

**Town of Deerfield
BOARD OF SELECTMEN
March 27, 2017
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Fred McGarry, Andrew Robertson, and Jeff Shute, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Paul Kimball - Longevity Award

Chairman Barry presented Mr. Kimball with a longevity award for his ten years of service to the Deerfield Highway Department. The Board thanked Mr. Kimball for his service.

Kate Hartnett - Conservation Commission / Planning Board

Kate Hartnett advised that the Board should begin to formulate a plan for Northern Pass Supplemental Pre-Filed materials between now and the April 12th deadline for submission. This next phase of the process is different from the previous Technical Sessions where the Board presented. The next stage of the process requires the Town to submit documents with a formulated opinion and there is a short window in which to complete the preparation and formulate a plan. Selectman Robertson spoke of the importance that the Board acknowledge its responsibility and suggested that the Board authorize someone to move forward with testimony.

Motion: Selectman Robertson moves to authorize a member of the Board to present pre-file testimony anytime between April 1st and July 1st and for that member to be Selectman Robertson

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The next step will be to let the Town Counsel know that formal action has been taken. Selectman Robertson will review the metrics provided by Ms. Hartnett and return to the Board with an outline and proposed responses. It may be appropriate to have a response coordinated with the Planning Board on some of the materials. Ms. Hartnett noted that there are several reports circulating and stressed the importance of being aware of all as they review and formulate opinions. Selectman Robertson asked that the Town maintain a record of who has contacted Deerfield and who the Board has been in contact with so that, going forward, claims of such can be verified.

Regular Business

Minutes - March 13, 2017

Motion: Vice Chairman Pitman moves to approve the minutes

Second: Selectman Robertson

Discussion: Selectman Shute noted that, on page 2 under "Unfinished Business," "...for Fire Chief..." should be inserted after "committee" for further clarification that the committee will be to identify only the Fire Chief and not also the Building Maintenance employee.

Vote to approve as amended: Yea 4, Nay 0, Abstained 1 - Motion Carries

Accounts Payable - \$542,884.39 (\$500,000 transferred to DCS)

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$57,747.73 (\$42,739.58 net)

Motion: Selectman Robertson moves to approve and authorize signatures

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Rescue Squad - Request to Purchase a LifePak 15

Chairman Barry described that Physio Control was recently called to repair the LifePak 12 at the Rescue Squad. The cost parts and labor costs, covered under the current Maintenance Agreement, totaled \$2,579. The Squad has requested permission to order a LifePak 15. The list cost for the equipment is \$38,630, with a promotional discount and the trade in value of the LifePak 12 the total cost is \$25,784.60. The Squad proposes taking \$15,784.60 from the Rescue Capital Reserve Fund and \$10,000 will be paid by the Rescue Associations fund. The Town would have to purchase a Maintenance Agreement in 2018 at a cost of \$1,400/year, adding \$200 to the Annual Budget line for Maintenance.

Motion: Vice Chairman Pitman moves to expend \$15,784.60 from the Capital Reserve Fund for the purchase of a LifePak 15

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy - \$1,292.98 - John Thibodeau, Milford, NH

Motion: Selectman Robertson moves to collect the tax

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Pole License Petition - PSNH - 1 Pole on Cilley Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Heritage Commission - Request to Appoint Karen Leavitt to a term expiring April 30, 2020

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Trustee of the Trust Fund - Appointment of John Regan to a term expiring March 31, 2020

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Computer Adjustment / Request to Abate \$635.97 of the 2013/2014 Tax Lien on Map 423, Lot 20

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Administrator's Report

Rick Pelletier has notified Mr. Harrington that the phase converter on the cardboard compactor at the Transfer Station has failed, the piece was installed sometime in the 1980's. The approximate cost to repair is \$3,500 and the work should be completed this week. Additionally the Transfer Station has ordered a new compactor at a cost of \$21,365 and delivery is expected in six to eight weeks.

Town RFP's will be due in the coming weeks. J. Harrington has met with the Road Agent regarding the paving, road reconstruction, winter contractor and mowing contracts. J. Harrington has asked IT to build a dedicated website where vendors can access the RFPs and keep a history of the specs and awards. The site has been built and posted already and vendors will now be able to retrieve the information electronically.

Unfinished, Other or New Business

Selectman McGarry confirmed that the Pleasant Lake Association is OK to make a presentation at the April 17th meeting.

Selectman Robertson thanked the Town Administrator for the Steering Committee tips and hints piece that was distributed, he found the information to be very useful.

Citizens Comments

Harriet Cady spoke that she has heard the Board mention its Northern Pass testimony, but has never seen the Board discussing publicly what testimony would be put forth, she would like to see this backup and encouraged the Board to discuss its plans in public. Ms. Cady went on to say that she finds the current process for posting meetings to the Town website to be a convoluted and asks the Town allow for users to post directly through the website, or to make the process more user friendly. Last, Ms. Cady requested that a copy of the twelve Northern Pass questions and the Town's planned responses be emailed to her.

Vice Chairman Pitman and the Board thanked Cindy McHugh for all the work she does with the Rescue Squad.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of March 27, 2017

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, April 3, 2017 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*