Planning Board

YES 791

NO 400

SCHOOL DISTRICT OFFICERS

SCHOOL BOARD MEMBER

(2 FOR THREE YEARS)

Peter F. Manard 859

Timothy Godbois 476

Don Gorman 530

SCHOOL DISTRICT MODERATOR

(1 FOR ONE YEAR)

Jonathan “Jack” Hutchinson 998

SCHOOL DISTRICT TREASURER

(1 FOR ONE YEAR)

Judith Lynn Marshall 890

SCHOOL DISTRICT CLERK

(1 FOR ONE YEAR)

Julie A. O’Brien 733

Harriet Cady 367

1. Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,758,684? Should this article be defeated, the default budget shall be \$11,768,977 which is the same as last year, with certain adjustments required by previous action of the school district, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, #3 and #5.]

School Board Recommends Approval

Budget Committee Recommends Approval

YES 986

NO 220

2. Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 2011/12 fiscal year, which calls for the following estimated increases in salaries and benefits totaling:

2011/12	\$92,655
---------	----------

and further to raise and appropriate the sum of \$92,655 for the 2011/12 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

Note: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

School Board Recommends Approval

Budget Committee Recommends Approval

YES 625	NO 586
---------	--------

3. Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Paraprofessionals Association for the 2011/12 fiscal year, which calls for the following estimated increases in salaries and benefits totaling:

2011/12	\$48,684
---------	----------

and further to raise and appropriate the sum of \$48,684 for the 2011/2012 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

[Note: The total cost associated with the collective bargaining agreement above is \$2,000. The remaining \$46,684 will compensate the paraprofessionals (who are hourly employees) for an additional 30 minutes per day if the teachers' contract passes.]

Note: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

School Board Recommends Approval

Budget Committee Recommends Approval

YES 605	NO 583
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4. To see if the Deerfield School District will vote to change the purpose of an existing Building Repair Expendable Trust Fund to the Facilities Repair and Improvement Expendable Trust Fund. (2/3 Majority Vote Required)

YES 768	NO 390
---------	--------

5. To see if the Deerfield School District will vote to create an Expendable Trust Fund under the provisions of RSA 198:20-c, to be known as the Playground Expendable Trust Fund, for the purpose of building a new playground at Deerfield Community School and to raise and appropriate the sum of up to \$25,000 (from surplus) towards this purpose. The Deerfield School Board is the agent to expend these funds.

School Board Recommends Approval

Budget Committee Recommends Approval

YES 635 NO 546

Respectfully Submitted

Kevin J. Barry
Town Clerk/ Tax Collector

Town seal

STATE OF NEW HAMPSHIRE

FIRST SESSION:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall, 10 Church Street, on Saturday, the 4th day of February 2012 at 9:00 a.m. This session shall consist of explanation, discussion and deliberation of the warrant articles numbered one (1) through fourteen (14). The warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, and (b) warrant articles that are amended shall be placed on the official ballot for a final vote as amended.

SECOND SESSION:

The final ballot vote for warrant articles will take place at the Town Hall, 10 Church Street on Tuesday, March 13, 2012. The polls will be open from 7:00 a.m. until 7:00 p.m.

1. To choose all necessary town officers for the year ensuing.
2. To see if the Town will vote to adopt amendments to the Deerfield Zoning Ordinance as proposed by the Planning Board. (The amendments as proposed by the Planning Board are available for inspection at the Office of the Town Clerk during the business hours of 8:00 a.m. to 7:00 p.m. Mondays and 8:00 a.m. to 2:30 p.m. Tuesday through Friday.)

Zoning Amendment #1

Are you in favor of the adoption of zoning amendment # 1, as proposed by the Deerfield Planning Board for the Deerfield Zoning Ordinance as follows: To add a new section entitled **Section 311 Multifamily Workforce Housing** by permitting multifamily buildings, multifamily workforce housing and accessory buildings in an eligible area within 0.5 miles of the Deerfield Town Hall, provided that other provisions of this section are met and that the Planning Board grants a Conditional Use Permit (CUP) for the proposed residential development. The amendment includes Design Standards and Requirements and an affordability requirement among other items. The amendment also limits the maximum number of multifamily workforce housing units to 5% of the total housing stock as determined by the Town of Deerfield's Assessing Department. The intent of this amendment is to provide for workforce opportunities in conformance with NH RSA 674:58 – 62.

Recommended by the Planning Board

Zoning Amendment #2

Are you in favor of the adoption of zoning amendment # 2, as proposed by the Deerfield Planning Board for the Deerfield Zoning Ordinance as follows: To provide for a workforce housing option in the existing **Section 325 Open Space Development** by stating the purpose and objectives, defining terms, allowing for increased density for eligible workforce housing units and including additional criteria for a workforce housing Open Space Development such as an affordability requirement among other items. The area eligible for this provision is 2.5 miles from the Deerfield Town Hall, which includes approximately 51% of the land area in the Town of Deerfield. The intent of this amendment is to provide for workforce opportunities in conformance with NH RSA 674:58 – 62. Section 325 continues to allow for a non-workforce housing Open Space Development option. In the complete text, the new workforce housing language is shown in italics.

Recommended by the Planning Board

3. To vote on the following warrant articles, as amended, including the proposed budget as a result of the action of the First Session.

Article 1

To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease/purchase agreement in the amount of \$266,426.20 payable over a term of 48 months for a new engine for the Fire Department, and to raise and appropriate the sum of \$66,606.55 for the first year's payment for that purpose. (3/5 ballot vote required.)

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Article 2

To see if the town will vote to raise and appropriate the sum of \$114,540 (One Hundred, Fourteen Thousand, Five Hundred Forty Dollars) for the purpose of purchasing land at 8 Church Street from the Deerfield Volunteer Fire Association and the Deerfield Rescue Squad.

Recommended by the Board of Selectmen 4-0

Not Recommended by the Municipal Budget Committee 3-5

Article 3

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) for the purpose of purchasing a new or used front-end loader.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 7-1

Article 4

To see if the Town will vote to raise and appropriate the sum of \$86,000 (Eighty-Six Thousand Dollars) for the purpose of paving the portion of Nottingham Road from Mountain Road to the Parade.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 5-3

Article 5

To see if the Town will vote to raise and appropriate the sum of \$43,058.79 for salaries and benefits, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 6-0-2

Article 6

To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty-Five Thousand Dollars) for the purpose of replacing windows, siding and energy improvements to the George B. White Building.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Article 7

To see if the Town will vote to raise and appropriate the sum of \$31,000 (Thirty-one thousand dollars) for the purpose of purchasing a chipper.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 6-1-1

Article 8

To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 35:19-a for the purpose of repairs to Municipal Government Buildings and related Infrastructure, and to raise and appropriate the sum of up to \$25,000 (from surplus) towards this purpose and to name the Board of Selectmen as agents to expend these funds.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 7-1

Article 9

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) as a stipend for the Fire Chief.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Article 10

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,432,213.00. Should this article be defeated, the default budget shall be \$3,349,890.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 3-1

Recommended by the Municipal Budget Committee 5-3

Article 11

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. The portion of revenues received for police special details necessary to pay the staff members wage, state and federal withholdings will be deposited into the fund. (The remaining portion of the revenues shall be deposited into the General Fund.) The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This fund will be established and be effective beginning on April 1, 2012.

Article 12

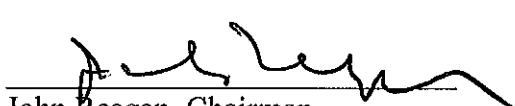
To see if the Town will vote to appoint a Highway Agent as provided for in RSA 231:62.

Article 13

Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default town budget to the municipal budget committee which has been adopted under RSA 32:14?
(Petitioned Warrant Article, 3/5 Ballot Vote Required)

Article 14

Shall we petition the Deerfield Selectmen to revise the Speed Limit on Meetinghouse Hill Road to 25 miles per hour? The excessive speed by some drivers is dangerous to the residents.
(Petitioned Warrant Article)


John Reagan, Chairman

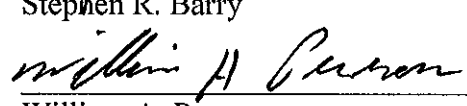
**TOWN OF DEERFIELD
BOARD OF SELECTMEN**


Alan E. O'Neal, Vice Chairman

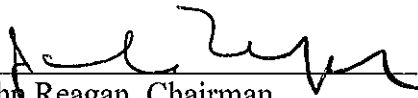

R. Andrew Robertson

Town Seal

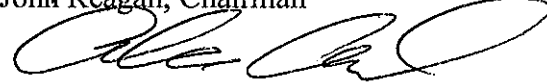

Stephen R. Barry


William A. Perron


A True copy,
Attest:



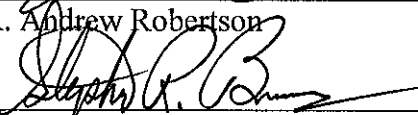
John Reagan, Chairman



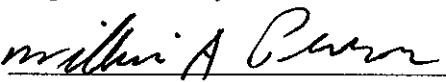
Alan E. O'Neal, Vice Chairman



R. Andrew Robertson



Stephen R. Barry



William A. Perron

***TOWN OF DEERFIELD
BOARD OF SELECTMEN***

Town Seal

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Deerfield

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Dale J. Daulton
Margaret Clave
Kim V. White
Robert R. Buss
Frederick J. McTearney

Harriet E. Leary
Jane A. Spivey

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)	
GENERAL GOVERNMENT								
4130-4139	Executive		293,935.00	282,393.96	298,488.00		298,488.00	
4140-4149	Election,Reg.& Vital Statistics		10,841.00	8,373.30	20,481.00		20,481.00	
4150-4151	Financial Administration		50,810.00	50,107.80	51,902.00		51,902.00	
4152	Revaluation of Property		72,462.00	52,484.56	53,167.00		53,167.00	
4153	Legal Expense		14,000.00	29,507.98	20,000.00		20,000.00	
4155-4159	Personnel Administration		76,213.00	74,837.72	76,382.00		76,382.00	
4191-4193	Planning & Zoning		53,598.00	42,200.11	44,563.00		44,563.00	
4194	General Government Buildings		180,990.00	212,877.36	215,903.00		215,903.00	
4195	Cemeteries		16,452.00	12,446.25	16,452.00		16,452.00	
4196	Insurance		386,843.00	324,223.34	356,052.00		356,052.00	
4197	Advertising & Regional Assoc.		3,225.00	3,176.85	3,271.00		3,271.00	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		578,503.00	575,926.56	600,581.00		600,581.00	
4215-4219	Ambulance		9,500.00	9,500.00	9,500.00		9,500.00	
4220-4229	Fire		143,293.00	134,457.23	167,266.00		167,266.00	
4240-4249	Building Inspection		54,794.00	44,623.00	49,845.00		49,845.00	
4290-4298	Emergency Management		8,090.00	5,862.31	7,420.00		7,420.00	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		182,536.00	183,925.92	182,536.00		182,536.00	
4312	Highways & Streets		535,654.00	519,612.00	610,756.00		610,756.00	
4313	Bridges		1.00		1.00		1.00	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)	
HIGHWAYS & STREETS (cont.)								
4314	Dams		400.00	400.00	400.00		400.00	
4319	Other							
SANITATION								
4321	Administration		61,301.00	60,414.22	67,749.00		67,749.00	
4323	Solid Waste Collection		56,512.00	35,043.95	59,252.00		59,252.00	
4324	Solid Waste Disposal		248,395.00	190,045.06	246,395.00		246,395.00	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control		14,676.00	10,722.96	12,778.00		12,778.00	
4415-4419	Health Agencies & Hosp. & Other		30,499.00	31,211.00	31,336.00		31,336.00	
4441-4442	Administration & Direct Assist.		68,769.00	62,757.71	69,769.00		69,769.00	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud.	Appropriations	Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuing Fiscal Year		Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation		71,171.00	67,650.11	72,769.00		72,769.00	
4550-4559	Library		84,221.00	83,250.30	84,263.00		84,263.00	
4583	Patriotic Purposes		550.00	300.00	850.00		850.00	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin.& Purch. of Nat. Resources							
4619	Other Conservation		2,407.00	2,399.00	2,083.00		2,083.00	
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes		1.00		1.00		1.00	
4790-4799	Other Debt Service		3,001.00	1,500.00	2.00		2.00	
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			3,313,643.00	3,112,230.56	3,432,213.00	-	3,432,213.00	-

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	3	90,000.00	90,000.00				
4916	To Exp.Tr.Fund							
4917	To Health Maint. Trust Funds							
SPECIAL ARTICLES RECOMMENDED			90,000.00					

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	Replace Front Windows GBW	5	35,000.00	35,000.00				
INDIVIDUAL ARTICLES RECOMMENDED			35,000.00					

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund							
4916	To Exp.Tr.Fund	8			25,000.00		25,000.00	
4917	To Health Maint. Trust Funds							
4220	Lease/Purchase Fire Engine	1			66,606.55		66,606.55	
SPECIAL ARTICLES RECOMMENDED			-		91,606.55		91,606.55	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4220	Land Purchase 8 Church St	2			114,540.00		114,540.00	
4312	HWY Front End Loader	3			100,000.00		100,000.00	
4312	Paving Nottingham Rd	4			86,000.00		86,000.00	
4130-4619	Employee Raises	5			43,058.79		43,058.79	
4194	GBWhite Windows/Energy Imp	6			35,000.00		35,000.00	
4312	HWY Chipper	7			31,000.00		31,000.00	
4220	Fire Chief Stipend	9			10,000.00		10,000.00	
INDIVIDUAL ARTICLES RECOMMENDED			-		419,598.79		419,598.79	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund		21,345.00	30,000.00	30,000.00
3180	Resident Taxes				
3185	Timber Taxes		24,310.00	17,000.00	17,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		150,730.00	70,000.00	70,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		163.00	200.00	200.00
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		27,455.00	26,000.00	26,000.00
3220	Motor Vehicle Permit Fees		665,816.00	665,000.00	665,000.00
3230	Building Permits		15,904.00	10,000.00	10,000.00
3290	Other Licenses, Permits & Fees		32,768.00	25,000.00	25,000.00
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		195,441.00	194,448.00	194,448.00
3353	Highway Block Grant		133,282.00	127,218.97	127,218.97
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,055.00	2,910.00	2,910.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		1,791.00		
3379	FROM OTHER GOVERNMENTS		3,276.00	3,276.00	3,276.00
CHARGES FOR SERVICES					
3401-3406	Income from Departments		54,259.00	50,000.00	50,000.00
3409	Other Charges		38,859.00		
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		1,581.00		
3502	Interest on Investments		8,140.00	5,000.00	5,000.00
3503-3509	Other		39,095.00	20,000.00	20,000.00
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds		29,920.00	30,000.00	30,000.00
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		4,752.00	4,800.00	4,800.00
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1,451,942.00	1,280,852.97	1,280,852.97

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	3,313,643.00	3,432,213.00	3,432,213.00
Special Warrant Articles Recommended (from pg. 6)	90,000.00	91,606.55	91,606.55
Individual Warrant Articles Recommended (from pg. 6)	35,000.00	419,598.79	419,598.79
TOTAL Appropriations Recommended	3,438,643.00	3,943,418.34	3,943,418.34
Less: Amount of Estimated Revenues & Credits (from above)	1,451,942.00	1,280,852.97	1,280,852.97
Estimated Amount of Taxes to be Raised	1,986,701.00	2,662,565.37	2,662,565.37

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$343,221.30
(See Supplemental Schedule With 10% Calculation)

FEBRUARY 4, 2012 DELIBERATIVE SESSION #1

Moderator Jonathan Hutchinson opened the meeting at 9:00 am.

There is no smoking anywhere in this building.

In recognition of the labor and sacrifice of those who created, defended, and refined the privilege of a democratic government under which we assemble this morning, please rise and pledge your allegiance to our flag. As we conclude our pledge, please remain standing for a brief meditation passed down from Joe Brown.

Moderator Hutchinson led the meeting in the Pledge of Allegiance.

"I suggest that we open this meeting by standing in silent meditation - asking guidance in our conduct of this Deerfield Town Meeting that may prove an effective self government for us all. Guide us in our voting by a sense of purpose and human understanding. In our hands today lie the business affairs of the town for the future. Grant us the sense of fairness to allow all citizens to participate regardless of experience. Help us to express ourselves with restraint and dignity that we may work together harmoniously for the well-being of our town in the coming year."

"So let it be."

Please be seated. Those words were written by Joe Brown and used to open Town Meetings during his tenure as Moderator.

Introductions

Welcome to the First Session of the 2012 Deerfield Town Meeting. The town officials seated before you this morning are:

Selectmen: John Reagan, Alan O'Neal, Steve Barry, Andy Robertson, and William Perron

Town Clerk: Kevin Barry assisted by Deputy Town Clerk: Kelly Ann Roberts

Town Administrator: Leslie Boswak, Finance Director: Jan Foisy, and Bookkeeper: Penny Touchette.

Supervisors Checklist: Cheri Sanborn, Meredith Briggs and Diane Valade

Ballot Clerks: Barbara Daley, and Cindy Tomilson

Purpose, Rules, & Decorum

Each member who wishes to vote in this meeting should have checked in with the ballot clerks, and should have received a voting card and a sheet of ballots. If you are a registered voter and have not checked in yet, please do so now.

Are there any individuals present who are not registered voters of the Town of Deerfield? Though you are not permitted to vote, by Deerfield tradition you are permitted to participate in debate.

The rules for this meeting will be Robert's Rules of Order as modified by the Moderator in accordance with the laws of the State of New Hampshire.

Our meeting today is "for the transaction of all business other than voting by official ballot." This first session "shall consist of explanation, discussion, and debate of each warrant article." Our business today is to consider each warrant article and, within the limits of the law, determine the details of those articles to be voted by official ballot at the March 13th second session. Amendments to articles are in order and will be voted at this meeting. However at the conclusion of our deliberation on each article we will not vote. Instead, the chair will instruct the town clerk to place the article on the official ballot.

Our order of the day is the Town Warrant. The chair will read each article then request a motion to place it on the official ballot and a second for that motion. The maker of the motion will have the first opportunity to speak. Then the floor will be open to all. If you wish to address the meeting, please approach one of the microphones. The chair will recognize members at the microphones in turn.

When it is your turn to speak, please step up to the microphone and speak directly into it. The microphone is voice-activated, and your remarks are recorded so that the clerk may make an accurate record of this meeting.

All remarks must be confined to the merits of the pending question, or to questions of order or privilege, and all remarks must be addressed to the chair. When you are recognized, please state your name. Each speaker will be allowed three minutes to express his or her views. You may speak as many times as you wish, but all members who wish to speak will have a first turn before any has a second. The overriding principle in all cases is fairness.

A speaker may address the currently pending question or he may move to close debate, but he may not do both in the same turn. This means that if a speaker argues for or against a motion, he may not then conclude his remarks with "and I move the previous question." We adopted this rule a number of years ago, and, with the support of the assembly, will follow it in this meeting.

A secret ballot will be conducted when requested by five members in writing prior to a hand vote. Such request must be for a specific vote, not for "all votes in this meeting" or "all amendments to this article". The secret ballot provision exists to offer secrecy, and is not intended to be used as a tactic of delay. If you wish to request a secret ballot, please approach a microphone, and, when recognized, make the request. Then pass the written request to the Moderator.

Otherwise votes will be by a show of voting cards. If the Moderator cannot judge a clear majority, he will move to a Division. Likewise if a member is not satisfied that the result announced by the Moderator is correct, he should request a Division. Division will be a count of the raised cards.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote. If the margin of a vote by Division is narrow, the Moderator may also move to a ballot vote.

Five voters may request a recount of a written ballot vote, "providing that the vote margin is not more than 10 percent of the total vote cast." In this case, "the recount shall take place immediately following the public announcement" of that vote.

If there is something you wish to accomplish here but you are uncertain how to proceed, please ask. You can do that at any time during the meeting at one of the microphones, or you can approach any of us during a recess.

Similarly, if during the meeting, something is not clear to you, please rise to a point of inquiry and then ask for an explanation.

Finally, the role of the Moderator is to fairly organize and regulate the meeting according to rules agreeable to the members. Rulings of the Moderator are subject to appeal by any member. An appeal must be made immediately following the ruling. A second is required. The ruling and the appeal will be explained to the meeting. Then the members will vote either to sustain or to reverse the ruling.

FIRST SESSION:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall, 10 Church Street, on Saturday, the 4th day of February 2012 at 9:00 a.m. This session shall consist of explanation, discussion and deliberation of the warrant articles numbered one (1) through fourteen (14). The warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by

law shall not be amended, and (b) warrant articles that are amended shall be placed on the official ballot for a final vote as amended.

SECOND SESSION:

The final ballot vote for warrant articles will take place at the Town Hall, 10 Church Street on Tuesday, March 13, 2012. The polls will be open from 7:00 a.m. until 7:00 p.m.

1. To choose all necessary town officers for the year ensuing.
2. To see if the Town will vote to adopt amendments to the Deerfield Zoning Ordinance as proposed by the Planning Board. (The amendments as proposed by the Planning Board are available for inspection at the Office of the Town Clerk during the business hours of 8:00 a.m. to 7:00 p.m. Mondays and 8:00 a.m. to 2:30 p.m. Tuesday through Friday.)
3. To vote on the following warrant articles, as amended, including the proposed budget as a result of the action of the First Session.

Article 1

To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease/purchase agreement in the amount of \$266,426.20 payable over a term of 48 months for a new engine for the Fire Department, and to raise and appropriate the sum of \$66,606.55 for the first year's payment for that purpose. (3/5 ballot vote required.)

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry stated that the past couple of years we have been putting \$90,000 away annually into the Capital Reserve fund, and with interest, it has grown from \$180,000 to \$198,000. He went further stating that there was a problem with the wording of the Warrant Article as written. There was an oversight and the required Public Hearing was not held.

Selectman Barry made a motion to amend the article, seconded by Selectman O'Neal.

The amendment is: To see if the Town will vote to authorize the Board of Selectmen to enter into an eight year lease/purchasing agreement in the amount of \$435,000 for the purpose of lease/purchasing a fire engine for the Fire Department, and to raise and appropriate the sum of \$61,160.78 for the first year's payment for that purpose and to use the Fire Engine Capital Reserve Fund for the final \$198,000+/- of payments. This lease agreement contains a non-appropriation clause.

Selectman Barry stated that the amendment is to change the article to a 4 year lease/purchase arrangement with \$61,160.78 as the first years payment and the \$198,000 from the Fire Engine Capital Reserve fund as the final payment in year 4. This lease/purchase arrangement has a lower interest rate (2.69%) and will bring down the annual payments by \$ 5,000. The Board of Selectmen feel that this is the best direction for the town to proceed.

Harriet Cady is concerned as to the legality of the article and why the Board of Selectmen did not use the MBC's public hearing to satisfy the meeting requirement.

William Von Hassell asked if we had a guarantee on the interest rate.

Selectman Barry stated no, that we do not have a guarantee, but the Board feels that we will at least have a positive cash flow as the payments will be lower.

Moderator Hutchinson asked for a vote on the amendment

Kevin Verville asked what the “non-appropriation clause” means.

Town Administrator Leslie Boswak stated that future meetings may vote down the purchase and we would be required to return the Fire Truck.

Vote all in favor for the amendment.

Back to the main motion as amended.

The moderator seeing no further discussion on the article instructed the Clerk to place the Warrant Article on the ballot as amended.

Article 2

To see if the town will vote to raise and appropriate the sum of \$114,540 (One Hundred, Fourteen Thousand, Five Hundred Forty Dollars) for the purpose of purchasing land at 8 Church Street from the Deerfield Volunteer Fire Association and the Deerfield Rescue Squad.

Recommended by the Board of Selectmen 4-0

Not Recommended by the Municipal Budget Committee 3-5

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry stated that this is the same article that has been brought forward the last couple of years. The Board of Selectmen feel that this is a very important piece of property in the center of Town.

Donald Daley, MBC Chairman, stated that the MBC did not vote in favor of this article as this has been presented to the town in many ways over the years and has failed.

The moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 3

To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) for the purpose of purchasing a new or used front-end loader.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 7-1

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry made a motion to amend the article , raising the amount from \$ 100,000 to \$110,000

Seconded by Selectman O'Neal.

Selectman Barry stated that the costs of a new loader have increased since they were originally researched have increased approx. \$10,000. Selectman Barry deferred to Transfer Station Director Rick Pelletier.

Rick Pelletier stated that since 2008 they have spent \$25,801 on repairs of the existing loader. The existing loader is inadequate for the current needs at the transfer station. Rick Pelletier also stated that three years ago they would have been able to get \$10,000 in trade-in value but he doubts that is possible in the current economy.

Moderator Hutchinson called for a vote on the amendment.

Vote all in favor.

Back to the main motion as amended.

The moderator seeing no further discussion instructed the Clerk to place the article on the ballot as amended.

Article 4

To see if the Town will vote to raise and appropriate the sum of \$86,000 (Eighty-Six Thousand Dollars) for the purpose of paving the portion of Nottingham Road from Mountain Road to the Parade.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 5-3

Selectman Barry made a motion to place the article on the ballot as written; seconded by Selectman O'Neal.

Selectman Barry stated that he supports this warrant article and deferred to the Highway Agent for comments.

Highway Agent Alex Cote stated that he felt this warrant article was necessary to improve and maintain Nottingham Road from Mountain Road, and ultimately wants the voters to decide in March.

Kathy Shigo stated she feels that Nottingham Road is one of the worst maintained town roads, and feels this is a discredit to the historical area that the road stretches through. She added that she would love to see the road maintained as it is one of the five roads that leads into Deerfield. She also mentioned that traffic has increased on the road requiring more maintenance.

Jeannie Menard asked the Highway Agent if it would make more sense to delay the project until after the transformer work at the substation was complete?

Highway Agent Alex Cote answered Ms. Menard by stating that all the heavy traffic for that project is complete, and there is no need to delay.

The Moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 5

To see if the Town will vote to raise and appropriate the sum of \$43,058.79 for salaries and benefits, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

Recommended by the Board of Selectmen 4-0
Budget Committee 6-0-2

Recommended by the Municipal

Selectman Barry made a motion to place the article on the ballot as written; seconded by Selectman O'Neal.

Selectman Barry stated that the town employees have not received a raise since 2008, and that the Board of Selectmen feel the employees deserve something for their dedication and service. He further stated that the Board of Selectmen appreciated every employee and the work that they do. He also pointed out the the taxpayer impact is only approximately \$.08 per \$1,000 of assessed property value.

Harriet Cady questioned if the article was supported by the Board of Selectmen.

Selectman Barry stated that, yes, the warrant article was supported by the Board of Selectmen.

Town Administrator Leslie Boswak appealed to the residents to support this article for all the hard work and dedication the employees provide.

The Moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 6

To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty-Five Thousand Dollars) for the purpose of replacing windows, siding and energy improvements to the George B. White Building.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Selectman Barry made a motion to place the article on the ballot as written; seconded by Selectman O'Neal.

Selectman Barry stated that the Board of Selectmen support this warrant article, and that already through the completion of the first phase of this project, the George B. White Building has become tighter and more fuel efficient.

Harriet Cady stated that there was an energy audit done for the town buildings and questioned whether the suggestions from that audit were being followed. Ms. Cady stated that she thought the town should be looking for grant money to fund this warrant article.

Selectman Robertson stated that the Energy Committee had disbanded.

Fran Menard stated that the town had pursued energy grants in the past, explaining that a grant was applied for the Town Hall and George B. White Building, that were not granted. She also explained that the town did receive a grant for the transfer station and the greenhouse project, however, the town decided not to move forward with the projects.

Town Administrator Leslie Boswak stated that this warrant article was year two of of many year project to make the George B. White Building more energy efficient. She stated that the building had many issues, and that they are trying to “plug all the holes” first. She went on to explain the the literal conditions of the building including: the elements such as rain and snow coming in through the poorly sealed windows; the loss of of heat through to windows, and; the inability to maintain a suitable climate for the employees to work in. She stated that this article, by making to the George B. White Building more energy efficient, will save taxpayers a lot of money in the future.

The Moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 7

To see if the Town will vote to raise and appropriate the sum of \$31,000 (Thirty-one thousand dollars) for the purpose of purchasing a chipper.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 6-1-1

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry deferred to Highway Agent Alex Cote. Alex Cote stated that in the past they have spent \$12,432 for renting the chipper. The major problem is that the chipper may not be available when it is needed. The Highway Agent anticipate a 20 year + life on the purchased chipper and will be available when they require it.

The moderator seeing no further discussion instructed the Clerk to place the article on the ballot.

Article 8

To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 35:19-a for the purpose of repairs to Municipal Government Buildings and related Infrastructure,

and to raise and appropriate the sum of up to \$25,000 (from surplus) towards this purpose and to name the Board of Selectmen as agents to expend these funds.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 7-1

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry stated with the age of the government buildings it has been becoming very difficult to maintain. Within the last year the water conditioning system failed, two furnace in the rear part of the G.B. White building needed to be replaced. The Board of Selectman would like to put aside some money each year for the unanticipated expenses.

The moderator seeing no further discussion instructed the Clerk to place the article on the ballot as written.

Article 9

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) as a stipend for the Fire Chief.

Recommended by the Board of Selectmen 4-0

Recommended by the Municipal Budget Committee 8-0

Selectman Barry made a motion to place the article on the ballot as written; seconded by Selectman O'Neal.

Selectman Barry stated that the Board of Selectmen support this warrant article. He also stated his appreciation for the Fire Chief Mark Tibbetts for all the hard work that he does. He explained that currently, the Fire Chief does not receive any money for all the time he puts into the Fire Department.

Meredith Briggs spoke to amending the warrant article 9 as follows:

“Strike everything after the words 'raise and appropriate' with the following:

The sum of \$18,000 as a stipend for the active members of the Deerfield Volunteer Fire Department. Said stipend would be distributed to the members of the Deerfield Volunteer Fire Department using the same formula currently used by the Deerfield Rescue Squad.”

Moderator Jack Hutchinson did not allow the amendment to warrant article 9 to occur as it was an illegal amendment in that it attempted to modify the original purpose of the article. The Moderator turned the focus back to the original warrant article.

Meredith Briggs stated that she felt that the Board of Selectmen had hi-jacked the Fire Department. She went on to explain that she felt each fireman had equal value and should be compensated through a stipend equally.

Scattered discussion pursued.

Kathy Shigo stated that she thought that Fire Chief Mark Tibbetts does a wonderful job, but wanted to know if the stipend would continue yearly?

Selectman Barry stated that, yes, the stipend would continue yearly.

Fire Chief Mark Tibbetts stated that he is trying to prepare the Fire Department for the future, and that he viewed the \$10,000 as a stipend and not a salary.

John Dubiansky stated that Fire Chief Mark Tibbetts does a step above everyone else on the Fire Department and deserves the stipend.

Joel Hughes stated that he was very proud and impressed with the Fire Department. He further explained that his biggest surprise working as a Deerfield Police Officer was how much his department relied on Fire Chief Mark Tibbetts.

William Von Hassell questioned whether the warrant article had been vetted by the town attorney.

Selectman John Reagan stated that this particular warrant article was common practice, and that it was not necessary.

Selectman Barry stated that he looked at the laws a couple of years ago and that whether the Fire Chief is volunteer or on a stipend, it still doesn't change his duties and responsibilities as the Fire Chief.

Mal Cameron asked if it would be possible to amend the wording to include "annual stipend" in the warrant article.

Selectman Robertson explained that it would fall into the default budget and that it was not necessary.

Harriet Cady asked if the Board of Selectmen had ever discussed this warrant article before in the past, as she had not heard anything ever mentioned of this article at their meetings.

Donald Daley, Chairman of the Municipal Budget Committee stated that he believed the stipend would be included in future budgets.

Laura Hughes stated that she remembered this warrant article being discussed at the Municipal Budget Committee's Public Hearing.

Harriet Cady evoking NH RSA 91-A, requested a copy of the video recording of the deliberative session.

The Moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 10

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,432,213.00. Should this article be defeated, the default budget shall be \$3,349,890.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 3-1

Recommended by the Municipal Budget Committee 5-3

MBC Chairman Don Daley moved the budget in the amount of \$ 3,432,213.00, seconded by Selectman Barry.

Don Daley stated that the Municipal Budget committee had more meetings this year than in the past. Don Daley went further stating that the committee had heard from all the Department Heads as to the needs of the individual organizations. He commented that some of the department heads came forward with a “no frills” budget, just the necessities.

Selectman Barry stated that the Board of Selectmen had sent forward a budget that included continued services and no increases.

Kathy Shigo asked how much do we receive in taxes.

Finance Director Jan Foisy came up to explain the revenue part of the MS-7 form to the meeting.

The moderator seeing no further discussion instructed the Clerk to place the article on the Ballot as written.

Article 11

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. The portion of revenues received for police special details necessary to pay the staff members wage, state and federal withholding will be deposited into the fund. (The remaining portion of the revenues shall be deposited into the General Fund.) The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This fund will be established and be effective beginning on April 1, 2012.

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry stated that this is similar to the revolving fund that is currently being used by the Recreation Department. He deferred to Police Chief Michael Greeley.

Chief Greeley stated that this will eliminate a budgeting nightmare. Rather than having the details paid from a line in the budget and not knowing in advance what and how many details will be needed the next year, the funds would be paid out of this revolving fund. When the companies pay for the details the money goes into the same revolving fund which would cause a wash of the costs. In the past we would be “over expending the Detail line which would adversely affect the budget”.

The moderator seeing no further discussion instructed the Clerk to place the article on the ballot as written.

Article 12

To see if the Town will vote to appoint a Highway Agent as provided for in RSA 231:62.

Selectman Barry made a motion to place the article on the ballot as written Seconded by Selectman O'Neal.

Selectman Barry stated that this article has been brought forward in the past and the board want to have the ability to appoint an individual that they feel has the qualifications and experience to fill the position. Also with the job being appointed rather than elected the individual would have an easier time getting loans and mortgages.

Selectman Barry deferred to Highway Agent Alex Cote for further details.

Alex Cote stated that now with the requirements from the state and Federal Government the job requires a more professional detailed individual for the job.

William Von Hassel made an amendment to the article by changing to: **To see if the Town will change the position of Highway Agent from an elected position to an appointed with employment at the will of the Board of Selectmen as provided for in RSA 231:62.** Seconded by Marie Smith.

William Von Hassell stated that the main purpose of his amendment was to verify that we do have a Highway Agent now and are just changing the position from elected.

The moderator called for a vote on the amendment. It was in the negative, the motion fails.

Back to the main motion.

Kathy Shigo feel that the government is getting too big and that the people have the right to vote for who does the work.

Harriet Cady stated that she is for the position being elected and feels that the Boards of Town Government are not working for the people. She asked “at what point do the people feel that they have had enough”?

Harriet Cady continued to vocalize about subject matters that were not germane to the discussion.

The Moderator asked her to stop when she didn't the moderator instructed the Police Chief escort Ms. Cady from the building.

There were many citizens coming up top the microphone both in support and against the article.

The moderator seeing no further discussion instructed the Clerk to place the article on the ballot as written.

Article 13

Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default town budget to the municipal budget committee which has been adopted under RSA 32:14? (Petitioned Warrant Article, 3/5 Ballot Vote Required)

Kevin Verville made a motion to place the article on the ballot as written; seconded by Donald Daley.

Kevin Verville stated that he supported this article and that the Municipal Budget Committee should have the power to review and determine the default budget.

Selectman Barry stated his opposition to this warrant article explaining that the entire creation and work that goes into creating the default budget would fall under the auspices of the Municipal Budget Committee. He cautioned that it is a lot of work for a volunteer committee, and that it was difficult to even get volunteers to join the Municipal Budget Committee. Selectman Barry asked the residents to defeat this article.

Frederick McGarry stated that he strongly opposes this warrant article.

Rebecca Hutchinson stated that she strongly opposed this warrant article, and that giving a volunteer committee that much authority would be a mistake.

Peter Menard questioned the real intent behind this warrant article.

Kevin Verville again stated that he felt that the Municipal Budget Committee should be able to review and determine the default budget, and that he understood that determine meant create it.

Donald Daley, Chairman of the Municipal Budget Committee stated that he supports this warrant article.

The Moderator seeing no future discussion instructed the Clerk to place the article on the Ballot as written.

Article 14

Shall we petition the Deerfield Selectmen to revise the Speed Limit on Meetinghouse Hill Road to 25 miles per hour? The excessive speed by some drivers is dangerous to the residents.
(Petitioned Warrant Article)

Kevin Verville made a motion to place the article on the ballot as written Seconded by Rebecca Hutchison.

Kevin Verville stated that he was bringing the article forward for discussion, not that he is in favor of it.

Denise McPherson recommended defeat of the article

Joanne Bradbury asked if this is advisory.

Selectman Robertson stated yes, and that they would be required to hold a public hearing before they can change any speed on the roads.

Police Chief Greeley stated that he was on the road in-question recently and the speeds were below the posted speed limits so he does not feel that the speeds are an issue.

The Moderator seeing no further discussion instructed the clerk to place the article on the ballot as written.

Fire Chief Mark Tibbets announced at the microphone that the Fire Department and Rescue Squads are selling house number to go at the end of their driveways to help the emergency responders find the house in inclement weather. The costs are \$4.00 for one number, \$5.00 for two and \$6.00 for three.

They will for sale at the School Deliberative Session and at the Town Elections on March 13.

Motion to adjourn was made by Selectman Barry and seconded by Evelyn DeCota.

Meeting adjourned at 11:33am.

Respectfully submitted

Kevin J. Barry
Town Clerk
Town Seals

DEFAULT BUDGET OF THE TOWN

OF: Deerfield

For the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

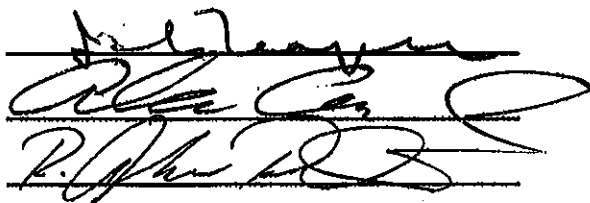
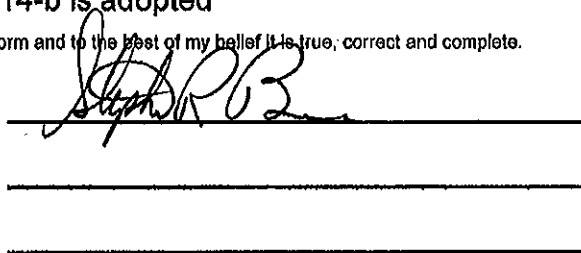
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Default Budget - Town of Deerfield

FY 2012

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	293,935.00	2,486.00		296,421.00
4140-4149	Election,Reg.& Vital Statistics	10,841.00	9,640.00		20,481.00
4150-4151	Financial Administration	50,810.00	5,260.00		56,070.00
4152	Revaluation of Property	72,462.00	(11,845.00)		60,617.00
4153	Legal Expense	14,000.00	-		14,000.00
4155-4159	Personnel Administration	76,213.00	169.00		76,382.00
4191-4193	Planning & Zoning	53,598.00	-		53,598.00
4194	General Government Buildings	180,990.00	19,443.00		200,433.00
4195	Cemeteries	16,452.00	-		16,452.00
4196	Insurance	386,843.00	(30,791.00)		356,052.00
4197	Advertising & Regional Assoc.	3,225.00	46.00		3,271.00
4199	Other General Government				
PUBLIC SAFETY					
4210-4214	Police	578,503.00	23,256.00		601,759.00
4215-4219	Ambulance	9,500.00	-		9,500.00
4220-4229	Fire	143,293.00	(163.00)		143,130.00
4240-4249	Building Inspection	54,794.00	158.00		54,952.00
4290-4298	Emergency Management	8,090.00	375.00		8,465.00
4299	Other (Incl. Communications)				
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration	182,536.00	-		182,536.00
4312	Highways & Streets	535,654.00	8,628.00		544,282.00
4313	Bridges	1.00	-		1.00
4314	Dams	400.00	-		400.00
4319	Other				
SANITATION					
4321	Administration	61,301.00	6,448.00		67,749.00
4323	Solid Waste Collection	56,512.00	3,190.00		59,702.00
4324	Solid Waste Disposal	248,395.00	-		248,395.00
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

Default Budget - Town of Deerfield

FY 2012

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration		-		
4332	Water Services				
4335-4339	Water Treatment, Conserv.& Other				
ELECTRIC					
4351-4352	Admin. and Generation		-		
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
HEALTH					
4411	Administration		-		
4414	Pest Control	14,676.00	100.00		14,776.00
4415-4419	Health Agencies & Hosp. & Other	30,499.00	-		30,499.00
WELFARE					
4441-4442	Administration & Direct Assist.	68,769.00	-		68,769.00
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
CULTURE & RECREATION					
4520-4529	Parks & Recreation	71,171.00	-		71,171.00
4550-4559	Library	84,221.00	(153.00)		84,068.00
4583	Patriotic Purposes	550.00	-		550.00
4589	Other Culture & Recreation				
CONSERVATION					
4611-4612	Admin.& Purch. of Nat. Resources		-		
4619	Other Conservation	2,407.00	-		2,407.00
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT				
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes		-		
4721	Interest-Long Term Bonds & Notes		-		
4723	Int. on Tax Anticipation Notes	1.00	-		1.00
4790-4799	Other Debt Service	3,001.00	-		3,001.00

MS-DT
Rev. 10/10

Default Budget - Town of Deerfield

FY 2012

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				
4902	Machinery, Vehicles & Equipment				
4903	Buildings				
4909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-				
	Water-				
	Electric-				
	Airport-				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
TOTAL		3,313,643.00	36,247.00	-	3,349,890.00

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4130-4139	Contractual	4152	Contractual
4140-4149	Increase in number of Elections	4196	Contractual
4150-4151	Contractual	4220-4229	Contractual
4155-4159	Contractual	4550-4559	Contractual
4194	Contractual		
4197	Contractual		
4210-4214	Contractual		
4240-4249	Contractual		
4290-4298	Contractual		
4312	Contractual		
4321	Contractual		
4323	Contractual		
4114	Contractual		

TOWN OF DEERFIELD, NEW HAMPSHIRE
Annual Financial Statements
For the Year Ended December 31, 2010

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MELANSON HEATH & COMPANY, PC

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MANAGEMENT ADVISORS

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Deerfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Deerfield, New Hampshire, as of and for the year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Deerfield's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Deerfield, as of December 31, 2010, and the respective changes in financial position thereof, and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis appearing on the following pages is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Additional Offices:
Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

In addition, the Schedules of Nonmajor Funds appearing on pages 33 - 36 are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Town of Deerfield, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
July 27, 2011

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Deerfield, we offer readers this narrative overview and analysis of the financial activities of the Town of Deerfield for the fiscal year ended December 31, 2010.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 10,908,382 (i.e., net assets), a change of \$ 510,908 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 1,829,084, a change of \$ 312,303 in comparison to the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 498,910, a change of \$ 99,877 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal.

	Governmental Activities	
	<u>2010</u>	<u>2009</u>
Current and other assets	\$ 8,328,950	\$ 7,865,760
Capital assets	<u>8,530,939</u>	<u>8,161,978</u>
Total assets	16,859,889	16,027,738
Long-term liabilities outstanding	259,382	278,705
Other liabilities	<u>5,692,125</u>	<u>5,351,559</u>
Total liabilities	5,951,507	5,630,264
Net assets:		
Invested in capital assets, net	8,530,939	8,161,978
Restricted	1,247,731	1,075,514
Unrestricted	<u>1,129,712</u>	<u>1,159,982</u>
Total net assets	<u>\$ 10,908,382</u>	<u>\$ 10,397,474</u>

CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2010</u>	<u>2009</u>
Revenues:		
Program revenues:		
Charges for services	\$ 322,884	\$ 288,349
Operating grants and contributions	259,661	294,874
Capital grants and contributions	150,240	128,812
General revenues:		
Property taxes	2,166,540	1,888,278
Motor vehicle registration fees	665,816	672,200
Grants and contributions not restricted to specific programs	198,495	198,674
Investment income	8,140	15,586
Miscellaneous	<u>40,976</u>	<u>43,149</u>
Total revenues	3,812,752	3,529,922

(continued)

(continued)

	Governmental Activities	
	<u>2010</u>	<u>2009</u>
Expenses:		
General government	1,281,434	1,102,034
Public safety	801,096	813,386
Highways and streets	567,118	534,017
Sanitation	251,711	250,429
Health	41,033	37,236
Welfare	66,670	57,429
Culture and recreation	284,325	254,901
Conservation	4,277	3,344
Debt service	4,180	3,468
Total expenses	<u>3,301,844</u>	<u>3,056,244</u>
Change in net assets	510,908	473,678
Net assets - beginning of year, as restated	<u>10,397,474</u>	<u>9,923,796</u>
Net assets - end of year	<u>\$ 10,908,382</u>	<u>\$ 10,397,474</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 10,908,382, a change of \$ 510,908 from the prior year.

The largest portion of net assets \$ 8,530,939 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment and vehicles, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion of net assets, \$ 1,247,731, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$ 1,129,712, may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ 510,908. Key elements of this change are as follows:

General fund operations, as discussed further below	\$ 141,228
Nonmajor funds change in fund balance (accrual basis)	278,899
Other	<u>90,781</u>
Total	<u>\$ 510,908</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 1,829,084, a change of \$ 312,303 in comparison with the prior year. Key elements of this change are as follows:

General fund operations, as discussed further below	\$ 141,228
Nonmajor funds change in fund balance	<u>171,075</u>
Total	<u>\$ 312,303</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 498,910, while total fund balance was \$ 604,574. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 15.1 percent of total general fund expenditures, while total fund balance represents 18.3 percent of that same amount.

The fund balance of the general fund changed by \$ 141,228 during the current fiscal year. Key factors in this change are as follows:

Non property tax revenues in excess of budget	\$ 174,718
Expenditures less than budget	150,444
Property tax revenues in excess of current year assessment	262,767
Use of fund balance as a funding source	(470,000)
Other	<u>23,299</u>
Total	<u>\$ 141,228</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$ 8,530,939 (net of accumulated depreciation), a change of \$ 368,961 from the prior year. This investment in capital assets includes land, construction in progress, buildings and improvements, machinery, equipment and vehicles, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- \$ 39,133 for the purchase of police tasers, police digital in-car video systems and a general government trailer mounted generator.
- \$ 131,354 for the purchase of a police vehicle and a highway department dump truck/plow.
- \$ 394,216 for Cole Road culvert reconstruction and the paving of various Town roads.
- Total current year depreciation expense of \$ (195,742).

Additional information on capital assets can be found in the notes to the financial statements.

Long-term debt. At the end of the current fiscal year, the Town had no outstanding notes payable and no outstanding bonded debt.

Additional information on long-term debt can be found in the notes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Deerfield's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Town Administrator
Town of Deerfield
8 Raymond Road
Deerfield, New Hampshire 03037-0159

TOWN OF DEERFIELD, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

DECEMBER 31, 2010

	<u>Governmental Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 6,831,333
Investments	440,192
Receivables, net of allowance for uncollectibles:	
Property taxes	852,393
Departmental	3,155
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	201,877
Land and construction in progress	4,882,272
Capital assets, net of accumulated depreciation	<u>3,648,667</u>
TOTAL ASSETS	16,859,889
LIABILITIES	
Current:	
Accounts payable	33,292
Accrued liabilities	34,333
Due to school district	5,589,517
Other	16,829
Current portion of long-term liabilities:	
Compensated absences	2,154
Landfill post-closure	16,000
Noncurrent:	
Compensated absences, net of current portion	19,382
Landfill post-closure, net of current portion	<u>240,000</u>
TOTAL LIABILITIES	5,951,507
NET ASSETS	
Invested in capital assets	8,530,939
Restricted for:	
Grants and other	953,770
Permanent funds:	
Nonexpendable	199,596
Expendable	94,365
Unrestricted	<u>1,129,712</u>
TOTAL NET ASSETS	<u><u>\$ 10,908,382</u></u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2010

ASSETS		General	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments		\$ 6,342,720	\$ 488,613	\$ 6,831,333
Investments		-	440,192	440,192
Receivables:				
Property taxes		1,096,980	-	1,096,980
Departmental		3,155	-	3,155
Due from other funds		4,752	300,457	305,209
TOTAL ASSETS		\$ 7,447,607	\$ 1,229,262	\$ 8,676,869
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable		\$ 33,292	-	\$ 33,292
Accrued liabilities		34,333	-	34,333
Deferred revenues		868,604	-	868,604
Due to school district		5,589,517	-	5,589,517
Due to other funds		300,457	4,752	305,209
Other liabilities		16,830	-	16,830
TOTAL LIABILITIES		6,843,033	4,752	6,847,785
Fund Balances:				
Reserved for:				
Encumbrances		73,568	-	73,568
Perpetual (nonexpendable) permanent funds		-	199,596	199,596
Unreserved:				
Designated for other purposes		32,096	-	32,096
Undesignated, reported in:				
General fund		498,910	-	498,910
Special revenue funds		-	930,549	930,549
Permanent funds		-	94,365	94,365
TOTAL FUND BALANCES		604,574	1,224,510	1,829,084
TOTAL LIABILITIES AND FUND BALANCES		\$ 7,447,607	\$ 1,229,262	\$ 8,676,869

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE
RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2010

Total governmental fund balances	\$ 1,829,084
<ul style="list-style-type: none">• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	8,530,939
<ul style="list-style-type: none">• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	825,895
<ul style="list-style-type: none">• Long-term liabilities, including compensated absences and landfill post-closure, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(277,536)</u>
Net assets of governmental activities	<u><u>\$ 10,908,382</u></u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2010

	General	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 2,205,860	\$ 21,345	\$ 2,227,205
Interest, penalties and other taxes	150,730	-	150,730
Licenses, permits and fees	741,943	-	741,943
Intergovernmental	336,844	208,827	545,671
Charges for services	95,547	151,509	247,056
Investment income	8,140	27,562	35,702
Miscellaneous	40,676	13,817	54,493
Total Revenues	<u>3,579,740</u>	<u>423,060</u>	<u>4,002,800</u>
Expenditures:			
Current:			
General government	1,210,542	187,869	1,398,411
Public safety	753,864	308	754,172
Highways and streets	721,668	-	721,668
Sanitation	252,770	-	252,770
Health	41,033	-	41,033
Welfare	66,670	-	66,670
Culture and recreation	73,502	203,952	277,454
Conservation	3,377	900	4,277
Debt service	4,181	-	4,181
Special warrant articles	169,861	-	169,861
Total Expenditures	<u>3,297,468</u>	<u>393,029</u>	<u>3,690,497</u>
Excess (deficiency) of revenues over expenditures	282,272	30,031	312,303
Other Financing Sources (Uses):			
Transfers in	34,672	175,716	210,388
Transfers out	(175,716)	(34,672)	(210,388)
Total Other Financing Sources (Uses)	<u>(141,044)</u>	<u>141,044</u>	<u>-</u>
Change in fund balance	141,228	171,075	312,303
Fund Equity, at Beginning of Year, as restated	463,346	1,053,435	1,516,781
Fund Equity, at End of Year	<u>\$ 604,574</u>	<u>\$ 1,224,510</u>	<u>\$ 1,829,084</u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2010

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ 312,303
<ul style="list-style-type: none"> Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: 	
Capital outlay purchases	564,703
Depreciation	(195,742)
<ul style="list-style-type: none"> Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and land use change taxes) differ between the two statements. This amount represents the net change in deferred revenue. 	
	(190,048)
<ul style="list-style-type: none"> Governmental funds do not account for changes in long-term debt (i.e., compensated absences). However, in the Statement of Activities, these changes are reported as either revenue or expense. 	
	<u>19,692</u>
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u>\$ 510,908</u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2010

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
	<u>Budget</u>	<u>Budget</u>		<u>Positive</u>
				<u>(Negative)</u>
Revenues and Other Sources:				
Property taxes	\$ 1,943,093	\$ 1,943,093	\$ 1,943,093	\$ -
Interest, penalties and other taxes	78,000	78,000	150,730	72,730
Licenses, permits and fees	704,600	704,600	741,943	37,343
Intergovernmental	337,854	337,854	336,844	(1,010)
Charges for services	45,000	45,000	95,057	50,057
Investment income	-	-	8,083	8,083
Miscellaneous	31,581	31,581	39,176	7,595
Transfers in	40,361	40,361	40,281	(80)
Use of fund balance	470,000	470,000	470,000	-
Total Revenues and Other Sources	3,650,489	3,650,489	3,825,207	174,718
Expenditures and Other Uses:				
General government	1,266,292	1,266,292	1,204,105	62,187
Public safety	772,933	772,933	751,053	21,880
Highways and streets	771,296	771,296	752,308	18,988
Sanitation	309,867	309,867	268,856	41,011
Health	45,537	45,537	41,033	4,504
Welfare	64,630	64,630	66,822	(2,192)
Culture and recreation	157,379	75,601	70,903	4,698
Conservation	2,390	2,390	3,377	(987)
Debt service	7,401	4,401	4,181	220
Special warrant articles	252,764	162,764	162,422	342
Transfers out	-	174,778	174,985	(207)
Total Expenditures and Other Uses	3,650,489	3,650,489	3,500,045	150,444
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 325,162	\$ 325,162

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS

DECEMBER 31, 2010

	Private Purpose Trust Funds	Agency Funds
<u>ASSETS</u>		
Cash and short-term investments	\$ -	\$ 226,016
Investments	<u>5,580</u>	<u>837,767</u>
Total Assets	5,580	1,063,783
<u>LIABILITIES AND NET ASSETS</u>		
School funds	-	394,742
Historical funds	-	438,888
Escrow deposits	-	169,122
Impact fees	-	30,758
Other liabilities	<u>-</u>	<u>30,273</u>
Total Liabilities	<u>-</u>	<u>1,063,783</u>
<u>NET ASSETS</u>		
Restricted for:		
Endowment	4,585	-
Unrestricted	<u>995</u>	<u>-</u>
Total net assets held in trust	<u>\$ 5,580</u>	<u>\$ -</u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2010

	<u>Private Purpose Trust Funds</u>
Additions:	
Interest earnings	\$ 359
Total contributions	<u>359</u>
Deductions:	
Other	<u>-</u>
Total deductions	<u>-</u>
Net increase (decrease)	359
Net assets:	
Beginning of year	<u>5,221</u>
End of year	<u><u>\$ 5,580</u></u>

See notes to financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Deerfield (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2010, it was determined that no entities met the required GASB-39 criteria of component units.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and motor vehicle registration fees.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental fund:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *private purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, permanent and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments managed by the Trustees of Trust Funds consist of bond mutual funds. Investments are reported at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due from/to other funds" (i.e., the current portion of interfund loans).

G. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	25 - 50
Building improvements	15 - 40
Infrastructure	15 - 60
Vehicles	6 - 20
Machinery & equipment	5 - 15
Furniture & fixtures	7 - 20

H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and compensatory time benefits. All vested vacation and compensatory time pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net assets.

J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. **Stewardship, Compliance, and Accountability**

A. Budgetary Information

The Town's budget is originally prepared by the Board of Selectmen (Board) and Town Administrator with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the State's Municipal Budget Law. After review, the Town holds a public hearing for discussion of the proposed budget. This hearing must be held not later than 25 days before the annual town meeting, and public notice must be given at least 7 days in advance of the hearing.

After the required public hearing, the Board finalizes the budget and submits it for voter approval at the annual Town meeting. The approved budget is subsequently reported to the Municipal Services Division of the New Hampshire Department of Revenue Administration (NH DRA) on the "Report of Appropriations Actually Voted" (MS-2) form as part of the process of computing and establishing the Town's tax rate.

The Board cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 3,579,740	\$ 3,297,468
Other financing sources/uses (GAAP basis)	<u>34,672</u>	<u>175,716</u>
Subtotal (GAAP Basis)	3,614,412	3,473,184
Adjust tax revenue to accrual basis	(262,767)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(29,450)
Add end of year appropriation carryforwards to expenditures	-	73,568
Recognize use of fund balance as a funding source	470,000	-
To reverse the effects of nonbudgeted audit adjustments	<u>3,562</u>	<u>(17,257)</u>
Budgetary basis	<u>\$ 3,825,207</u>	<u>\$ 3,500,045</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 41:29 stipulates that Town funds be deposited "in participation units in the public deposit investment pool established pursuant to RSA 383:22 or in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits of the following types:

- (a) United States government obligations;
- (b) United States government agency obligations; or
- (c) Obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case."

In addition, RSA 41:29 allows excess funds "which are not immediately needed for the purpose of expenditure" to be invested in the "public deposit investment pool established pursuant to RSA 383:22, or in deposits, including money market accounts, or certificates of deposit, or repurchase agreements, and all other types on interest bearing accounts, of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government."

The Town's and Trustees of Trust Funds' (Trustees) deposit policies are in compliance with these statutes.

As of December 31, 2010, \$ 62,028 of the Town's and none of the Trustees bank balances of \$ 7,173,691 and \$ 7,241 respectively, were exposed to custodial credit risk as uninsured or uncollateralized.

4. **Investments**

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the "prudent investor rule" whereby "a prudent investment is one which a prudent man would purchase for his own investment having primarily in view the preservation of the principal and the amount and regularity of the income to be derived therefrom."

Presented below is the actual rating as of year end for each investment of the Trustees (in thousands):

<u>Investment Type</u>	<u>Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>		
				<u>Aaa</u>	<u>Aa</u>	<u>A</u>
Mutual funds	\$ <u>1,284</u>	N/A	\$ <u>1,284</u>	\$ -	\$ -	\$ -
Total investments	\$ <u>1,284</u>		\$ <u>1,284</u>	\$ -	\$ -	\$ -

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Trustees' investment policies follow the guidelines of RSA 31.

As of December 31, 2010, none of the Trustees' investments were subject to custodial credit risk.

C. Concentration of Credit Risk

The Trustees' investment policies do not specifically limit the amount of funds that may be invested in any one issuer. As of December 31, 2010, approximately 97% of the Trustee's total investments were in the Fidelity Ginnie Mae Fund, a mortgage-backed bond mutual fund.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Trustees' investment policy does not specifically address interest rate risk. As of December 31, 2010, the interest rate risk associated with the Trustees' investments in various bond mutual funds cannot reasonably be determined.

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Trustees' investment policy does not specifically address foreign currency risk. As of December 31, 2010, the foreign currency risk associated with the Trustees' investments in various bond mutual funds cannot reasonably be determined.

5. Property Taxes Receivable

Property taxes are levied based on tax rates set by the NH DRA. The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged interest at a rate of 12%. At the time of tax sale, in March of the following year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all delinquent accounts by paying the delinquent tax balance, recording costs and accrued interest. Accounts that are lienied by the Town are reclassified from property taxes receivable to unredeemed tax liens receivable and are charged interest at a rate of 18%.

The Town annually budgets an amount (overlay) for property tax abatements and refunds.

Taxes receivable at December 31, 2010 consist of the following:

Property taxes:		
2010 levy		\$ 686,875
Unredeemed tax liens:		
2009 levy	197,002	
2008 levy	97,601	
2007 levy	52,179	
Prior levies	<u>26,604</u>	
		373,386
Land use change taxes:		26,000
Yield taxes		3,003
Elderly deferrals		<u>7,716</u>
Total taxes receivable		<u>\$ 1,096,980</u>

Taxes Collected for Others

The Town collects property taxes for the Deerfield School District (SAU 53) and Rockingham County. Payments to the school district are normally made throughout the year and payment to the County is normally made in December. However, ultimate responsibility for the collection of these taxes rests with the Town.

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	<u>Governmental</u>
Property taxes	\$ 42,710

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the June 30, 2010 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 4,752	\$ 300,457
Special Revenue Funds:		
FEMA Fund	242,765	-
Recreation Fund	57,642	-
Conservation Commission	50	-
Trust Funds:		
Cemetery Trusts	<u>-</u>	<u>4,752</u>
Total	<u>\$ 305,209</u>	<u>\$ 305,209</u>

8. Capital Assets

Capital asset activity for the year ended December 31, 2010 was as follows (in thousands):

	Beginning <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	Ending <u>Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 432	\$ -	\$ -	\$ 432
Machinery, equipment, and furnishings	273	39	-	312
Vehicles	944	132	-	1,076
Infrastructure	<u>2,979</u>	<u>394</u>	<u>-</u>	<u>3,373</u>
Total capital assets, being depreciated	4,628	565	-	5,193
Less accumulated depreciation for:				
Buildings and improvements	(45)	(18)	-	(63)
Machinery, equipment and furnishings	(93)	(27)	-	(120)
Vehicles	(515)	(72)	-	(587)
Infrastructure	<u>(695)</u>	<u>(79)</u>	<u>-</u>	<u>(774)</u>
Total accumulated depreciation	<u>(1,348)</u>	<u>(196)</u>	<u>-</u>	<u>(1,544)</u>
Total capital assets being depreciated, net	3,280	369	-	3,649
Capital assets, not being depreciated:				
Land	<u>4,882</u>	<u>-</u>	<u>-</u>	<u>4,882</u>
Total capital assets, not being depreciated	<u>4,882</u>	<u>-</u>	<u>-</u>	<u>4,882</u>
Governmental activities capital assets, net	<u>\$ 8,162</u>	<u>\$ 369</u>	<u>\$ -</u>	<u>\$ 8,531</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 14
Public safety	72
Highways and streets*	102
Sanitation	3
Culture and recreation	<u>5</u>
Total depreciation expense - governmental activities	<u>\$ 196</u>

*Note: Highways and streets includes depreciation costs for infrastructure.

9. Accounts Payable and Accrued Expenses

Accounts payable and accrued expenses represent 2010 expenditures paid after December 31, 2010.

10. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2010 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

11. Long-Term Debt

Changes in General Long-Term Liabilities

During the year ended December 31, 2010, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/10	Additions	Reductions	Total Balance 12/31/10	Less Current Portion	Equals Long-Term Portion 12/31/10
<u>Governmental Activities</u>						
Compensated absences	\$ 25	\$ 2	\$ (6)	\$ 21	\$ (2)	\$ 19
Landfill post-closure	272	-	(16)	256	(16)	240
Total	\$ 297	\$ 2	\$ (22)	\$ 277	\$ (18)	\$ 259

12. Landfill Closure and Post-closure Care Costs

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although post-closure care costs will be paid over a period of years, the Town reports the total remaining estimated future post-closure care costs as a liability in the financial statements.

The Town closed its landfill in 1996. The \$ 256,000 reported as the landfill post-closure care liability at June 30, 2010 represents the Town's estimated future post-closure care costs for the remaining seventeen years of the mandated thirty year post-closure monitoring period. Actual costs may be higher due to inflation, changes in technology, or changes in regulations. The Town expects to finance post-closure care costs by annual appropriation.

13. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

14. Reserves and Designations of Fund Equity

“Reserves” of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use. Fund “designations”, which are not legally required segregations, have also been established to indicate tentative plans for future financial utilization.

The following types of reserves and designations are reported at December 31, 2010:

Reserved for Encumbrances – An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds – Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Designated for Other Purposes – Represents the December 31, 2010 balances in the Pistol Permits, Cop Cards, Old Home Day, Gazebo, and Town Hall Accessibility funds, as well as \$ 8,875 designated for flood insurance.

15. General Fund Undesignated Fund Balance

The undesignated general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how undesignated fund balance is reported in accordance with the budgetary basis for reporting to the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between the GAAP basis and the budgetary basis of reporting the general fund undesignated fund balance:

GAAP basis balance	\$ 498,910
Deferred revenue	<u>868,604</u>
Tax Rate Setting Balance	<u>\$ 1,367,514</u>

16. **Commitments and Contingencies**

Outstanding Lawsuits - There are pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

17. **Post-Employment Health Care and Life Insurance Benefits**

In July 2004, the Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, which requires governmental employers that provide employees with post-employment benefits other than pension benefits to measure, recognize, and display the value of these benefits in their financial statements.

The Town does not currently provide other post-employment benefits to its employees; therefore, the provisions of this statement do not apply.

18. **Pension Plan**

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

The Town contributes to the New Hampshire Retirement System (the System), a cost-sharing, multiple-employer contributory public employee defined benefit pension plan qualified under Section 401(a) of the Internal Revenue Code and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The System was established in 1967 and is governed by New Hampshire RSA 100-A, rules and regulations, federal laws, and policies adopted by its Board of Trustees. Membership in the System may be mandatory or optional, depending on employment position. Members are required to make regular contributions to the System. Member contribution rates are established and may be amended by the New Hampshire State Legislature.

System membership is divided into two groups. *Group I* includes full-time state employees (except police officers and firefighters) and teachers, as well as employees of a political subdivision (i.e., school district, county, town or other unit of local government) that has elected to participate in the System. *Group II* includes permanent police officers and permanent firefighters. Membership is a condition of employment and System contributions are mandatory for both *Group I* and *Group II* employees who meet specific eligibility requirements.

Additional information on the System's eligibility requirements, group membership parameters, funding policies, benefits, and the System's annual financial report can be obtained from the New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire, 03301-8507, or from the System's website at www.nhrs.org.

B. Funding Policy

The System is supported by member contributions, employer contributions, and net earnings on the investments of the trust fund. Member contribution rates are set by statute at 5.00% of member's compensation for *Group I* members (employees and teachers) and 9.30% of member's compensation for *Group II* members (police and fire). Employer contributions are set by the System's Board of Trustees based on biennial actuarial valuations prepared as of June 30th on the odd numbered years (2005, 2007, 2009, etc.).

From January 1, 2010 through June 30, 2010, the Town was required to contribute 9.16% to the System for its eligible *Group I* employees, 13.66% for its eligible *Group II* employees, and 19.51% for its eligible *Group II* employees engaged in police special detail work. Effective July 1, 2010, the Town's required contribution rate changed to 14.63% for its eligible *Group II* employees; the contribution rates for its eligible *Group I* employees and eligible *Group II* employees engaged in police special detail work remained unchanged. The Town's total contributions to the System for the years ended December 31, 2010, 2009, and 2008 were \$ 103,131, \$ 105,873, and \$ 97,091 respectively, which equaled its annual required contributions for each of these years.

19. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

20. Beginning Net Assets/Fund Balance Restatement

The beginning (January 1, 2010) fund balances of the Town have been restated as follows:

Government-Wide Financial Statements:

	Governmental <u>Activities</u>
As previously reported	\$ 10,333,345
Reclass Highway and Solid Waste Impact Fees	<u>64,129</u>
As restated	<u><u>\$ 10,397,474</u></u>

	Nonmajor Governmental <u>Funds</u>
As previously reported	\$ 989,306
Reclass Highway and Solid Waste Impact Fees	<u>64,129</u>
As restated	<u><u>\$ 1,053,435</u></u> *

* These funds were reported as Agency Funds in the Town's 12/31/09 financial statements.

TOWN OF DEERFIELD, NEW HAMPSHIRE

COMBINING BALANCE SHEET

NONMAJOR GOVERNMENTAL FUNDS

DECEMBER 31, 2010

	Special Revenue Funds						
	FEMA Fund	Recreation Fund	Conservation Commission	Impact Fees	Library Operating	Library Building	Other Special Funds
ASSETS							
Cash and short-term investments	\$ -	\$ -	\$ 359,331	\$ 45,920	\$ 40,679	\$ 35,027	\$ 2,184
Investments	-	-	-	-	-	-	-
Due from other funds	242,765	57,642	50	-	-	-	-
Total Assets	<u>\$ 242,765</u>	<u>\$ 57,642</u>	<u>\$ 359,381</u>	<u>\$ 45,920</u>	<u>\$ 40,679</u>	<u>\$ 35,027</u>	<u>\$ 2,184</u>
LIABILITIES AND FUND BALANCE							
Liabilities:							
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities	-	-	-	-	-	-	-
Fund Balances:							
Reserved for:							
Perpetual (nonexpendable)	-	-	-	-	-	-	-
Unreserved:							
Undesignated, reported in:							
Special revenue funds	242,765	57,642	359,381	45,920	40,679	35,027	2,184
Permanent funds	-	-	-	-	-	-	-
Total Fund Balance	<u>242,765</u>	<u>57,642</u>	<u>359,381</u>	<u>45,920</u>	<u>40,679</u>	<u>35,027</u>	<u>2,184</u>
Total Liabilities and Fund Balance	<u>\$ 242,765</u>	<u>\$ 57,642</u>	<u>\$ 359,381</u>	<u>\$ 45,920</u>	<u>\$ 40,679</u>	<u>\$ 35,027</u>	<u>\$ 2,184</u>

(continued)

TOWN OF DEERFIELD, NEW HAMPSHIRE

COMBINING BALANCE SHEET

NONMAJOR GOVERNMENTAL FUNDS

DECEMBER 31, 2010

(continued)

ASSETS

	<u>Special Revenue Funds</u>			<u>Permanent Funds</u>		<u>Total</u>
	<u>Capital Reserve Funds</u>	<u>Expendable Trust Funds</u>	<u>Subtotals</u>	<u>Cemetery Funds</u>	<u>Library Funds</u>	<u>Nonmajor Governmental Funds</u>
Cash and short-term investments	\$ 457	\$ 2,615	\$ 486,213	\$ 2,400	\$ -	\$ 488,613
Investments	119,789	24,090	143,879	239,872	56,441	440,192
Due from other funds	-	-	300,457	-	-	300,457
Total Assets	<u>\$ 120,246</u>	<u>\$ 26,705</u>	<u>\$ 930,549</u>	<u>\$ 242,272</u>	<u>\$ 56,441</u>	<u>\$ 1,229,262</u>

LIABILITIES AND FUND BALANCE

Liabilities:						
Due to other funds	\$ -	\$ -	\$ -	\$ 4,752	\$ -	\$ 4,752
Total Liabilities	-	-	-	4,752	-	4,752

Fund Balances:

Reserved for:
Perpetual (nonexpendable)
permanent funds

Unreserved:

Undesignated, reported in:

Special revenue funds

Permanent funds

	120,246	26,705	930,549	-	-	930,549
	-	-	-	92,790	1,575	94,365
Total Fund Balance	<u>120,246</u>	<u>26,705</u>	<u>930,549</u>	<u>237,520</u>	<u>56,441</u>	<u>1,224,510</u>
Total Liabilities and Fund Balance	<u>\$ 120,246</u>	<u>\$ 26,705</u>	<u>\$ 930,549</u>	<u>\$ 242,272</u>	<u>\$ 56,441</u>	<u>\$ 1,229,262</u>

TOWN OF DEERFIELD, NEW HAMPSHIRE

COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2010

	Special Revenue Funds							
	FEIMA Fund	Recreation Fund	Conservation Commission	Fire Department	Impact Fees	Library Operating	Library Building	Other Special Funds
Revenues:								
Property taxes	\$ -	\$ -	\$ 21,345	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	208,827	-	-	-	-	-	-	-
Charges for services	-	151,509	-	-	-	-	-	-
Investment income	-	-	826	-	141	75	17	6
Miscellaneous	-	-	-	-	11,570	1,213	1,034	-
Total Revenues	208,827	151,509	22,171	-	11,711	1,288	1,051	6
Expenditures:								
Current:								
General government	186,658	-	-	-	-	-	-	1,211
Public safety	-	-	-	308	-	-	-	-
Culture and recreation	-	123,811	-	-	-	80,141	-	-
Conservation	-	-	900	-	-	-	-	-
Total Expenditures	186,658	123,811	900	308	-	80,141	-	1,211
Excess (deficiency) of revenues over (under) expenditures	22,169	27,698	21,271	(308)	11,711	(78,853)	1,051	(1,205)
Other Financing Sources (Uses):								
Transfers in	-	-	-	-	-	82,396	2,319	-
Transfers out	-	-	-	-	(29,920)	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	(29,920)	82,396	2,319	-
Change in fund balances	22,169	27,698	21,271	(308)	(18,209)	3,543	3,370	(1,205)
Fund Balances, beginning of year, as restated	220,596	29,944	338,110	308	64,129	37,136	31,657	3,389
Fund Balances, end of year	\$ 242,765	\$ 57,642	\$ 359,381	\$ -	\$ 45,920	\$ 40,679	\$ 35,027	\$ 2,184

(continued)

TOWN OF DEERFIELD, NEW HAMPSHIRE

COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2010

(continued)

	Special Revenue Funds				Permanent Funds			Total
	Capital Reserve Funds	Expendable Trust Funds	Subtotals		Cemetery Funds	Library Funds	Subtotals	Nonmajor Governmental Funds
Revenues:								
Property taxes	\$ -	\$ -	\$ 21,345	\$ -	\$ -	\$ -	\$ -	\$ 21,345
Intergovernmental	-	-	208,827	-	-	-	-	208,827
Charges for services	-	-	151,509	-	-	-	-	151,509
Investment income	5,248	1,370	7,683	16,057	3,822	19,879		27,562
Miscellaneous	-	-	13,817	-	-	-	-	13,817
Total Revenues	5,248	1,370	403,181	16,057	3,822	19,879		423,060
Expenditures:								
Current:								
General government	-	-	187,869	-	-	-	-	187,869
Public safety	-	-	308	-	-	-	-	308
Culture and recreation	-	-	203,952	-	-	-	-	203,952
Conservation	-	-	900	-	-	-	-	900
Total Expenditures	-	-	393,029	-	-	-	-	393,029
Excess (deficiency) of revenues over (under) expenditures	5,248	1,370	10,152	16,057	3,822	19,879		30,031
Other Financing Sources (Uses):								
Transfers in	90,000	920	175,635	2,400	-	-	2,400	178,035
Transfers out	-	-	(29,920)	(4,752)	(2,319)	(7,071)	(7,071)	(36,991)
Total Other Financing Sources (Uses)	90,000	920	145,715	(2,352)	(2,319)	(4,671)	(4,671)	141,044
Change in fund balances	95,248	2,290	155,867	13,705	1,503	15,208		171,075
Fund Balances, beginning of year, as restated	24,998	24,415	774,682	223,815	54,938	278,753		1,053,435
Fund Balances, end of year	\$ 120,246	\$ 26,705	\$ 930,549	\$ 237,520	\$ 56,441	\$ 293,961		\$ 1,224,510

TOWN OF DEERFIELD, NEW HAMPSHIRE

Management Letter

For the Year Ended December 31, 2010

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MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

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To the Board of Selectmen
Town of Deerfield, New Hampshire

In planning and performing our audit of the financial statements of the Town of Deerfield, New Hampshire, as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Deerfield's internal accounting control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. In addition, because of the inherent limitation in internal control, including the possibility of management's override of controls, misstatements due to error or fraud may occur and not be detected by such controls. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

During our audit we became aware of other matters that we believe represent opportunities for strengthening internal controls and operating efficiency. The recommendations that accompany this letter summarize our comments and suggestions concerning these matters.

The Town's written responses to our comments and suggestions have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the Town, and is not intended to be and should not be used by anyone other than these specified parties.

After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
July 27, 2011

STATUS OF PRIOR YEAR RECOMMENDATIONS:

1. Reconcile General Ledger Tax Receivable Balances to Tax Collector

Prior Year Issue:

In the prior year, we recommended the Town Administrator review and sign off on monthly tax reconciliations to ensure they were prepared in an accurate and timely manner.

Current Year Status:

The Town prepared monthly tax receivable reconciliations in 2010; however, this process was interrupted by personnel turnover during the year in both the Town Administrator and Finance Director positions. As a result, property tax receivable balances were not reconciled between the general ledger and the Tax Collector at December 31, 2010.

Further Action Needed:

We recommend the Town reconcile general ledger tax receivable balances to the Tax Collector on a monthly basis. This will help to ensure that all activity is posted correctly in both the general ledger and the Tax Collector's records and that errors and/or omissions are detected and corrected in a timely manner.

Town Response:

Due to personnel changes within the Finance Department, the above was not completed by December 31, 2010. The Town has implemented procedures which will ensure monthly tax reconciliations are completed in a timely manner.

2. Reclassify Special Purpose Accounts to a Separate Fund in the General Ledger

Prior Year Issue:

In the prior year, we recommended the Town segregate various special purpose accounts from the general fund by moving these accounts to a separate fund in the general ledger.

Current Year Status:

The Town currently maintains cash and reserve fund balance accounts in the general fund for the following special purpose accounts: Pistol Permits, Cop Cards, Gazebo Bricks, Gazebo Construction, Old Home Day, and Town Hall Accessibility.

Further Action Needed:

We recommend the Town reclassify all special purpose accounts to a separate fund in the general ledger. This will help to ensure that the annual revenues and expenditures associated with these accounts are not included with the Town's general fund activity.

Town Response:

Due to personnel changes within the Finance Department, the above was not completed by December 31, 2010. The Finance Department will work with the auditors to separate the accounts in the general ledger.

3. **Review and Determine Status of All "Pooled Sub-Accounts" Held in Escrow**

Prior Year Issue:

In the prior year, we recommended the Town review all escrow accounts being held by the Treasurer in the "pooled sub-accounts", close out all completed projects, and refund any remaining monies to the appropriate parties.

Current Year Status:

The Town continues to maintain multiple escrow accounts with balances totaling approximately \$ 140,000. Many of these accounts have had no activity other than interest earnings during the past three years.

Further Action Needed:

We recommend the Town review all of the escrow accounts being held by the Treasurer in the "pooled sub-accounts" to determine the current status of each account. We further recommend the Town close out all completed projects and refund remaining monies to the appropriate parties. We also recommend the Planning Board maintain separate, detailed records for all

escrow accounts, including the date and amount of monies accepted by the Town for deposit, as well as dates, amounts, and documented approvals of all subsequent activity. This will help to ensure that the Town is appropriately fulfilling its fiduciary responsibilities.

Town Response:

Due to personnel changes within the Finance Department, the above was not completed by December 31, 2010. The Finance Department will work with the applicable departments to determine the status of the accounts and work to close the appropriate accounts.

4. Improve Departmental Receipt Procedures

Prior Year Issue:

In the prior year, we recommended the Town improve its departmental receipt procedures by establishing written policies and procedures and by instituting a regular oversight process to ensure that the established policies were being followed. We also recommended the Finance Office perform periodic internal audits of various departments.

Current Year Status:

The Town is currently in the process of drafting a standardized departmental receipt policy. During our audit, we tested the procedures currently in place at the Recreation Department and Transfer Station. We determined that internal controls in both of these departments would be enhanced by adopting policies to ensure that (1) receipts are adequately secure during working hours; (2) departmental revenue records are properly maintained and regularly reconciled to their corresponding revenue accounts in the Town's general ledger; and (3) lack of segregation of duties due to minimal staffing is mitigated by proper administrative oversight.

Further Action Needed:

We recommend the Town finalize a formal departmental receipt policy that specifically addresses the issues noted above. We further recommend the Town perform periodic internal audits of each department to ensure they are in compliance with Town policies.

Town Response:

Due to personnel changes within the Finance Department, the above was not completed by December 31, 2010. The Finance Department will create and implement a town-wide receipt policy.

CURRENT YEAR RECOMMENDATIONS:

5. Reconcile Annual Financial Report to Cash Balance per Bank- Philbrick-James Library

During our testing of the December 31, 2010 financial report prepared by the Philbrick-James Library (Library), we noted that the ending balance of this report did not agree with the reconciled cash balance per the Library's bank statements.

We recommend the Library reconcile the information reported in the annual financial report to its actual cash balances. This will help to ensure that Library revenues, expenditures, and cash balances are accurately reported.

Town Response:

The Library will reconcile the information reported in the annual financial report to its actual cash balances during 2011.

6. Consider Transferring Historical Society Trust Funds to a Separate Investment Account

The Trustees of Trust Funds (Trustees) currently maintain a pooled investment account for various individual trust funds, including the Historical Society Trust. As of December 31, 2010, the Historical Society Trust had a fair market value of approximately \$ 438,000.

We recommend the Trustees consider transferring Historical Society Trust funds into a separate investment account. This will help to ensure that all activity associated with this Trust, as reported on the annual MS-9 report, is clearly traceable to its investment statements.

Town Response:

The Trustees will consult with the Historical Society as to its wishes on the Historical Trust Fund and will investigate a separate investment account. One consideration will be to determine if moving the Historical Society Trust Fund out of its pooled position results in fees/losses due to closing and opening account holdings. Note that all Trust Funds are invested in the same instrument, that detailed transactions are kept in spreadsheet backups and that the Historical Society Trust Fund transactions are usually limited to one or two withdrawals per year (the account has very limited activity).

2011 Summary Inventory of Valuation

<u>Value of Land</u>	<u>Acreage</u>	<u>Value</u>		
Land - Current Use	19,607.52	2,031,237	LESS: ESTIMATED REVENUES & CREDITS	
Conservation Restriction Assmt	10.20	779		
Discretionary Preservation Easement	0.77	7,600	Land Use Change Tax	33,000.00
Residential Land	7,181.73	193,087,600	Yield Tax	22,000.00
Commercial Land	307.95	5,526,500	Interest & Penalties on Delinq. Tax	96,000.00
			Excavation Tax (\$.02 cents per cu yd)	200.00
Residential Buildings		261,821,300	Business Licenses & Permits	28,000.00
Manufactured Housing		5,184,300	Motor Vehicle Permit Fees	665,000.00
Commercial Buildings		10,855,600	Building Permits	14,100.00
Discretionary Preservation Easement		66,600	Other Licenses, Permits & Fees	22,000.00
Public Utilities		<u>58,848,400</u>	Shared Revenue	0.00
Valuation before exemptions		537,429,916	Meals & Rooms Tax	191,164.00
			Highway Block Grant	143,102.00
Less -Total Exemptions		<u>2,781,600</u>	State & Federal Forest Lands Reimb	2,910.00
NET VALUATION (All Other Taxes)		534,648,316	Other State Grants & Reimb	0.00
			From Other Governments	0.00
Less - Public Utilities - Electric		<u>58,848,400</u>	Income from Departments	69,612.00
NET VALUATION (State Education Tax)		475,799,916	Sale of Municipal Property	5,380.00
			Interest on Investments	3,845.00
			Other	20,400.00
			Special Revenue Funds	30,000.00
			Trust & Agency Funds	<u>4,700.00</u>
				1,351,413.00
STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED				
Executive		293,935		
Election, Registration & Vital Statistics		10,841	General Fund Balance	250,000.00
Financial Administration		50,810		
Revaluation of Property		72,462	TOTAL REVENUES & CREDITS	1,601,413.00
Legal Expense		14,000		
Personnel Administration		76,213	Appropriations	3,438,643.00
Planning & Zoning		53,598	Less: Revenues	1,601,413.00
General Government Buildings		180,990	Less: Shared Revenues	
Cemeteries		16,452	Add: Overlay	89,518.00
Insurance		386,843	Add: War Service Credits	93,500.00
Advertising & Regional Association		3,225		
Police Department		578,503	Net Town Appropriation	2,020,248.00
Ambulance		9,500	Net School Appropriation	7,739,908.00
Fire Department/Forest Fires		143,293	State Education Tax	1,074,524.00
Building Inspection		54,794	County Tax Assessment	500,529.00
Emergency Management		8,090		
Highway Administration		182,536	ALLOCATION OF TAX DOLLAR	
Highways & Streets		535,654		
Bridges		1	Town	School
Dams		400	\$3.77	\$14.48
Transfer Station Administration		61,301	County	\$0.94
Solid Waste Collection		56,512	ST ED	\$2.26
Solid Waste Disposal		248,395		
Animal Control		14,676	2011 Tax Rate	21.45
Health Agencies & Hospitals		30,499	2010 Tax Rate	22.96
General Assistance		68,769	2009 Tax Rate	19.41
Parks & Recreation		71,171	2008 Tax Rate	19.51
Library		84,221	2007 Tax Rate	17.53
Patriotic Purposes		550	2006 Tax Rate	17.53
Conservation		2,407	2005 Tax Rate	17.51
Tax Anticipation Note		1	2004 Tax Rate	32.57
Debt Service		3,001	2003 Tax Rate	27.81
Prior Year Encumbrances		71,567.93		
Warrant Articles		<u>125,000</u>		
		3,510,210.93		

TOWN OWNED PROPERTY

<u>MAP & LOT</u>	<u>PROPERTY LOCATION</u>	<u>ACRES</u>	<u>VALUE</u>
204-14	Clark Land - Off Pleasant Hill Rd	9.8	\$30,300
205-1	Jarious Page Land - Off Griffin Rd	2.9	\$3,400
205-76	Veasey Park - Pleasant Lake	5.95	\$590,300
208-1	Freesees Land North Rd	5.1	\$73,200
208-15	Dolliver Land- North Rd	1.1	\$64,300
208-20	Kenney Land - Freesees Pond Hammond Rd	0.12	\$4,000
208-33	Richard Land - Freesees Pond Hammond Rd	0.11	\$8,700
208-59	West Land - Freesees Pond North Rd	0.51	\$11,800
208-61	Witham Land - Freesees Pond North Rd	0.56	\$56,800
208-98	Witham Land - Penn Avenue	0.14	\$3,500
208-111	Tanzella Land - Lewis Drive	0.11	\$8,900
208-112	Tanzella Land - Lewis Drive	0.11	\$8,900
208-117	Crosley Land - Lewis Drive	0.08	\$7,400
208-118	Crosley Land - Lewis Drive	0.1	\$8,000
208-119	Crosley Land - Lewis Drive	0.1	\$8,000
208-122	Freesees Land – Gravel Bank – Blakes Hill Rd	2.2	\$66,900
209-1	Daniel Stevens Land – North Rd	0.78	\$53,500
209-25	Freesees Land - Off North Rd	7.2	\$71,800
209-29	Freesees Pond Dam	0.5	\$95,700
209-32	Freesees Land - Off North Rd	3.9	\$58,900
209-34	Freesees Land – North Rd	11.5	\$135,300
210-2	Soldiers Memorial Lot & Bldg-Old Center Rd	0.33	\$286,200
210-3	Fire Station – Old Center Rd South	0.25	\$199,000
210-5	Town Hall Lot & Bldg Old Center Rd South		
	Highway Bldg – Old Center Rd	9.41	\$867,100
403-2	Hart Land - Griffin Rd	71	\$180,700
405-98	Susan Yeaton Land – Northwood Town Line	17	\$19,800
405-99	Johnson Land - Off Blakes Hill Rd	4.5	\$5,300
406-12	McNeil Woods - Blakes Hill Rd	63	\$159,600
408-35	Tuttle Land – Woodman Rd	2	\$53,600
409-1	Parade Cemetery (Joseph Mills) - Nottingham Rd	0.6	\$72,900
409-2	Academy Lot (Joseph Mills) - Nottingham Rd	0.05	\$2,300
410-32	Freese Property - Mt Delight Rd	175.5	\$313,800
410-109	Old Center Cemetery - Meetinghouse Hill Rd	2.4	\$83,000
411-16	Mt Delight Poor Farm Cemetery	0.16	\$4,900
411-34	Swamp Road	0.67	\$52,100
411-39	Wells Lot – Off Mt Delight Rd	83	\$84,000
411-40	Mt Delight Rd	0.13	\$4,700
413-3	Cemetery Fellows - Sanborn	0.3	\$47,600

TOWN OWNED PROPERTY Cont.

<u>MAP & LOT</u>	<u>PROPERTY LOCATION</u>	<u>ACRES</u>	<u>VALUE</u>
413-96	Alvah Chase Land – Off Ridge Rd	10.9	\$12,300
414-32	Private Rd	0.5	\$7,500
414-37	Miller Land - Ridge Rd	10	\$42,400
414-38	Fowler Land – Off Ridge Rd	8.3	\$4,700
414-39	Miller Land – Ridge Rd	8	Common Land
414-40	Miller Land – Ridge Rd	12	\$55,400
414-73	Arthur Chase Land - Ridge Rd	38	\$101,800
414-97-1	Land Gifted from Roger & Peg King – Ridge Rd	11.25	\$101,600
414-139	Land Around Haynes Cemetery	0.25	\$42,100
415-1	GBW Building Raymond Rd	4.5	\$1,534,900
415-3	Morrison Cemetery - Raymond Rd	2.9	\$81,100
415-30	Lindsay Conservation Area – Candia Rd	68.07	\$173,700
415-31	Athletic Field Raymond Rd	3.93	\$99,200
415-32	Land Across From GBW Bldg Raymond Road	9.3	\$195,800
415-38	Flanders Land - Candia Rd – Tannery Site	0.12	\$4,800
415-79	Mountain Rd	3.19	\$64,800
415-92	Devries Land - Off Mountain Rd	4	\$4,100
416-12	Cate Land - Nottingham Rd (Cemetery)	3.5	\$91,000
416-16	Dowst-Cate Town Forest - Nottingham Rd	110.3	\$318,600
416-18	Weiss Land - Nottingham Rd	93.4	\$220,700
416-82	Brower Land - Mountain Rd	9.32	\$11,100
418-6	Owner Unknown – Off Raymond Rd	0.3	\$400
418-45	Tandy Rd	2	\$56,700
418-82	Maynard – Philbrick – JCT 107 & 42	0.14	\$4,300
419-46-21	Tukcor Land – Open Space - Middle Rd	1	\$8,900
419-46-22	Tukcor Land – Open Space - Middle Rd	10.05	\$11,800
420-58	South Fire Station Lot & Bldg - Birch Rd	0.51	\$141,800
420-065-002	Firepond-Birch Road	0.069	\$31,900
423-43	Dearborn Land-Candia Rd	0.31	\$5,900
424-26	Wilson Land - Brown Rd	55.2	\$140,300
424-27	Sanitary Landfill - Brown Rd	36.78	\$541,800
424-55	John Doe Land – Back Land-Off Raymond Rd	4.2	\$5,300
424-78	Pinecrest Rd	0.5	\$0
424-109	Mills Land – Lamprey River-Off Raymond Rd	0.99	\$1,200
Totals	74 Parcels	1006.949	\$7,924,100

2011 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

<u>PURPOSE OF APPROPRIATIONS</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>
General Government		
Board of Selectmen	7,301.00	7,300.00
Town Administration	177,454.00	171,563.65
Town Clerk/Tax Collector	109,180.00	103,530.31
Supervisors of Checklist	4,537.00	3,347.04
Town Meeting/Election	6,304.00	5,026.26
Information Technology	49,850.00	49,608.80
MBC	960.00	499.00
Revaluation of Property	72,462.00	52,484.56
Legal Expense	14,000.00	29,507.98
Town FICA/MEDI	76,213.00	74,837.72
Planning Board	48,861.00	40,914.30
Zoning Board	4,737.00	1,285.81
Government Buildings	68,168.00	77,875.89
GB White Building	88,822.00	108,102.83
Town Hall	24,000.00	26,898.64
Cemeteries	16,452.00	12,446.25
Insurance	386,843.00	324,223.34
Advertising/Regional Dues	3,225.00	3,176.85
Public Safety		
Police Department	578,503.00	575,926.56
Ambulance	9,500.00	9,500.00
Fire Department	83,463.00	84,010.54
Rescue Squad	52,631.00	43,882.57
Forest Fires/Water Holes	7,199.00	6,564.12
Building Inspection	54,794.00	44,623.00
Highway Safety	1,820.00	1,567.50
Emergency Management	6,270.00	4,294.81
Highways and Streets		
Highway Administration	182,536.00	183,925.92
Highways & Streets	269,663.00	257,103.08
Road Surfacing	1,500.00	1,500.00
Road Reconstruction	244,491.00	249,008.92
Gravel Roads	20,000.00	12,000.00
Bridges	1.00	-
Dams	400.00	400.00
Sanitation		
Transfer Station Administration	61,301.00	60,414.22
Solid Waste Collection	56,512.00	35,043.95
Solid Waste Disposal	248,395.00	190,045.06
Health		
Animal Control	14,676.00	10,722.96
Health Department	30,499.00	31,211.00
Welfare		
General Assistance	68,769.00	62,757.71
Culture and Recreation		
Recreation	46,713.00	47,253.18
Veasey Park	24,458.00	20,396.93
Library	84,221.00	83,250.30
Memorial Day	250.00	-
Heritage Commission	300.00	300.00
Conservation Commission	2,401.00	2,399.00
Forestry Commission	6.00	-

2011 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES Cont.

<u>PURPOSE OF APPROPRIATIONS</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>
Debt Service		
Tax Anticipation Note	1.00	-
Transfer of Funds	3,000.00	1,500.00
Payment to the State	1.00	-
 Total Operating Budget	 3,313,643.00	 3,112,230.56
 Capital Outlay-Prior Year Encumbrances	 71,567.93	 68,129.33
 Warrant Articles	 125,000.00	 125,000.00
 Totals	 3,510,210.93	 3,305,359.89

2011 DETAILED STATEMENT OF PAYMENTS

EXECUTIVE

Selectmen	3,200.00
Treasurer	4,000.00
Trustee of Trust Funds	100.00
Merit Increase	<u>0.00</u>
	7,300.00

TOWN ADMINISTRATION

Full Time Employee	144,871.36
Part Time Employee	848.00
Overtime	0.00
Mileage	506.66
Auditing Services	8,175.00
Legal Notices	79.05
Telephone	462.00
Software Upgrades	0.00
Registry Recordings	77.76
Record Retention	0.00
Contract	0.00
Maintenance - Vendors	5,634.53
Rental & Leases	1,703.40
Dues & Subscriptions	455.60
Supplies	2,806.23
Postage	1,484.93
Books & Periodicals	68.25
Miscellaneous	481.50
Reimbursement – Tuition	0.00
Equipment – Computer/Copier	299.70
Seminars/Meetings	1,069.18
Grant	0.00
Contingency	<u>2,540.50</u>
	171,563.65

TOWN CLERK/TAX COLLECTOR

Full Time Employee	71,199.96
Part Time Employee	2,357.78
Overtime	0.00
Mileage	286.38
Auditing Services	8,175.00
Telephone	336.00
Software Upgrades	0.00
Registry Recordings	438.76
Record Retention	0.00
Tax Search	5,085.00
Maintenance – Vendors	3,316.63
Dues & Subscriptions	60.00
Supplies	3,931.31
Dog Licenses	348.91
Postage	5,067.79
Books & Periodicals	318.60
Equipment	1,161.19
Meetings/Seminars	1,447.00
Grant	0.00
	103,530.31

TOWN MEETING/ELECTIONS

Moderator	126.88
Assistant Moderator	212.07
Ballot Clerks	527.45
Ballot Counters	254.83
Election Assistant	0.00
Legal Notices	0.00
Sound System	985.00
Maintenance & Repairs	400.00
Accu-Vote Tabulator	0.00
Supplies	141.50
Ballots	2,334.65
Equipment	43.88
Grant	<u>0.00</u>
	5,026.26

INFORMATION TECHNOLOGY

Part Time Employee	31,995.00
Mileage	17.17
Telephone	2,749.40
Software Upgrades	174.99
Public Media	0.00
Contract & Cable Public TV	385.00
Vendor Maint. & Support	2,053.28
Printing Services	1,598.00
Supplies	822.28
Postage	526.11
Equipment	9,287.57
Meetings/Seminars	0.00
Grant	<u>0.00</u>
	49,608.80

MB

Part Time Employee	498.00
Printing Service	0.00
Supplies	0.00
Miscellaneous	0.00
Equipment	1.00
Meetings/Seminars	<u>0.00</u>
	499.00

REVALUATION OF PROPERTY

Part Time Employee	17,835.26
Contract Appraiser	26,496.88
Tax Maps Updating/Maintenance	2,750.00
Registry Recordings	28.88
Maintenance-Vendors	4,853.48
Dues & Subscriptions	20.00
Supplies	255.93
Postage	234.13
Equipment	0.00
Meetings/Seminars	<u>10.00</u>
	52,484.56

LEGAL EXPENSE

Town Attorney	29,507.98
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TOWN FICA/MEDI

FICA	56,658.29
MEDI	<u>18,179.43</u>
	74,837.72

SUPERVISORS OF CHECKLIST

Supervisors of Checklist	2,048.14
Legal Notices	274.00
Software Upgrades	0.00
Maintenance – Vendor	40.00
Supplies	349.55
Postage	313.38
Equipment	321.97
Training/Workshops	0.00
Grant	<u>0.00</u>
	3,347.04

PLANNING BOARD

Part Time Employee	7,012.01
Mileage	122.74
Engineering Reviews	0.00
Legal Services	3,213.00
Legal Notices	0.00
Consultants	1,969.94
Registry Recordings	191.88
Master Plan	0.00
Contract	24,000.00
Maintenance – Vendors	210.49
Printing Services	50.00
Dues & Subscriptions	2,773.89
Supplies	107.22
Postage	1,013.93
Books & Periodicals	189.20
Refunds/Reimbursement	0.00
Equipment	0.00
Meetings/Seminars	<u>60.00</u>
	40,914.30

2011 DETAILED STATEMENT OF PAYMENTS Cont.

ZONING BOARD

Part Time Employee	439.12
Legal Services	0.00
Legal Notices	316.21
Printing Services	120.49
Supplies	24.84
Postage	355.15
Equipment	30.00
Meetings/Seminars	0.00
Grant	<u>0.00</u>
	1,285.81

GOVERNMENT BUILDINGS

Part Time Employee	30,378.40
Mileage	0.00
Legal Notices	204.22
Contract-Mowing	5,510.00
Contract	2,276.00
Electricity	4,141.59
Heating Oil	1,538.92
Propane	5,821.47
GB Repairs & Maintenance	13,762.15
Service Calls	75.00
Rubbish Collection	7,917.50
GB Supplies	5,942.39
Equipment & Tools	308.25
Grant	<u>0.00</u>
	77,875.89

GB WHITE BUILDING

Legal Notices	0.00
Telephone	313.93
Water Testing	1,910.50
Electricity	31,943.53
Heating Oil	43,551.77
Repairs & Maintenance	28,872.60
Diesel	1,059.53
Miscellaneous	188.47
Capital Improvements	262.50
Grant	<u>0.00</u>
	108,102.83

TOWN HALL

Telephone	349.36
Contract	2,400.00
Electricity	4,893.56
Heating Oil	11,229.99
Maintenance	5,271.49
Rubbish Collection	2,754.24
Grant	<u>0.00</u>
	26,898.64

CEMETERIES

Superintendent	1,600.00
Tree Care	1,700.00
Contractors	9,146.25
Supplies	<u>0.00</u>
	12,446.25

INSURANCE

Health Insurance	163,841.02
Dental	15,835.45
Short Term Disability	5,409.42
Long Term Disability	3,413.00
Life Insurance	1,868.17
Retirement	51,856.67
Unemployment Tax	5,197.00
Worker's Compensation	26,890.00
Section 125	475.00
Property & Liability	49,437.61
Deductibles	<u>0.00</u>
	324,223.34

ADVERTISING/REGIONAL ASSOCIATION

LGC Dues	3,176.85
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POLICE DEPARTMENT

Full Time Employee	317,276.16
Part Time Employee	20,839.19
Overtime	9,845.50
Clerical	36,923.80
Special Detail Officer	29,104.70
Retirement	61,222.80
Uniforms	6,691.87
Legal Notices	0.00
Telephone	6,187.05
Computer Technology	632.10
Contract	20,500.00
Maintenance Agreement	459.00
Lease	0.00
Dues & Subscriptions	350.00
Supplies	3,610.96
Postage	471.35
Gasoline	22,005.29
Vehicle Maint. & Repairs	5,971.60
Books & Periodicals	540.18
Ammunition & Firearms	1,693.29
Photo & Video Equipment	195.99
Dare Program	1,095.73
Miscellaneous	1,140.31
Reimbursement - Tuition	0.00
Equipment Non-Electronics	718.04
Equipment Electronics	1,014.62
Cruiser	25,730.00
Meetings & Seminars	1,707.03
Grant	<u>0.00</u>
	575,926.56

AMBULANCE

Contract	8,000.00
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FIRE DEPARTMENT

Part Time Employee	0.00
Uniforms	4,555.38
Legal Services	0.00
Telephone	1,301.57
Software Upgrades	0.00
Testing	2,178.00
Building Maintenance & Repairs	903.75
Dues & Subscriptions	1,542.57
Supplies	1,715.95
Postage	103.55
Equip Maint & Repairs	3,032.14
Gasoline	4,102.70
Diesel	2,637.55
Vehicle Maint & Repairs	47,681.79
Equipment-Non Electric	5,587.62
Equipment - Electronic	5,076.78
Fire Hose Replacement	2,839.44
Meetings/Seminars/Training	751.75
Grant	<u>0.00</u>
	84,010.54

RESCUE SQUAD

Part Time Employee	18,000.00
Uniforms	5,574.86
Telephone	1,945.59
Immunizations	0.00
Equipment Maintenance	2,305.83
Supplies	4,108.90
Postage	41.60
Gasoline	822.39
Oxygen	200.00
Public Safety	251.98
Equipment	7,729.91
Training & Seminars	2,901.51
Grant	<u>0.00</u>
	43,882.57

2011 DETAILED STATEMENT OF PAYMENTS Cont.

FOREST FIRES/WATER HOLES

Telephone	513.60
Water Holes	4,658.70
Forest Fires	1,000.98
Training	390.84
Grant	<u>0.00</u>
	6,564.12

BUILDING INSPECTION

Full Time Employee	39,176.66
Part Time Employee	0.00
Mileage	0.00
Legal Services	1,796.00
Legal Notices	0.00
Telephone	329.14
Software Upgrades	0.00
Permits	0.00
Dues & Subscriptions	0.00
Supplies	53.11
Postage	9.44
Vendor Maint. & Support	1,330.49
Gasoline	955.66
Vehicle Repairs	80.00
Books & Periodicals	373.50
Health	0.00
Equipment - Hardware Upgrades	0.00
Vehicle	0.00
Enforcement	119.00
Meetings/Seminars/Training	400.00
Grant	<u>0.00</u>
	44,623.00

HIGHWAY SAFETY

Postage	0.00
Safety Programs	237.50
Equipment	1,330.00
Surplus Acquisition/Purchase	0.00
Grant	<u>0.00</u>
	1,567.50

EMERGENCY MANAGEMENT

Telephone	1,297.98
Maintenance-Vendor	892.78
Supplies	606.74
Postage	0.00
Gasoline	0.00
Diesel	0.00
Vehicle Maint. & Repair	0.00
Equipment	1,497.31
Surplus Acquisition/Purchase	0.00
Seminars & Training	0.00
Grant	<u>0.00</u>
	4,294.81

HIGHWAY ADMINISTRATION

Full Time Employee	154,078.55
Part Time Employee	12,343.00
Overtime	<u>17,504.37</u>
	183,925.92

HIGHWAY & STREETS

Uniforms	4,685.34
Legal Service	0.00
Legal Notices	589.60
Telephone	1,925.35
Tree Care	3,636.00
Mowing Contract	6,500.00
Contract	89,688.90
Electricity	2,425.38
Heating Oil	2,832.88
Propane	242.43
Supplies	5,457.15
Parts	6,627.59

HIGHWAY & STREETS Continued

Signs	1,740.24
Building Maint. & Repair	1,125.68
Grease/Oil	1,285.17
Gasoline	5,015.26
Diesel	23,619.31
Oxygen/Acetylene	541.72
Vehicle Maint. & Repairs	23,194.94
Miscellaneous	929.47
Salt	36,850.37
Sand	18,781.32
Cold Mix	1,631.10
Tires	3,731.48
Town Lands & Parks	0.00
Culverts	3,378.88
Equipment	6,683.09
Blades	3,904.43
Vehicle Lease	0.00
Seminars/Meetings/Training	80.00
Grant	<u>0.00</u>
	257,103.08

ROAD SURFACING

Resurfacing	1,500.00
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ROAD RECONSTRUCTION

Surveys	0.00
Blasting	0.00
Contract	27,455.28
Culverts	1,488.00
Material	7,065.64
Hot Top/Grinding	213,000.00
Road Reconstruction	<u>0.00</u>
	249,008.92

GRAVEL ROADS

Gravel (processed)	12,000.00
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BRIDGES

Repairs	0.00
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DAMS

Fees & Maintenance	400.00
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TRANSFER STATION ADMINISTRATION

Full Time Employee	9,744.22
Part Time Employee	<u>50,670.00</u>
	60,414.22

SOLID WASTE COLLECTION

Mileage	0.00
Uniforms/Protective Gear	441.61
Engineering & Testing	8,889.58
Legal Notices	0.00
Telephone	671.29
Testing	0.00
Mowing	1,625.00
Contract	3,118.40
Electricity	3,952.36
Dues & Subscriptions	343.30
Supplies	1,948.58
Maintenance & Repairs	3,200.64
Diesel	1,218.50
Heavy Equipment Cont/Loader	9,534.69
Meetings/Seminars/ Training	100.00
Grant	<u>0.00</u>
	35,043.95

2011 DETAILED STATEMENT OF PAYMENTS Cont.

SOLID WASTE DISPOSAL

Disposal/Solid Waste	183,894.10
Disposal/Refrigerators	0.00
Disposal/Recyclable	1,347.12
Disposal/Tires	763.70
Disposal/Oil	0.00
Disposal/Electronics	897.33
Hazardous Waste Day	<u>3,142.81</u>
	190,045.06

ANIMAL CONTROL

Part Time Employee	6,960.00
Legal Notices	0.00
Telephone	582.16
Veterinary Services	1,300.00
Supplies	394.97
Miscellaneous	0.00
Equipment	1,095.83
Meetings/Seminars/Training	390.00
Grant	<u>0.00</u>
	10,722.96

AGENCIES-HEALTH & SOCIAL

Employee Physicals & Testing	2,212.00
Social Service Agencies	<u>28,999.00</u>
	31,211.00

GENERAL ASSISTANCE

Part Time Employee	22,950.46
Legal services	0.00
Telephone	329.57
Maintenance – Vendor	50.00
Dues	130.00
Supplies	93.17
Postage	56.05
Books & Periodicals	0.00
Miscellaneous	0.00
Equipment	0.00
Appropriation	39,008.46
Meetings/Seminars/Training	140.00
Grant	<u>0.00</u>
	62,757.71

PARKS AND RECREATION

Full Time Employee	47,243.88
Telephone	0.00
Bicentennial Field	0.00
Dues & Subscriptions	0.00
Supplies	9.30
Gasoline	0.00
Vehicle Maint./Repair	0.00
Equipment	0.00
Meetings/Seminars/Training	0.00
Grant	<u>0.00</u>
	47,253.18

VEASEY PARK

Part Time Employee	14,341.00
Swim Instructor	325.00
Legal Notices	0.00
Telephone	329.14
Contract	600.00
Electric	315.46
Repairs	3,225.67
Rubbish Collection	-22.56
Supplies	1,283.22
Miscellaneous	0.00
Grant	<u>0.00</u>
	20,396.93

LIBRARY

Full Time Employee	39,905.00
Part Time Employee	21,663.73
Telephone	433.22
Professional Development	400.00
Contract	700.00
Electric	2,000.00
Heating Oil	2,497.35
Maint. & Repair	600.00
Supplies	800.00
Equipment Maintenance	700.00
Books	12,000.00
Humanities	800.00
Equipment	750.00
Grant	<u>1.00</u>
	83,250.30

MEMORIAL DAY

0.00

HERITAGE COMMISSION

300.00

CONSERVATION COMMISSION

Part Time Secretary	1,281.00
Legal Services	300.00
Easement Monitoring	50.00
Printing Publication – Outreach	1.00
Dues	465.00
Supplies	200.00
Postage	31.00
Open Space Committee	1.00
Conservation Comm. Projects	1.00
Conservation Fund Reimburse	1.00
Land	1.00
Equipment	17.00
Meetings/Seminars/Training	50.00
Grant	<u>0.00</u>
	2,399.00

FORESTRY COMMISSION

Project Monitoring	0.00
Supplies	0.00
Postage	0.00
Forestry Projects	0.00
Meetings	0.00
Grant	<u>0.00</u>
	0.00

DEBT SERVICE

Tax Anticipation Note	1.00
Transfer of Funds	3,000.00
Payment to State	<u>1.00</u>
	3,002.00

PRIOR YEAR ENCUMBRANCES

Town Admin Encumbrance	3,336.68
Planning Board Encumbrance	0.00
Town Hall Encumbrance	1,200.00
Rescue Encumbrance	282.00
Highway/Streets Encumbrance	32,600.00
Transfer St Encumbrance	12,000.00
W/A #9 Library Renovations	<u>18,710.65</u>
	68,129.33

2011 WARRANT ARTICLES

Art#3 Capital Reserve Fund Fire Apparatus	90,000.00
Art#5 Replace Front Windows GBW	<u>35,000.00</u>
	125,000.00

2011 DETAILED REVENUE REPORT

<u>Acct #</u>	<u>Description of Account #</u>	<u>2011 Revenue MS-7</u>	<u>2011 TC/TX Revenue</u>	<u>2011 Selectmen Revenue</u>	<u>2011 Actual Revenue</u>
3110	Property Taxes		11,324,963.28		11,324,963.28
3120	Change Use Tax	30,000.00	29,750.00		29,750.00
3185	Yield Tax	17,000.00	29,226.84		29,226.84
3187	Excavation Tax (.02 cents per cu yd)	200.00	172.62		172.62
3190	Penalties, Interest & Costs	70,000.00	79,693.51		79,693.51
3210	Business Licenses & Permits	26,000.00	1,424.48	27,098.35	28,522.83
3220	Motor Vehicle Lic, Permits & Fees	665,000.00	679,379.25		679,379.25
3230	Building Permits	10,000.00		17,001.96	17,001.96
3290	Other Licenses, Permits & Fees	25,000.00	24,642.50	2,966.18	27,608.68
3311-3319 From Federal Government					0.00
3351	Shared Revenue Block Grant				0.00
3352	Meals & Rooms Tax	194,448.00		191,164.38	191,164.38
3353	Highway Block Grant	127,218.97		145,406.56	145,406.56
3356	State & Federal Forest Lands Grant	2,910.00		2,910.48	2,910.48
3357	Flood Control Reimbursement				
3359	Other State Grants & Reimbursements			1,104.25	1,104.25
3379	Intergovernmental Revenue	3,276.00		3,279.53	3,279.53
3401-3406 Income From Departments					
	Selectmen's Office Income			217.71	217.71
	Planning Board Income			4,904.30	4,904.30
	Zoning Board Income			866.00	866.00
	Town Hall Dances			250.00	250.00
	Town Hall Restoration				0.00
	Cemetery Income			800.00	800.00
	Police Department Income			2,353.90	2,353.90
	Police Outside Detail			39,439.40	39,439.40
	Fire Department Income			1,446.74	1,446.74
	Highway Department			248.64	248.64
	Transfer Station User Fees			16,204.00	16,204.00
	Transfer Station Recycling			39,769.01	39,769.01
	Parks & Recreation Income				0.00
	Building Inspector Income			51.63	51.63
	Rescue			47.76	47.76
	Town Clerk Revenue		8.50		8.50
	Tax Collector Revenue				
3401-3406 Total		50,000.00	8.50	106,599.09	106,607.59

2011 DETAILED REVENUE REPORT Cont.

<u>Acct #</u>	<u>Description of Account #</u>	<u>2011 Revenue MS-7</u>	<u>2011 TC/TX Revenue</u>	<u>2011 Selectmen Revenue</u>	<u>2011 Actual Revenue</u>
3502	Interest on Investments / Treasurer	5,000.00		4,760.80	4,760.80
3503-3509	Other Miscellaneous Revenue				
3503	Rent-Town Hall			450.00	450.00
3503	Rent-Gazebo			-	0.00
3503	Rent-GBW			16,320.00	16,320.00
3503	Rent-GBW Non-Tenant Rent				
3504	Fines & Forfeits			175.00	175.00
3506	Insurance Dividends & Reimbursements			12.58	12.58
3508	Contributions & Donations				
3509	Miscellaneous Revenue			1,231.30	1,231.30
3503-3509 Total		20,000.00		18,188.88	18,188.88
3912	Transfers from Special Revenue Funds	30,000.00			0.00
3915	Transfers from Capital Reserve Funds Trust & Agency Funds				
3916	Transfers from Trust & Agency Funds	4,800.00		4,751.88	4,751.88
	Totals	1,282,863.97	12,169,260.98	525,232.34	12,694,493.32

ANNUAL REPORT OF THE TREASURER

Checking Account Balance January 1, 2011		\$338,302.80
Receipts From Tax Collector	\$11,488,605.25	
Receipts From Selectmen	\$526,151.54	
Receipts From Town Clerk	\$709,580.23	
Receipts From Other Sources	\$20,715.19	
Receipts From Parks & Recreation Revolving Fund	\$220,662.89	
Interest Income	\$4,097.64	
Transfers From Money Market Escrow Accounts	\$221,489.37	
Transfers From Money Market Tax Revenue Accounts	\$5,665,821.47	
Total Cash Available		\$18,857,123.58
Payments Approved By Selectmen Board		(\$14,947,804.13)

TOWN ACCOUNTS

BMI Realty Trust Hussey	\$76.70
Bognagki Engineer Review	\$912.87
Cady Engineer Review	\$473.40
Christina Realty Engineer Review	\$32.89
Cingular Wireless	\$641.61
Citizens Bank Money Market	\$312,243.42
Conservation Fund	\$390,063.49
Cottonwood Estates	\$56.42
Cottonwood Settlement	\$4,722.21
Curtis- Engineer Costs	\$781.52
David Pelletier-Middle Road.	\$80.76
DBL Property (Bush)	\$49.08
Deerfield Fire Department Equipment Fund	\$4,330.11
Deerfield Rescue	\$19,546.39
Defranzo Engineer Review	\$1.05
George Engineer Review	\$557.68
Lahrs	\$18.79
Forest Glen – Open Space Dev – Tukor Real Estate	\$7,607.57
Forest Maintenance	\$1,596.34
Freda Engineer Review	\$187.79
Gazebo	\$12,423.50
Gianitsopoulos Engineer Review	\$22.28
Gravel Escrow Demers	\$1,220.69

Heritage Foundation	\$2,758.26
IEBBA Engineer Review	\$1,242.27
Impact Fee - Highways	\$23,654.95
Impact Fees - School	\$19,304.39
Impact Fee - Solid Waste	\$16,883.22
Improvements to Mountain Road - between Poles 42 & 43	\$1,743.70
IRS Refund	\$66.45
Jambco Insurance Road Bond	\$2,488.83
Lamprey River Advisory Committee	\$601.89
LLC Engineering	\$1,160.75
Maintenance of Bicentennial Recreational Field	\$591.54
M. Bognagki Road Bond	\$61,775.67
Miscellaneous	\$2.18
Old Home Day	\$1,116.93
Peter Barry – Engineer Review	\$576.57
Police Dept – Cop Cards	\$1,489.30
Police Dept – Pistol Permits	\$997.95
Rollins N Engineer Review	\$278.03
Rollins N Reclamation B	\$10,432.48
Remillard South Road Lot 10	\$2,351.93
Road Bond Security	\$3,076.42
Road Bond Security of Joseph Brown	\$716.83
Security Deposit State Property	\$2,660.93
Sorak Engineer Review	\$74.58
Thibeault Engineer Review	\$1,220.88
Town Hall Accessibility Fund	\$7,603.22
Tuckor County RE Engineer Review Middle/South	\$71.89
Tylincon Properties-Sharon	<u>\$884.67</u>
Total	\$923,473.27

Lorena Sinnamon
Town Treasurer

TAX COLLECTOR'S REPORT

For the Municipality of DEERFIELD Year Ending 2011 - Unaudited

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year 2011 of this Report	PRIOR LEVIES 2010 (PLEASE SPECIFY YEARS)		
Property Taxes	#3110	xxxxxx	689506.51		
Resident Taxes	#3180	xxxxxx			
Land Use Change	#3120	xxxxxx	26000.00		
Yield Taxes	#3185	xxxxxx	3004.05		
Excavation Tax @ \$.02/yd	#3187	xxxxxx			
Utility Charges	#3189	xxxxxx			
Property Tax Credit Balance**		< >			
Other Tax or Charges Credit Balance**		< >			

TAXES COMMITTED THIS YEAR

Property Taxes	#3110	11250256.45	
Resident Taxes	#3180		
Land Use Change	#3120	30200.00	7500.00
Yield Taxes	#3185	19969.60	7549.28
Excavation Tax @ \$.02/yd	#3187	172.62	
Utility Charges	#3189		

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110	14627.00	513.00		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190	7057.50	50272.43		
Resident Tax Penalty	#3190				
TOTAL DEBITS		11322283.17	784345.27	0.00	0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of DEERFIELD Year Ending 2011 - Unaudited

CREDITS

REMITTED TO TREASURER	Levy for this Year	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2011	2010		
Property Taxes	10688271.34	433413.56		
Resident Taxes				
Land Use Change	26000.00	33500.00		
Yield Taxes	18836.09	10553.33		
Interest (include lien conversion)	7057.50	50272.43		
Penalties				
Excavation Tax @ \$.02/yd	172.62			
Utility Charges				
Conversion to Lien (principal only)		253246.31		
DISCOUNTS ALLOWED				

ABATEMENTS MADE

Property Taxes	15.00	3359.64		
Resident Taxes				
Land Use Change				
Yield Taxes	314.07			
Excavation Tax @ \$.02/yd				
Utility Charges				
CURRENT LEVY DEEDED				

UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	576597.11	0.00		
Resident Taxes				
Land Use Change	4200.00	0.00		
Yield Taxes	819.44	0.00		
Excavation Tax @ \$.02/yd	0.00	0.00		
Utility Charges				
Property Tax Credit Balance**	< >			
Other Tax or Charges Credit Balance**	< >	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL CREDITS	11322283.17	784345.27	0.00	0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

TAX COLLECTOR'S REPORT

For the Municipality of DEERFIELD Year Ending 2011 - Unaudited

DEBITS

	Last Year's Levy 2010	PRIOR LEVIES		
		2009	2008	2007 and older
Unredeemed Liens Balance at Beg. of Fiscal Year		197002.41	97601.46	78956.01
Liens Executed During Fiscal Year	253246.31			
Interest & Costs Collected (AFTER LIEN EXECUTION)	1299.38	14779.02	15942.36	13235.00
TOTAL DEBITS	254545.69	211781.43	113543.82	92191.01

CREDITS

REMITTED TO TREASURER:		Last Year's Levy 2010	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2009	2008	2007 and older
Redemptions		32088.31	82057.81	52935.06	18381.33
Interest & Costs Collected (After Lien Execution)	#3190	1299.38	14779.02	15942.36	13235.00
Abatements of Unredeemed Liens			412.02	233.05	
Liens Deeded to Municipality					
Unredeemed Liens Balance End of Year	#1110	221158.00	114532.58	44433.35	60574.68
TOTAL CREDITS		254545.69	211781.43	113543.82	92191.01

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? __ Yes _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Kevin Barry DATE 02/01/2012

TOWN REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 2011

COMBINED
FORM MS-10
& STATEMENTS

DATE OF CREATION	DESCRIPTION OF TRUST FUND TOWN OF DEERFIELD	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME		
				12/31/2010 BALANCE	NEW FUNDS	CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2011 BALANCE	EXPENDED 2011
5/15/1977	CEMETERY LAND ACQUISITION	CAP RES	PW GOVT	\$ 6,900.00	\$ -	\$ -	\$ -	\$ 6,900.00	\$ (75.00)
3/15/2004	GENTLEMAN JOE BROWN CITIZEN'S AWARD	AWARD	FINMX	\$ 10,033.75	\$ -	\$ -	\$ -	\$ 10,033.75	\$ (400.00)
5/3/2010	FIRE ENGINE CAPITAL RESERVE FUND	CAP RES	FGMN	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ 180,000.00	\$ -
				\$ 106,933.75	\$ 90,000.00	\$ -	\$ -	\$ 196,933.75	\$ -

DATE OF CREATION	DESCRIPTION OF TRUST FUND DEERFIELD SCHOOL DISTRICT	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME		
				12/31/2010 BALANCE	NEW FUNDS	CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2011 BALANCE	EXPENDED 2011
2/9/2004	DEERFIELD SPECIAL ED FUND	CAP RES	FGMN	\$ 44,590.88	\$ -	\$ 0	\$ -	\$ 44,590.88	\$ 8,897.65
12/3/2004	DEERFIELD BUILDING REPAIR FUND	CAP RES	FGMN	\$ 31,871.34	\$ -	\$ 0	\$ -	\$ 31,871.34	\$ 7,287.95
end 2011	DEERFIELD PLAYGROUND FUND (NOTE)	CAP RES	FGMN	\$ -	\$ 25,000.00	\$ 0	\$ -	\$ 25,000.00	\$ -
				\$ 76,462.22	\$ 25,000.00	\$ -	\$ -	\$ 101,462.22	\$ (84,379.70)

(NOTE) 2011 funds, Fidelity acct open 2012

DATE OF CREATION	DESCRIPTION OF TRUST FUND FUND SUMMARY 2011	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME		
				12/31/2010 BALANCE	NEW FUNDS	CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2011 BALANCE	EXPENDED 2011
	COMMON TRUST FUND A	CEMETERY	GNMA	\$ 24,601.08	\$ -	\$ -	\$ -	\$ 24,601.08	\$ (195.00)
	COMMON TRUST FUND B	CEMETERY	GNMA	\$ 8,078.39	\$ -	\$ -	\$ -	\$ 8,078.39	\$ (65.00)
	PHILBRICK-JAMES LIBRARY FD	LIBRARY	GNMA	\$ 36,488.63	\$ -	\$ -	\$ -	\$ 36,488.63	\$ (1,335.61)
	MORRISON CEMETERY FUND	CEMETERY	GNMA	\$ 39,703.30	\$ -	\$ -	\$ -	\$ 39,703.30	\$ (4,405.00)
	OLD CENTRE CEMETERY FUND	CEMETERY	GNMA	\$ 44,807.94	\$ 800.00	\$ -	\$ -	\$ 45,607.94	\$ (7,781.25)
	INDIVIDUAL FUND (made up of)								
	FREEWILL BAPTIST FUND	CHURCH	GNMA	\$ 3,490.62	\$ -	\$ -	\$ -	\$ 3,490.62	\$ (282.29)
	PHILBRICK FUND #1	LIBRARY	GNMA	\$ 4,788.90	\$ -	\$ -	\$ -	\$ 4,788.90	\$ (400.60)
	PHILBRICK FUND #2	LIBRARY	GNMA	\$ 6,581.46	\$ -	\$ -	\$ -	\$ 6,581.46	\$ (549.66)
	CROSS-SANBORN FUND	LIBRARY	GNMA	\$ 1,671.59	\$ -	\$ -	\$ -	\$ 1,671.59	\$ (140.62)
	PROGRESSIVE GRANGE	SCHOLARSHIP	GNMA	\$ 2,398.60	\$ -	\$ -	\$ -	\$ 2,398.60	\$ (100.00)
	FRIENDS OF REBEKAH'S	SCHOLARSHIP	GNMA	\$ 271.88	\$ -	\$ -	\$ -	\$ 271.88	\$ (35.00)
	WRC ROOM	LIBRARY	GNMA	\$ 176.86	\$ -	\$ -	\$ -	\$ 176.86	\$ (13.73)
	JENNETH FUND	EDUCATION	GNMA	\$ 4,332.73	\$ -	\$ -	\$ -	\$ 4,332.73	\$ (362.68)
	BILL CARTER MEMORIAL FUND	LIBRARY	GNMA	\$ 281.12	\$ -	\$ -	\$ -	\$ 281.12	\$ (24.24)
	JOE CARTER MEMORIAL FUND	NEEDY	GNMA	\$ 4,808.88	\$ -	\$ -	\$ -	\$ 4,808.88	\$ -
	TOWN HALL RESTORATION	TOWN HALL	GNMA	\$ 18,039.07	\$ 675.00	\$ -	\$ -	\$ 18,714.07	\$ -
	HISTORICAL SOCIETY	HISTORICAL	GNMA	\$ 309,579.57	\$ -	\$ -	\$ -	\$ 309,579.57	\$ (5,000.00)
	UNALLOCATED INCOME	CIT BANK	CIT BANK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (95,215.81)
				\$ 509,900.51	\$ 1,475.00	\$ -	\$ -	\$ 511,375.51	\$ (115,906.49)

TOTAL OF ALL TOWN AND SCHOOL FUNDS

JAMES M. SULLIVAN, TREASURER, TRUSTEE OF TRUST FUNDS

TOWN CLERK FINANCIAL REPORTS

January 01, 2011 to December 31, 2011

Motor Vehicle Permits

January.....	\$ 46,061.00
February.....	\$ 56,989.67
March.....	\$ 54,150.00
April.....	\$ 63,550.00
May.....	\$ 63,012.00
June.....	\$ 48,249.00
July.....	\$ 68,747.00
August.....	\$ 61,815.00
September.....	\$ 55,329.00
October.....	\$ 54,262.00
November.....	\$ 59,514.00
December.....	\$ 45,876.58

TOTAL MOTOR VEHICLE REVENUE.....\$ 677,555.25

Other Revenues

Title Fees.....	\$ 1,824.00
Municipal Agent Fees.....	\$ 19,600.00
UCC's.....	\$ 1,275.00
Dog Licenses.....	\$ 3027.50
Dog Late Fee.....	\$ 187.00
Bad Check Fee.....	\$ 650.00
Marriage Licenses.....	\$ 196.00
Certified Copies – Birth.....	\$ 183.00
Certified Copies – Death.....	\$ 263.00
Certified Copies – Marriage.....	\$ 175.00
Vital Statistics – Update.....	\$ 51.00
Filing Fees – Election.....	\$ 0.00
Dredge and Fill Permits.....	\$ 109.48
Checklist Copies.....	\$ 52.00
Overpayments.....	\$ 0.00
Pole Petitions.....	\$ 30.00
Articles of Agreement.....	\$ 10.00
Misc. Copies.....	\$ 8.50

TOTAL OTHER REVENUE.....\$ 27,641.48

REMITTANCE TO THE TREASURER.....\$ 705,196.73

Respectfully Submitted,
Kevin J. Barry, Town Clerk/Tax Collector

2011 DEERFIELD EMPLOYEE ROSTER

Employee Name	Home Department Description	Regular Wages	OT Wages	Detail Wages	Gross Amount
Ahern, Shea R	Fire Department	166.02			166.02
Ainslie, Dennis J	Transfer Station	4,472.00			4,472.00
Barry, Kevin J	Town Clerk/Tax Collector	42,567.96			42,567.96
Barry, Stephen R	Executive	650.00			650.00
Boswak, Leslie A	Town Administration	63,125.04			63,125.04
Boucher, Jane L	Planning Board	7,329.62			7,329.62
Cartier, Joseph W	Fire Department	1,940.82			1,940.82
Cartier, William A	Highway Administration	671.00			671.00
Chouinard, Andrew D	Recreation	45.00			45.00
Coan, Michael J	Recreation	3,240.00			3,240.00
Cote, Alex E	Highway Administration	53,148.16			53,148.16
DeCosta-Klipa, Nikolas G	Recreation	2,336.21			2,336.21
DeCota, Evelyn F	Library	39,905.00			39,905.00
Deyermund, Daniel C	Police	47,341.73	2,304.23	2,492.00	52,137.96
Diaz, Maddison R	Recreation	294.50			294.50
Driscoll, Michael L	Library	10,457.50			10,457.50
Dubiansky, John P	Recreation	10,267.17			10,267.17
Eaves, Eliza A	Recreation	503.50			503.50
Farrar, David A	Fire Department	589.68			589.68
Farrar, Jannine M	Fire Department	171.31			171.31
Farrell, Denise Y	Municipal Budget Committee	11,526.00			11,526.00
Fisher, Matthew S	Rescue Squad	2,408.22			2,408.22
Foisy, Jeanette L	Town Administration	44,168.32			44,168.32
Frazier, Pamela Peper	Assessing	3,132.25			3,132.25
Gallant, Christopher R	Rescue Squad	946.63			946.63
Gamache, Christopher	Fire Department	484.00			484.00
Garlington, Tamara J	Recreation	817.50			817.50
Gauthier, Garrett P	Recreation	6,174.00			6,174.00
Gauthier, Ryan J	Recreation	15,985.00			15,985.00
Graykin, Melissa J	Library	10,093.23			10,093.23
Greeley, Michael P	Police	59,000.75		4,640.00	63,640.75
Greig, Denise A	Welfare	22,950.46			22,950.46
Hardy, Eric A	Police	41,971.12	852.21	414.00	43,237.33
Henley, Benjamin A	Recreation	5,432.50			5,432.50
Hickox, Dorothy V	Town Clerk/Tax Collector	810.00			810.00
Hills, Bethany L	Fire Department	247.44			247.44
Hills, Brian P	Fire Department	19.03			19.03
Hills, Philip J	Fire Department	1,044.87			1,044.87
Hills, Tristan M	Rescue Squad	26.04			26.04
Hughes, Joel	Police	44,454.34	1,670.69	1,718.00	47,843.03
Jamele, Steven F	Information Technology	32,163.00			32,163.00
Johnson, Erika C	Recreation	828.00			828.00
Kimball, Matthew D	Highway Administration	31,641.57	5,350.24		36,991.81
Kimball, Paul R	Highway Administration	33,499.99	5,219.70		38,719.69
Lavoie, Michael E	Police	47,489.23	3,872.66	2,248.00	53,609.89
Layton, Renee M	Recreation	7,146.00			7,146.00
LeBlond, Norman L	Assessing	3,595.50			3,595.50
Levasseur, Cam A	Recreation	2,918.89			2,918.89
Libby, Katherine A	Municipal Budget Committee	423.00			423.00
Lim, Hyun Soo	Recreation	27.00			27.00
Lindley, Jessica R	Veasey Park	4,326.00			4,326.00
Lindley, Patrick A	Veasey Park	3,970.00			3,970.00
Lindley, Patrick A	Veasey Park	3,970.00			3,970.00
Lopez, William M	Animal Control	4,509.74			4,509.74
Lopez, William M	Animal Control	4,509.74			4,509.74
Manzi, Joseph A	Recreation	47,243.88			47,243.88
Marshall, Judith L	Assessing	13,437.79			13,437.79
McHugh, Cynthia B	Animal Control	6,744.10			6,744.10

2011 DEERFIELD EMPLOYEE ROSTER Cont.

<u>Employee Name</u>	<u>Home Department Description</u>	<u>Regular Wages</u>	<u>OT Wages</u>	<u>Detail Wages</u>	<u>Gross Amount</u>
McPherson, Benjamin R	Recreation	341.27			341.27
Morissette, Jessica L	Recreation	1,408.76			1,408.76
O'Connell, Anna E	Veasey Park	2,805.00			2,805.00
O'Neal, Alan E	Executive	600.00			600.00
Oehler, Carl E	Highway Administration	38,263.68	7,220.43		45,484.11
Partridge, Tyler J	Recreation	618.00			618.00
Pelletier, Richard H	Building Inspection	51,520.88			51,520.88
Pelletier, Timothy P	Police	39,620.90	949.87	2,035.00	42,605.77
Pelletier, Troy C	Recreation	976.88			976.88
Perron, William A	Executive	600.00			600.00
Purdy, Gerry A	Transfer Station	24,623.00			24,623.00
Rapsis, Jason S	Fire Department	358.35			358.35
Reagan, John M	Executive	750.00			750.00
Roberts, Kelly A	Town Clerk/Tax Collector	31,368.00			31,368.00
Robertson, Robert A	Executive	600.00			600.00
Schibblehute, Doreen	Government Buildings	2,721.06			2,721.06
Sinnamon, Lorena A	Executive	4,000.00			4,000.00
Smith, Glenda J	Police	40,419.80		68.00	40,487.80
Souhlaris, Christopher M	Recreation	4,766.30			4,766.30
St. Onge, Roger N	Police	7,038.55		2,191.00	9,229.55
Stewart, Dana	Fire Department	38.07			38.07
Studley, Allan F	Transfer Station	18,902.50			18,902.50
Tibbetts, Mark A	Government Buildings	25,318.40			25,318.40
Touchette, Michelle E	Recreation	2,451.00			2,451.00
Touchette, Penny S	Town Administration	40,440.00			40,440.00
Tracy Sr, Richard H	Highway Administration	15,816.00			15,816.00
Treantafel, Deborahann	Recreation	15,297.00			15,297.00
Trottier, Douglas R	Police	39,863.48		1,875.00	41,738.48
Vaillancourt Jr., Jean J	Rescue Squad	160.45			160.45
Vennerbeck, Ann H	Library	6,603.00			6,603.00
Wilson, Alan L	Police	20,675.25	195.84	9,252.00	30,123.09
Woods, Chad J	Recreation	341.25			341.25
Woods, Christy L	Recreation	320.00			320.00

2011 ELECTION OFFICIALS

Moderator

Jonathan Hutchinson	126.88
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Assistant Moderators

James T. Alexander	68.88
James County	50.75
Roger Hartgen	92.44

Supervisors of Checklist

Meredith Briggs	619.88
Cherie Sanborn	935.26
Diane Valade	493.00

Ballot Clerks

Kathleen Berglund	92.44
Barbara A. Daley	114.19
Anne Crawn	92.44
Roger Hartgen	21.75
Frances Menard	92.44
Cynthia E. Tomilson	114.19

Ballot Counters

Elaine Alexander	14.50
Kathleen Berglund	21.75
Phillip Bilodeau	14.50
Richard Boisvert	15.59
Melissa Buckner	16.31
Bernadette Cameron	16.31
Malcolm Cameron	16.31
Kara Dickson	14.50
Rebecca Hutchinson	16.31
Barbara Mathews	16.31
Frances Menard	43.50
Joyce Pelletier	14.50
Cynthia Tomilson	18.13
Melissa Yurek	16.31

ANNUAL REPORT OF THE POLICE DEPARTMENT

EMERGENCIES

DIAL 911

For all other business:

Dispatch: (603) 463-7432

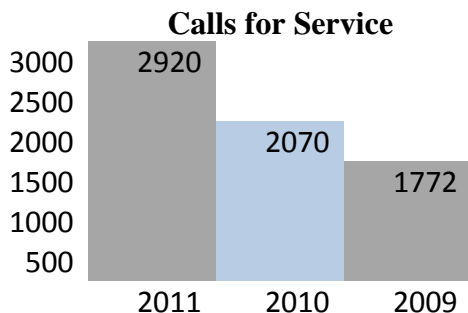
Business: (603) 463-5742

Fax: (603) 463-2822

The Deerfield Police Department had some changes over the year 2011. We had two officers resign from the Police Department. Officer Trottier and Corporal Hardy moved on to different jobs. We had one part-time officer promoted to full-time status, Officer Wilson.

With the loss of the full-time person and the movement of the part-time person to full-time, this left the Police Department a full-timer and a part-timer short for the last few months of the year. We are in the process of filling those positions right now. That unfortunately did not stop the calls for service from coming in.

There were also three promotions that took place near the end of the year. As of December 8, 2011, Patrolman 1st Class Michael Lavoie was promoted to Sergeant. Detective Daniel Deyermund was promoted to Detective Sergeant and Patrolman Joel Hughes was promoted to Patrolman 1st Class. These promotions were very deserving of these three as they have been very productive and I am sure will fulfill the needs that the Deerfield Police Department has for supervisors.

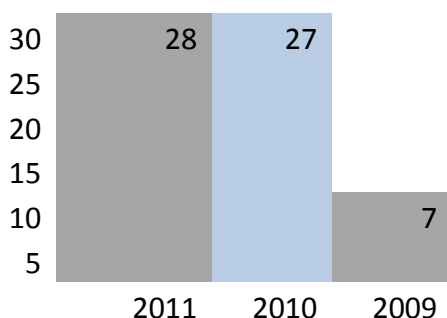


Arrests went down slightly, partially due to a decrease in motor vehicle activity. The decrease in motor vehicle was partially due to being short-handed. It was also due to the fact that the Department handled almost nine hundred (900) more reportable calls for service.

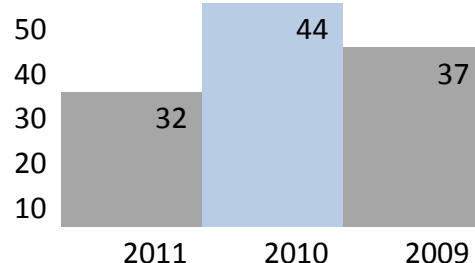
Burglaries went up by one (1) and Suspicious Person/Activity calls also went up. We can thank the Town's People for assisting in the calls for Suspicious Person/Activity calls. If it were not for the residents, some of them would not have been called in and checked. The officers cannot be everywhere at once, so we appreciate the calls from the public.

There were forty two (42) more Alarm/Open Door calls handled in 2011 from 2010. The Police Department also conducted over 250 more Building Security Checks over last year.

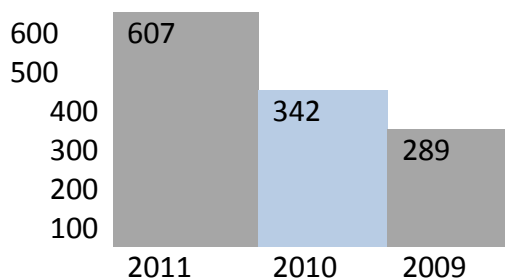
Burglaries



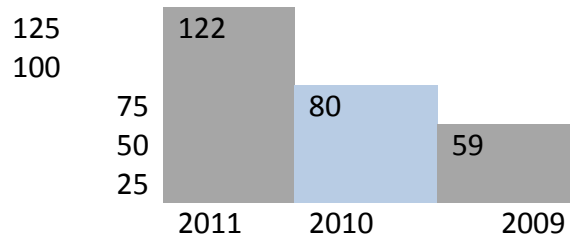
Bad Checks



Building Security Checks

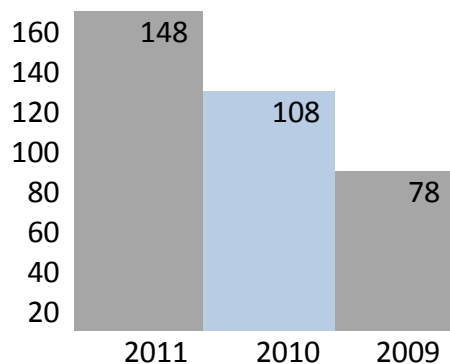


Alarm/Open Door

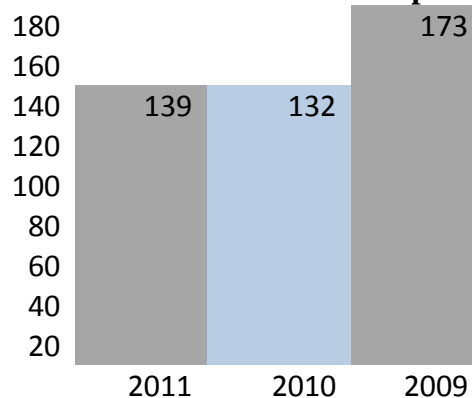


There were some calls for service where stats decreased during 2011. These calls include Bad Checks and Traffic Stops. Even though the officers of this department did not stop as many vehicles in 2011, we were still able to enforce traffic enough that the amount of accidents only went up slightly from seventy one (71) in 2010 to eighty three (83) in 2011. That is a credit to the proactive traffic enforcement of the Deerfield Police Department.

**Suspicious
Person/Activity**



Assist Other Police Depts



There were two situations in Town this year that involved the entire Police Department as well as the assistance of several other communities and the New Hampshire State Police Major Crimes Unit. Collectively these two situations took up several hundred man hours from all the units involved.

The first incident was a home invasion that occurred on Middle Road. The homeowner was set up by a former employee. A male subject forced entry into the victim's home and severely beat the victim, pistol whipped him and threatened to kill him while firing a handgun in the victim's residence three times.

All of the suspects involved in that home invasion were taken into custody and arrested. The court process is still pending.

The second incident that occurred was a tragic homicide that involved family members. That case also took several officers to handle as well as hundreds of man-hours to complete.

I would like to personally thank the officers of this Department as well as the State Police Major Crimes Unit for working hand in hand on both of these cases to complete what was a drawn out investigation on both of these cases I would also like to thank the area Towns who assisted in crime scene security and follow-up investigations for both of these cases.

Detective Sergeant Deyermund has worked on solving the burglary cases that have occurred in Town. We were able to make arrests on some of those and Sergeant Deyermund has worked on the other cases, sometimes doing search warrants on residences or cars and finding stolen items. Arrests were made as a result of finding those stolen items.

Sergeant Lavoie has handled some serious motor vehicle accident reconstructions. One of those accidents involved a head on collision in which the victim was severely injured and it took emergency crews over an hour to extricate her. Alcohol was a factor and an arrest of the suspect was made in the case.

Sergeant Lavoie is also certified to inspect child safety seat. If anyone from the public would like a child car seat inspected by Sergeant Lavoie they can call the station to make an appointment.

Patrolman 1st Class Hughes has now become the Department Juvenile Officer. He has been working on some older cases and any new cases that may come up in the future.

As I do every year, I would again request the assistance of the public both for keeping an eye on things and for your support throughout the year. If you see something suspicious or you think someone needs assistance, please do not hesitate to call. Even if you are not sure, but you think there might be illegal activity going on, please call.

Finally, I must, as I do every year, thank the employees of the Deerfield Police Department. If it were not for them, I would not be able to call the work that is done a success. My staff and I do everything we can to make sure that the citizens of Deerfield are protected 24 hours a day 365 days a year. Thank you again, to all of you.

Full time Officers

Chief Michael Greeley
Det. Sergeant Daniel Deyermund
Sergeant Michael Lavoie
Patrolman 1st Class Joel Hughes
Patrolman Timothy Pelletier
Patrolman Alan Wilson

Part time Officers

Officer Roger St. Onge
Officer Glenda Smith

Respectfully submitted,

Michael P. Greeley
Chief of Police

ANNUAL REPORT OF THE FIRE DEPARTMENT

The Deerfield Fire Department responded to a total of 131 calls in 2011. During the past year Deerfield firefighters were required to attend at least 24 hours of training.

In 2011 we applied for two Federal Grants, first being a New Tanker, second is a combined Grant for the Jaws of Life and a Cascade System. We were awarded two Grants in October for 2012 from the Volunteer Fire Assistance Funds (VNA) for a new 4 stage Forestry pump and 10 wildland nomex shirts, pants and helmets.

In 2011 we had 4 firefighters retire Captain Donald F. Smith, Firefighters Donald W. Smith, George Keech and Charles Sanborn. I would like to take this opportunity to thank them for their years of service to the Town of Deerfield and Fire Department.

Preventive maintenance continues to be a high priority because of the age of our current equipment.

During 2011 we completed hose, ladder, pump, and scba testing that is required by NFPA and ISO.

We are asking the support of the voters for a warrant article for a new Engine in 2012 to replace a 1975 Chevrolet Tanker.

Members of Deerfield Fire Department and Rescue Squad held several fundraisers in 2011 to purchase a new Zodiac Boat, The Boat will be purchased in 2012.

The members of the department enjoyed being a part of the Old Home Day Parade and Santa Parade along with the Parks and Recreation Department.

In closing I would like to thank the citizens of Deerfield, Board of Selectmen, Deerfield Rescue Squad, Deerfield Police Department for their support that they have extended to the Department during this past year.

Yours in Fire Protection
Mark A. Tibbetts
Fire Chief.

DEERFIELD FIRE DEPARTMENT
2011 STATISTICS

STRUCTURE FIRES	10
ACCIDENTS	33
MUTUAL AID	16
TREES ON WIRES	8
OVEN FIRE	1
LAWN MOWER FIRE	1
ILLEGAL BURN	4
FIRE ALARM	14
WATER FLOW ALARM	1
WATER LEAK	1
ASSIST RESCUE GATOR	1
PROPANE LEAK	2
BRUSH FIRES	4
COVERAGE FOR IRENE	11
CO2 DETECTOR ALARM	3
SMELL OF OIL	1
CHIMNEY FIRES	5
NON PERMIT BURN	1
TRANSFORMER FIRE	1
EVACUATION INN OF DEERFIELD	1
SERVICE CALLS	2
ELECTRICAL FIRES	2
PARTITION FIRE	1
SMOKE IN BUILDING	2
LOST HIKER	1
SMOKE INVESTIGATION	4
TOTAL	131

**DEERFIELD FIRE DEPARTMENT
2011 ROSTER**

Mark A. Tibbetts Chief
Gary Clark Assistant Chief
Matthew Lopez Deputy Chief
Donald F. Smith Captain
George F. Clark Captain
Keith Rollins Chief Engineer
Daniel Briggs Captain
Steve Foster Captain
Matthew Fisher Lieutenant
John Dubiansky Lieutenant
Dave Farrar Lieutenant
Matthew Kimball
Richard Butler
Barbie Castor
William Cartier
Dianne Kimball
Laura Hall
Jason Rapsis
Paul Kimball
Chris Gallant
Kevin MacDonald
Gerry Purdy
Jeffery Poisson
Paul M. Smith
Jeff Smith
Larry Oneal
Ginger Demers
Pete Demers
Kevin Briggs
Bradley Briggs
Alex Cote
Tom Dillon
Nathan Brown
Donald W. Smith
George Keech

Charles Sanborn

Explorers
Erik Farrar
Jesse Bosworth
Joey Bosworth
Taylor Lemieux

Annual Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

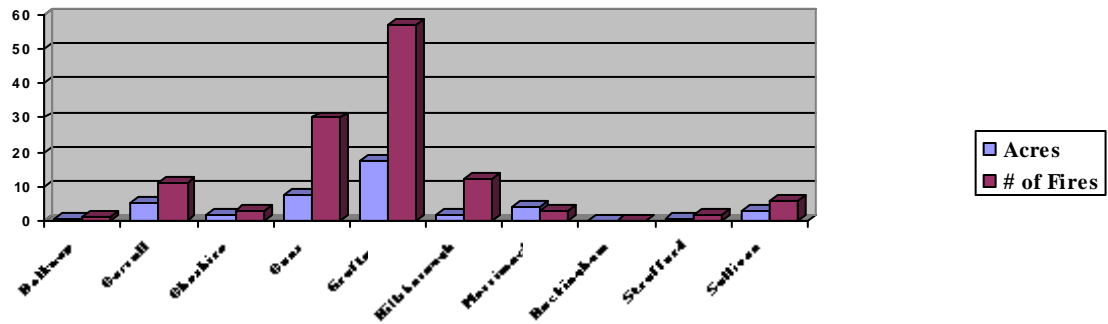
Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



CAUSES OF FIRES REPORTED

Arson	7	
Debris	63	
Campfire	10	
Children	2	
Smoking	9	
Railroad	1	
Equipment	1	
Lightning	3	
Misc.*	29	(*Misc.: power lines, fireworks, electric fences, etc.)

Total

2011
2010
2009
2008
2007

Fires

125
360
334
455
437

Total Acres

42
145
173
175
212

ONLY YOU CAN PREVENT WILDLAND FIRE



ANNUAL REPORT OF THE RESCUE SQUAD

The Deerfield Rescue Squad responded to 331 rescue calls for the 2011. The Rescue Squad's calls doubled in just this past year.

The Rescue Squad once again has faced some changes in its membership. We would like to take this opportunity to say, Thank You to all those, who have had to leave the squad this year, for their time and commitment. One particular rescue member: Jeanne Menard. Jeanne has been a very dedicated member on squad for many years and had to make the difficult decision this past spring to step down. We would like to say thank you for everything you have done for the squad and the community.

The Rescue squad is still going strong with its apprenticeship program this year we have taken on two new apprentices Joey Bosworth and Tailor Lemieux. We would like to congratulate one of our apprentices; Tristan Hills who has complete her training and is now serving the squad as an EMTB.

The Rescue Squad has been active this year with helping the Fire Department raise money for the Zodiac Rescue boat through car washes and other fund raising events. We have almost reached our goal.

The Rescue squad still offers the Vial of Life packets. This packet is helpful in case of a medical emergency at your home. This is just a form with all your medical information we can review when we arrive on scene. Sometimes in emergencies patients can forget to reveal some important medical information that would help us help you. If you are interested in obtaining one of these packets you can call the Fire Department to request one or ask any rescue member.

We are also involved in helping the Welfare Department and EOC to distribute the emergency cards for your windows in the event of natural disaster, long term power outages or any other emergencies that may affect the community.

The Rescue would also like to say Thank You the Community, Police Department, Highway Department, and the Board of Selectman for their support this past year.



2011 RESCUE SQUAD ROSTER

Cynthia Mchugh	Captain	EMTB
Matt Fisher	Lieutenant	EMTB
Joe Cartier	Lieutenant	EMTI
John Dubiansky	QA/QI	EMTB
Doreen Schibbelhute	QA/QI	EMTB
Christopher Gamache		Paramedic
Shea Ahern		EMTI
Jason Rapsis		EMTI
Jeanne Menard		EMTB
David Farrar		EMTB
Christopher Gallant		EMTB
Brian Hills		EMTB
Bethany Hills		EMTB
Philip Hills		EMTB
William Lopez		EMTB
Dana Stewart		EMTB
Douglas Trottier	PD	EMTB
Mike Lavoie	PD	EMTB
Jean Vallancourt		EMTB
Tristan Hills		Apprentice
Tailor Lemieux		Apprentice
Joseph Bosworth		Apprentice

ANNUAL REPORT OF THE OFFICE OF WELFARE

The basic local welfare duties are described in RSA 165. The Deerfield Office of Welfare provides information, resources and referrals to families in need of social, emotional, medical or financial support. When no other resources are available to provide assistance, and the family meets the requirements for eligibility for local welfare assistance, financial support may be granted to the family in need. The Office of Welfare provides emergency temporary assistance to families who lack adequate resources to provide for their basic needs (for example, food, clothing, or shelter). The slow economic recovery fueled a strong demand for State and local assistance. In 2011, close to forty Deerfield families were provided with local financial assistance but many more sought information about Federal, State and non-profit assistance programs. The Welfare Administrator attends monthly meetings of the New Hampshire Local Welfare Administrators Association to obtain updates on these programs.

In addition to coordinating the Town of Deerfield's General Assistance Program, the Office of Welfare assists the Deerfield Food Pantry and coordinates a variety of holiday charitable activities within our community. The Deerfield Food Pantry served more families in this difficult economic climate. This Office extends its gratitude to the many residents, including DCS students, businesses and civic groups, who donate their time and their funds to support those in need in our community.

In April, the Office of Welfare participated in "Take Care of Your World, a town-wide cleanup and Wellness Expo. The Office offered information on financial, social, and emotional well being as well as State and non-profit assistance programs; this information is available at the Office of Welfare in the George B. White Building. Thanks to the many participants and we'll see everyone next year on April 21, 2012.

The Office of Welfare is working with the Deerfield Community School Nurses and New Hampshire Healthy Kids on the 100% schools initiative. This project is designed to offer all DCS families who do not have health insurance for their children information about Healthy Kids health and dental insurance programs; our aim is 100% status this year.

The Office of Welfare is active in the Town's Emergency Management planning, focusing on the sheltering of residents in the case of an emergency. The Town opened a shelter at DCC for one night after the October 2011 snowstorm; thank you to DCC and the volunteers who staffed the shelter.

If you need information about Social Services, including 24-hour hotlines, that serve Deerfield, simply go the Health & Welfare page of the Town website or visit this Office. Also look for updates at the Town website, in the Communicator or at the local online newspaper, The Forum. The Welfare Administrator maintains regular drop-in office hours and is accessible during business hours at the Deerfield Town Offices. You may contact the Welfare Administrator by confidential voicemail at 463-8811x310.

Denise Grieg, Welfare Administrator

“Take Care of Your World” Off to a Good Start!

Battling a brisk wind, seventy Deerfield residents, including twenty seven children, turned out for “Take Care of Your World”, a town-wide cleanup celebrating Earth Day. On April 16th, volunteers picked up their assignment and trash bags at the Deerfield Community Church and the Deerfield Community School and headed out to the town’s major roads and parks, including the gazebo, the playgrounds and Peg King Park. The Girl Scouts and an eighth grade contingent proved it’s much more fun to tackle cleanup in a big group!

Within three hours, the group had collected over 100 bags of trash and recyclables from the roadsides. What items topped the trashed list? Volunteers agreed that beer cans, plastic soda bottles, and Dunkin Donuts cups were the most common, but a few found a car bumper, a tikki torch, four car tires and a few political signs (both sides)! Kudos to the Police Department for setting up extra safety signs on the highways and to the Deerfield Highway Department for hauling the trash and recycling to the transfer station.

Thanks to everyone who pitched in with the cleanup efforts, specifically the following families: Brochu, Messier, DeCosta, Marshall, Holloway, Larson, Verville, Weryk, Jones, Reagan, Steele, Russell, Heisey, Burnham, Smith, Stevens, McKinney, Hutchinson, Mahan, Smith, Deely, Vose, Shaw, Keegan, Jadlocki, Barrett, Weidmer, Berglund, Van Berkum, Campelia, Laskowsky, Marquis, Tordoff, Golumb, Hapke and Kilham. (And to anyone we missed!) A big thank you to the Girl Scouts and the eighth-graders for their help! The Town offers its appreciation to Pastor Carol Meredith and Pastor Chris Tidwell for their encouragement and support of the project. And a very loud shout of thank you to the many Town residents who work to keep their roads clear of debris all year long.

After the cleanup, everyone headed over to Town Hall to warm up with a bowl of Craig’s delicious chili and the Wellness Expo! Residents browsed the tables for safety, health and wellness information as instructors Nancy Johnson and Maggie Lemay gave demos and helpful advice. Joe Manzi and Nese Farrell of Parks and Rec offered sign-ups for the long list of programs and classes.

Thanks to the following residents who provided their help and expertise at the Expo: Alice Carbonneau, Dr. Susan Fischer (Northeast Eye Care), Sherry Godlewski (NHDES), Rebecca Hutchinson, Patrice Kilham, Dave Linden (Lions Club), Marie Smith and Suzanne Steele. Daffodils and tablecloths brightened the Town Hall and were compliments of Leslie Van Berkum!

The Town was well represented at the day’s events. The Police Department, led by Chief Greeley, Officers Glenda Smith and Rusty Wilson, offered bike helmets, gun locks and antidrug & alcohol info. The Emergency Management Team, represented by Co-EMD Kevin Barry, offered preparedness info and sign up sheets for volunteers. Evelyn DeCota displayed the Library’s terrific collection of wellness books and cookbooks. The Offices of Health and Welfare provided program brochures and health & wellness info with plenty of cool stickers!

Next door at the Fire Station, there was an Open House with Fire and Rescue equipment on display. Chief Tibbetts and Cindy McHugh and other first responders were there to greet residents.

The Town extends a very special thank you to our supporters who made the event possible: Lovin Spoonfull Cafe, Deerfield Veterinary Clinic, Ridge's End Tree Farm, Northeast Eye Care, Stonyfield Yogurt, Green Mountain Gringo and Lazy Lion Café.

Much of the health and safety information presented at the Wellness Expo is available at the Town Offices at the George B. White Building or at the Library. Plans are already underway to make this an annual event. As you can see, there's more work to be done on our roads. If you plan to clean up a few more roads, you are welcome to pick up litter bags at the Town Offices.

Please help keep our Town Beautiful!



ANNUAL REPORT OF THE TOWN CLERK/TAX COLLECTOR

It has been our perpetual mission here at the Town Clerk/Tax Collector's Office ("Clerk's Office") to deliver necessary services with a friendly attitude. Serving as the doorway to local government, we dispense quality customer service to each resident equally as prescribed by the democratic process. By design and the nature of what we do here at the Clerk's Office, we operate a fiscally responsible budget while offering experienced solutions to everyday transactions. We continue to modernize our practice while balancing the fundamental responsibility of preserving the Town's records. The Clerk's Office, through its unique functions, procures the spirit of the community, and records it for future generations.

2011 was an important year for the Clerk's Office. All the hard work, training, instrumentality, and expertise of the department's employee's translated to a well functioned operation, with little to no obstacles thwarting cause for concern. It has been this continuity that has allowed the department to advance professionally, and, serve the residents with the level of respect and courtesy that they deserve.

2011 was a busy year on the counter, seeing an increase in motor vehicle revenue and transactions. Motor vehicle transactions make up Deerfield's second largest revenue generator next to property taxes. Over the past few years motor vehicle revenue has fell due to the economic climate. Seeing an increase in the 2011 motor vehicle revenue offers a small spark of hope for the future. We are still seeing more and more residents opt for older, economy class, and hybrid vehicles. As Municipal Agents for the the State of New Hampshire Division of Motor Vehicles, we continue to maintain up to date standards and practices in lieu of the ever changing rules, laws, and regulations. Hard at work behind the scenes, the Clerk's Office is very proud to roll out E-Reg (online motor vehicle renewal registrations) in early 2012.



The Clerk's Office administered 1 Deliberative Session and 1 Town & School Election in 2011. As always, The Clerk's Office genuinely thanks all those involved in the election process, from the voter to the moderator, and everyone in between. If you are a legal resident 18 years of age or older you can register to vote at the Town Clerk's office during regular business hours up until 10 days before an election, otherwise you will have to register to vote at the polls on Election Day. The Town Clerk's office is located in the center of the George B. White Building at 8 Raymond Rd, Deerfield, NH.

2011 saw a drastic decrease in dog license fees collected. This should be a concern for the entire community as the main purpose of licensing dogs is public health and safety. We strongly urge all dog owners to license their pet(s) no later than April 30th 2012, to avoid late fees and potential civil forfeiture. Dog license fees are a marginal source of revenue for the Town; again, reiterating the purpose for dog licensing is as follows: *Every dog that has been licensed has a current rabies vaccination, ruling them out as a rabid threat against the community;*

Dogs that are licensed are easily identified and are promptly returned to their owner. Statistically, children are more apt to be bit by dogs than adults. It is the dog owner's responsibility to ensure that their pets are properly vaccinated and within their control at all times;

Please register your dog; it's the right thing to do!

<p><u>DOG LICENSING FEES</u></p> <p>Spayed Female \$ 6.50</p> <p>Neutered Male 6.50</p> <p>Unaltered Female 9.00</p> <p>Unaltered Male 9.00</p> <p>Senior Citizens (<i>First Dog Only</i>) 2.00</p> <p>Dogs at least 4 months old but less than 7 months 6.50</p> <p>Five (5) or more dogs.....20.00</p> <p><i>Late fees start accruing after April 30th every year; please add an additional dollar for each month after this date!</i></p>	<p>Office hours are Monday 8:00 am to 7:00pm, Tuesday thru Friday 8:00am to 2:30pm. <i>Or</i>, please send check for the correct fee with a self-addressed stamped envelope to:</p> <p style="text-align: center;">Town Clerk/Tax Collector's Office P.O. Box 159 Deerfield, NH 03037</p> <p><i>*** Make checks payable to Town of Deerfield</i></p>
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The Clerk's Office is responsible for collecting all property, yield (gravel and timber), and current use taxes prescribed by law committed to us by warrant from the assessors (NH RSA 76:10). This office strives to provide accurate and efficient services while collecting monies to meet the Town's financial obligations. (NH RSA 41:35, NH RSA 41:45-a). As of December 31, 2011, we collected approximately 95% of the 2011 property taxes committed to us by warrant. We would like to thank the volunteers who stuff envelopes, part-time employees for their much needed help, and the inter-department cooperation that has allowed us to produce bills in a timely fashion. The Clerk's Office is the leading revenue collector for the town, and, we are happy to report the collection process has been running smoothly.

In conclusion, 2011 went off without a hitch. We continue to look forward to serving the residents of Deerfield. The office is currently staffed by 3 long-time Deerfield residents: Kevin Barry, Town Clerk/Tax Collector, Kelly Ann Roberts, Deputy Town Clerk/Tax Collector, and Dotty Hickox, Municipal Agent.

Respectfully submitted by,
Town Clerk Tax Collector's Office
Kevin Barry, Town Clerk/Tax Collector

KAR/kar

ANNUAL REPORT OF THE ASSESSORS

The Assessing Department has seen many changes in 2011; while Norm LeBlond started off our year in the department he left us for better opportunities which has given us the ability to welcome Judith Marshall. The office is open from 8:00 am to 12:00 pm Monday – Friday. As a convenience the property record cards and tax maps are available through the Assessing Department page on the town's website www.townofdeerfieldnh.com. If you cannot make it during the normal business hours please let us know and we will try to accommodate you.

Along with changes in the staff and hours, taxpayers have seen the town's tax reduced. This reduction is due to town's being allowed to assess and tax communications property (poles, wire etc) and we also seen a very large increase in the assessment for Public Service due to the upgrade in the substation. This increase in value was over \$15,000,000 in the 2011 year.

Top Ten Highest Taxpayers

Public Service Co	\$1,037,196
Deerfield Fair Association	\$ 131,941
NH Electric	\$ 92,104
Fair Point Communications, Inc.	\$ 31,570
SNHS Deerfield Elderly Housing	\$ 21,598
Paul Asselin	\$ 17,668
Albert & Joyce Witham	\$ 17,283
Coffeetown Toad Properties, LLC	\$ 17,178
Philip & Lorraine Davidson	\$ 17,159
Richard Tombs, 2004 Trust	\$ 17,081

We handle more than just assessments and exemptions/credits. The assessing department also handles all Intent to Excavates and Intent to Cut forms along with maintaining owner changes and address'.

Respectfully Submitted,

Penny S. Touchette

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

ANNUAL REPORT OF THE HIGHWAY DEPARTMENT

2011 was an interesting year for the Highway Department. We had a reasonably snowy winter but we were able to stay within our projected budget. We also survived “Hurricane Irene” with little impact and “Snowtober” was just another day at the office. Although I make light of these events now, we didn’t take them lightly then. Both of these events carried recipes for disaster with them. Had things turned for the worse, we were ready. The days leading up to Irene, we spent our time cutting potential trouble trees that were dead and or dying that could easily come down during a wind event. We also spent time cleaning culverts and ditches in our know trouble spots. We experienced high winds for several hours in the morning, taking out several trees around town blocking some roads. We went along cutting them just enough to allow traffic to pass. After trees down on South, Mt Delight, Nottingham and Church Street, we staged at the highway garage waiting for the next call to come in. Well, there wasn’t any. Irene and her fury passed us by.

Snowtober started late in the afternoon on Saturday. The weather was calling for the storm to begin as rain. It started to snow around 3:30 that afternoon. It was a wet and heavy snow. Once again, with the storm threatening, we had the sanders in and the plows on in anticipation of what was to come. As with the Irene threat, we had the trucks equipped with the chain saws, gas and oil ready for the predicted tree down calls. We had very minimum damage! We did however supply trucks to assist in plowing and sanding the secondary roads allowing Public Service and New Hampshire Electric needed access to downed lines in an effort to restore electrical service to the town residents. As with Irene, Rockingham County was given federal funding from FEMA to offset 75% of the costs. Although minor damage occurred, we were reimbursed for our additional expenses as well as our advanced preparation time during both events.

The winter has started out reasonably slow, we were able extend our ditching efforts into December. Although we haven’t had many major storms, the smaller storms do still cost. These dribble storms actually cost as much as an eight or ten inch snowfall especially if the timing is right. When the storm hits during the morning commute or the evening commute, we need to keep the roads as safe as possible requiring more trucks and more material. Add into this the fact that the afternoon busses are on the road at 2:30 in the afternoon. Storms that start after 8:00 in the evening, do not require as much attention because the vast majority of traffic is done and people are home. The manpower requirement drops considerably into the overnight hours.

During 2011, two more sections of Church Street were worked on. Culverts were changed, brush cut, nuisance trees removed, and rocks removed from the road base. Church Street is now complete and the top coat of asphalt will be done this year. Mt Delight received the top coat from the Meetinghouse Hill intersection to house number 104 in 2011. We cut brush on South road with the aid of prisoners from the Rockingham County House of Corrections. There was also several miles of brush cut on Nottingham road. Two projects that we at the Highway Department are extremely proud of were the brush cutting and general road side clean up of Perry Road and Harvey Road. Both roads are listed as Scenic Roads with certain maintenance restrictions on them. Namely stonewall and tree removal restrictions. Both of these roads were becoming so choked off with small growth, it forced traffic to stay in the middle of the road to avoid overhanging branches. Thus creating a traffic hazard as there are places with restricted

sight distances. We went through and identified the trees and then carefully trimmed them back. We went from stonewall to stonewall cutting everything that the RSA on Scenic Roads allows. There were several culverts replaced and stone head walls rebuilt on both roads. Whenever work like this is done, it meets with certain concerns from some. There were several nay Sayers but in the end, even those that raised concerns at the start were extremely pleased with the end results. Both of these roads are now a pleasure to drive and show the rural character that Deerfield is all about. They are now truly scenic!

Late summer found extensive work being done on Brown Road from the transfer station to the school bus turn around. There was a large culvert replaced and the road built up a foot plus. We were also able to considerably widen the road and establish ditches on both sides of the road to hopefully limit the damage in the future that we have experienced on this section of road in the past. The final part of this project is the paving budgeted for 2012.

Other 2012 budgeted projects include Meetinghouse Hill reconstruction, Church Street top coat, and a section of Nottingham reconstruction from the Parade to Perry Road. Both reconstruction projects address culvert replacement and in some cases, the installation of underdrains.

Respectfully Submitted,

Alex Cote
Highway Agent

ANNUAL REPORT OF THE TRANSFER STATION

The last couple of years have seen many changes at the facility. The largest change being an increased emphasis on recycling. The cost of waste disposal is becoming increasingly more costly. As landfills start to become filled new ones are not being allowed. As a result more and more waste will be forced to be trucked out of state to other landfills. Much of Deerfield's waste is burnt at a trash to energy facility but a substantial amount still goes to a landfill site. In order to keep cost down more effort needs to be put on recycling.

Recycling as a whole is very beneficial. It helps the environment, reduces cost since none is typically incurred and in most instances the town receives revenue from it. I can not emphasize enough to residents that the more they recycle the less tax dollars will be spent on disposing of trash. We will continue to emphasize recycling in the new year, and will answer and assist residents with any of their concerns. Just ask us.

The Town is also a member of the NRRA which is cooperative organization that keeps us apprised of what is happening in the industry. It also serves as resource for issues and new markets for our recyclables. I have included a copy of their report as well.

I also would like to thank the employees that work at the facility for outstanding job they have done at keeping the area neat and clean considering what gets brought in to such a facility. Many of the items brought in have to be sorted and packaged by the employees so they can be shipped out as revenue generating recyclables. Waste oil is greatly appreciated as the town uses it to heat the town shed with a waste oil furnace and saves considerable money by us not purchasing fuel oil, but it is also important to keep in mind not bring contaminated oil as this creates an issue with the furnace. The main culprit being water and antifreeze mixed in.

Below is a brief summary of items that we processed and or recycled at the facility.

● Residential waste	1228	tons
● Construction demolition	290	tons
● Bulky waste	130	tons
● Aluminum cans	5.5	tons
● Steel cans recycled	7	tons
● Corrugated cardboard	17	tons
● Mixed paper	100	tons
● Glass	80	tons
● Plastics	15	tons
● Scrap metal	60	tons

Respectfully Submitted
Richard H Pelletier



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
E-mail: info@nrra.net Web Site: www.nrra.net

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 31-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide**;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles**.

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested into programs to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 73,648 tons in fiscal year 2010-2011!



Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net

ANNUAL REPORT OF THE BUILDING DEPARTMENT

This past year new home starts was at 17 single family units, which would seem to indicate some signs of recovery in the economy and Deerfield a seemingly desirable community. Many area contractors are indicating works is looking good going into winter months, and some saying they have sufficient work to carry them through the winter, which is a positive note. We did see three major renovations as a result of serious fire.

A change in state regulations now requires all septic systems new and failed to do test pits and submit new plans before replacement or repair. This is taking more time as the town witnesses all test pits and pre-approve all designs before they are submitted to the state.

The installation of emergency generators continues to be very popular with most homeowners as we see continued demand for permits to install them. Permits are required for both electrical and mechanical. The fire marshal's office continues to issue warnings and requirement guidelines regarding their use and installation. Permanent generators must be a minimum of 5 feet from the home in all cases. Portables should be at least 10 feet or farther and not adjacent to building openings where carbon monoxide could seep in. Under no circumstances should they be operated indoors. Installations without an isolation switch are also not acceptable, as this could be hazardous to utility workers trying to restore your power.

A reminder to residents; all forms of new construction require a building permit including additions, renovations, garages, barns, sheds, etc. All electrical, plumbing and HVAC work require permits. All gas installations need to be performed by a licensed individual and inspected either by the Building Inspector or Fire Chief before most gas companies will hook up. If unsure as to what you need or require, please call and we will be glad to assist you.

Year	2	3	4	5	6	7	8	9	10	11
Building permits	176	168	165	140	118	122	82	81	82	90
Dwellings Units	30	19	51	27	29	19	12	9	19	17
Electrical							59	72	72	66
Plumbing							28	28	31	25
Mechanical							40	36	70	58

If anyone has questions or concerns we may be contacted at 463-8811 x 302.

Respectfully submitted,
Richard H Pelletier
Town of Deerfield, Building, Health and Zoning Officer

ANNUAL REPORT OF PARKS & RECREATION

The Parks and Recreation Department continued to grow and expand its services in 2011. The after school program and summer camp program both experienced large increases in participation, and have become invaluable resources for the families of Deerfield.

In addition to those two programs, and no school day and vacation week programs for students, the space at George B. White has become the place for senior programs such as knitting with Diane Valade, line dancing and chair exercising with Jan Graves, and Bingo. These programs have been offered to seniors free of charge in most cases, or for a nominal fee. We will continue to explore more program offerings for seniors, and have also created a “Senior Friends” newsletter. We welcome your suggestions.

Also at George B. White, Boot Camp and personal training under Maggie Lemay as well as Zumba have become mainstays for the adult population. In addition the building has been used for toddler and preschool programs, and special events.

Meanwhile we still host yoga with Nancy Damboise and Tai Chi with Lin Lin Fury at the Town Hall.

The Department continues to head up all youth sports in town including basketball, soccer, baseball, and softball. 2011 also saw our first use of the new fields at Hartford Brook. These fields were used for baseball and softball practice, soccer practice and games, adult pickup soccer and adult co-ed flag football. They are a great additional resource for the town and we thank Jeff White for donating that land.

In 2011 we purchased a new riding mower to maintain the Bicentennial field, a new cargo van (after a great run of eight years on the previous van purchased used from the white farm) a basketball shooting system for use for all of the town basketball players, a new furnace for the George B. White Building, new hand dryers for the bathrooms at George B. White, an AED machine for use at both ball field, and George B. White programs, as well as many items to improve the quality, appearance and safety of our programs.

2011 also saw the first college scholarships offered from our “Joe Stone Good Sport Fund”. Congratulations to our outstanding recipients Zach Dugas and Leigh Harrington. This fund also covered the cost of eight family hardship cases so that they could participate in various recreational programs.

In 2012 we are proud to announce a major fund raiser for the “Joe Stone Good Sport” fund. On Saturday October 27 we will be presenting Maine humorist Tim Sample at the Deerfield Community School. In addition to tickets being available we are also looking for any sponsors to help defer our costs.

The Parks and Recreation Department budget remains the cost of one full time employee. All of the other programs, and services, including all that has been mentioned above, are

paid for by user fees, sponsorships, and donations through our revolving account. This includes all other staff of the department. We are proud to be able to maintain a part time staff of approximately nine to fifteen people depending on the season. I believe we have an outstanding staff of hard working people who work together as a team to the betterment of the participants.

I would also like to thank the Deerfield Recreation Commission consisting of Dwight Barnes, Jeff Shute, Jack Hutchinson, Julie Decosta, Melissa Robertsen, and Frank Diaz.

Thanks also need to go out to Travis McCoy, Glenda Smith and the Veasey Park Commission. Everyone is in agreement as to how wonderful Veasey is looking.

My thanks also go out to the Select Board for their leadership, fairness and hard work and to the Town Administrator, Leslie Boswak, I offer my appreciation for all you have accomplished since taking over this position. You have all departments working together as a team.

Lastly, and most importantly, I need to thank all of the town's citizens, particularly our innumerable volunteers and sponsors who make all our programs work. None of this would be possible without you.

If you have any questions, concerns or suggestions, please contact myself or a Recreation Commission member directly.

It is truly an honor and privilege to serve you, and I am looking forward to a great 2012

Joe Manzi, Director
Deerfield Parks and Recreation

ANNUAL REPORT OF THE CONSERVATION COMMISSION

The **Deerfield Conservation Commission (DCC)** is a volunteer board with members appointed for three year terms by the Board of Selectmen. State Law RSA 36-A calls for the establishment of conservation commissions for the “*proper utilization and protection of natural resources and the protection of watershed resources.*” The commission may also, with approval by the Select Board, acquire land as conservation areas or town forests and then manage those areas. Primary work by DCC members and volunteers for 2011 is outlined below:

LAND CONSERVATION

Cottonwoods Estate Easement: Illegal dumping, along with ATVs and four-wheel drive vehicles have caused significant damage to the open space portion of this property. The easement, held by the Town of Deerfield, restricts the use of the property to forestry purposes and non-motorized recreational uses. The Board of Selectmen tasked the DCC with finding a satisfactory solution to this easement violation. The DCC held several meetings where Cottonwoods residents were ask to provide their suggestions for how best to restrict access to the easement and minimize damage to the property. It was decided that the best solution was to install a gate to restrict motorized access, while at the same time allowing pedestrian and bicycle traffic. The Northwood Crankpullers Association installed the gate in summer 2011, donating their time and covering all of the costs associated with gate installation. Gate keys were provided to the Police and Fire Departments.

McGarry Conservation Easement. The McGarry family generously donated a conservation easement on their property. The DCC worked with the McGarry’s and BearPaw Regional Greenways to formally establish the easement which was finalized in 2011. The DCC covered the transaction costs associated with this donated easement. BearPaw worked with the DCC to secure a \$4000 grant from the Piscataqua Region Estuaries Partnership to offset project costs. As shown in the Deerfield Open Space Plan, the McGarry property is of high conservation value because of its proximity to Freese’s Pond and other conservation lands, and its high score on the list of priorities identified in the Plan.

Deerfield Town Forests and Conservation Lands. The DCC developed and submitted a warrant article for inclusion on the 2011 ballot to see if the town would go on record in support of establishing conservation easements to permanently protect Town-owned Town Forest and Conservation Area properties. This article passed, with 69% of voters being in support of this measure. The DCC is currently in the process of reviewing proposals from interested Land Trust Organizations to establish and maintain conservation easements on the following Town-owned Town Forests and Conservation Areas:

Arthur Chase Town Forest	Tax Map 414 Lot 73	40 acres
Dowst-Cate Town Forest	Tax Map 416 Lot 16	100 acres
Hart Town Forest	Tax Map 403 Lot 2	71 acres
Lindsay Conservation Area	Tax Map 415 Lot 30	58 acres
McNeil Conservation Area	Tax Map 406 Lot 12	63 acres
Weiss Town Forest	Tax Map 416 Lot 18	93 acres
Wells Town Forest	Tax Map 411 Lot 39	80 acres

Town Forest Management Plan. The DCC is continuing work, in cooperation with the Forestry Committee and a professional forester, to conduct a Town Forest inventory and develop a forestry management plan for our Town Forests. The DCC provided the funding to enable this project.

PARTNERSHIPS AND OUTREACH: The DCC works with many others, including:

- Town Energy Committee
- Forestry Committee, for planning forest stewardship and timber harvests on town forests
- Board of Selectmen on easements and other DCC activities
- Planning Board and Town Planner
- Bear Paw Regional Greenway
- Land and Community Heritage Investment Program (LCHIP)
- Lamprey River Watershed Association
- Southern NH Planning Commission Natural Resource Advisory Committee
- Town officials to keep the DCC minutes and members list current on the Town website

2011 DCC MEMBERS AND MEETINGS: DCC members are volunteers who give freely of their time in service to the Town. Serita Frey is the Chair and Erick Berglund is the financial officer. Wes Golomb, Kate Hartnett, Dave Linden, Herb McKinney, and Diane Thompson are members. Frank Mitchell is a volunteer. The DCC meets on the second Monday of each month at 7 pm. Interested citizens are always welcome to attend the meetings. Volunteers are also sought to assist with various conservation-related tasks and projects.

PHILBRICK-JAMES LIBRARY REPORT

Visits to the library in 2011	10,012
Books/other materials borrowed in 2011	15,259
New families registered	77
Books in the library at the end of 2010	22,547
Materials added to the collection in 2011	804
Materials weeded from the collection in 2011	448
Books in library at the end of 2011	22,903

Please remember our regular year-round hours are as follows:

Mondays and Wednesdays	1 – 8 PM
Tuesdays and Thursdays	9 AM – 5 PM
Fridays	1 – 5 PM
Saturdays	9 AM – 12 noon

Highlights of 2011:

- Cultural passes to Currier Museum of Art, SEE Museum (Science Enrichment Encounters), Strawberry Banke, Christa McAuliffe Planetarium, N.H. History Museum, Children's Museum of NH and Canterbury Shaker Village, Museum of Fine Art in Boston. **New in 2011: Seacoast Science Center** at Odiorne Point in Rye, NH (open year-round)
- Rubber stamping workshop
- Continued our membership in the NH Downloadable Audiobooks consortium offered by the NH State Library. **New in 2011: E-book capability**
- Facilitated 4 local book groups for all ages and interests
- Weatherization project completed: blown in insulation in attic, insulated shades
- Read Across America—participated by reading to first graders at DCS
- One World, Many Stories summer reading program with 70 children participating in the program and 25 completing their reading contracts by reading (or listening to) 765+ books for a total exceeding 33,815 minutes and creating wonderfully imaginative projects about different countries worldwide
- One World, Many Stories Kick-off with stories, songs and refreshments
- Read Aloud Storytimes at Veasey Park during the six weeks of swim lessons
- Take-It and Make-It (at home) craft kits for One World, Many Stories program
- One World, Many Stories Grand Celebration with ice cream sundaes, certificates and prizes awarded
- Celebration of Sara Kjendal's volunteer efforts—awarded the fifth annual Elsie Brown Volunteer of the Year Award during National Library Week in mid-April
- Hosted a NH Astronomical Society "star party" in honor of Mal Cameron's donation of a **lending telescope** to the town library
- Teen book group for homeschoolers
- Hosted the Parks and Recreation group once weekly throughout summer—reading stories and doing craft projects

- Visited Parks and Recreation after school program to present storytimes for students in grades K-2
- Prepared and presented a program on the NH Ladybug award for Deerfield Cooperative Preschool (read stories and made a craft)
- Participated in the Cooperative Preschool's holiday party by reading to 30+ students and their families
- Preschool Storytime continued on Tuesdays at 9:30 AM with stories, songs, finger plays and crafts geared for 3 and 4 year olds
- Participated in the Wellness Fair—books and other materials for all ages
- Art gallery displayed talented local artists: Sandra Yacopucci, Kathy Hanson, Janice Metzger, Art Roberts, Kathy Hanson's students, an Irene Shores' retrospective and Tracy Bradley, a different local artist featured every two months
- The following organizations in town used the library as a meeting place: Cub Scouts, Deerfield Community School, Deerfield Democrats, Deerfield Historical Society, Deerfield Republicans, Energy Committee, FORUM, Friends of the Library, Heritage Commission, Northern Pass study group, Supervisors of the Checklist, Taxpayer's Association, Tiger Cubs and Women's Club. These meetings are in addition to the library trustees and book group which meet every month. The town library is a busy place!

Please remember that the library is a year-round collection point for the Deerfield Food Pantry. We offer Food for Fines as an alternative to paying a fine for overdue materials. Also we collect Boxtops for Education, Campbell's soup labels, and Hannaford's receipts for the public school.

Thanks to all who have donated their time and talents to improve the library!

Evelyn F. DeCota, Director
Philbrick-James Library

Financial Report of Philbrick- James Library
12/31/11

Balance on hand, January 1, 2011 40,729.18

Receipts:

Interest	51.36	
Donations, fines, book receipts, gifts	634.95	
Town Funds Transferred	14,063.25	
Grants	0.00	
Copier	149.00	<u>14,898.56</u>

Subtotal 55,627.74

Expenditures:

<u>Supplies and Maintenance</u>		
Public Service	1,729.87	
Office Supplies	1,326.68	
Equipment Maintenance	115.07	
Building Maintenance	301.79	
New Equipment	418.60	
Lift Inspection/Maintenance	200.00	<u>4,092.01</u>

Programs and Personnel Expenses

Family memberships:		
Strawberry Banke	250.00	
Seacoast Science Center	65.00	
NH Historical Society	85.68	
Canterbury Shaker Village	100.00	
McAulliffe-Shepard Planetarium	250.00	
SEE Museum	200.00	
Boston Museum of Fine Arts	42.90	
Currier Museum of Art	130.00	<u>1,123.58</u>
NH Library Association	110.00	
SILC membership	250.00	
NH Trustee membership	140.00	
Humanities Programs	250.00	
Professional Development	129.52	<u>879.52</u>

Books and Periodicals

Books	9,473.69	
Audiobooks	4,349.62	
Newspapers	447.72	
Magazines	334.52	<u>14,605.55</u>

Total Expenses \$20,700.66

Balance on hand, December 31, 2011 34,927.08

Philbrick-James Library Building Fund 2011

Balance on Hand January 1, 2011	\$33,783.44
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Receipts:

Trustee of the Ttrust Funds	2,266.40
Interest	17.65
Donations	0.00

Balance on Hand December 31, 2011	<u>\$36,067.49</u>
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ANNUAL REPORT OF THE PLANNING BOARD

New Hampshire State law requires three main duties of a municipal Planning Board:

- Review, approve or deny applications for subdivision and site plan approval; the Board provides assistance to applicants seeking a land use approval;
- Recommend amendments to the Town's Zoning Ordinance and other land use regulations.
- Prepare and amend the Town's Master Plan and promote interest in and understanding of the Master Plan.

In 2011, the Planning Board reviewed and approved applications for three subdivisions, three lot line adjustments, and one site plan and conditionally approved two applications for subdivision approval. The Planning Board responded to questions from potential and previously approved applicants and monitors previously approved subdivisions and site plans and an excavation area.

Master Plan Update

The Board adopted the updated Master Plan in 2009 and the Deerfield Open Space Plan (DOSP) in 2010. Citizen comments and thoughts on the planning process in Deerfield are encouraged and appreciated. With assistance from the Southern NH Planning Commission, the Board is preparing a Telecommunications Plan.

Workforce housing initiatives (NH RSA 674:59-61)

In 2008, the NH Legislature determined that the state “is experiencing a shortage of housing that is affordable to working households,” and thus created a new law entitled Workforce Housing Opportunities (NH RSA 674:59 – 61). The law requires municipalities to provide “**reasonable and realistic opportunities**” for the development of workforce housing and became effective on January 1, 2010. The Town Meeting rejected proposals to address this law in 2009, 2010 and 2011. The Board will propose two amendments again this year and has prepared a Questions and Answers informational piece available on the website and at the Town's Clerk office. A landowner has discussed a specific proposal with the Board to convert an approved elderly housing development to workforce housing. At present, the Town lacks the necessary regulations to review the proposal. Absent a suitable zoning amendment, this case could go to the NH Superior Court, which could award a “builders’ remedy” decision and allow the development to be constructed without Town review.

Transportation --- Roadway Plan, Trail Plan and Pedestrian friendly Deerfield Center

With assistance from the NH DOT funded CTAP program and from the Lamprey River Advisory Committee, the Planning Board continues to work a Roadway Management Plan with assistance from Keach Nordstrom Associates (KNA), a Townwide Trail Plan and Map and a Pedestrian Friendly Deerfield Center plan.

Update of local use regulations

The Planning Board adopted the updated Subdivision Regulations in January 2011. In 2012, The Board will update the Town's Site Plan Review Regulations and review the zoning ordinance for possible changes and updates.

Proposed 2012 Zoning Amendments

Workforce housing: The Planning Board will propose two zoning amendments designed to comply with the workforce housing requirements. The intent is to allow Deerfield to provide guidance to developers who propose such a development. Absent such ordinances, developers can build such housing without input from the Town.

2012 Work Program

In 2012, the Planning Board expects to complete the update to the Town's Site Plan Review Regulations. The Board continues to review submissions for subdivision, site plan, lot line adjustments and voluntary mergers and meets with applicants and landowners to explain the land use review and approval process. In addition, the Board will work with the Board of Selectmen, Town Administrator and Department Heads to update the Town's Capital Improvement Program (CIP), which was last updated in 2005. The Board will review the Deerfield Zoning Ordinance for suitable proposals for zoning amendments and may decide to work with the Town Energy Committee.

Planning Board advisors

The five member Planning Board and its alternates are volunteers, giving freely of their time to help plan Deerfield's future growth. Given the planning, legal, engineering and administrative complexity of many projects, the Town benefits from the expertise of professional advisors:

Town Planner: Gerald Coogan, AICP.

Town Engineering Consultants: Keach-Nordstrom Associates (KNA).

Legal Counsel: Atty. James Raymond.

Planning Board Secretary: Jane Boucher

Learn more about the Planning Board and planning documents by visiting the Town's website at <http://www.townofdeerfieldnh.com/> or attend a meeting. Normally, meetings are the 2nd and 4th Wednesday of the month, except in November and December. You can contact us at 463 – 8811 or at dfldplan@townofdeerfieldnh.com. Thank you.

Respectfully submitted,

Fred McGarry, P.E., Chair
Kate Hartnett, Vice Chair
Bill Peron, Selectmen's Representative
Lisa Wolford

Peter Schibbelhute
Shane Carter, alternate
Jim Deely, alternate
Richard Pelletier, alternate

Deerfield Planning Board

SCENIC ROADS

MEETINGHOUSE HILL ROAD (From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.



WHITTIER ROAD (From Griffin Road to Dead End)

Article 23 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.



PERRY ROAD (From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.



MOUNTAIN AVENUE – now known as HARVEY ROAD–

Article 20 of Town Meeting Warrant voted on March 4, 1978.



CATE ROAD, BEAN ROAD & COFFEETOWN ROAD

Article 15 of Town Meeting Warrant voted on March 14, 1992.



CANDIA ROAD & COLE ROAD

Article 28 of Town Meeting Warrant voted on March 13, 1993.
RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road."



GULF ROAD

Article 23 of Town Meeting Warrant voted on March 16, 1996.

ANNUAL REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps officials apprised of changes in planning and land use regulation; and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Deerfield during the past year are as follows:

- 1) Hosted a Legislative Open House in Concord on February 10, 2011 for Deerfield and other legislators;
- 2) Presented and prepared public outreach information on the Lamprey River Fluvial Erosion Hazard Study to town officials and the community;
- 3) Assisted the Conservation Commission and Open Space Committee in updating the Town's Open Space Plan;
- 4) Conducted a Broadband Survey of the Community Anchor Institutions within the Town as part of the New Hampshire Broadband Mapping Program to help identify un-served and under-served areas within the town;
- 5) Provided GIS-based maps and planning support services when requested by the town;
- 6) Completed for the first time an Economic Development Plan for the region which included the development of an economic assets profile, SWOT analysis and target industry analysis for the Town of Deerfield;
- 7) Participated in updating the Rockingham Economic Development Committee's Comprehensive Economic Development Strategy for Rockingham County, which was attended by Town officials;
- 8) Assisted in updating the Town Hazard Mitigation Plan;
- 9) Assisted in updating the planning board's site plan, subdivision and zoning regulations as requested by the planning board; Assisted in setting up a Farmers Market for the community and establishing a town Agricultural Commission as part of the I-93 Widening Community Technical Assistance Program;
- 10) Conducted traffic counts at twelve (12) locations in the Town of Deerfield, and forwarded completed counts to the Planning Board;
- 11) Represented the interests of the Town on the Region 8 Regional Coordination Council for the Statewide Coordination of Community Transportation Services Project;

- 12) Continued to provide brownfields program assistance to all municipalities in the region to fund environmental assessment studies and to encourage the clean up and redevelopment of contaminated sites, including facilitating several Brownfields Advisory Committee meetings which were attended by Deerfield officials;
- 13) Hosted four joint Planners' Roundtable and Natural Resources Advisory Committee meetings throughout the year for Planning Board and Conservation Commission members focusing on a variety of topics including: sustainability of Farmers Markets, regional farmers market coordination, Manchester Greenway Project, the Piscataquog Watershed Land Conservation Plan, white nose bat syndrome, PLAN NH sustainability planning, and the proposed Woodmont Commons development of regional impact;
- 14) Encouraged and facilitated energy planning to communities in the region by offering energy audits on municipal buildings and preparing energy chapters to town master plans through the Energy Technical Assistance Program (ETAP);
- 15) Completed the 2010 Regional Comprehensive Master Plan Update, including a public input survey and public outreach to all communities in the region;
- 16) Conducted a housing affordability analysis;
- 17) Provided continued assistance and guidance regarding the NH Workforce Housing Law;
- 18) Continued to work with Emergency Management Directors from all the municipalities in the region to develop a region-wide Community Preparedness Program;
- 19) Compiled building permit and certificate of occupancy permit records to record dwelling unit totals in all communities, and prepared a summary report.

Deerfield's Representatives to the Commission

Frederick J. McGarry
Jim Deely
Leslie Boswak, Alt.
Frances Menard, Alt.

Executive Committee Member: Jim Deely



ANNUAL REPORT OF THE FORESTRY COMMISSION

After being almost nonexistent for recent years the forestry commission has become recently active once again. With funding provided by the Conservation Commission, a Request for Proposal was put out to create a forestry management plan for the town forests. The last plan was created in 1990. Since the 1990 plan the town has acquired an additional 375 +/- acres of forest land.

The Forestry Commission consists of David Sidmore, Phil Bilodeau and Alex Cote.

TOWN FORESTS:

Dowst-Cate

Freese

Wells

Hart

McNeil

Weiss

Arthur Chase

Alvah Chase



ANNUAL REPORT FROM THE DEERFIELD HISTORICAL SOCIETY

2011 was another productive year for the Deerfield Historical Society. While we are a private nonprofit organization, our existence is closely tied to town agencies as we continue to support research and inquiries involving Deerfield's past history and its people.

During the past year our archives were enriched with a great variety of original records including photographs, store ledgers, and town and personal accounts. A number of fascinating scrapbooks, covering decades from the 1920s to the 1980s were added to our collection.

But the outstanding acquisitions of the year were priceless original records of church activities. These include volumes of materials related to the Congregational Church (all of which have been duplicated) and all extant records of the First Baptist Church. Early Baptist volumes were in very worn condition and the conservation budget of the museum is currently funding restoration and preservation. Church records are valuable primary sources both for historical and genealogical research.

With the volunteer help of many hours from many people, the Society has managed to have recorded on DVDs the 1947 Deerfield Bible Pageant, made when Rev. Bob Shields was minister to a Community Church. While this is a "Bible" pageant it is much more a historical document featuring 200 Deerfield residents and friends with spectacular photos of Deerfield. The Pageant consisted of 500 slides, the first 100 of which are especially valuable for those looking back to earlier days in Deerfield, featuring scenes throughout the town, some from Old Home days, others from the Deerfield Fair and the beauty of the countryside in all seasons.

The museum upstairs in the town hall is open to the public on some Saturdays in the summer months and all year long to those who need access by appointment.

The Society presents for the public a series of historically related programs on the fourth Thursdays in October and March through June while meetings are on the third Thursdays in November and December at 7:00 at the Town Hall. (The October meeting is a pot luck supper which starts at 6:00 PM.) All who are interested in Deerfield are cordially invited to join us.

Pat Sullivan, President



The first thing you see when you enter the museum is the old South Deerfield Post Office desk, and, beyond it, the organ from the Woman's Relief Corps. On the right is a view of our office showing a part of the archives cataloged and filed in acid free containers.



ANNUAL REPORT OF THE JOINT LOSS MANAGEMENT COMMITTEE

“Every employer of 5 or more employees shall establish and administer a joint loss management committee composed of equal numbers of employer and employee representatives. Employee representatives shall be selected by the employees. If workers are represented by a union, the union shall select the employee representatives. The joint loss management committee shall meet regularly to develop and carry out workplace safety programs, alternative work programs that allow and encourage injured employees to return to work, and programs for continuing education of employers and employees on the subject of workplace safety. The committee shall perform all duties required in rules adopted pursuant to this section.” NH RSA 281-A:64, III

The Town of Deerfield's Joint Loss Management Committee (hereinafter, “JLMC”) resurrected in 2011, to ensure that the Town is meeting the mandatory safety rules and regulations prescribed by law, and enforced by the New Hampshire Department of Labor.

This committee is responsible for advising the Board of Selection of any recommendations needed to correct safety hazards in the workplace. The JLMC consists of equal members of management and staff. The JLMC is a cooperative effort intended to carry out the following functions:

- Make safety for all town employees a leading priority.
- Meet regularly and keep accurate public records pursuant to NH RSA 91-A.
- Perform safety inspections.
- Assist the Board of Selectmen in correcting and/or identifying safety hazards.
- Foster a safe and healthy work environment.

The JLMC is currently hard at work developing a functioning safety policy with the goal of ascertaining zero lost-time accidents in the workplace. For further information, meeting minutes can be found at townofdeerfieldnh.com.

Respectfully submitted,

Kelly Ann Roberts, Chairperson
Joint Loss Management Committee



EAGLE SCOUT PROJECT

Completed Maurice Gerow III



Gerow with mentor Pollock in background.

On Monday, April 11, Maurice (Mo) Gerow III was honored by the Board of Selectmen for his work, as part of his [Eagle Scout](#) Project, in making Peg King Park on Ridge Road more usable by residents. During the meeting Fran Menard, who was instrumental in helping create the park several years ago, spoke of how pleased Roger King would have been with Gerow's efforts. Gerow has asked that the following thanks be given to the residents of Deerfield:

My name is Maurice Gerow III and I recently completed my Boy Scout Eagle Project of building a bridge and picnic tables at Peg King Park on Ridge Road in Deerfield.

I'd like to thank everyone who donated money or their time to my project. I couldn't have done it without you! I'd especially like to thank my Dad, my Eagle Scout Mentor Dennis Pollock, and my Troop for all their help.

I hope that you will visit Peg King Park and enjoy the outdoors with a hike or short walk in the woods. It's easier to get across the stream now! And bring a picnic lunch because tables are there for you to use. Enjoy!

Maurice Gerow III



Fellow scouts and community members at work on the bridge

[photo courtesy of Dave Linden].

Gerow at the newly completed bridge

[photo courtesy of Leslie Boswak].



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2011-12/31/2011

--DEERFIELD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
RICHARD, SAMUEL BENJAMIN	01/04/2011	MANCHESTER,NH	RICHARD, REGAN	PALACIOS, LORANDA
RAPSIS, SHEAMUS STEWART	01/24/2011	MANCHESTER,NH	RAPSIS, JASON	STEWART, DANA
VALENCE, BENJAMIN MATHIEU	01/26/2011	MANCHESTER,NH	VALENCE, NATHAN	VALENCE, MELISSA
JADLOCKI, WESLEY DANIEL	01/29/2011	MANCHESTER,NH	JADLOCKI, DAVID	JADLOCKI, CHRISTIE
POTTER, PAIGE MARIE	02/11/2011	ROCHESTER,NH	POTTER, JASON	MITCHELL, KRYSTAL
KROHN, DAPHNE ROSE	03/28/2011	MANCHESTER,NH	KROHN, MATTHEW	KROHN, SUZANNE
BONNELL, LEO PATRICK	03/28/2011	MANCHESTER,NH	BONNELL, JAMES	BONNELL, HOLLY
MAURICE, ZACHARY ADAM	04/04/2011	MANCHESTER,NH	MAURICE, CHRISTOPHER	MAURICE, AMY
ENOS, MASON THOMAS	04/12/2011	CONCORD,NH	ENOS, MICHAEL	KUCZEWSKI, LAUREN
STIMMELL, JOSEPHINE AURELIA	05/07/2011	CONCORD,NH	STIMMELL, SEAN	STIMMELL, SADIE
ROBINSON, PHOEBE GRAY	05/18/2011	MANCHESTER,NH	ROBINSON, GABRIEL	ROBINSON, JILL
FERNALD, BAILEY ANN	05/28/2011	CONCORD,NH	FERNALD III, JOHN	FERNALD, HEATHER
WOLFGRAM, NATHANIEL RICHARD	07/05/2011	CONCORD,NH	WOLFGRAM, ROBERT	WOLFGRAM, JENNETTE
REINHOLD, BROOKLYN GRACE	07/13/2011	EXETER,NH	REINHOLD, ALLEN	CURLEY, MELISSA
TWOMBLY, TASHA EMILY	08/04/2011	CONCORD,NH	TWOMBLY, JEREMY	HOGAN, SHERILYN
MOSER, ANNABELLA MARIE	09/08/2011	CONCORD,NH	MOSER, JEREMY	SCHOFIELD, MICHELLE
PINAULT, GRACE DANCKS	09/22/2011	MANCHESTER,NH	PINAULT, JEREMY	PINAULT, ALLYSON
GAUVIN, ASHER JOSEPH	09/23/2011	MANCHESTER,NH	GAUVIN, KEITH	GAUVIN, BRYNN
LEMAY, IRINA MADELINE	11/07/2011	STRATHAM,NH	LEMAY JR, EDWARD	LEMAY, SHALOME
SULLIVAN, CHARLOTTE DOROTHY	12/19/2011	MANCHESTER,NH	SULLIVAN, CHRISTOPHER	SULLIVAN, ANGELA
DEELY, ABRAHAM JOSEPH	12/26/2011	CONCORD,NH	DEELY, JAMES	DEELY, ANNE

The division of Vital Records Administration provided the above information.

Respectfully Submitted,

Kevin J. Barry, Town Clerk/ Tax Collector



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

-DEERFIELD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parant's Name Prior to First Marriage/Civil Union	Military
PURINGTON, LEONARD	01/17/2011	DEERFIELD	PURINGTON, LUTHER	SHANNON, MINNIE	N
HAYES, DONALD	01/22/2011	DEERFIELD	HAYES, RALPH	HERRIES, ALICE	N
LEONARD, MARY	01/25/2011	LEBANON	DEGROFF, MAURICE	WENGER, NANCY	N
MELLOR, LAURA	02/03/2011	DEERFIELD	MCLARTY, DONALD	POLAND, DELLA	N
SMITH, JOLENE	02/05/2011	LEBANON	MAHAN, JOSEPH	TINGLEY, HELEN	N
SARNO, ELIZABETH	02/18/2011	DEERFIELD	BATCHELDER, GILBERT	REIDY, ANNA	N
BUCKJUNE, ELEANOR	03/19/2011	MANCHESTER	GARSDIE, JOHN	GRIFFITH, HARRIET	N
LASSINS, LAWRENCE	03/20/2011	DEERFIELD	LASSINS, WILLIAM	LAPLANT, ALICE	N
MEAD, MARION	04/02/2011	MANCHESTER	FLORENCE, WILLIAM	BEAUDIN, ALMA	N
MANN, GERTRUDE	04/21/2011	DEERFIELD	RAY, WILLIAM	GIBBONS, MARY	N
SILECCHIA, DOMINIC	05/08/2011	DERRY	SILECCHIA, GIACOMO	MARZIGLIANO, DOROTEA	N
SOUTHMAYD, MARK	05/10/2011	EXETER	SOUTHMAYD, ELMER	CONNORS, MARTHA	N
O'NEAL, PAUL	05/23/2011	MANCHESTER	O'NEAL, WILLIAM	MCDONALD, NELLIE	Y
SHERBURNE, SUZANNE	05/26/2011	DEERFIELD	PRICE, HARRY	RICHARDSON, VIVIAN	N
DRAPER, ALEXANDRA	06/10/2011	DOVER	BRADLEY, ALFRED	LEWIN, HELEN	N
MANDIGO, ELWIN	08/06/2011	DEERFIELD	MANDIGO, HARLAND	ROWE, DELLA	N
GRIFFITH, JEAN	08/17/2011	MANCHESTER	BROUN, HORACE	OTTOWAY, KATHRYN	N
HAM, BEVERLY	08/20/2011	BRENTWOOD	HOWARD, SHERMAN	WALLACE, EDITH	N



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--DEERFIELD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
YAWORSKI, HENRY	09/05/2011	EXETER	YAWORSKI, JOSEPH	WOJCEK, STELLA	N
PONTBRIAND, HECTOR	09/13/2011	DEERFIELD	PONTBRIAND, HECTOR	MOISAN, VIVIAN	Y
CHAPMAN, MURIEL	09/14/2011	FREMONT	GARDNER, ROSS	CAIR, ISABELLE	N
HOFFMANN, LAURA	10/01/2011	CONCORD	HAMPE, JOSEPH	NEWCOMB, MARYLINDA	N
GWYNN JR, WILBUR	10/07/2011	MANCHESTER	GWYNN SR, WILBUR	QUIMBY, GENEVA	N
BOO, RUTH	10/15/2011	DEERFIELD	LINDSTEN, THURE	CARLSON, HILDA	N
COURTEMANCHE, ROLAND	11/05/2011	EPSOM	COURTEMANCHE, ALCIDE	THIBODEAU, BEATRICE	Y
NUTTER, NORMAN	11/10/2011	CONCORD	NUTTER, CLARENCE	MCCINTOCK, DOROTHY	Y
BEGIN JR, ROBERT	11/21/2011	MERRIMACK	BEGIN SR, ROBERT	DUGAS, LORRAINE	Y
THOMAS, SANDRA	11/23/2011	DEERFIELD	BERTRAND, RICHARD	FROST, JEAN	N
BROWN, ELSIE	12/07/2011	CONCORD	BRINDLE, JAMES	BRINDLE, MARY ANN	N
CHASE, THOMAS	12/08/2011	DEERFIELD	CHASE, JOSHUA	STEVENS, MELVINA	Y
MORSE, HELEN	12/22/2011	DEERFIELD	HINES, ROBERT	POLITES, PHOTINE	N

The division of Vital Records Administration provided the above information.

Respectfully Submitted,

Kevin J. Barry, Town Clerk/ Tax Collector

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- DEERFIELD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DROUKAS SR, CHARLES T DEERFIELD, NH	MAIN, BARBARA F DEERFIELD, NH	DEERFIELD	RAYMOND	03/13/2011
LYNCH, RICHARD S DEERFIELD, NH	LECLAIR, JACQUELINE I DEERFIELD, NH	DEERFIELD	MANCHESTER	05/07/2011
HOFFMAN JR, SHAWN K DEERFIELD, NH	AUBREY, EMILY R DEERFIELD, NH	DEERFIELD	DEERFIELD	05/21/2011
NICHOLS, DAVID E DEERFIELD, NH	CRUMMEY, STEPHANIE L DEERFIELD, NH	DEERFIELD	CONTOOCOOK	05/28/2011
LAMONTAGNE, JONATHAN R DEERFIELD, NH	TREXLER, KATELYN L DUNBARTON, NH	DUNBARTON	FRANCESTOWN	06/04/2011
BROWN, DENNIS L DEERFIELD, NH	FLANDERS, CHRISTIE J DEERFIELD, NH	DEERFIELD	RANDOLPH	06/18/2011
LUGER, ELAINE M DEERFIELD, NH	SVOBODA, PAUL M CANDIA, NH	DEERFIELD	CONCORD	07/16/2011
HEON, ROBERT L DEERFIELD, NH	MEREDITH, MONICA S DEERFIELD, NH	DEERFIELD	DEERFIELD	07/16/2011
POIRIER JR, ALFRED T DEERFIELD, NH	FILIPOWICZ, AMY B DEERFIELD, NH	DEERFIELD	PITTSBURG	07/16/2011
DECOSTA, JULIE F DEERFIELD, NH	KLIPA, GEORGIANNE DEERFIELD, NH	DEERFIELD	DEERFIELD	07/24/2011
WILLIAMS, TIMOTHY J DEERFIELD, NH	LONGEY, SHANA M DEERFIELD, NH	DEERFIELD	DEERFIELD	08/06/2011

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- DEERFIELD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCHUGH, GREGORY A DEERFIELD, NH	DROUIN, LEAH A DEERFIELD, NH	DEERFIELD	DEERFIELD	09/02/2011
LYNCH, KENNETH E DEERFIELD, NH	THOMAS, LAURA J DEERFIELD, NH	BROOKLINE	BROOKLINE	09/03/2011
FRAIZE, ALAN J DEERFIELD, NH	THIBAUT, ANNE M DEERFIELD, NH	DEERFIELD	ALLENSTOWN	09/04/2011
MESSINA, JARED P DEERFIELD, NH	JODOIN, DAWN C DEERFIELD, NH	DEERFIELD	DEERFIELD	09/10/2011
FOSTER, SCOTT T DEERFIELD, NH	WTULICH, ESZTER M DEERFIELD, NH	DEERFIELD	DEERFIELD	09/24/2011
WEST II, STANLEY R DEERFIELD, NH	SCHULTZ, MARGARET JANE DEERFIELD, NH	DEERFIELD	DEERFIELD	10/01/2011
IRIZARRY, ALFREDO DEERFIELD, NH	WINSLOW, SADIE S DEERFIELD, NH	DEERFIELD	GRAFTON	10/01/2011
MILLER, JED A DEERFIELD, NH	BENSON, SHANA M AULT, CO	DEERFIELD	NEW CASTLE	10/01/2011
CONNOR, THOMAS J DEERFIELD, NH	KALISZ, JENNIFER L DEERFIELD, NH	DEERFIELD	LINCOLN	10/08/2011
CLEMENT, RICHARD D DEERFIELD, NH	GALLANT, REBECCA L DEERFIELD, NH	CONCORD	PORTSMOUTH	11/17/2011
MOZER JR, ROBERT E DEERFIELD, NH	GOLTSOVA, IRINA G SCARBOROUGH, ME	DEERFIELD	DEERFIELD	12/26/2011

The division of Vital Records Administration provided the above information.

Respectfully Submitted,

Kevin J. Barry, Town Clerk/ Tax Collector

2011

ANNUAL REPORT



**DEERFIELD
SCHOOL DISTRICT**

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ANNUAL REPORT OF THE SCHOOL BOARD

The Deerfield School District is currently in the middle of the 2011-2012 academic school year.

During this year, the school needed to repair the septic system servicing the school. The board used funds from the Building Repair Expendable Trust Fund to complete those repairs. It was using the trust in the manner for which it was intended, in that monies that were set aside in previous years for just such a need were available for that purpose.

One of the warrant articles that Deerfield voters will decide on this year is whether to take \$25,000 from a surplus to partially refund the amount that was expended to repair the septic system. The Deerfield School Board believes that maintaining a good balance in the Building Repair Expendable Trust Fund is a prudent action looking toward the long-term maintenance and functioning of the school in a fiscally responsible manner.

The administration and faculty of DCS also proposed a pilot program in which a 4th and 5th grade class were combined. The School Board authorized the pilot program to proceed, given the specific requirements of the particular student populations that were involved, and the particular skills of the teacher that was called on to provide the multi-level instruction. So far this pilot program seems to be working successfully, and again seems a prudent solution to a particular educational situation that the school was facing.

Last year, Deerfield voters approved one-year contracts for both the Teachers and Para-educators. This was much appreciated by the staff and Deerfield Community School. As a result of the passage of the contracts, the academic school year increased one half hour per day. Looking forward, the school board successfully negotiated new two-year contracts with the Teachers Association and the Para-Educators Association, which the voters will decide on.

The Board is continuing its dialogue with the Concord School district about educating our 9th through 12th graders. Our long-term contract with Concord is now in its 8th year, and the Deerfield School Board is exploring its options, including entering into a new agreement with Concord. The Board has visited other high schools, as well as having a community meeting to see what Deerfield parents and voters think about the high school situation. It is anticipated that the Board will invite community members to future meetings to get public input. Needless to say, general discussions are on going.

A new factor facing the Deerfield School Board is an expected major decrease in aid that the state has provided to our district in the past years. This is putting increased pressure on our school budget in the current tough economic climate.

The school continues to be used extensively by the community and the School Board strives to maintain the facilities for all to enjoy.

ANNUAL REPORT OF THE PRINCIPAL

The Deerfield Community School continues to provide a caring environment with high expectations and a commitment to our families in order to prepare our students for the rigors of life beyond grade eight. We are fortunate to feel the support of the community and appreciate the partnership that exists in helping students achieve their full potential.

One way to follow our efforts and direction is to check out our website (www.sau53.org/dcs)! When watching the short video that paints a picture of our school, you will see that great things are happening at DCS each and every day, for all children, in all grades. This short video clip was created as part of the application process for our participation in the *Annual NH Elementary School of Excellence Award*. Though we were not fortunate to be selected by the committee for the top honor this time around, we received many accolades from viewers locally, as well as from around the world.

During the summer, we reconfigured our staff in order to accommodate positions that had been vacated by teachers who moved on to other opportunities. Dr. Anne Long, special educator, retired after many years in our school and we were fortunate to be able to hire Ms. Shannon Doherty in her place. Shannon completed a dual internship in our Kindergarten program and special education department. She comes to us with a firm understanding of young children and is already aware of our school's approach, so the transition has been smooth. Also new to our staff is Ms. Annie Arnold. Her travels around the world before coming back to NH to complete her Master's Degree work have been an asset for the students and families in her first grade classroom. Ms. Jennifer Sherburne returned to the health care field, leaving our wellness position vacant. Mr. Russell Young was welcomed to our staff by not only our current students, but by some of our alumnae who came back, excitedly, to share their exuberant recommendations and experiences of being in his classes at Concord High School. Mrs. Lisa Nuttelman, math specialist, returned to having her own elementary classroom in Massachusetts. Mrs. Heidi Cook transitioned into this math position, leaving an opening for a 6th and 7th grade math teacher that was filled by Mr. Nick St.Germain. Nick's experience in another middle school ensured a very smooth transition, and his new insight has been an asset. After an extensive analysis of our office operations, we were supported in adding a part time receptionist, Mrs. Sharon Lewis, to the staff. This new position has allowed us to revamp our operations to best accommodate the growing needs of the school while balancing increased efficiency and state and federal reporting needs. Each new staff member eagerly shared that, from the first interview, there was clearly a strong match between our school's priorities and teaching approaches and their personal philosophies. Though the job market has been challenging, to say the least, we were fortunate to have a highly qualified and competent pool of candidates who were anxious to work in our district.

In the spring, the School Board recognized staff members who had dedicated more than twenty five years of service to the Deerfield community. Those employees recognized were Deborah Campelia, Patty Cameron, Nancy Shute and Paul Yergeau. Each was quick to note that Deerfield has always been a wonderful place to teach and it was very easy to reach that milestone.

A large initiative for this year was the lengthening of our school day. For years, the administration and staff all felt the need for more instructional time with students. This past spring, as part of staff negotiations, the community supported the addition of a half hour to the school day with no added salary benefits for the teachers. The increased length of day has been seen as a tremendous advantage for our students. Not only did the added time benefit the students in offering more time for teaching of specific content, but it allowed us to revamp our middle school schedule. The schedule that was created when adding our sixth grade students to the departmentalized structure in the previous school year provided many challenges. Year two of this new configuration has seen monumental improvements and the added length to the school day has been implemented with minimal student complaint – a benefit we did not anticipate!

As we continue to inch closer to the deadline of 2014 for all children in the country to be identified as proficient in math and reading, we participated in the New England Common Assessment Program (NECAP), a statewide test, in grades 3-8. Our test scores continue to climb and the great majority of our students demonstrate proficiency in both areas. The area that has been problematic for many years is the subcategory of students identified with special education needs. This small subset of students, we are proud to report, made adequate yearly progress on last year's test! However, federal requirements mandate that this same group of students be identified as having made adequate yearly progress for two years in a row in order to have the "Need of Improvement" label removed. We will see if they have been successful once the results of this round of testing is made public. Our concern is that the cut-off score continues to rise as we approach the 100% mark. As a result of our identification as a School In Need of Improvement in this category, we meet regularly to monitor every student's progress in math and literacy and continue to make changes to our instructional practices, use of specific materials and resources, and allocation of staff in order to continually improve our programming for children. Though conventional wisdom dictates that it will be statistically impossible for every child in the country to reach that level of proficiency, we strive to push every one of our students to do their best and hope that the efforts will pay off in a future that will help each see their goals attained.

Our school has had a welcome and much needed addition to the playground. ARRA (American Reinvestment and Recovery Act) federal grant funds that were awarded to our school for special education services were used to provide professional development, increase the type and quantity of technology tools, as well as student-specific equipment. But, what is most visible from this award is the pre-school playground. When our original playground was built – shortly after the opening of the school (more than twenty years ago through volunteer fund raising efforts,) our school did not house kindergarten or pre-school aged children. Hence, the equipment has always been too large for these smallest students. This has now been rectified. In the spring, the community voted to use \$25,000 of unanticipated surplus funds to begin the campaign that is being spearheaded by a group of community volunteers to repair the existing wooden playground structure that has decayed over the years. The goal is to supplement this seed money and utilize grant funds and volunteer contributions along with volunteer labor to complete the next phase of playground reconstruction. As our school campus ages, we have also needed to repair our failing septic system. Fortunately, the community was forward thinking in creating a reserve fund for large, unanticipated expenses, so this capital reserve fund was used to pay for these repairs. Now, we are looking forward to future needs such as the aging roof, and are focusing on long-term planning. This will assess student population trends that may help guide the thinking of additional / future building needs.

Our school was again recognized for the Blue Ribbon for Volunteerism for the tremendous number of volunteer programs and those who graciously spend time in our school throughout the year. Wal-Mart recognized us with individual monetary awards, made on behalf of their employees, who serve as role model volunteers. Each volunteer who participates in the program chooses the recipient for their award and we appreciate being selected on numerous occasions for these cash donations. We were also chosen to be the recipient of the “Safe Miles Invested in Local Education” program. During the month of August, one cent was donated to our school for each accident-free mile that the local private fleet drivers drove. Based on their office’s safety performance during that time, we were awarded a check for \$1,996.

In an effort to help the environment, our school is providing paperless copies of our school newsletter, *The Bridge*. We now have a Twitter presence. Our school website is a source of information for school families and other community members, and we continue to use the online learning management system *Sakai* for many functions of our school. The strong focus on preparing our students for the twenty first century has caused us to help each develop a technology portfolio that showcases their understanding of all aspects of technology and demonstrates their level of competence as they move from grade K through grade 8. We have taken the step of also providing parents of students in grades 6-8 with the opportunity to follow their child’s progress, on a daily basis, through an online parent portal. Teachers’ “grade books” are now online and each parent is able to log on to see their child’s progress on daily class or homework assignments, as well as grades on summative tests, quizzes and projects. Most students enjoy having the ability to monitor their grades and all parents have reported a high level of connection in seeing real time information rather than relying on their middle school student’s interpretation of what they think is reality.

All of our students make us proud on a regular basis, but some deserve special mention for their level of success. This year, Sierra Baker was selected as our school’s Spelling Bee Champ and competed in the Rockingham County Spelling Bee. Jessica Nelson was our runner-up.

Our athletes also continue to represent us well. The boys on our middle school basketball team brought home the Southeast Basketball League Championship trophy. In the spring, our boys earned runner-up recognition in the Southeast Baseball League. Again, we fielded a large track team that enjoyed the experience of being active, outside and with friends in the warm spring season. Unfortunately, this was not our year to break records or showcase stars.

This past fall, our boys were also named the runners-up in the Southeast League’s Championship in soccer. Running has been this fall’s strength! Cal MacKenzie and Brooke Laskowsky, both eighth graders, came in first in the Southeast League Cross Country Championship and each helped their respective teams achieve the League Championships for both Boys and Girls. Both teams went on to win the Pumpkin Classic meet and, in an unprecedented accomplishment, our boys were also awarded the State Championship in the NH Small School Division.

Some of our students excel in our athletic programs, some in extra-curricular offerings, and some show interest in both areas. This can be seen on our stage, in the gym and on the fields. Our music and theater programs are strong and continue to grow. This year, the middle school students, as part of their fall music program, performed *Annie*. Rose Robert as Annie, Connor

Kilgore as Mr. Warbucks and Samara Rouse as Miss Hannigan, led a large cast of performers, singers and crew. Last year's co-curricular endeavor for students in grades 5-8 performed *America's Funniest Dancing Idol*, which was a tale based on the popular American Idol phenomenon. Alex Ulin (as Hugh Cairns) served as the emcee, working with the Idol judges, Connor Kilgore (Simeon Callous), Eva Liptak (Ceylon Dijon) and Tucker Byrne (Ozzy Fogbourne) to find America's next dancing sensation. Congratulations to all of our students who have worked hard to receive these recognitions and to make all of us so proud of their hard work.

As always, it is a worthwhile and rewarding experience to reflect on the many accomplishments of our school. I am proud of the tireless efforts and personal commitment that our staff has to every student's success. It is reassuring to know that we can feel the support of the parents in our community as they envision a future for their children that will be happy and successful. It is rewarding to serve in a community that is supportive of education – even during these difficult economic times. It is comforting to know that our school provides its best for every student. Thank you for your financial support, your sage advice and your vision of a school that will help us nurture each child.

Respectfully submitted,

Paul Yergeau
Principal

ANNUAL REPORT OF THE SUPERINTENDENTS

“Hope is a feeling that life and work have meaning.” Vaclav Havel

All of us involved in learning and teaching believe in a hopeful future. A single look at the young faces in front of us confirms this work. SAU #53 continues to promote 21st Century Skills, Response to Instruction, and Common Core Standards.

21st Century Skills

The Partnership for 21st Century Skills advocates for the integration of skills in core academic subjects to advance the learning of all students. The SAU #53 Leadership Team has committed to promoting these skills in all of our schools. By advocating for creativity, innovation, flexibility, adaptability, initiative, self-direction, leadership, responsibility, and information, communication, and technology literacy, we are preparing students for an ever-changing workplace while developing their unique talents. Teachers can take heart in knowing that creativity and self-direction are again necessary in this world of accountability in educational practices. The website offers much information and many resources: www.P21.org

Here is a sampling of the outcomes and skills from the 21st Century Skills Map:

Innovation: Students will investigate new processes, implement creative ideas, and revisit traditional ideas to create new and reinterpret existing works.

- *Developing, implementing, and communicating new ideas to others*
- *Acting on creative ideas to make a tangible and useful contribution*

Information, Communication, & Technology Literacy: Students will use technology effectively to research, access, create, and communicate creative ideas and information with an understanding of ethical and legal issues.

- *Using digital technology, communication tools, and/ or networks appropriately to access, manage, evaluate, and create information in order to function in a knowledge economy*
- *Using technology as a tool to research, organize, evaluate, and communicate information and the possession of a fundamental understanding of the ethical/legal issues surrounding the access and use of information*

Productivity & Accountability: Students will set goals, accept responsibility, and refine their work to meet high standards of excellence and accountability.

- *Setting and meeting standards and goals for delivering high-quality work on time*
- *Demonstrating diligence and a positive work ethic (e.g., being punctual and reliable)*

Response to Instruction (RtI)

In the next logical step, we are moving from a focus on intervention to one of instruction as the key to providing continued growth and achievement for all students. SAU #53 has been a leader in RtI, often the acronym for “Response to Intervention.” It is purposeful that the emphasis moves to “Instruction” and how teachers will continually change and adapt their instruction to individual student needs. Even though the difference is slight, the focus is central to improved student learning.

Promoted so well in a position paper by the Indiana Department of Education, RtI is a systemic process designed to meet the individual needs of all students through the delivery of scientific, research-based core curriculum and instruction, the ongoing monitoring of student data to assess the effectiveness of instruction, and the determination and delivery of targeted, intensive student support. As the future unfolds, our schools will focus not only on educating resilient students, but also promoting resilience within the communities.

Common Core Standards

A third component in helping our students is the transition to common core standards in English language arts and mathematics. By having a set of national core standards, students moving in or out of New Hampshire will have the necessary knowledge base to succeed in these core areas. Administrators and teachers are in process of aligning the curriculum to these standards which is to be assessed nationally in the spring of 2014. Additional information is available at www.corestandards.org

While the SAU is determining next steps to replace the Superintendent of Schools, the two Assistant Superintendents, Hélène Bickford and Patty Sherman, will serve as Interim Co-Superintendents.

Ms. Bickford continues to be primarily responsible for matters relating to curriculum, school improvement, instruction, professional development, and assessment. Additionally, she will be the point person for the Allenstown, Chichester, and Epsom school districts.

Ms. Sherman continues to be primarily responsible for matters relating to student services: special education, 504 plans, homeless students and home schooling. Additionally, she will be the point person for the Deerfield and Pembroke school district and the SAU Board.

Both have been Assistant Superintendents in SAU #53 since 2010. Ms. Bickford replaced Gail Paludi and Ms. Sherman was Director of Special Education Services in SAU #53, having served the SAU for twelve years. Both finished their Certificate of Advanced Graduate Study with Plymouth State University in the summer of 2010, earning their superintendent's certification.

Through the changes in leadership, the staff of SAU #53 continues to collaborate and commit to creating and sustaining these collaborative efforts within each district's professional learning community, we continue the focus on individual student achievement in the 21st century, and to promote positive community perceptions and fiscal responsibility. Please join us in these efforts. We seek and appreciate your input as we move in a positive direction in SAU #53.

Respectfully Submitted,

Hélène Bickford & Patty Sherman
Co-Superintendents of Schools

SCHOOL DISTRICT OFFICERS

For the Year Ending June 2011

MODERATOR

Jonathan Hutchinson

SCHOOL BOARD

Maryann Clark	Term Expires 2012
C. Gregg Williams	Term Expires 2012
Kevin Barry	Term Expires 2013
Peter Menard	Term Expires 2014
Donald Gorman	Term Expires 2014

DISTRICT CLERK

Julie A. O'Brien

DISTRICT TREASURER

Judith Lynn Marshall

SUPERINTENDENT OF SCHOOLS

Peter Warburton

ASST. SUPERINTENDENT OF SCHOOLS

Helene Bickford

Patty Sherman

BUSINESS ADMINISTRATOR

Peter Aubrey

PRINCIPAL

Paul Yergeau

FEBRUARY 12, 2011 SCHOOL DELIBERATIVE SESSION #1

Moderator: Jonathan (Jack) Hutchinson

Moderator: Jonathan (Jack) Hutchinson opened the meeting at 9 A.M.

There is no smoking anywhere in this building.

In recognition of the labor and sacrifice of those who created, defended and refined the privilege of a democratic government under which we assemble this morning, please rise and Pledge your Allegiance to our Flag. As we conclude our pledge, please remained standing for a brief meditation passed down from Joe Brown.

The Pledge was recited.

The meeting was opened by the Moderator: Jonathan (Jack) Hutchinson. The Moderator asked the audience to stand in silent meditation asking guidance and conduct of this Deerfield School District Meeting that may prove an effective self government for us all, guide us in our voting by a sense of purpose and human understanding. In our hands today lie the business affairs of the school for the future, grant us the sense of fairness to allow all citizens to participate regardless of experience, help us to express ourselves with restraint and dignity that we may work together harmoniously for the well-being of our school district in the coming year. Please be seated.

Welcome to the first session of the 2011 Deerfield Town Meeting. The Town Officials seated before you this morning are the School Board, Bonnie Beaubien, Kevin Barry, Don Gorman, Maryann Clark, Gregg Williams, Superintendent Peter Warburton is assisted by his assistants, Helene Bickford and Patty Sherman, Assistant Superintendents, Paul Yergeau, Deerfield Community School Principal, Kathy Peahl, School District Attorney, Peter Aubrey, Business Administrator. Diane Valade, Meredith Briggs and Cherie Sanborn Checklist Supervisors, Barbara Daley, Cindy Tomilson, and Roger Hartgen are the Ballot Clerks.

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Town Hall in said District on the 12th day of February, 2011 at 9:00 o'clock in the forenoon to deliberate upon the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

Moderator: And not noted here, but they can not be amended to say "to see."

Voting on warrant articles will be conducted by official ballot at the second session scheduled for March 8, 2011 at the Deerfield Town Hall from 7:00 A.M. to 7:00 P.M.

The Chair recognizes Kevin Barry, for the purpose of making a presentation.

Kevin Barry: The Deerfield School Board would like to give Bonnie Beaubien a little present to show our appreciation for all the hard work she has done for the district over the last few years.

Bonnie Beaubien: Thank You.

Moderator Hutchinson repeated the rules:

- Each member who wishes to vote at this meeting should have checked in with the ballot clerks and received a voting card and a sheet of ballot. If you are a registered voter and have not checked in yet, please do so now.
- The rules of the meeting will be Roberts Rules of Order as modified by the Moderator in accordance with the laws of the State of New Hampshire. Our meeting today is for the transaction of all business other than voting by official ballot. This first session shall consist of explanation, discussion, and debate of each warrant article. Our business today is to consider and within the limits of the law, determine the details of those articles to be voted by official ballot at the March 8th second session.
- Amendments to articles are in order and will be voted at this meeting however at the conclusion of the deliberation on each article we will not vote, instead the chair will instruct the School district clerk to place article on the official ballot.
- Our order of the day is the School District Warrant. The Chair will read each article and make a motion to place it on the official ballot, and request a motion and a second for that motion. The maker of the motion will have the first opportunity to speak. Then the floor will be open to all. If you wish to address the meeting please approach the one microphone. The chair will recognize members at the microphone in turn. When it is your turn to speak, please step up to the microphone and speak directly into it. It is voice activated and your remarks are recorded so the clerk to make an accurate record of this meeting. All remarks are confined to the merits of the pending question or questions of order or privilege and must be addressed to the Chair. When you are recognized please state your name. Each speaker will be allowed three minutes to state his or her views. You may speak as many times as you wish, but all members who wish to speak will have a first turn, before any will have a second. The overriding principle in all cases is fairness. A speaker may address the currently pending question or he may move to close debate but he may not do both in the same turn. This means if a speaker argues for or against a motion, he may not then conclude his remarks with “and I move the previous question.” We adopted this rule a number of years ago and with the support of the assembly will follow it in this meeting.

- A secret ballot will be conducted when requested by 5 members in writing, prior to a hand vote. Such request must be for a specific vote, not for all votes in this meeting. Or all amendment to this article. The secret ballot provision exists to offer secrecy and is not intended to be used as a tactic of delay. If you wish to request a secret ballot, approach the microphone, when recognized, make the request. Then pass the written request to the moderator. Otherwise, votes will be by a show of voting cards. If the Chair cannot judge a clear majority, we will move to a division. Likewise if a member is not satisfied that the results announced by the Chair is correct, he should request a division. Division will be a count of the raised cards. Seven members who question any non ballot vote immediately after it is announced may request a written ballot vote. If the margin of a division vote is narrow the moderator may also move to a ballot vote. Five voters may request a re-count of a written ballot vote providing that the vote margin is not more than ten percent of the total vote cast. In this case the re-count shall take place immediately following the public announcement.
- If there is something you wish to accomplish here but are uncertain how to proceed, please ask. You can do that at anytime during the meeting, at the microphone, or you can approach any of us during a recess. Similarly, if during the meeting something is not clear to you, please rise to a point of inquiry and ask for a point of explanation.
- Finally, the role of the moderator is to fairly organize and regulate the meeting according to rules agreeable to the members. Ruling of the moderator are subject to appeal by any member. An appeal must be made immediately following the ruling, a second is required. The ruling and the appeal will be explained to the meeting then the members will vote to sustain or reverse the ruling.

So, we are ready to move to the Warrant: Yes, Ms. Cady.

Ms. Cady: Point of Order. Mr. Moderator, as I have told you, I object strongly, and always have, to advocacy within a meeting. This is a meeting according to RSA 40:14 and they have set up a table promoting advocacy of articles that are on the warrant. If that is fair, then next year the Deerfield taxpayers shall have informational sheets here also.

Moderator: You are welcome to bring those; you are welcome to bring those. Noted. We have had that type of advocacy in the past also. Please do. Your advocacy in this meeting is noted. Thank you.

Moderator: So the order of business today is this warrant.

Moderator: Article 1: Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,703,104? Should this article be defeated, the default budget shall be \$11,781,485 which is the same as last year, with certain adjustments required by previous action of the school district, or by law; or the governing body

may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, #3 and #5.]

School Board Recommends Approval

Budget Committee Recommends Approval

Moderator: Do we have a motion to place this Article on the official ballot?

Mr. Spillane: Mr. Moderator, I would move that Article as written.

Moderator: Do we have a second?

Don Gorman: Second.

Moderator: It's been moved and seconded to have the Article placed on the ballot as printed. The Chair recognizes Mr. Spillane.

Mr. Spillane: The Municipal Budget Committee worked pretty hard at this, looking at the numbers on this budget, the School Board did a great job coming in with a lower proposed budget than the default. We feel it's a fair number and we have recommended the budget that we put forward.

Moderator: Is there further discussion on this Article?

Maryann Clark: Mr. Moderator, I would like to amend the article to include a...

Moderator: Wait a minute, whoa, whoa, whoa, Ms. Clark, am I right?

Maryann Clark: Yes, that's right.

Moderator: O.K. what's your amendment?

Ms. Clark: To increase the Article by \$55,580.

Moderator: Can we put that on a line item?

Maryann Clark: It's for salary and benefits.

Moderator: Can you tell us the page?

Maryann Clark: It's the very first line item, under teacher's salary, and I would add \$36,622 to that and the remaining.

Moderator: O.K. we are going to have to move a little slower please. The \$1,960,000 number gets increased by? Can you say that again?

Maryann Clark: \$36, 622.00

Moderator: OK, next.

Maryann Clark: Is on page 7 of 8, 2900-220– the line is the FICA line.

Moderator: Alright, It's about in the middle of the page. It has a short name, FICA, O. K.

Maryann Clark: I would add \$2,802.

Moderator: Alright, there are a lot of lines here; I am going to read what the meaning of the data is. Jim you might find the lines for yourself. The salary line is increased by \$36,622; the FICA line by \$2,802; life insurance by \$483; retirement by \$3,322. I think what matters here is the bottom line, but I want it recorded in the record of the meeting that we reviewed these lines. Disability is \$102; employment \$98; workers compensation by \$201 HMO2 Group Insurance \$11,034; and dental insurance is \$916; for a total of \$55,580, which is the number we need to consider here now.

Moderator: Is there a second for this motion?

Kevin Barry: I second the motion.

Moderator: It has been moved and seconded to increase the budget of the warrant article by \$55,580 across 9 line items. The amendment is now open for discussion. Yes, Ms.Clark.

Maryann Clark: Yes, this is the salary and benefits we have added in for one additional teacher at DCS. We have been back and forth on this teaching position. We had it on the original budget that was presented to the MBC and it was taken out. At the public hearing, again, we revisited the same teaching position. What we did was we asked the Administration to go out and determine what we were expecting for kindergarten and first grade enrollment and to move that enrollment up so we could get a better idea of what we were expecting for students, incoming students. As it turns out, we have a better understanding now that we will need that extra teaching position and so we are adding it back in.

Moderator: Do you want to say anything about what the better understanding is or what the numbers are or anything?

Maryann Clark: Right, So, the kindergarten registration that we had is generally done in May and we moved it up to February, and when we did that registration we ended up with 43 students who have registered. If we take that and divide it into two classes, then we would have 21.5 children in a class with a school board recommended policy of keeping 14 in. That's a number we try to shoot for, for kindergarten. Considering that we are doing this registration so early there will be additional students that will move into the district, which will drive that number even higher, so what we have chosen to do is to split the two classes, into three classes, which would require that one extra teacher.

Moderator: Further discussion on the amendment to increase the budget by \$55,580.00

Mr. Spillane: I just wanted to make a statement to the fact that we did look at this as well, several of us of the Budget committee actually went and looked at the school and to the

classrooms. I feel that there are other alternatives to adding another teacher that has not been fully investigated. The kindergarten classes this year are 20 students a class. I understand that if we have more than that it might be hard to handle, however, the first grade could go to three classrooms and keep the 20 kids per class. There are other options for other grades that could be reduced from 3 classes to two classes in order to move some teachers around and allow this to still function with the current staffing levels instead of adding another position. Adding another position also impacts the space in the school. I would like to know from the School Board where is this class going to go? who is going to be moved into the modular now? and how are we going to handle that with the new security system when the modular is out of the security zone, so to speak. It's a hassle to get kids in and out of that modular on a classroom type of basis and there is no bathroom out there, which means the kids are going in and out of that modular routinely to go to the bathroom, which means they need to be escorted through the security system in that type of situation. Adding one extra teacher adds one extra class adds a need for more space and I think that things need to be looked at in other ways to make things work without adding that position back in.

Moderator: Other speakers, anyone else on the amendment?

Debbie Boisvert: I am curious about how many students were added on between your survey in May and the beginning of the school year. Do you have any idea of like in past experience, how many students have been added after you did the survey and you did the survey much earlier this year?

Maryann Clark: Can I have our principal answer that question.

Mr. Yergeau: Last year because we did it late in the year I think we had a pretty accurate count and there was the big discussion about full day versus half day and I think that really brought everyone out of the woodwork so we really tended to have the numbers at the end of May tended to be the numbers we had at the end of August. But we have never done it this early before.

Kathryn Ford: Point of Clarification. There are currently three kindergarten teachers and you are actually trying to keep it the same, is that correct?

Moderator: Who would speak to that?

Maryann Clark: I can speak to that. Yes, we would keep it the same. We are seeing increases in students in first grade, currently we have three and we would expand that to four. I think what we look at initially are those numbers. But, what I didn't mention before, what is even more important than that are the needs of the individual students because you can have a group of students that you can very easily divide into a two, based on student needs and take the same number of students and not be able to divide that it in two because of the individual needs of the students you would need to divide it into three. We have seen that with our current 4th grade classroom, which has two classrooms, the same number of classrooms in our current 3rd grade cannot be divided into two; it needs to be divided into three, particularly based on not just the numbers but on individual student needs. That again is what we as a School Board look to our

Administration for, for feedback and it's not because our Board hasn't pushed that and said we could divide that into two, it's because of individual needs.

Kathryn Ford: Can I make a follow-up?

Moderator: Yes.

Joelle Ford: I would like to strongly support what Maryann is asking for. I have sons in kindergarten and 1st grade and they have both been in classrooms with an average of 20 students. I have been in each of those classrooms as a volunteer at various points throughout the year and anything that can be done to bring those numbers down; especially because there are students in those classrooms with extra needs I'm a huge advocate of. Those classrooms get very noisy and I don't feel as if when we get up to 20-21 students we are in an environment that is conducive to strong learning. I'm just a huge advocate of what you are pushing for.

Moderator: Other speakers on the amendment?

Yes, Ms. Cady:

Harriet Cady: When I go around and I get my statistics, I call other schools in our area of the same size. When I find out that we have so many more teachers than Candia, than Epsom, than Northwood. Northwood has 47 in Special Ed. I just find it is something to do with the management and the scheduling rather than the necessity. The other thing I would like to point out is, just how many families are in foreclosure in this town whose kids are being affected because they will have to move somewhere else when the houses are gone. I saw this year's ago when the school raised the budget, a family with 5 kids ended up in a rented house and the mother went to work where she had been home with her kids. I saw a \$750 increase in my taxes this year, just how much more are you putting a burden on the taxpayers of this town because you won't recognize that 14 kids is not a reasonable number.

Moderator: Anyone else on the amendment?

Linda Royer: Just to say what Ms. Cady said about Northwood School. Currently, I am a para-educator at Northwood School and I am also the Title 1 Project Manager. We currently have three first grades. Last year we were trying to decide whether we would have three first grades and two second grades or two first grades and three second grades. We decided to go with three first grades because of the individual needs of our students. So, I do support a smaller class size based upon your reasoning.

Moderator: Any other speakers on the amendment? Are you ready for the vote? The vote is on the amendment to increase the budget by \$55,580.00 across a set of nine items who's net impact is one teacher. So, it's all the cost of a teacher.

As many as are in favor of the amendment please signify by raising your voting cards and keeping them raised. Thank You, Cards down.

Those opposed raise your voting cards?

The Aye's have it, the amendment is adopted.

So, we are now back on the main article, does somebody have a new amount? The bottom line, add the amendment in and tell me where we are. We are now back on the main article, article 1 in the amount of \$11,758,684.

Further discussion on the main article?

Maryann Clark: Mr. Moderator, I would like to point out some individual points about this budget. This proposed budget is \$22,801 less than the default for this coming year. And it is 4.2% less than the current year's budget that we are in. The affect of this amended proposed budget is reduction in the tax rate of .29 cents. Some areas of the budget of significant change, include that line, and I'll point these out for you as we go, for high school tuition. If you look at page one, in the middle, the high school tuition line. We have fewer high school students and we have improved our accounting of those students we, so have a better idea of where they are going, so that high school tuition line is \$303,531 less than our current year. I would also like to point out that our SAU has negotiated a much better tuition rate at CHS, the increase this year was just 1.42 % and I'll just remind you that last year was 8.9%, which is a significant difference. The next line I would like to point out, the special education out of district placement and costs, that is on page 2 of 8 toward the bottom, there is a reduction in that line of \$379,037 as compared to the previous year. There is also a major reduction in our special education transportation costs of \$63,194. O.K., so that's on page 7 of 8, in that section, pupil transportation. So those are some areas of major savings when you compare to current budget.

The areas of the proposed budget with significant increases I just wanted to point out are under health insurance, which would be on page 7 of 8, about in the middle there, that health insurance line. And that is an increase over this current year of \$136,399. The premium increase was a 6.3%, however, we had a lot of employees enroll and take advantage of our health insurance so that's why there is a significant increase in that number. And, additionally we have seen an increase in teacher retirement, which is in that same section, about half way down. That increase is \$31,716.

Moderator: Thank You. Is there further discussion on Article 1?

Yes, Mr. Spillane.

Mr. Spillane: I just want to once again thank the School Board for diligently working to reduce this budget and bring it in underneath the default, and thank Paul as well, for his work on it and both Peter's. Thank You.

Moderator: Further discussion? Yes, Ms. Cady.

Ms. Cady: I would like to point out that this really isn't a decrease. You turned \$550,000 back last year. Which means if we took \$550,000 off this budget, we are still up.

Moderator: Further Discussion? I see none...then the clerk will place Article....Please use the microphone and tell me what it is that you are asking.

Maryann Clark: I need to amend the Default Budget. The teaching position we just added back in just previous to this,

Moderator: Yes

Maryann Clark: was at a lower rate than what we had originally added in as was educationally necessary in the default budget. So I need to amend the default budget to represent that. When we created the default budget (not a completed sentence)

Moderator: Wait, does this make sense to you?

Peter Aubrey: Basically with new information on a default budget which is basically by us reducing this position that we intended to put in right from the beginning. Anytime you have new information that would lower or increase the default budget, you can do so up until the ballot.

Moderator: But we are not changing any virtual teacher at this point.

Peter Aubrey: In the Default budget right now, the Board's position was to increase that because it was necessary educationally, it is in the default as a higher number. So, all they are doing is going through transparency rules to lower that down to the new amount they just put in which would be \$12,508 difference, to lower that default that much to make it go along with what they've just done at this meeting.

Moderator: If you place that as a vote before this meeting and the meeting votes not to do it, then you don't have transparency? Does this meeting decide whether we have transparency?

Peter Aubrey: Again, we are trying to act in good faith, because this question could come up because that is in the current default at a higher amount.

Moderator: I'm not questioning the good faith part I'm just not sure this is the right process.

Peter Aubrey: Well, we had to do it last year on a high school issue and again we can change this default anytime and have it posted prior to the ballot vote in March. So, we are just doing it at this meeting so everybody is aware of what the numbers are before the vote.

Moderator: I would like you three to put your heads together to make sure this is the right thing to do. It's new to me, I go with the Attorney, I haven't studied this stuff, but I'm asking a question. The three of you, at least, tell me if you think it's the right think.

Yes,

Don Daley: Point of Information: Member of the Budget Committee. It is my understanding from being at LGC seminars and so forth that the Deliberative Session can't change the default budget, however, the governing body can change the default budget before the ballot is printed. At a meeting of their own.

Moderator: Thank you. That is helpful too, that sounds like it makes sense to me. Why would we vote on something that is supposed to be calculated? If we put it up here, we have to be able to say yes, or no.

Peter Aubrey: Point of Information: Jack, the Board intends on lowering the default by \$12,508.

Moderator: That sounds right, right? O.K. Thank You. Any further discussion on Article 1? Seeing none, the clerk will place Article 1 on the ballot, as amended, in the amount of 11,758,684.

Moderator: Article 2: Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 2011/12 fiscal year, which calls for the following estimated increases in salaries and benefits totaling:

2011/12	\$92,655
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and further to raise and appropriate the sum of \$92,655 for the 2011/12 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

Note: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

School Board Recommends Approval

Budget Committee Recommends Approval

Moderator: Do we have a motion to place this Article on the ballot as printed?

Bonnie Beaubien: Mr. Moderator I make a motion to place this Article on the ballot as printed.

Moderator: Do we have a second?

Don Gorman: Second.

Moderator: It has been moved and seconded to place the Article on the ballot as printed. The article is now open for discussion. Ms. Beaubien.

Bonnie Beaubien: Thank You. The total cost of this includes an increase for teachers at the top of the pay scale, 1.5%, and 1 step increase for any teacher who is not at maximum. We are also advocating the instructional day increases 30 minutes per day. Non-residence teachers will no

longer be able to enroll their students at Deerfield Community School. Those who are there now may still apply through 8th grade because they did start at Deerfield Community School. We have changed some personnel illness language, so that it defines immediate family differently, to include spouse, life partner, significant other, unmarried children, or dependant family residing in the family's household. The sick leave bank, we have had a sick leave bank, but now all teachers will be able to deposit a day at the beginning of the school year. In the past, some were not able to belong to the sick bank since it was already at maximum and they could not give a day. Child Rearing Leave has changed to extend to adoptive parents. The health insurance language has changed, which we have tried to put into the contract for two or three years, is that the current health insurance provider may be changed with the Association agreeing. An alternative health provider may be offered to the Association at any time, which gives the school district a chance to investigate other companies for offering insurance. Thank You.

Moderator: Further discussion on Article 2? Seeing none, the Clerk will put Article 2 on the ballot as printed.

Moderator: Article #3. Shall the District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Para-educators Association for the 2011/12 fiscal year, which calls for the following estimated increases in salaries and benefits totaling:

2011/12	\$48,684
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and further to raise and appropriate the sum of \$48,684 for the 2011/2012 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

[Note: The total cost associated with the collective bargaining agreement above is \$2,000. The remaining \$46,684 will compensate the paraprofessionals (who are hourly employees) for an additional 30 minutes per day if the teachers' contract passes.]

Note: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

School Board Recommends Approval

Budget Committee Recommends Approval

Mr. Gorman: Mr. Moderator, I move the Article as written.

Maryann Clark: Second.

Moderator: It has been moved and seconded to place the Article, as written, on the ballot. The Article is now open for discussion. Yes, Mr.Gorman.

Mr. Gorman: Thank you Mr. Moderator, members of the audience. We negotiated a very difficult contract both for the teachers and the paras. The bottom line on the para's contract basically, was to remain flat, they did not ask for increases due to the economic conditions in the town and in the state. The additional monies that had to be in there, or put in there, is the

contract for the teacher passes. The Teachers will be working an extra half hour per day; the para's are paid on an hourly rate so they would then be required to be at the school for the extra half hour. What this money represents is the pay that they would receive for that extra half hour of work, if the teacher's contract passes.

Moderator: Further discussion on Article 3? Seeing none, the Clerk will place Article #3 on the ballot as printed.

Moderator: Article #4. To see if the Deerfield School District will vote to change the purpose of an existing Building Repair Expendable Trust Fund to the Facilities Repair and Improvement Expendable Trust Fund. (2/3 Majority Vote Required)

Moderator: Do we have a motion to place the Article on the ballot?

Mr. Barry: Mr. Moderator, I would like to make a motion that we put the Article on the ballot as written.

Moderator: Do we have a second?

Mr. Gorman: Second.

Moderator: It has been moved and seconded to put Article 4 on the ballot as printed. The Article is now open for discussion. Mr. Barry.

Mr. Barry: This Article we've had this special expendable trust in the past and basically what the Board would like to do this year is to expand the use of the trust. Originally, it was for the roof and now we would like to have the ability to use any surplus funds in this trust for building maintenance, which would include the furnace, possibly failed septic system, basically catastrophic failures at the school and we wanted to be able to use this money for that.

Moderator: Further discussion on Article 4? O.K., seeing none. Yes, Ms. Cady.

Ms. Cady: In reading the school board minutes, I understand you had contacted Fred McGarry for problems with the septic system, possible failure. Are you saying you didn't budget any money in this budget to take care of that?

Mr. Gorman: Mr. Moderator, if I can, I would give an answer. One of the sub-duties that I have taken on as a board member is the facilities and grounds. The warrant article which has been with this town for many, many years, is for catastrophic or unusual situations that we do not budget for. For example, at some time our rubber roof is going need to be replaced. Do we budget it this year, next year, last year, we don't know. What this fund is for is when the roof has the problem and needs to be replaced we will have the money in the kiddy to take care of it. This warrant article is only for catastrophic, unforeseen situations such as a septic system failing.

Ms. Cady: Don, you are so good at putting words together, but you didn't answer the question. The question was in your minutes it says: The school board has found it has a problem with the septic system. I asked, are you telling me you didn't budget for what you know is happening.

Mr. Gorman: Well, we didn't budget for a septic system that we didn't know when it was going to fail, it failed. And this is what this fund is for. Something we don't see. The well may go dry next year, I don't know. If it does go dry we will have to drill a new one.

Moderator: The answer to the question though, is that there is nothing in the budget for the septic system that you are in discussion about.

Mr. Gorman: That is correct.

Ms. Cady: May I ask why we discontinued the \$25,000 a year to go into this, if in fact, we know there are other problems, because definitely as you said, the roof is going to fail at some point and then this money could have been used up and we're going to end up paying for a roof in total.

Moderator: O.K. is there further discussion on Article 4? Seeing none, the clerk will place Article 4 on the ballot as printed.

Moderator: Article #5. To see if the Deerfield School District will vote to create an Expendable Trust Fund under the provisions of RSA 31:19-a, to be known as the Playground Expendable Trust Fund, for the purpose of building a new playground at Deerfield Community School and to raise and appropriate the sum of up to \$25,000 (from surplus) towards this purpose. The Deerfield School Board are agents to expend these funds.

School Board Recommends Approval

Budget Committee Recommends Approval

Moderator: Do we have a motion to place this article on this ballot?

Mr. Williams: I make a motion to change the language.

Moderator: No, not yet.

Mr. Williams: O.K. I'll move the motion.

Moderator: Do we have a second?

Maryann Clark: Second.

Moderator: Alright, the chair recognizes Mr. Williams for the purpose of making an amendment.

Mr. Williams: O.K. I am looking to make a motion to change the language, it's basically provision language. We noted that the provision language as RSA 31:19-a as written, is a town provision. We are looking not to change the intent at all, but to change the language to RSA 198:20-c which is a school provision. I'll give that to you Jim.

Moderator: So this is changing 31:19-a to 198:20-c?

Mr. Williams: Correct.

Moderator: Do we have a second?

Kevin Barry: Second.

Moderator: It's been moved and seconded to change the language in Article 5 from RS 31:10-a to RSA 198:20-c. Further discussion?

Mr. Williams: Sure, What we are look at is the playground.

Moderator: Stay on the amendment, we are only talking about RSA numbers right now.

Mr. Williams: No I'm not, let me change.

Moderator: Is there any other discussion on the RSA numbers?

Moderator: Are you ready for the vote? The vote is to change the RSA number in the Article from 31:19-a to RSA 198:20-c.

Moderator: As many of you who are in favor of changing the RSA number please signify by raising your voting cards and keep them raised. Thank You. O.K., cards down.

Moderator: Those opposed, please signify by raising your voting cards. No one is opposed. Could have had a unanimous consent there, it would have been nice. And I could have used it. Maybe we should do that anyway.

Moderator: So, now we are back on the main Article as amended, Mr. Williams.

Mr. Williams: Yes, I would just like to speak. The total cost right now, or the projection is \$50,000 to replace our existing playground. I think a lot of us were there when we built the playground some 20 years ago and that basically has been our playground. In the last five or ten years, we have had to take different applications down because of safety issues and deterioration of different parts of the playground to the point where we have really reduced the playground capacity, particularly for the younger children, but for all the children at the school. So, what we are looking to do is to raise and appropriate \$25,000 through surplus this year, obviously if there is no surplus this year, we would not contribute to this initiative. But looking for \$25,000 in reserves through surplus this year and then the other \$25,000 would be raised through the school board through grants, other donations and other fund raising initiatives.

Moderator: Further discussion on Article 5? Mr. Spillane.

Mr. Spillane: I just wanted to say, I like to see the school board going with a fund to build this and were looking for matching funds as well. This is a great initiative and nice to see matching funds sought for, that way the taxpayers are not picking up all of it. I have a question as to whether the language is going to allow that fund to exist after the playground is built, to be used to move money in for maintenance of the playground from a surplus standpoint, ongoing?

Moderator: So, that is just a question?

Mr. Spillane: Just a question.

Moderator: Alright does someone want to speak to that? Mr. Gorman.

Mr. Gorman: Thank you. We could do that. The School Board would have the authority to do that, after a long hard deliberation, they are always long and hard, but it's a very good idea. You caught us flat footed.

Moderator: Do you want to speak to that?

Superintendent Warburton: I just want to add that the purpose in Article 5 right now is to put some money into surplus to build a playground, certainly the other purpose that Jim is talking about would have to be discussed later. We don't want to get off the purpose of the Article which is to raise and appropriate an amount from surplus to build a new playground.

Moderator: Further discussion on Article 5?

Rebecca Hutchinson: I just have a request on the last line, to amend the last line, instead of saying that the Deerfield School Board 'are agents' to expend these funds, shouldn't it be that the Deerfield School Board 'is the' agent to expend the funds, I am sorry but, that would be my. (unfinished sentence)

Moderator: Was your father an English teacher? I guess since it's a school district warrant we should get the case right.

Rebecca Hutchinson: So, the amendment would read, the last sentence would say 'the Deerfield School Board is the agent to expend the funds'. Just cause it's a school thing.

Moderator: Do we have a second to move the amendment?

Don Gorman: Second.

Moderator: We have moved and seconded an amendment to Article 5 from 'the Deerfield School Board are agents to expend these funds,' to 'the Deerfield School Board is the agent to expend these funds.'

Moderator: So, now, discussion on the amendment, is there any discussion required?

If there is no objection, we will adopt the amendment to change the language from 'are agents' to 'is the agent', is there any objection to this amendment? Seeing none, by unanimous consent, the Deerfield School District Deliberative Session decides to amend Article 5 to 'the Deerfield School Board is the agent to expend these funds.'

Moderator: Further discussion or amendment of Article 5.

Mr. Gorman: Mr. Moderator, obviously, this is what happens when you have a room full of teachers.

Moderator: Further discussion. Seeing none, the Clerk will place the Article 5 on the ballot as corrected.

Moderator: Is there any further business to bring up today? This is the time.

Moderator: Is there a motion to adjourn?

Kevin Barry: I make a motion to adjourn.

Moderator: Is there a second?

Don Gorman: Second.

Moderator: We move and seconded to adjourn this session of the Deerfield Deliberative Session. All those in favor say Aye.

Members: AYE

Moderator: Opposed no.
The meeting stands adjourned at 9:55 A.M.

Respectfully submitted,

Harriet Cady
Deerfield School District Clerk

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Town Hall in said District on the 11th day of February, 2012 at 9:00 o'clock in the forenoon to deliberate upon the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on warrant articles will be conducted by official ballot at the second session scheduled for March 13, 2012 at the Deerfield Town Hall from 7:00 A.M. to 7:00 P.M.

1. Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,813,054? Should this article be defeated, the default budget shall be \$11,793,352 which is the same as last year, with certain adjustments required by previous action of the Deerfield School District, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, #3 and #4.]

School Board Recommends Approval

Budget Committee Recommends Approval

2. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 2012/13 and 2013/14 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2012/13	\$101,436
2013/14	\$101,422

and further to raise and appropriate the sum of \$101,436 for the 2012/13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval

Budget Committee Recommends Approval

3. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield

Para-educators Association for the 2012/13 and 2013/14 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2012/13	\$26,769
2013/14	\$18,770

and further to raise and appropriate the sum of \$26,769 for the 2012/2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval

Budget Committee Recommends Approval

4. To see if the Deerfield School District will vote to raise and appropriate the sum of up to \$25,000 (to begin to replenish the funds used to replace the septic system) to be added to the Facilities Repair and Improvement Expendable Trust Fund previously established. This um to come from June 30, 2012 fund balance available for transfer on July 1, 2012.

School Board Recommends Approval

Budget Committee Recommends Approval

5. Shall the Deerfield School District adopt the provisions of RSA 40:14-b to delegate the determination of the default school budget to the municipal budget committee which has been adopted under RSA 32:14?

Given under our hands at said Deerfield this 26th day of January, 2012.

Donald Gorman, Chair
Kevin Barry
Maryann Clark
Peter Menard
C. Gregg Williams
DEERFIELD SCHOOL DISTRICT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Town Hall in said District on the 13th day of March, 2012 at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Deerfield this 26th day of January, 2012.

Donald Gorman, Chair
Kevin Barry
Maryann Clark
Peter Menard
C. Gregg Williams
DEERFIELD SCHOOL DISTRICT

A True Copy of Warrant – Attest

Donald Gorman, Chair
Kevin Barry
Maryann Clark
Peter Menard
C. Gregg Williams
DEERFIELD SCHOOL DISTRICT

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: DEERFIELD NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2012 to June 30, 2013

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date):

January 26, 2012

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

[Signature]
Margaret Elan
[Signature]
[Signature]
[Signature]

Frederick McTear
Harriet & Cady
for A. [Signature]

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/10 to 6/30/11	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs		5,374,154	5,470,514	5,489,720		5,489,720	
1200-1299	Special Programs		2,950,066	2,709,678	2,429,782		2,429,782	
1300-1399	Vocational Programs							
1400-1499	Other Programs		24,467	26,150	26,640		26,640	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services		260,884	258,853	263,652		263,652	
2200-2299	Instructional Staff Services		127,642	123,176	122,177		122,177	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency							
2310-2319	Other School Board		30,669	18,976	18,909		18,909	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services		254,174	244,152	250,925		250,925	
2320-2399	All Other Administration		1,875					
2400-2499	School Administration Service		252,643	258,768	272,463		265,463	7,000
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		424,309	380,714	399,514		399,514	
2700-2799	Student Transportation		648,816	655,393	635,903		635,903	
2800-2999	Support Service Central & Other		1,442,011	1,589,579	1,742,137		1,742,137	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations		148,879	152,483	152,707		152,707	
3200	Enterprise Operations							

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/10 to 6/30/11	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition			1	1		1	
4200	Site Improvement			1	1		1	
4300	Architectural/Engineering			1	1		1	
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction			1	1		1	
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal							
5120	Debt Service - Interest							
FUND TRANSFERS								
5220-5221	To Food Service		14,627	11,583	15,521		15,521	
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total		11,955,216	11,900,023	11,820,054		11,813,054	7,000

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/10 to 6/30/11	Appropriations Current Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
5251	To Capital Reserves							
5252	To Expendable Trust		25,000	4	25,000		25,000	
5253	To Non-Expendable Trusts							
SPECIAL ARTICLES RECOMMENDED			25,000		25,000		25,000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/10 to 6/30/11	Appropriations Prior Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	DEA COLLECTIVE BARGAINING			2	101,436		101,436	
	DPA COLLECTIVE BARGAINING			3	26,769		26,769	
INDIVIDUAL ARTICLES RECOMMENDED					128,205		128,205	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition		16,000	16,000	16,000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		-	-	-
1600-1699	Food Service Sales		96,500	92,885	92,885
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		2,600	2,601	2,601
REVENUE FROM STATE SOURCES					
3210	School Building Aid				
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		236,000	92,407	92,407
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,000	2,000	2,000
3270	Driver Education				
3290-3299	Other State Sources		6,434		
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		80,000	94,000	94,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		42,400	42,300	42,300
4570	Disabilities Programs		122,910	122,248	122,248
4580	Medicaid Distribution		96,000	96,000	96,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5210	Transfer to Food Service		11,583	15,521	15,521
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		25,000	25,000	25,000
	Fund Balance to Reduce Taxes		438,717		
	Total Estimated Revenue & Credits		1,176,144	600,962	600,962

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	11,900,023	11,820,054	11,813,054
Special Warrant Articles Recommended (from page 4)	25,000	25,000	25,000
Individual Warrant Articles Recommended (from page 4)	-	128,205	128,205
TOTAL Appropriations Recommended	11,925,023	11,973,259	11,966,259
Less: Amount of Estimated Revenues & Credits (from above)	(1,176,144)	(600,962)	(600,962)
Less: Amount of State Education Tax/Grant	(3,008,971)	(3,062,042)	(3,062,042)
Estimated Amount of Local Taxes to be Raised For Education	7,739,908	8,310,255	8,303,255

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,181,054
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Rev 09/02

VERSION #2: Use if you have Collective Bargaining Cost Items

LOCAL GOVERNMENT UNIT : DEERFIELD SCHOOL DISTRICT FISCAL YEAR END FY 12/13

Column A

	RECOMMENDED AMT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS7, 27, or 37)	11,813,054
LESS EXCLUSIONS:	-
2. Principal: Long - Term Bonds & Notes	-
3. Interest: Long-Term Bonds & Notes	-
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	-
5. Mandatory Assessments	-
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	-

7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	11,813,054
8. Line 7 times 10%	1,181,305
9. Maximum Allowable Appropriations prior to vote (Line 1 + 8)	12,994,359

Column C

Column B

(Col.B - A)

10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	Cost items recommended	Cost items voted	Amt. Voted above recommended
	128,205	128,205	-

MAXIMUM ALLOWABLE APPROPRIATION VOTED

At meeting, add line 9 + Column C.

12,994,359

Line 8 plus any not recommended collective bargaining cost items or increases to cost items voted is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

**DEERFIELD SCHOOL DISTRICT
2012/13 BUDGET**

Purpose of Appropriation	Expenditures 2010/11	Approved	School	Budget Committee	
		Budget 2011/12	Board's Budget 2011/12	Recommended 2012/13	Not Recommended 2012/13
INSTRUCTION					
Regular Programs	5,374,154	5,470,514	5,489,720	5,489,720	
Special Programs	2,950,066	2,709,678	2,429,782	2,429,782	
Other Programs	24,467	26,150	26,640	26,640	
SUPPORT SERVICES					
Student Support Services	260,884	258,853	263,652	263,652	
Instructional Staff Services	127,642	123,176	122,177	122,177	
General Administration					
Other School Board	30,669	18,976	18,909	18,909	
Executive Administration					
SAU Management Services	254,174	244,152	250,925	250,925	
All Other Administration	1,875	-	-	-	
School Administrative Services	252,643	258,768	272,463	265,463	7,000
Business Services					
Operation/Maint. of Plant	424,309	380,714	399,514	399,514	
Student Transportation	648,816	655,393	635,903	635,903	
Other Support Services	1,442,011	1,589,579	1,742,137	1,742,137	
Non-Instructional Services	148,879	152,483	152,707	152,707	
Facilities Acquisitions & Const.	0	4	4	4	
OTHER OUTLAYS					
Debt Service - Principal	0	-	-	-	
Debt Service - Interest	0	-	-	-	
To Food Service Fund	14,627	11,583	15,521	15,521	
SPECIAL WARRANT ARTICLES					
To Expendable Trust		-	0	0	
INDIVIDUAL WARRANT ARTICLES					
Ed. Asso. Collective Bargaining	-	-	0	0	
Para Asso. Collective Bargaining	-	-	0	0	
TOTAL APPROPRIATIONS	11,955,216	11,900,023	11,820,054	11,813,054	7,000

DEFAULT BUDGET OF THE SCHOOL

OF: DEERFIELD NH

Fiscal Year From July 1, 2012 to June 30, 2013

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.


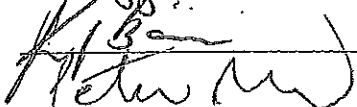
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	5,470,514	19,242		5,489,756
1200-1299	Special Programs	2,709,678	(281,376)		2,428,302
1300-1399	Vocational Programs				
1400-1499	Other Programs	26,150			26,150
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	258,853	5,222		264,075
2200-2299	Instructional Staff Services	123,176			123,176
GENERAL ADMINISTRATION					
2310 840	School Board Contingency				
2310-2319	Other School Board	18,976	(67)		18,909
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	244,152	6,773		250,925
2320-2399	All Other Administration				
2400-2499	School Administration Service	258,768	(2,198)		256,570
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	380,714	13,193		393,907
2700-2799	Student Transportation	655,393	(19,489)		635,904
2800-2999	Support Service Central & Other	1,589,579	149,939		1,739,518
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	152,483	(812)		151,671
3200	Enterprise Operations				
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition	1			1
4200	Site Improvement	1			1
4300	Architectural/Engineering	1			1
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction	1			1
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
OTHER OUTLAYS (5000-5999)					
5110	Debt Service - Principal				
5120	Debt Service - Interest				
FUND TRANSFERS					
5220-5221	To Food Service	11,583	2,902		14,485
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5252	To Expendable Trust	25,000		(25,000)	
5300-5399	Intergovernmental Agency Alloc.				
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	11,925,023	(106,671)	(25,000)	11,793,352

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	Certified Staff contracted salary \$10,568	1100	Non-cert contracted salary \$634
1100	Federal Projects (grants) \$14,000	1100	Contracted High School tuition \$4,692
2100	SpEd Obligations \$3,642	1200	SpEd Obligations \$225,161
2100	Certified Staff contracted salary \$480	1200	Certified Staff contracted salary \$145
2100	Contracted Testing services \$1,100	1200	Non-cert contracted salary \$56,070
2320	Contracted Admin services \$6,773	2310	Contracted Admin services \$67
2400	Employee Contract Benefits \$400	2400	Contract Maint services \$2,598
2600	Utility rates \$8,320	2600	Contracted Liability Obligations \$39
2600	Contracted Maintenance services \$4,912	2700	SpEd Obligations \$36,900
2700	Contracted Transportation obligations \$17,411	3100	Food Service Program \$812
2900	Employee Contract Benefits \$149,939	5252	One Time Expense \$25,000
5220	To Food Service \$2,902		

Brent W. Washburn, CPA, Prof. Assoc.
64 Hooksett Turnpike Road
Concord, New Hampshire 03301-8400
603-224-6133

Independent Auditor's Report

December 28, 2011

The School Board
Deerfield School District
Deerfield, New Hampshire

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Deerfield School District as of and for the year ended June 30, 2011, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Deerfield School District's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Deerfield School District as of June 30, 2011, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report date December 28, 2011 on my consideration of the Deerfield School District's internal control over financial reporting and on my test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an

audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information and other required supplementary information on pages 3 through 4 and pages 24 and 25, respectively are not required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Deerfield School District's basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance are presented for purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

Respectfully Submitted,

Brent W. Washburn, CPA

STATEMENT OF EXPENDITURES

For the Year Ending June, 2011

INSTRUCTION

Regular Education Programs	\$ 6,081,929.69	
Special Education Programs	3,192,250.55	
Vocational Programs	0.00	
Other Instructional Programs	30,235.12	
	<hr/>	\$ 9,304,415.36

SUPPORT SERVICES

Student Services	471,326.60	
Instructional Staff	125,709.04	
General Administration	286,284.91	
School Administration	327,627.18	
Operation/Maintenance of Plant	474,779.25	
Student Transportation	648,816.02	
Central	0.00	
	<hr/>	2,334,543.00

DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	0.00	
	<hr/>	0.00

OTHER FINANCING USES

Debt Service - Principal	0.00	
Debt Service - Interest	0.00	
	<hr/>	0.00

FUND TRANSFERS

Trust/Agency Funds	14,627.27	
	<hr/>	14,627.27

SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	62,257.72	
Special Programs	57,918.36	
	<hr/>	120,176.08

SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services	5,694.60	
Instructional Staff	25,005.43	
General Administration	1,874.67	
School Administration		
Student Transportation		
	<hr/>	32,574.70

FOOD SERVICE FUND

Food Service Operation	148,879.38	
	<hr/>	148,879.38

CAPITOL PROJECTS

Building Improvement		0.00
		<hr/>

TOTAL EXPENDITURES

\$ 11,955,215.79

STATEMENT OF REVENUES

For the Year June 30, 2011

REVENUES FROM LOCAL SOURCES

Current Appropriation \$ 7,867,091.00

TUITION

TUITION FROM INDIVIDUALS

Regular Day School 18,030.00

Summer School -

Adult Education -

TUITION FROM OTHER LEAS WITHIN NH

Regular Day School 1,000.00

Special Education 0.00

TRANSPORTATION FEES

TRANSPORTATION FEES FROM INDIVIDUALS

Special Education 0.00

OTHER LOCAL REVENUES

Earnings on Investments 904.26

Food Service 92,230.63

Rentals 0.00

Other Local Revenue 9,932.86

TOTAL LOCAL REVENUES

7,989,188.75

REVENUE FROM STATE SOURCES

Equitable Education Aid 1,866,740.84

Statewide Enhanced Education Tax 1,222,426.00

Adequacy Aid Grant - EdJobs 67,706.16

School Building Aid 1,218.65

Catastrophic Aid 288,690.96

Vocational Education (Transportation) 0.00

Child Nutrition 1,881.19

TOTAL STATE REVENUE

3,448,663.80

REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I 33,953.49

Elementary/Secondary - Other 118,797.29

Adult Education 0.00

Child Nutrition Program 41,607.73

Disabilities Programs 120,209.73

Medicaid Distributions 95,944.14

Other Restricted Fed Aid Through State 0.00

TOTAL FEDERAL REVENUE

410,512.38

OTHER FINANCING SOURCES

Transfer from General Fund 14,627.27

Transfer from Capital Reserve Fund 0.00

Transfer from Other Expendable Trust Funds 0.00

TOTAL OTHER FINANCING SOURCES

14,627.27

TOTAL REVENUES

11,862,992.20

SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

DEERFIELD SCHOOL DISTRICT

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2009/10</u>	<u>FY 2010/11</u>
Actual Expenditures	\$3,687,750	\$3,616,940
Actual Revenues		
♦ Catastrophic Aid	\$ 357,123	\$ 288,691
♦ Medicaid	136,758	96,944
♦ Federal Grant	122,010	120,210
♦ Tuition	<u>-0-</u>	<u>-0-</u>
Total Offsetting Revenues	\$ 615,891	\$ 504,845

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

ANNUAL REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2010 to June 30, 2011

CASH ON HAND JULY 1, 2010 \$ 614,438.87

Received from Selectmen	\$ 9,089,517.00
Revenue from State Sources	2,437,565.44
Received from all Other Sources	<u>378,284.21</u>

TOTAL RECEIPTS \$11,905,366.65

Total Amount Available for Fiscal Year \$12,519,805.52

Less School Board Orders Paid (12,007,161.87)

BALANCE ON HAND JUNE 30, 2010 \$ 512,643.65

Judith Lynn Marshall
School District Treasurer

SUPERINTENDENT'S SALARY

2010/11

Allenstown	\$ 14,473
Chichester	12,140
Deerfield	22,061
Epsom	19,026
Pembroke	<u>49,025</u>
	\$116,725

ASSISTANT SUPERINTENDENT'S SALARY

2010/11

Allenstown	\$20,904
Chichester	17,533
Deerfield	31,862
Epsom	27,479
Pembroke	<u>70,804</u>
	\$168,582

BUSINESS ADMINISTRATOR'S SALARY

2010/11

Allenstown	\$10,608
Chichester	8,897
Deerfield	16,169
Epsom	13,945
Pembroke	<u>35,931</u>
	\$85,550

DEERFIELD COMMUNITY SCHOOL
CERTIFIED ROSTER

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>2011/12</u>
Principal	Yergeau, Paul	83,203.00
Assistant Principal	Chouinard, Andrew	56,500.00
Teacher	Arnold, Annie	34,602.00
Technology Coord.	Boisvert, Deborah	61,469.00
Grade 4 Teacher	Cameron, Pat	54,189.00
Physical Education	Campelia, Deborah	61,469.00
Music Teacher	Carlson, Anna	52,031.00
Art Teacher	Chase, Sarah	43,305.00
Grade 6 Teacher	Cook, Barbara	38,759.00
Math Teacher	Cook, Heidi	51,447.00
Grade 1 Teacher	Daigle, Judy	52,031.00
Reading Specialist (1-4)	Davis, Kristin	58,489.00
Art Teacher	Dickey, Jessica	45,940.00
Middle School Math Teacher	Dudley, Robert	48,407.00
Grade 2 Teacher	Ferguson, Matthew	60,253.00
Middle School Soc. Studies Teacher	Fladd, John	57,889.00
Music Teacher	Gallant, Ayanna	37,563.00
Grade 1 Teacher	Hanson, Cindy	52,031.00
Literacy Teacher	Kilgore, Kimberly	43,305.00
Kindergarten Teacher	Knee, Maria	60,253.00
Kindergarten Teacher	Laskowsky, Suzanne	38,759.00
Reading Teacher	Lariviere, Christine	53,589.00
Preschool / SpeEd Teacher	Lepage, Elizabeth	16,938.00
Soc. Studies Teacher	Marino, Thomas	33,876.00
Grade 1 Teacher	Mason, Karen	52,031.00
Literacy Teacher	McGovern, Elizabeth	43,305.00
Grade 3 Teacher	Mommsen, Linda	57,889.00
Grade 3 Teacher	Nelson, Sherri	59,089.00
Science Teacher	O'Donnell, Ellen	60,269.00
World Lang. Teacher	Oliver, Eva Marie	53,589.00
Science Teacher	Peasley, Kira	60,269.00
Grade 3 Teacher	Plater, Sarah	57,889.00
Grade 5 Teacher	Potter, Sarah	58,489.00
Kindergarten Teacher	Powers, Martha	59,653.00
Grade 5 Teacher	Rowe, Lynsey	57,889.00
Grade 2 Teacher	Sanborn, Susan	59,653.00
Grade 4 Teacher	Schmidtchen, Ardith	49,960.00

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>2011/12</u>
Health Teacher (P.T.)	Sherburne, Jennifer	24,309.00
Grade 2 Teacher	Shute, Nancy	55,634.00
Reading Specialist (5-8)	Starkey, Theresa	57,889.00
Grade 5 Teacher	Tatulis, Edith	61,469.00
Physical Education	Yelle, Jasmine	36,622.00
Sp./Lang. Pathologist	Auger, Leslie	58,489.00
Special Ed. Teacher	Bradley, Jerrica	51,447.00
Special Ed. Teacher	Brown, Holly	41,041.00
Occu. Therapist (P.T.)	Flinton, Margaret	29,167.00
Special Ed. Teacher	James, Gloria	59,653.00
Sp./Lang. Pathologist	Johnson, Susan	53,023.00
Sp./Lang. Pathologist	Korth, Gail	60,869.00
Special Ed. Teacher	Leuchter, Valerie	52,385.00
ESOL	Robert, Mariane	11,086.00
Occu. Therapist	Rose, Patricia	53,589.00
Preschool / SpeEd Teacher	Stanley, Sheri	26,494.00
Special Ed. Teacher	Vitagliano, Lena	59,653.00
Special Ed. Teacher	Whittaker, Kathleen	59,653.00
Special Ed. (P.T.)	Williams, Judith	42,188.00
Special Ed. Coord.	Trottier, Deborah	60,947.00
Guidance Counselor	Boisvert, Greg	58,789.00
Guidance Counselor	Swanson, Heather	58,489.00
Nurse (P.T.)	Matteson, Claire L.	19,618.00
Nurse (P.T.)	Shepard, Lisa	34,686.00
Librarian	Schonwald, Virginia	48,617.00

DEERFIELD COMMUNITY SCHOOL
NON-CERTIFIED ROSTER

<u>SUBJECT</u>	<u>NAME</u>	<u>2011/12</u>
Library Aide	Moore, Patricia	\$12,421.50
SPED Aide	Berry, Kathy	\$15,686.58
SPED Aide	Burklund, Meredith	\$19,223.75
SPED Aide	Buzzell, Elizabeth	\$16,372.72
SPED Aide	Carozza, Marie	\$17,946.11
SPED Aide	Coronati, Kimberly	\$8,423.02
SPED Aide	DeFranzo, Janice	\$16,349.06
SPED Aide	Dubiansky, Noreen	\$20,028.19
SPED Aide	Garlington, Tamara	\$16,124.29
SPED Aide	Gaudette, Theresa	\$17,532.06
SPED Aide	Heon, Darlene	\$18,182.71
SPED Aide	Hogan, Elaine	\$18,348.33
SPED Aide	Kukla, Julie	\$15,213.38
SPED Aide	Lafond, Patricia	\$18,206.37
SPED Aide	Marquis, Amy	\$19,330.22
SPED Aide	Marston, Pauline	\$17,342.78
SPED Aide	Shepard, Lori	\$19,401.20
SPED Aide	Smith, Alice	\$23,033.92
SPED Aide	Smith, Bethany	\$14,976.78
SPED Aide	Spindel, Mary	\$17,815.98
SPED Aide	Yergeau, Keith	\$13,592.67
SPED Aide 1:1	Cail, Melissa	\$19,945.38
SPED Aide 1:1	Hall, Kellye	\$14,858.48
SPED Aide 1:1	Jackson-Bourdon, Marie	\$15,012.27
SPED Aide 1:1	Lacroix, Donna	\$18,620.42
SPED Aide 1:1	Manley, Nichole	\$18,963.49
SPED Aide 1:1	Stout, Patricia	\$18,963.49
SPED Aide 1:1	Veilleux, Dale	\$14,184.17
SPED Aide 1:1	Bradley, Charlotte	\$12,752.74
SPED Aide 1:1	Dubiansky, John	\$14,716.52
SPED Aide 1:1	Szelest, Janice	\$23,044.84
SPED Aide 1:1	Burgess, Elizabeth	\$17,946.11
Teachers Aide	Davitt, Erik	\$11,899.16
Teachers Aide	Duhamel, Jacqueline	\$12,854.66
Teachers Aide	Kilham, Patrice	\$17,106.18
Teachers Aide	Poole, Cathy	\$11,936.47
Teachers Aide	Szelest, Janice	\$19,634.16
Teachers Aide	Zwick, Susan	\$18,574.92
PC/ Network Technician	Burgess, Garde H.	\$46,120.00

ANNUAL REPORT OF THE SCHOOL NURSE 2010-2011

On September 1, 2010 the DCS staff greeted 479 students as we started the 2010-2011 school year. Switching gears from our summer mode, we headed toward another busy year.

In October, we promoted safety by practicing fire drills and intruder alerts. With the help of McGregor Memorial EMS 75 staff members and coaches were certified in CPR/AED and 71 were certified in First Aid. This certification is good for 2 years and we will plan to offer courses again thru McGregor in the 2012-2013 school year. DCS was recognized as a **CPR Safe School**. At least 75% of the school staff was certified in Adult, Child, and Infant CPR and have been trained in the use of the AED. DCS has made child health and safety a priority through staff professional development, day to day operations, student wellness education and CPR certification. We want to remind the community that we have an AED (Automated External Defibrillator) at our school, located in the cabinet across from the health office.

Keeping our staff healthy has been another priority of the health office. We held a Flu shot clinic in October where 50 school staff members were immunized. During the school year, Lisa Shepard provided monitoring and recording of our employee weight loss program. There were a total of 24 employees who took advantage of this program. Weekly weights were recorded and a total of 168 pounds were lost by the group.

Working closely with the Deerfield Welfare Department and Food Pantry, we were able to provide eight families with Thanksgiving dinner baskets. We continued our “Sharing and Caring”, especially over the holidays. In addition to the food baskets for Thanksgiving, donations of new toys were collected by the Social Activism Magnet and given to “Toys for Tots”. Our staff “Secret Santa” provided gift certificates to several Deerfield families to help them during the holidays. The Deerfield Fire Auxiliary provided 10 Deerfield families with winter coats, snowsuits or boots and the staff took Christmas stars to provide Deerfield children with gifts. This December, Lisa’s Holiday Hope fund raiser was able to provide Visa cards for five of our families to help during the holiday season.

With the help of Denise Greig, Director of Welfare, we participated in the NH Healthy Kids 100% School Program. Recognizing the importance of a healthy mind and body in the pursuit of education and life-long learning, our goal was to ensure that every DCS family had the opportunity to apply for quality health and dental insurance for their children through the Healthy Kids program. Dr. Susan Fischer, from Northeast Eye Care in Deerfield, volunteered her time in the fall to help with vision screenings for our first, fourth and eighth grade students.

In the 2010-2011 school year, Lisa Shepard worked four days a week and Louise Matteson worked two days a week. This provided us with the flexibility to meet the demands of the Health Office and continue to provide continuity of care for our students. This included screening students without having to “close” the office and allowed us to accompany students with medical issues on field trips, without the need to provide substitute coverage.

Some of the services we provided in the 2010-2011 school year included:

- Annual health screening for vision, hearing, height and weight on every student, in addition to blood pressure and scoliosis screening on fifth through eighth grade students.
- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- Reviewing and preparing records on 68 new students entering DCS Kindergarten through eighth grade. Pre-school had an attendance of 37 new three and four year olds in the 2010-2011 school year.
- Entering medical information into the health module of our school's computer database.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary, and providing follow up care and interpretation of orders by medical care providers.
- Participating in conferences with staff and parents, assisting the guidance department in the development of 504 plans for students with medical conditions, and working with the Special Education department for students with IEPs.
- Helping the Deerfield Brownie Troops with the 17th annual Red Cross blood drive. We collected 39 units of blood at the May 24, 2010 blood drive.
- Dental Program: We continued the dental program for students in grades 1 through 6. 167 students had dental screenings and nine students had sealants. 98 students in the 1st through 3rd grades rinsed weekly with fluoride. Thank you to all the teachers and Para-educators that helped with the weekly rinses. Nancy Snow RDH, visited classrooms in the spring to teach dental health. The program is administered through Lamprey Healthcare School-Based Dental Program.

Again, we would like to extend our thanks to the many parents and community members who are willing to give of their time and talents to help us in the health office. We would like to thank Mary Ann Johnson and Jo-Ann O'Connell for their dedication to helping us with scoliosis screenings each year. Your support enables us to devote more time to individual students and their health needs, as well as offering programs that we hope will help students and staff to maintain healthy lives.

Louise Matteson, RN
 Lisa Shepard, RN
 School Nurses

2010-2011 Interventions

Total visits to the Health Office	5808
First Aid Visits	257
Medical Visits	5551
Assisted students taking medications	1775
Referrals	77
Parent contacts	748

STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
2007/08	514	472
2008/09	492	443
2009/10	512	444.6
2010/11	514	459.4

****Note:**

Corrections have been made to the Average Daily Attendance for the years of 2007/08 and 2008/09.

CLASS BREAKDOWN

2011/12

Pre-School	32
Kindergarten	50
Grade 1	61
Grade 2	52
Grade 3	47
Grade 4	44
Grade 5	43
Grade 6	52
Grade 7	52
Grade 8	54

DEERFIELD COMMUNITY SCHOOL

Class of 2011

Joshua Babicz
Lars K. Bates
Cassandra E. Bishop
Teiana Bourdon
Seth J. Boxwell
Mitchel D. Britos
Mikaela Callahan
Leigha Charpentier
Sean M. Daley
Morgan N. Dallaire
Ashlee Demain
Hjalmer R. DeVarney
Ryan A. Dubois
Adam I. Estee
Katelyn B. Forsythe
Kendra Galloway
Destiny Gauthier
Emily B. Golomb
Alex J. Gosselin
Devin J. Goytte
Sarah B. Guilllmette
Brett Hanson
Erik J. Harrington
Tyler R. Heon
Bryana N. Hickey
Kelsey Hillard
Myles J. Hogan
Rachel D. Hutchinson
Avery M. Kalisz
Ahmad Khawaja
Connor J. Kukla
Elizabeth Lahr
Roan Lanigan
Stephanie Lazott

Andre Levasseur
Ian M. Lubold
Collin MacLean
Hannah R. Mason
Tessa D. McDerby
Courtney A. Menczywor
Alison E. O'Brien
Jacob M. O'Connell
Kayli M. O'Donnell
Haley R. Proulx
Michael A. Roberge
Aubrey L. Rogers
Mercedes L. Rollins
Carrigan F. Smith
Dylan Smith
Sarah A. Smith
Ryan Souhlaris
Sean F. Wallace
Andrew Whitcher