

**Town of Deerfield
BOARD OF SELECTMEN
March 13, 2017
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, and Jeff Shute, Selectmen

Excused: Andrew Robertson, Selectman

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Chairman Barry announced that the Election will be held on Tuesday from 7a to 7p and will not be re-scheduled due to weather.

Scheduled Appointments

Mark Tibbetts - Fire Department

Chairman Barry asked Chief Tibbetts whether he believes there is anyone within the Department willing and able to take over the duties of Fire Chief at this time? Chief Tibbetts answered no, that he does not feel there is anyone on the roster to fill the role at this time. Chairman Barry advised that the Board will look for the Fire Association/Department to answer the same question at its next meeting and that the response to that question will be the starting point for the conversation around identifying a new Fire Chief. Chief Tibbetts reminded that the Oyster Stew will be April 4th at 6:30p and invited everyone to attend.

Joe Manzi - Parks & Recreation Department - LWCF Grant

J. Manzi asked that the Board sign a Waiver of Retroactivity stating that the Hartford Brook project is time sensitive. The Board had no objections, the Waiver will be sent to Bill Gagas, Program Specialist with the LWCF Grant group.

Motion: Selectman Shute moves to authorize the Chair's signature

Second: Selectman McGarry

Discussion: Selectman McGarry noted that in his grant work he generally has not seen reimbursements for retroactive costs and would be unsure of the Waiver's success.

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

DCS Metal Drive Fundraiser - Chris Riley

The 8th Grade is coordinating a Metal Drive to fundraise for its class trip. The group is seeking permission to use the lot across from the George B. White Building for the Drive on April 22. The Board was in full support and advised the group to coordinate with Mark Tibbetts on further details.

Regular Business

Minutes - February 27, 2017

Motion: Vice Chairman Pitman moves to approve the minutes

Second: Selectman Shute

Discussion: Vice Chairman Pitman asked that “New England Trail Horse Show” be corrected to “New Hampshire Horse & Trail Show”. Selectman McGarry asked that on page 1, under “Tandy Road Project,” line 2, “put in” be replaced with “create”. Line 11 of the same paragraph he asked that “right of way width” replace “road width,” and add “road width 18 feet wide,” the word “depth” should be inserted after “gravel”. On page 3, under Reveiw of Correspondence, Selectman McGarry asked that “was” replace “is being” at line 2 of paragraph 6. In the same section, paragraph 2, line 1, Selectman McGarry asked that “a” replace “another” in referring to the color printer. At page 4, paragraph beginning “Chairman Barry,” Selectman McGarry asks that line four be amended to read that “The Town Administrator has been working with Mr. Tibbetts as Building Maintenance Employee to detail the activities of the role and to map out various...”

Vote to approve as amended: Yea 4, Nay 0, Abstained 0 - Motion Carries

Minutes - Deliberative Session

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$60,568.34 (\$45,099.17 net)

Motion: Selectman McGarry moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$1,059,665.22 (\$1M transferred to DCS)

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Browns Mills Subdivision Easement Approval

Motion: Selectman McGarry moves to approve and authorize signatures

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Request to Appoint Eric Baker & Alexander Molet as Full Time Police Officers

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Audit Paperwork - Attestation as to Actual or Suspected Fraud

Motion: Selectman Shute moves to authorize the Board's signature

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Cartographics - Maintenance Agreement Renewal 4/1/17 - 3/31/18 - \$3,000/year + \$15/building added or updated

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Request to Abate \$445.56 - Curtis & Erika Barnes, Cobbler Trail Lane, Map 419, Block 029 (Hardship Abatement)

Motion: Selectman Shute moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Non Contemporaneous Business - March 3, 5 Members Signing

Accounts Payable - \$40,977.52

Application - Veteran's Property Tax Credit - \$500 - Bradley Taylor, 18 Richie Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Correction to Previous Abatement - \$110.76 of the Tax Lien on Map 410, Lots 05 and 07, and Map 414, Lots 150 and 150-1 - Fieldstone Trust

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

NH Retirement System Recalculation Assistance

The Town Administrator had requested quotes for the work as requested. Melanson and Heath would assist with the work at a cost between \$5,000 and \$7,000, Lorena Sinnamon at a cost of \$2,500, and a third local CPA solicited would be unable to do the work in the time frame necessary.

Motion: Vice Chairman Pitman moves to approve the contract with Lorena Sinnamon in the amount of \$2,500

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Letter from Select Board to Mr. Sidmore re: Dimensional Requirements on the Swett Rd Right of Way

Signatures Executed

Animal Control - Proposed Ordinance Amendment, 2017-02, re: the fines for livestock roaming off the property unaccompanied by an owner (1st Offense @ \$25/head, 2nd Offense @ \$50/head and 3rd Offense @ \$100/head)

Motion: Selectman Shute moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Deerfield Conservation Commission - Request to Appoint Jim Deeley, Wes Golomb and Kate Hartnett

Motion: Selectman McGarry moves to approve and to sign the Form necessary

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

Mr. Erik Berglund wrote the Board asking why no action had been taken regarding the unofficial newsletters sent to voters. Chairman Barry described that the Board has no control over the way in which Private Citizens choose to spend their money.

A Highway Bulk Grant was received in the amount of \$28,925.76.

Town Administrator's Report

J. Harrington reported that the Highway Department's Grader had a breakdown. Repairs have been scheduled and it will be back in service. J. Harrington has received a request to use the official Town Seal to print Scenic Road markers, the Board had no objection to the use of the Seal for that project.

Unfinished, Other or New Business

Selectman McGarry spoke that John Duffey of the Pleasant Lake Association has agreed to make a presentation to the Board regarding the recent report on the Lake, March 27th and April 17th were offered as possible dates. The Board agreed to invite Mr. Duffy into the April 10th meeting.

Members agreed that discussion around the Fire Chief and Building Maintenance Employee search should be tabled to a meeting when all members are able to be in attendance. The March 27th meeting will be used to start that conversation.

Members agreed that the next phase of the Safety Services Committee should begin, the Town will look to solicit volunteers to serve on the Committee.

Citizens Comments

John Dubiansky spoke that he agrees with the Fire Chief's previous statement, but for different reasons. He feels it will be critical that the new Chief have no involvement with the current conflict and encouraged the Town to make a clean break in selecting an entirely new and fresh individual to fill the role.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of March 13, 2017

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, March 20, 2017 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*