

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
November 16, 2020
MINUTES**

Call to Order

5:30 pm – Chairman Robertson called the meeting to order

Present: Andrew Robertson, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Alden Dill, and Cynthia McHugh, Selectmen.

Steve Rollins – Highway Department:

Chairman Robertson announced that their first order of business tonight is with the Highway Department and the highway agent, Steve Rollins, and Steve is with them and asked him to go to the microphone.

Chairman Robertson stated that he didn't know if Mr. Rollins wanted to address the Board to which he stated that he did about shoulder graveling and how did they want him to handle that? Did they want him to get a price to have it done by the paving company or did they want him

He continued that this was all that he had left on the roads that they have redone.

Chairman Robertson stated that if he had the money, it would probably be in their best interest to have the paving company do it so that the highway crew can work on other roads.

Mr. Rollins stated that they would have to flag for them too. Being the length of it and the amount that there is to do, it would take quite a while to do it with six-wheelers, is what he was thinking.

Selectman Dill asked if it would include, when you turn down the dirt part of Candia?

Mr. Rollins stated that it would probably be up to the highway department to do.

Selectman Dill stated that it was weird that when you head down Candia, it is wicked steep and drops off but Steve Rollins added that Carl was going over there to grade tomorrow so that he will fix some of that and then they will back up.

Chairman Robertson stated that he knew that they had copies of the contracts including the additional \$20.00 an hour that he had wanted to use for snowplowing and sanding. He didn't know if the Board had questions about that. They have those rates; they have the state rates and they typically use state rates as a gauge.

He thought that they were fairly close together between the state rates and the rates that Steve proposed but didn't know if the Board had questions or concerns regarding that?

Selectwoman McHugh stated that she had a concern about going up a whole \$20.00. Why such a jump? She stated that she talked to a couple of surrounding towns and a few of the surrounding towns have their own trucks and don't hire very many contractors to do it but it seems awful steep at \$20.00.

Mr. Rollins stated that it is really not if she would talk to Nottingham and Epsom and the towns around Deerfield as to what they were paying and if she went one more town out beyond that, it is even more. He stated that he just wanted to have and keep help.

Selectman Dill stated that he would say that if you take the state rate, the 44,000, with salt, wing and plow, which is basically what Wally has, they were paying him \$79.00 and the state rate is \$82.61.

Vice Chairman Pitman stated that they are now paying \$99.00 but that is last year's rates added Selectwoman McHugh.

Selectman Dill stated that the new rate is \$99.00 and the old rate \$79.00. Selectwoman McHugh stated that he needed to add \$20.00 to the old rate.

Vice Chairman Pitman asked if the rate was in the contract and Mr. Harrington stated that it wasn't because they aren't all in yet. The rates they were looking at were 2019 rates.

Selectwoman McHugh stated that she didn't know why they just could have gone up \$10.00 and they still would have been in the ballpark.

Mr. Rollins stated that they are getting something for the rates. They would not be buying cutting edges anymore and they are not putting them on so they are saving themselves money in the long run.

Vice Chairman Pitman asked if he confirmed with them that they are on their own for the cutting edges and Mr. Rollins stated he has told them all that, that they will not be purchasing cutting edges or putting them on so the labor of putting on, of picking up the cutting edges and all that, is not on them anymore and it also releases them from the responsibility of if they wear the cutting edge down and ruin their plow, it is ~~not~~ on them, ~~it is on them~~. not on us.

Selectman Dill asked how many cutting edges are swapped out in a year to which it was answered by Mr. Rollins that it depends on the season.

For example, his pickup truck, the town was buying three cutting edges for it in a year for that at \$500.00 a whack. That is \$1,500.00 right there. It is an expensive cutting edge because it is a V-plow and it is a Fisher only.

Selectman Dill continued that they were buying front plow and wing on others.

Mr. Rollins stated that if they put carbines on, they are a lot more expensive and they would be down to changing two a year, and would get a lot more time out of it but would have to pay a lot more up front and that is up to the drivers, it is what they want to put. If they want to change a cutting edge, depending on the season, and want to change a cutting edge and not do carbides, they don't have to but if they wear into the base angle, it is on them, not the town.

Mr. Rollins added that they have had to repair plows for letting them go so they are getting something for that raise.

Selectwoman McHugh asked if that was in the contract that they signed and he stated that he didn't believe so. She asked if it stated that they did replace them now in the contract or will it state that they won't replace it and Mr. Rollins stated that he didn't think that it was written either way. He thought that it was just always done and now it won't be.

He did make it clear to the drivers that it won't be doing cutting edges for their raise.

Vice Chairman Pitman stated to back up Cindy, of the seven or eight trucks, he has already told them that they would make the extra \$20.00 which he stated yes. That is why he came to the Board first.

Selectwoman McHugh stated that she would be honest and told him that she was told that they were told two weeks before the meeting that he came to them, that they would be getting \$20.00 more.

Mr. Rollins stated that he hasn't even spoke to the plow drivers yet but that is not what she had heard.

Selectwoman McHugh asked if all the guys were coming back and he stated that yes, as far as he knew. That is why you had the list.

The chairman added that everyone but Mark Young was coming back is what Mr. Rollins had previously stated and Mr. Rollins agreed and added that Kevin Young is.

Mr. Harrington stated that the list that they had before them was the 2019 drivers and not the 2020 and he continued that this is what the Board had wanted to see was the 2019 rates.

Selectman Dill asked if they had the 2020 ones yet and Mr. Rollins and Mr. Harrington stated that Pete Lemay is still getting them in.

Mr. Rollins stated if they were looking at the 2019 list, then not all of them are coming back.

Selectwoman McHugh asked if they had them all in yet, they didn't have everyone in?

Mr. Rollins stated that they are missing pieces of paperwork like someone sent a copy of a license for one, he was missing an insurance certificate from another and he has the wrong truck on the list but they are all on way.

Kevin Young's truck, it might be in Mark's name, so it might have Mark on the list, he wasn't sure.

Selectwoman McHugh asked if Gary, Paul and Wally were coming back and Mr. Rollins answered that Paul was not coming back as he has retired.

Chairman Robertson asked if all the town's trucks were functional and Mr. Rollins stated that they were and actually they all have been out once already. That little storm that they had, they were hauling out.

Vice Chairman Pitman asked how many Steve had this year and he answered that he had the same, just the two, same as last year. It is a pickup and a full-sized Mack, the same one that he used from last year for Mark.

Vice Chairman Pitman asked what color it was and Mr. Rollins answered that it was orange. Mr. Rollins added that it just got paid for a 1-ton even though it was a big truck. He has for the last couple of years.

Vice Chairman Pitman asked if he had someone that would be running that and Mr. Rollins answered that he did and added that he would be running the 550 that is owned by the town.

Chairman Robertson stated another concern regarding trucks, did he have in mind warrant articles for replacement of anything for this upcoming budget cycle?

Mr. Rollins stated that he possibly does and the chairman added that the sooner they know about it, the better as the first budget committee meeting is tomorrow night.

The chairman asked if there were other questions for the road agent and none were heard.

Vice Chairman Pitman stated that they already made the commitment for plow contracts and that right or wrong, it has been given so there is no turning back this year.

Mr. Rollins stated that is why he came and talked to them earlier and he had mentioned the cutting-edge thing then also.

Chairman Robertson stated that if there is nothing further, he would thank Steve for his time.

Mr. Rollins stated that he also had the prices for the addition to the salt shed.

Chairman Robertson stated that if he could leave them with the Board.

Selectman Dill asked what they were looking at regarding monies and Mr. Rollins stated approximately \$20,000.00. They would take care of the site work themselves which is pretty simple. \$25,000.00 if he did the paving that he would like to do down there at the same time. \$25,000.00 would pretty well cover it.

Chairman Robertson asked if he had a specific proposal to which Mr. Rollins did.

Selectwoman McHugh asked if they had a sander rack down there to which Mr. Rollins stated that they had at least four or five of them but one is inoperable right now.

Mr. Rollins handed out paperwork to the Board and stated that one was the foundation and one was the building.

Obviously, there would be paving inside and paving of what was dug up in the parking lot to do this so he thought that \$5,000.00 for that and it would put them to \$25,000.00

Chairman Robertson asked if they could keep what he handed out and Mr. Rollins stated that they could.

Selectman Dill asked Mr. Harrington to remind him what they had in that line of impact fees and Mr. Rollins stated that it was \$47,000.00 and some change and asked Mr. Harrington if that sounded right.

Mr. Harrington stated that the number was in the ballpark but that he didn't have the numbers with him

Vice Chairman Pitman asked if they were going to discuss it now and the chairman stated that they might as well.

Vice Chairman Pitman asked when they do the foundation, are they going to go down four feet for the frost wall and Mr. Rollins stated that the bottom of the footing is about two feet into the ground and the vice chairman stated that it doesn't meet any code.

Mr. Rollins stated that the rest of the shed isn't in the ground four feet so he is trying not to put frost free next to something that isn't frost free.

The vice chairman stated that Mr. Rollins wasn't going to hook them together to which he replied that he was going to be hooking them together. They will be pinned in the back and his thought was to create a little frost protection because the building the building is always full of material there is always frost protection on the inside and the upper side towards the sandpile is backfilled.

With some of the ditch material, they could backfill up against the wall and then it will be all frost free.

Vice Chairman Pitman asked what they were going to do with the concrete wall so that when they were pushing in there with a loader, is it just an 8-inch wall, not even 2 feet in the ground?

Mr. Rollins stated that it is a 10-inch wall and it will have three rows of rebar in it and at this time, the vice chairman asked if Selectman McGarry understood to which he stated yes.

Mr. Rollins continued that it was a 10-inch wall with three rows of rebar and it will have dirt against the backside and the left side.

Vice Chairman Pitman stated that he wasn't against the project.

Mr. Rollins stated that he was going to backfill the backside of the wall with the ditch material. They have an abundance of ditch material and it is a good place to get rid of it plus create that frost protection that they need.

Right now, there is nothing against the backside of the salt shed to push the concrete wall that is there so he wanted to backfill against the original, existing salt shed, plus the addition, plus the side of the addition. That is why the front wall turns back like eight or nine feet so that they can have a little retaining wall in the front.

Vice Chairman Pitman continued that the sixteen feet isn't wide open and Mr. Rollins stated that it was and that it ~~kicks~~ is and asked him if he wanted to show him to which the vice chairman agreed.

Mr. Rollins spoke with the chairman regarding the drawing and pointed out items that he was asking about on the drawing.

The chairman stated that essentially, the concrete on the drawing is what is currently being used now to which Mr. Rollins stated that there is not concrete currently and that he is proposing a good foot of concrete footing.

Vice Chairman Pitman stated that it would have to go out to bid and the chairman agreed that it would have to because of the total cost.

Selectman Dill asked about a total price and Mr. Rollins stated that it should be right around \$25,000.00 to get the paving done both outside and inside. Right now, they had dirt inside.

Selectman Dill stated that he kind of refers to the vice chairman for building questions and would hate to not go deep enough and then have it move. They were excavating it and it shouldn't cost too much more to go four feet deep.

Mr. Rollins stated that it would almost double the costs of the foundation but he didn't think it was necessary because it would be backed up with dirt.

Selectman McGarry stated to be honest, he would defer to sending it out to a structural engineer to do the design on the wall.

The vice chairman stated to Mr. Rollins that the rafters weren't strong enough and were only a 40-pound snow load being a foot on center and would need 2x10's as a minimum which isn't going to add that much but they should do it right.

Chairman Robertson stated that he thought that they had the money to do it with the improvements but if Mr. Rollins could get ahold of Steve Keech.

Mr. Rollins thought that the drawing stated that they were 2x10's and the 2x8's was the tie. It was 2x10 rafters and 2x8 ties.

(Selectman McGarry was mentioning names in the background but couldn't understand to transcribe)

The vice chairman stated to Selectman McGarry that he wasn't worried about that part but it was the frost.

Selectman McGarry was talking about pushing up against the wall.

Mr. Rollins stated that they had nothing there now and they are pushing up against it. They would have six feet of fill and it is going to be buried in the ground which it isn't now.

Chairman Robertson asked what the Board's pleasure was and Selectman Dill stated that even if they turned it over tomorrow, it is probably not going to get done before winter anyway.

Mr. Rollins stated that he would like to have a place to put my sand and salt in this season, if he could. It makes it so much safer.

Selectman Dill stated that he didn't disagree regarding the project but he was saying that it was getting a little late in the year for concrete and scheduling concrete. He didn't want to rush it and not do it right.

Mr. Rollins stated that the guy that gave the concrete quote said that he could do it this season.

Chairman Robertson again asked the Board's pleasure and Selectwoman McHugh asked if they were talking whether to send it out to bid and the vice chairman stated that it was.

Selectman Dill stated that first, they had to agree on a spec and then put it out to bid.

Vice Chairman Pitman asked Selectman McGarry if he thought that they could get an answer in the next couple of days of which he stated that they could probably have Steve Keech look at it.

The vice chairman stated that they didn't need full-blown plans, just something to put out.

The chairman asked if Mr. Harrington could contact Steve Keech and coordinate with Steve Rollins.

The vice chairman stated that if they were going to do it, to get it going but that he would like to do it right.

Mr. Rollins asked Mr. Harrington if he wanted his plans and Mr. Harrington stated that he would take those to scan in to email to Steve Keech and get them back to him.

The chairman asked Mr. Rollins to give them a few days to coordinate this and the vice chairman asked if it were possible to tell Mr. Woodfield that it looks positive with what they had for details.

Selectman Dill stated that it looks like they will get a warm December if you look at the long range and there are a bunch of days in the 50's coming up through the third week of December so it could happen.

Chairman Robertson stated to see if they could get Steve Keech to swing by in the next day or two and meet with Steve to take a look at it and go from there.

Regular Business:

Review of Outstanding Minutes of November 9, 2020

Motion: Vice Chairman Pitman moves to approve the minutes of November 9, 2020

Second: Selectman Dill

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Vouchers/Payroll Manifest/Accounts Payable Manifest:

Payroll Manifest - \$71,986.80 (gross), \$46,867.27

Motion: Selectman McGarry moves to approve the payroll manifest in the above amount

Second: Vice Chairman Pitman

Discussion: Vice Chairman Pitman asked if this was a normal payroll manifest and not anything added to it and was given the answer yes

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest - \$38,805.72

Motion: Selectman Dill moves to approve the accounts payable manifest in the above amount

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Signatures/Correspondence:

Chairman Robertson stated that they had a request from Kelly Roberts, collector of taxes for Deerfield, NH in said county, that being Rockingham to levy the property tax levy and in the name of the state, they are hereby directed to collect the property taxes in the list that have been committed to you in the sum of \$7,674,160.16 with an interest rate of 8.5% per annum from January 20th, 2021, there on after on all sums not paid on or before that day.

Motion: Vice Chairman Pitman moves to approve the tax levy as read

Second: Selectman Dill

Discussion: Vice Chairman Pitman asked if the rate includes what the school sent back and the chairman stated that he did talk with Mr. Harrington and the school did turn back some. According to Amber Wheeler at the SAU, the school district returned \$292,250.00.

The vice chairman asked if it was taken into account when they set the tax rate and the chairman stated that this was his understanding.

Mr. Harrington added that this was all calculated.

The vice chairman stated that he was making sure and usually they tell them ahead of time.

The chairman stated that he had called Mr. Harrington this morning about that because he didn't remember seeing the amount and remember any discussion about it.

Couple of things that drove the tax rate. Usually, they got a bigger return from the school. They are frequently in the 4 or 5 hundred thousand return amount and also the budget is much tighter this year due to continued defaults.

He didn't know actually remember a year in over 20 years that they haven't been over \$200,000.00 for expected surplus at the end of the year.

That said, any further discussion?

None heard.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Next up, the chairman had a request from the police chief and he has applied for and been awarded a highway safety grant and basically the grant pays for overtime to conduct three to four-hour high visibility mobilizations focusing on three specific areas. Enforce child seatbelt laws, focus on apprehension of impaired drivers, focus on stopping drivers who are distracted and the NH Hands Free Electronic device law. He did mention that the department has a list of employees and elected officials that they could start with as far as not using their phone in their vehicle.

He thought that he was joking but...

Selectman Dill asked if this is the section of the budget that they never have any money in and the chairman stated that it was.

Chairman Robertson stated that the history behind this is quite a number of years ago, they used to take the Highway Safety Grants and they were frequently used for roadblock stops on Thursday and Friday afternoons and one of the

most onerous ones was at the junction of Route 43 and Route 107 below the fairgrounds and the town at a town meeting voted not to accept Highway Safety grants for DWI checks. He thought that it was the aggravation of the road block stops and not being concerned about drunken driving. He stated that the police chief has no intentions of doing anything along those lines and essentially going to be seamless. It will enable him to put guys on for three or four hours shifts without having to pay for it.

It is matching grant. Not a full match. The grant award is \$3,400.00 and the town would have to put up \$850.00 to get \$3,400. They had well over \$800.00 in the surplus overtime line for the police department right now. He would like to encumber that money from this budget year, moving forward into next year so it wouldn't have much of an affect on the budget going forward.

Motion: Vice Chairman Pitman moves to approve receiving the grant for the police department from the Highway Safety Council

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

The chairman stated that it requires one signature.

Selectman Dill stated that it was nice that you told that story and it was be nice to use it for the first time in eons.

First Mr. Wunderlick and then Mr. Greely tried it again and they were both so disgusted, that they stopped applying for grants.

The chairman stated that this was all in the Signature File.

Moving to Correspondence, they were still short a transfer station attendant. Rick Pelletier has advertised to fill the position and at present, they have two applicants for the position. More may come in.

They have an application from ~~Maurice~~ Marie Bolster of Currier Road in Deerfield and they had an application from Gerry Purdy of Raymond Road in Deerfield.

The chairman stated that he didn't know if they wanted to wait and see if they get any other applicants.

Selectman Dill asked what kind of time fill would that give them and directed the question to Mr. Harrington.

Mr. Harrington stated that it was a part time position and Selectman Dill stated that the last person that they hired was far more part time than they were hoping when they hired him. Are these people going to fill that extra block?

Mr. Harrington stated that he believed that it would be a fully part-time, if that makes sense.

Selectman Dill asked if one of these people would be able to fill this and Mr. Harrington stated that he didn't know. Mr. Pelletier just gave him the applications today. He hasn't had an opportunity to talk to either one of them.

Vice Chairman Pitman stated that he didn't want to step on any toes and wait for Rick's recommendation once he is done getting applications.

Mr. Harrington stated that it would be Mr. Pelletier's choice anyway as the direct supervisor of these folks.

Vice Chairman Pitman asked Mr. Harrington to let Mr. Pelletier know that they would like to get someone started by the end of November.

Selectwoman McHugh asked if there was an indication as to when he wanted to stop applications and Mr. Harrington stated that it is posted "Open Until Filled".

Mr. Harrington stated that Mr. Pelletier wanted to bring these two to the Board to know that he had two but he would let him know and bring it back to him.

Chairman Robertson stated that if Mr. Pelletier has a recommendation, he can also bring it back to the Board.

Town Administrator's Report:

Mr. Harrington stated that he had he had three things for them this evening.

He included in their packet, a full copy of the proposed 2021 budget. The Board would need to move that entire budget line so formally he can present it to the Municipal Budget Committee. Even though they have had one meeting, they started on a few of the department budgets last week. They are meeting again tomorrow.

Motion: Selectman Dill moved to approve the 2021 budget of \$4,542,411.00

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson stated that they could officially forward this to the budget committee and he will be on that meeting tomorrow night.

Mr. Harrington stated that he will have the default budget to them next week to review and approve. That will be forwarded to the MBC once the Board has approved it.

Lastly, he wanted to let the Board know that the paving was done this afternoon and the walkway to the town clerk's office and the rest of the apron around the poured concrete was finished up. He was anticipating another two weeks before they open so around the first of December. Kelly will let him know that it can be announced that the door will be open.

The chairman thanked Mr. Harrington.

Unfinished/New/Other Business:

Selectman McGarry stated that at the Planning Board meeting that they had, one of their members decided that they weren't going to be wearing a mask for their meeting and he was wondering if they have a policy with regard to wearing masks outside of individual offices.

Chairman Robertson stated that they did not. They have been asked, on at least one occasion to consider having and Selectman Dill asked if Kelly wanted to do something along that line.

Mr. Harrington stated that they did pass a motion last week to require mask wearing in the town clerk's office for the maximum of two people at any time and that just includes the town clerk's office.

He believed that what Fred is looking for is a more over arching policy for the George B. White for anyone coming into or being in the building would be required to wear a mask but there isn't one right now.

Vice Chairman Pitman asked Selectman McGarry why wouldn't he?

Selectman McGarry stated that they should.

Chairman Robertson asked if someone would be willing to make a motion to enact the provisions of the mask requirement to include the entire G. B. White Building.

Motion: Vice Chairman Pitman moves to require masks within the entire G. B. White Building

Second: Selectman McGarry

Discussion: Vice Chairman Pitman stated that whether it is a meeting or coming to see John or the police?

Mr. Harrington stated that if the Board moves forward with this motion, anyone entering the building would be required to wear a mask.

Vice Chairman Pitman asked about employees.

Mr. Harrington stated that this is up to them as well.

Selectman Dill stated that they would have to exempt Yanni's he would imagine.

Mr. Harrington stated that Yanni's is under a different set of guidelines for restaurants and the chairman added that they fall under the state guidelines.

He was just thinking about the police department in there by themselves.

Mr. Harrington stated that they are in close quarters. It would be a decision that the Board would make. Most communities, if you are in your own office or distanced by six feet or more, you don't need to require or wear a mask.

If you are going to meet in a grouping or be within six foot of someone, then you would put a mask on.

Selectwoman McHugh asked if they could put in the motion, the "public" area of the building and the chairman stated that they should make it clear that the public entering the building are required to wear a mask. Vice Chairman Pitman stated that this is what he wants.

The chairman added that it would be for meetings or official business.

The vice chairman asked Selectman McGarry if that covers him and he agreed that it did.

Selectman McGarry asked if they had anyone else other than the Planning Board that meets in the building.

Vice Chairman Pitman stated that he knew that the ZBA wanted to.

Mr. Harrington stated that the ZBA is virtual, Heritage Commission is virtual, and it is only at this point is the Board of Selectmen and the Planning Board and the subcommittee.

All others are zoom as well.

(Multiple members talking on top of one another)

Mr. Harrington repeats that they are looking at any public entering the building for business or a meeting and it was affirmed by the chairman, would be required to wear a mask.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

The chairman asked for other new or other business.

Selectman Dill stated to piggyback on that, at the Planning Board meeting, did they bring up the letter that the Board of Selectmen sent to them and Selectman McGarry stated that they didn't. The actual letter was not discussed. Pete Schibbelhute and he discussed it prior to the meeting, briefly discussed it and the decision was that if anyone was not a member of the Planning Board, the voting members on this subcommittee and the general consensus was that they would be willing to take comments from the general public but they would not be voting to see which items would be brought forward.

Selectwoman McHugh stated that she had something first before going into non-public session.

She wanted to let the Board know that the Fire and Rescue Associations met last night and are considering selling their piece of property next to the fire house. She didn't know if the town would be interested in that. She just wanted to let them know that this was coming up.

Chairman Robertson stated that he thought that they would be, to his mind, definitely have an interest in it depending on what they were asking.

Selectman Dill asked if they got the letter out to the apartment building owner about parking at the Church, Route 107 intersection that they had talking about last week.

Mr. Harrington stated that he wasn't asked to do a letter but they had talked about it.

Chairman Robertson stated that they were interested in asking Bob if he could at the parking arrangement that he has, particularly the large trucks that park there, completely obscure the line of sight.

It doesn't matter at this point; something has to be done as it is a blind corner now depending on where which tenants park stated both the Chairman and Selectman Dill.

Selectman Dill stated that he was also going to bring up that they might want to start thinking about going virtual again with more cases in the state and in the town.

Vice Chairman Pitman asked Mr. Harrington if a letter got sent to Mark Young while there was letter writing thanking him for the grader work and he stated that it had been done.

Mr. Harrington stated that he needed to print that up and get it to the Board and he will have it for them next week. He did send it to Andy to look at and printed it and forgot to send it to the Board. He will give it to them next week to sign.

Chairman Robertson stated that along those lines, he would like to entertain a motion to go into non-public session under RSA 91-A3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Motion: Vice Chairman Pitman moves to go into non-public session under motion to go into non-public session under RSA 91-A3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Second: Selectman Dill

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson stated that no action was taken in the non-public session and would entertain a motion to seal the minutes of the non-public session.

Motion: Vice Chairman Pitman moves to seal the minutes of the non-public session

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Pitman moves to send a letter from the Board of Selectmen to have the Planning Board immediately dissolve their sub-committee and anyone that is on it.

Second: Selectman Dill

Discussion: Selectman Dill added that it was on the advice of town counsel

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Citizen's Comments:

None heard

Motion: Vice Chairman Pitman moves to adjourn at 6:20 pm

Second: No second heard

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, November 23, 2020 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*