

TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
July 6, 2020  
Minutes

**Call to Order**

5:30 pm – Chairman Robertson calls the meeting to order

**Present:** Andrew Robertson, Chairman; Richard Pitman, Vice Chairman, Fred McGarry and Cynthia McHugh, Selectmen.

**Absent:** Alden Dill (will be joining shortly)

**Quarterly Update – Gary Duquette, Chief of Police**

Mr. Harrington stated that he did not see him and the chairman stated that if they didn't have him that he would move to the longevity awards.

**Longevity Awards: Corporal Joel Hughes; John Dubiansky**

Chairman Robertson stated that they two this evening. Corporal Joel Hughes from the Deerfield Police Department who has now been with them for fifteen years and John Dubiansky, who also has been with them for fifteen years. He would like to thank them both for their service and recognize their good work done over the last fifteen years.

Chairman Robertson stated that they had certificates for them that they will be sending their way as well as the usual monetary award that they include with the longevity awards and appreciate their hard work.

He didn't know if either one of them were online with them but if they are not, please pass the word along Mr. Harrington.

**Don Gorman:**

Chairman Robertson stated that he believed that Mr. Gorman wanted to talk to them about changes to the tax billing that is going out with the second mailing.

The chairman and Mr. Harrington asked if he was on the line to which it was determined that he wasn't.

**Rick Perron – U.S. Census Bureau**

The chairman thought that Mr. Perron just wanted to talk to them a little about the census process and the importance of it.

Mr. Perron thanked the chairman and the members of the Board to take the time to talk with him.

Mr. Perron introduced himself as a member of the census for Rockingham County.

Basically, there are three quick points. The process of the census is continuing and will go at least to the end of the third quarter.

1. It is very, very easy to fill out. When you get the form, it takes about eight minutes. He did it with his family and the people down the street did it with their children so it was a great teaching tool at the same time. If they need help filling it out, there is a number that you can call, it's a toll-free number, it's 1-844-330-2020 and there are twelve languages that they can use on the phone and up to 59 different languages that they can use online.
2. Secondly, it is safe. The answers are confidential. They are secure. They take an oath to keep the information safe. Violators are subject to penalties including up to five years in prison and/or \$250,000.00 fines and quite frankly, neither of those he could afford so he does keep it on the up and up. They do ask for the last 4 of your social security. They don't ask for money or donations or anything on behalf of a political party, bank or credit card numbers or anything like that or no citizenship questions and these are a lot of concerns for people.
3. And thirdly, and probably most important. It is important to every city and town and every individual in New Hampshire and any organization that depends on funding, really has to get their census numbers up because the federal government distributes \$675 billion dollars to the states in support of their state and local programs right down to playgrounds, after school programs, lunch programs, state roads, state bridges. That is where the money comes from and obviously the higher the census count, the better the funding.

Right now, for their information, the national rate is 61.9 percent, New Hampshire is 61.8 percent. We are 25<sup>th</sup> out of the country and Deerfield is doing very well. The folks should be congratulated. Deerfield is at 66.9 percent and that is 71<sup>st</sup> out of 234 New Hampshire communities so we are doing very well and the funding will affect local activities.

What the Board could do is to get some information out through their department, through the website, Facebook, newsletters and if they need any help, they can go to 2020census.gov. That would be a great way because from that link, anybody can connect to anything regarding the Census.

It has a great response rate map. It has activities, jobs, it has information about how the census is going and how the money is spent so, 2020census.gov and then put that phone number, 844-330-2020 on, that would be wonderful as well.

He thought that he had sent a media tool kit to the town and they can use information in that including graphics, response information and great videos. The Portsmouth library has use a few of those and they are quite well done so he will send some of those along to you folks so that you can take a look to make sure that you have the right information and he has dropped off a sign in front of the town offices last week which was a good but if they needed anymore information including flyers, display information, he would be happy to drop that off as well.

So, that should basically do it. Again, it is very important. It is easy to fill out. It is very safe and the higher that he could get us folks on the count, it basically comes to down to the old adage, "show me the money".

The Chairman asked if there were any questions to which there were none and thanked him for his presentation.

(Mr. Harrington had to leave the meeting per request of the police department)

#### **F. L. Merrill: Merrill Construction regarding the winter sand bid**

Chairman Robertson stated that if they wanted to make comment that they would take that at this time.

Mr. Harrington interrupted the chairman to state that they had a bit of an event going on here. He is going to leave the meeting but leave it operating but he needed to leave his office right now. He did believe that they had both Gary and Don Gorman on the line so they will have to continue without him for a bit.

Chairman Robertson apologized for the interruption and go back to the F.L. Merrill representative and this was in regard to the bids that were awarded for winter sand is his understanding.

The representative from Merrill stated that he would like clarification as to why the bid was awarded to the other contractor when Merrill had the cheaper bid.

Chairman Robertson stated that sure, he could give him the recommendations that the Board received.

He continued that Merrill was right, there was a 4-cent difference in the prices that they looked at.

In years past, there has been some difficulty with sand having moisture in it, it was freezing up and lumping up in the trucks. They relied on recommendation for the preferred sand provider based on quality of the sand and that was the reason they went with bid even though it was 4 cents higher.

They did hold off a little bit on awarding the bid until they had a chance to talk to previous folks that had done roadwork for Deerfield but that was the reason for the decision that was made.

The representative from Merrill asked if that decision was final or is there an opportunity to submit a different sample or maybe a, because they sell sand to other towns such as Bedford and have good luck with them.

Chairman Robertson stated that at this time they had awarded the bid and they have no ability to go back on the process.

The representative stated okay and the chairman stated that their hands are tied legally.

The representative from Merrill stated that they wanted clarification on that and that it was a quality of sand issue. Chairman Robertson stated that it was a clumping and freezing was the primarily concern.

The representative from Merrill stated that he would pass that along and thanked them for their time.

#### **Quarterly Report of the Police Department – Gary Duquette:**

Chairman Robertson stated that they would love to hear what has been going on in the department and that they recognized his corporal Joel Hughes a few minutes ago for his fifteen years of longevity with the Deerfield PD.

Chief Duquette remarked excellent and stated Good Evening everybody.

Everything is going well. More importantly, everyone is still healthy.

They have been pretty busy. Calls for service have remained steady. Quite a few arrests over the past couple of months. Most of them seemed to be for domestics and drunk driving. Seems to be an increase in both which he kind of attributed to the lengthy lockdown that we are in and a sign of the times because a lot of the departments are experiencing the same thing.

They did go back to doing traffic reports a few weeks ago. After a very lengthy hiatus, trying to decrease the personal contact with the public as much as they possibly could, it was a little tough for them due to the corona virus thing, and he knew that the officers were glad to be back doing what they do, probably not the people that they are stopping, he knows they are.

Himself, and three other officers attended the "Black Lives Matter" gathering on Church Street just to show their solidarity and support to the community. He thought that it was a well-attended and very well-run event and they were glad to be a part of it.

Training classes are starting to open back up again for police officers which is good because they haven't been able to do anything for a long time. They have attended some good classes and have some people scheduled to do some other classes to include field training operations, they have a new FTO, internal investigations, first line supervision, criminal investigations just to name a few so it is nice to just get back out and get these guys their training that they do every year.

They started their annual firearms qualifications. They have probably heard them down at the town pit. It is nice to have couple of in-house certified instructors to take people out on duty. It saves a lot of overtime and it is nice to be able to do it like that.

Not much else. They haven't had any issues down to Veasey Park since it reopened so things are going fairly well down there. They were in there Saturday night chasing down some trespassers, so his guys are out there checking on things and keeping an eye on the town like they should be doing so that is good to see that.

That is really about all that he had but if anyone has any questions, he would be happy to answer them for them.

Vice Chairman Pitman asked who the two certified officers that can teach?

Chief Duquette stated that for fire arms, Sgt. Mike Lavoie and Mitchell Newell.

Selectman McGarry asked if there were any problems with parking on Gulf Road and the chief stated that they are on it and it hasn't been bad. He thought that there were still backups there because it is such a tight area to get in and out of. We recently changed the parking ordinance which gave them the ability to tow vehicles now if they have to do that and having increased the fine amounts and those signs are up now with that information and passed onto the guys so they are aware of it.

It really hasn't been that bad. They haven't had to write a lot of tickets so apparently people are paying attention so that is a good thing.

Chairman Robertson asked the Board if they had any other questions and heard none so he thanked the chief. The vice chairman thanked the chief for the good work.

Chairman Robertson stated that at this time, he is going to backtrack a little and hope that they have Mr. Gorman on the line with them.

#### **Don Gorman:**

Mr. Gorman was on the line and the chairman stated that he wanted to talk to the Board for what he could tell, the tax billing before the second mailing?

Mr. Gorman stated that was correct and continued that he came up with a bright idea, if you will, and the more that he thought about it, the more he should run this by the selectmen and see what their take on it would be.

It boils down to, given the circumstances that most people are finding themselves in, in regards to the virus situation and lack of employment or lower hours, etc., etc., he thought that all of us in some way or another have been impacted in a negative way with our ability to earn additional income. He knows he has.

He came up with the idea that if they could make a proposal, a temporary one, say for the second quarter, that you pay your taxes on a monthly payment type of schedule. Take your total tax bill and divide it by 5 or 6 months or whatever and pay that amount of money each month to the town and have that in such a way that you are not incur any penalties, interest, things like that.

That way there, thinking the town would still get the adequate amount of payment, cash, if you will into the coffers each month to pay the local bills and that way there, it should be a situation where the town would go into debit or need to borrow any money or things of that nature and certainly, for him speaking personally, it would certainly help his situation quite a bit.

He stated that he could only see this until, temporarily over the next six months or something on that idea and hopefully this COVID type thing would be behind them and get our lives back to more or less normal.

So, in a nutshell, that is what he wanted to present to the Board.

Chairman Robertson stated that unfortunately, he didn't think that the Board has the authority to do that. They certainly have people that don't pay their full half of the year tax bill when they get it but pay in monthly portions or quarterly portions or whatever they can afford to bring in but the Board of Selectmen don't have the authority to waive the interest penalty on that.

Mr. Gorman stated okay, he wasn't aware.

Chairman Robertson stated that it was a state-set thing. If the governor or the legislature want to enable that to offset some of the pain of the pandemic situation, he thought that they could choose to follow it but he didn't believe that the Board of Selectmen has that authority at all.

He knows that they run into the specific ruling when they talk about abatements, that type of thing, when people are behind on taxes, what they could work with. They can do some things but they didn't have the ability to suspend the interest penalty.

Mr. Gorman stated okay, well all right, that clears that up. It was just a thought, if they did have the ability. He thought he had to run for the legislature again and get that changed.

On one last note, and he didn't want to interrupt the chief, but he heard his presentation just prior to him coming on board and he just wanted to let everybody know, he is 100 percent backing the police. He thought that they did a hell of a job for the town and the state and it really, really bothers him to see some of these crazy cities demanding defunding. They are out of their minds.

Chairman Robertson stated that they appreciated his good comments in support of them.

Mr. Gorman told the Board to have a great night and thanked them for the information and he would take it from there. Thank you very much.

The chairman thanked him for joining them.

Moving along, and he didn't have John back on the line again, he didn't believe, to keep him in check if he is missing anything.

#### **Regular Business:**

#### **Review of Outstanding Minutes of June 22, 2020 and June 29, 2020.**

**Motion:** Vice Chairman Pitman moves to approve the minutes of June 22, 2020 and June 29, 2020

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

#### **Vouchers/Payroll/Accounts Payable Manifest**

#### **Accounts Payable – June 29, 2020 - \$35,509.10**

**Motion:** Vice Chairman Pitman moves to approve the accounts payable for June 29, 2020 in the amount presented

**Second:** Selectman McGarry

**Discussion:**

**Vote:** Yea 3, Nay 0, Abstained 0 – Motion Carries

#### **Accounts Payable – July 6, 2020 - \$51,018.47**

**Motion:** Vice Chairman Pitman moves to approve the accounts payable for July 6, 2020 in the amount requested

**Second:** Selectman McGarry

**Discussion:**

**Vote:** Yea 3, Nay 0, Abstained 0 – Motion Carries

#### **Payroll Manifest – June 24, 2020 - \$70,807.61 (gross), \$47,120.39 (net)**

**Motion:** Selectman McGarry moves to approve the payroll manifest as presented for June 24, 2020

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson stated that they had multiple requests for refunds from the town clerk/tax collector. These are all for overpayment of taxes.

The form is set up so that they can sign it all at once so he is going to read through them and stop him if anyone has a question on any of them but pretty much all of these.

Vice Chairman Pitman stated that just so he will stop when they get to the big one. Wasn't a number of them from one bank?

Chairman Robertson stated that CoreLogic Central sent it and it looks like it is four parcels totaling \$13,651.00.

The vice chairman asked if that was a double payment or something? It seems like a lot.

Chairman Robertson stated that it is typically one or two things happens. Mortgage companies don't keep very good track of the money they send and they send it twice. The other thing that happens. Some of these are for closing companies like "First One", for example, and the closing company will pay the initial tax bill and the person buying the home will pay the initial tax bill too. It's usually a mix up of closing costs and a number of them, Wells Fargo is on here a few times, just don't pay attention to the fact that they are paying the bill a couple of times.

Vice Chairman Pitman asked if the chairman had to read the list into the record or did, they just have to make a motion?

Chairman Robertson stated that he would give them the number of refunds they had. They had twelve refunds. The figures on the refunds range from \$12.48 to \$13,651.00 is the high. As he mentioned, the \$13,651.00 is for multiple parcels and that is from CoreLogic Centralized Mortgage Company.

**Motion:** Vice Chairman Pitman moves to approve to return overpayments of taxes

**Second:** Selectman McGarry

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson stated that had revised and corrected oaths of office for Andrew Merrill who would like to join the Heritage Commission and the Heritage Commission would like him to join them and this is for the 2020 through 2023 term.

**Motion:** Selectman McGarry moves to approve appointing Mr. Merrill to the Heritage Commission for the 2020-2023 term

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson stated that next up they had the Town Administrator's Report and he didn't think that the town administrator was back with him.

Mr. Harrington stated that he was.

Chairman Robertson asked if he was all set, the building was all set to which he answered that it was.

The chairman stated that they were at the point in the agenda that they were looking for the town administrator's report.

#### **Town Administrator's Report:**

Mr. Harrington stated that he had several items for them this evening.

Update on the South Road and the Route 43 intersection that the Board asked him to look into.

After checking with Southern NH Planning Commission, they have requested a "safety reconnaissance review" of the intersection to identify potential short- and long-term safety improvement concepts that could be pursued through a non-HSIP funding channel through NHDOT. It looks like they are going to set something up within the next couple of weeks to have a team come out and look at that.

As soon as he has something to update, he would let the Board know.

Vice Chairman Pitman asked the town administrator if it was going to cost them anything to which the town administrator stated that it wouldn't.

Mr. Harrington stated that given the accident history on that corner, it did not qualify for HSIP funding. He apologized, he didn't know what the acronym stands for but it was federal dollars for a problematic corner, had it qualified for it.

So, this is a non-cost review by the state to come out to look at safety suggestions for the town.

Next on his list was an update on the cemetery space.

The trustees have alerted him that very soon the last remaining plots for sale in town will be sold. There is an undeveloped area up at Old Centre Cemetery on Meetinghouse Hill Road that they initially intended for a scattering garden but in the short term is going to work with Jim Franklin and resurvey that land for additional plots while the town works on a long term solution to our cemetery needs by utilizing a cemetery up on the corner of Cate Road and Nottingham Road which after talking with Mark Young said that this had been the plan for the past thirty years as the expansion program.

The town currently owns a 3.5-acre lot right on the corner. There is a small house on the corner and the town owns the lot that surrounds that house. There is an existing small cemetery there now. He was working with Mark Young to get a quote, not a bid, just a quote on what it would take to clear that land and have it ready for grassing and also he has a quote from Jim Franklin as to what it would take to survey that land once it's cleared and ready for turning into a cemetery.

That might be something that the Board might want to consider for next year as a warrant article depending on what the costs will be to do that but it something that they should start working on fairly soon as Old Centre is the last available cemetery for the town to use and he is not sure how many plots will be available at that time.

Chairman Robertson stated that they did improve the road to the back land at the Old Centre Cemetery probably two years ago, three years ago and the town administrator added that it is the center portion of the land that the road surrounds is what they are looking at for additional plots but that is not a long-term solution. As he gets more information, he will get back to the Board about that.

An update on the PSNH BTLA decision. Bart Marr informed him that the total abatement due from the town, considering the BTLA decision at this time is \$143,866.64. That would be for years 2014 and 2016.

PSNH still has some time to decide whether they want to file an appeal or not but they have to wait until this is a final number until this timeline expires.

He asked Bart what he thought about how they would have to pay that, in one lump sum or whether PSNH would allow them to have as they have in past years abate a certain amount during the course of several years to make up the difference.

He was uncertain at this time and he stated that he would have to wait to see whether they have decided to appeal or not. Mr. Harrington stated that he would be back to Board when he had more information.

The Candia Road work that is proposed, he did put a call into Primex. Because the town's road agent and the highway department has already marked certain trees on that road as dead or dying, whether or not that exposed them to any liability if they chose not to take any down and that was confirmed by Primex. They strongly recommend that now that they have been identified that they should come down, leaving them up exposes the town to unnecessary liability if something should happen with one of those trees. That should be considered in the final picture with the work done at Candia Road.

Lastly, he was sure that all of them had heard about the transfer station fire of a couple of weeks ago, two dumpsters on a Sunday caught fire and several fire departments had to respond to put the fire out.

According to Rick Pelletier, both are a loss due to the fire and the damage caused by tipping them over to get the fire out.

Mr. Harrington has already filed a claim with Primex. They are going to do two things. Cover a rental fee should they have to use rental containers in the meantime.

It takes approximately six to seven weeks from the time that they order for new containers to be built to the time that they are delivered.

He has gone ahead and had Rick order those and once those come in, the costs for the replacements will be covered by Primex.

Mr. Harrington stated that this was it from him this evening.

#### **Unfinished Business:**

The chairman thought that they had sufficiently handled the F.L. Merrill winter sand vendor choice concerns.

He had under b – paving projects and Fred McGarry and he didn't know if Fred had any updates on this to which Fred stated that he did.

Selectman McGarry stated that the Planning Board did a walk-in regard with the scenic road aspects of Candia Road and Steve Rollins was with them as well as about half a dozen concerned citizens walking with them.

There were a couple of the dead trees had been initially identified to be removed and there was some discussion and at one point was decided that some of those would end up remaining however, with what Mr. Harrington has found out, he thought in the Planning Board's next meeting, which was next coming Wednesday, they are going to have to take the call for those dead or dying trees to be removed because of the potential liability the town would be exposed to with those trees remaining up.

There were several trees that were alive that it was agreed, that were marked to be removed and it was agreed that some of those would not be removed and would be left standing as they currently are.

Following that, on Tuesday of last week, Steve Keech, from Keech-Nordstrom, had come out and to take a look at Candia Road and Middle Road and make some recommendations.

It was Steve Keech, Steve Rollins, Pete Schibbelhute, John Harrington and himself walked Candia Road and also drove Middle Road to take a look at the conditions.

There were recommendations for at least a portion of Candia Road going up the hill towards the Matthews house that they should raise the elevation of the road to get them above to where the water table is in that particular area. There were cat-o-nine tails growing along the side of the road and the chairman added that they were almost to the asphalt. That is a good indication that the water table is high in that area and if they simply just put an overlay over that, it will only be a matter of a couple of years and they would be back in the same situation that they find themselves in now.

Steve Rollins identified several drain lines or culverts that had to be replaced because they had totally corroded. They were corrugated metal pipe and consequently, they have to be removed and replaced and also a new, cross culvert would be installed along with a catch basin mid-way down Candia Road to correct a situation where the water collects there and there is no place to drain.

He thought Steve Keech and Steve Rollins made some good recommendations and he believed that Steve Rollins was in agreement with them and it was good having Pete Schibbelhute with them who is pretty knowledgeable with road construction as well.

This ends up raising another question and that being in regard to the position that the Board had taken following the work that had been done on Harvey Road and that was that they were going to be having a public meeting with regard to future work on scenic roads and Candia Road is the first road that falls under that category and the question is are they going to be scheduling a public meeting to hear, first off, to explain to the people that live along the road, the extent of the work to be done and two, to take comments to the work being proposed.

Vice Chairman Pitman stated that he thought that they should.

Chairman Robertson stated that his understanding is that they have to the way that the RSA's on scenic designated roads are written, it is either the Board of Selectmen or the Planning Board has to hold a public meeting.

Selectman McGarry stated that the Planning Board is in the process of taking care of that requirement but all the Planning Board has authority over is in regard to trees and stone walls but as far as what is to be constructed and the work that is supposed to be done beyond the trees and any potential stone walls, of which he didn't think that they had any of those impacted. He thought the rest would fall onto the Board of Selectmen rather with the Planning Board.

Chairman Robertson stated that he thought that the Board of Selectmen, unless there is a lot of opposition among the Board members, it would be in their best interest to hold a public hearing, particularly since they had already gotten written comments about the specifics of it in a letter today. He didn't know how the rest of the Board feels but he thought that it would be solid idea to hold a public hearing as well.

Vice Chairman Pitman stated that they definitely should and maybe it could be before one of their regular meetings to start out with the public hearing.

Chairman Robertson stated that it should probably be their next meeting, if that's possible and the vice chairman added sooner than later so that would give them two weeks to prepare.

The chairman asked the rest of the Board how they felt about it.

They both agreed.

The chairman asked the town administrator to get a public hearing before the start of their meeting for repairs on a designated scenic road, that being Candia Road.

Mr. Harrington stated that he would take care of it.

Selectman McGarry stated that the last item that he had with regard to Candia Road, and that being the budget that they have. As they should recall, the bid price that they got from the paving contractor was higher than the monies that they had available and he was going to work with them and reduce the extent of paving to match the budget which was roughly \$250,000.00.

Because of the culverts that are going to need to be replaced and the amount of fill that is going to have to be put in, in that section of the road adjacent to the Mathews property, these are going to be additional costs that they will be incurring and the question is, do they take and draw on a portion of that \$200,000.00 that the voters voted in that warrant article or do they reduce the scope of the work to match the funds that they have available.

They are going to need an estimate from Steve Rollins as to what the cost is going to be to replace these culverts and to place the additional amount of fill in the vicinity of the Mathews property.

Vice Chairman Pitman stated that the only cost should be the culverts and the materials and the chairman repeated that since our people will be doing them. They wouldn't have to quote the labor.

The chairman stated that his understanding when they wrote that warrant article, it was written with enough flexibility that it would be an option to use that money as they saw fit as long as it was related to paving.

It is probably something that Mr. Harrington should check on to make sure that they are not going to get into hot water but he would be in favor of using some of the warrant article money set aside for paving and reconstruction of roads in Deerfield to make sure that they do this project correctly. He didn't know how the rest of the Board felt.

Both the vice chairman and Selectman McGarry stated that they agreed with that and Selectwoman McHugh stated that they were going to fix that road anyway to which they agreed it was.

Chairman Robertson asked Selectman McGarry if he had anything else to which he did not.

He stated that he appreciated Selectman McGarry's hard work and diligence on this. It has been extremely helpful.

The chairman asked if the Board had any other New Business that they would like to discuss.

Hearing none, he would call attention again to the letter that they received from the Mathews regarding their concerns regarding reconstruction on Candia Road.

The chairman asked the vice chairman if he had anything more to which he answered that they would deal with that after the meeting and that they could get to other business in the public meeting.

#### **Other Business:**

Vice Chairman Pitman stated that he thought they met about a month ago regarding Keech getting right in there regarding a survey and asked if there was an update on that.

Chairman Robertson stated that he believed that they were surveying there today if he wasn't mistaken and another Board member agreed.

Vice Chairman Pitman added that they are going forward then and the chairman added that they had signs up and the road marked and a couple of different transits in the street for a good chunk of the day.

The next item that the vice chairman had was that a taxpayer approach him and that they had stopped at the town shed and all three employees are on vacation this week and they didn't know how that could have happened.

Chairman Robertson stated that he wasn't aware of that either. He assumed that the crew was off today because they are normally off Friday which was the normal holiday for the employees but he was not aware that it was anything beyond today.

The vice chairman stated that maybe John could find out.

Mr. Harrington stated that he would look into that.

Chairman Robertson stated that it would seem unusual that the entire crew was off on the same week.

The vice chairman stated that this was all that he had.

Chairman Robertson stated that he would mention that Eric Berglund contacted him and he has been requesting the Conservation Commission monthly financial statements which he was getting up until March and he has received no monthly statements since March despite requests and he was wondering if Mr. Harrington could mention to the town treasurer that this is something that is done and he believes that there is an RSA that says that the town treasurer shall provide them.

Mr. Harrington stated that he has several times and he can certainly do it again.

Chairman Robertson stated that maybe he needed to draft a letter.

Mr. Harrington stated that he could certainly do it again and he will do his best to remind her of her duties.

The chairman asked if anyone else had any other questions at this point.

He didn't believe they were going into non-public session. At least no one has asked him for that prior to the meeting so at this point, he would turn to Citizen's Comments.

**Citizen's Comments:**

**None**

**Motion:** Vice Chairman Pitman moves to adjourn

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 3, Nay 0, Abstained 0 – Motion Carries

**Next Meeting: Monday, July 20, 2020 at 5:30 pm**

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary Pending approval by the Board of Selectmen*