

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
April 12, 2021  
MINUTES**

**Call to Order**

5:30 pm – Chairman Robertson called the meeting to order

**Present:** Andrew Robertson, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Alden Dill, and Cynthia McHugh, Selectmen.

**Pledge of Allegiance to the Flag**

Chairman Robertson asks all to rise and pledge allegiance to the Flag

**Regular Business:**

**Review of Outstanding Minutes of March 30, 2021**

**Motion:** Vice Chairman Pitman moves to approve the minutes of March 30, 2021

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

**Vouchers/Payroll Manifest/Accounts Payable Manifest**

**Accounts Payable Manifest for April 12<sup>th</sup>, 2021 - \$33,354.48**

**Motion:** Vice Chairman Pitman moves to approve the Accounts Payable Manifest in the amount of \$33,354.48

**Second:** Selectman Dill

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Pitman: Did we have another one because we did it in May?

Mr. Harrington: It is in the signature one, the ones that have been signed.

Chairman Robertson: But they were signed electronically.

Vice Chairman Pitman: Was that \$18,000.00 for sand more than one baseball diamond?

Mr. Harrington: That was for both. That was two piles, one for Hartford Brook and one at Bicentennial.

Chairman Robertson: Okay, next up, we have signatures and we have two cemetery deed requests; one from Susan J. Larsen and one from Laura Musiitwa.

**Motion:** Vice Chairman Pitman moves to approve cemetery deed requests for Susan Larsen and Laura Musiitwa

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: We need to levy a yield tax for timber in the amount of \$724.62 to Janet and Roger Rivet of Duxbury, MA and this for property up on Mountain Road.

**Motion:** Selectman Dill moves to approve the timber tax levy in the amount of \$724.62

**Second:** Selectman McGarry

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: We have a request, it looks like this is from Denise Greig, to support the NH Beautiful Litter Free Blue Bag program and I believe that we have already started distributing blue bags but to formalize the request, they need a signature from me on the form requesting the free blue bags.

**Motion:** Selectman Dill moves to approve the chair signing the form

**Second:** Selectman McGarry

**Discussion:** Selectman Dill: They can pick them up out front here, right?

Mr. Harrington: Yes, they can.

Selectman Dill: So, we aren't doing the Earth Day routine we usually do.

Mr. Harrington: The only thing missing is the luncheon at the town hall. Everything else is the same.

Selectman Dill: So, at this point, they can just stop and grab them.

Mr. Harrington: Correct.

Chairman Robertson: And we are requesting 3 cases with a maximum of 10 per municipality

Selectman Dill: I have seen a lot of blue bags along the road already so thank you whoever has been picking up.

Chairman Robertson: I've seen Patrice Kilham actually multiple times with huge piles of blue bags.

**Vote: No vote taken at this time.**

Chairman Robertson: We have a personnel action request, actually a couple of them. We have one, two, three of them.

The first is for Matthew Dube and this is for an on-call, part-time firefighter/EMT at a rate of \$14.00 per hour.

Selectman Dill: These are the ones that we discussed at the last meeting.

**Motion:** Selectman Dill moves to approve the personnel action request for Matthew Dube

**Second:** Selectman McGarry

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

We have a second and this is for Ian McFarland, on-call, part-time firefighter/EMT at a rate of \$14.00 per hour

**Motion:** Selectman Dill moves to approve the personnel action request for Ian McFarland

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

And the third is for Adam Schaub, on-call part-time firefighter/EMT at a rate of \$16.00 per hour. I believe that is based on his qualifications is the differential between the \$14.00 and the \$16.00.

**Motion:** Vice Chairman Pitman moves to approve the personnel action request for Adam Schaub

**Second:** Selectman Dill

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Selectwoman McHugh: Who was that one, Andy?

Chairman Robertson: Adam Schaub.

Vice Chairman Pitman: Are all three of them local:

Chairman Robertson: That I don't know. I don't recollect our discussion.

Selectman Dill: I believe one was from Northwood, one was from Epsom and one wasn't living locally but was moving locally or something like that.

(members talking over each other)

Chairman Robertson: Then we have copies of the Accounts Payable Manifest from April 5<sup>th</sup>.

And then the payroll manifest that we did sign previously.

We have a request to adopt an addendum to the Safety Policy.

"The Board of Selectmen recognizes that the safety for all employees is necessary in running an efficient town. Enacting the fore going instrument ensures that safety standards are being met and applicable laws are being followed.

The Safety Policy will remain an addendum to Section 9.14 of the Town of Deerfield's Employee Personnel Policy and Handbook and will be reviewed and updated on a bi-annual basis."

The actual language is:

"The Town of Deerfield has established a safety policy for the purpose of providing safe, working conditions for its employees and members of the public that use our services.

The Board of Selectmen adopts this addendum to the safety policy and it stated that the Town of Deerfield will follow the State of New Hampshire standard Department of Health and Human Services and the Bureau of Infectious Disease Control and SAFER home guidance in response to the COVID-19 pandemic.

The Board further acknowledges that it will continue to provide personal protection equipment to its employees."

Selectwoman McHugh: Who is writing the Safety Policy?

Chairman Robertson: I believe that what I just read is the addendum to the Safety Policy. It is not a rewrite of the Safety Policy. It is just adding the COVID-19 clause.

Mr. Harrington: We thought that an addendum would be more appropriate because the Safety Policy is already in place.

Chairman Robertson: And, we need a motion.

**Motion:** Selectman Dill moves to approve the addendum to the Safety Policy as read

**Second:** Selectman McGarry

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson: We got the letter back to Atlantic Broadband who had notified us that they would be beginning discussions of renewal. This is essentially the letter saying that we will be initiating the process that ascertains the cable related needs and interests of our community and broadening the performance of Atlantic Broadband. It also notifies them that we will, very likely, be doing this in conjunction with the other towns that Atlantic Broadband serves as the group as opposed to just us, trying to negotiate with Atlantic Broadband. And, this is how we have moved in the past when we have come up to renewal.

I would need a motion.

Selectwoman McHugh: Were we going to look into something else?

Chairman Robertson: We certainly, this is us, notifying them that we are going to assess our needs and will likely move forward with them. If there is anyone else that is interested in talking with us, we could certainly talk to them as well.

The only one that comes to mind, is the Coop has floated, at least, initial interest in providing us services to their customers.

Selectman Dill: Yeah, they kinda, the way that I read that was that they are not going to service the whole town.

Chairman Robertson: It would be just select customers in specific locations where they thought that they could provide.

Selectman Dill: Which is better than nothing, not exactly widespread.

**Motion:** Selectman Dill moves to accept that we are notifying them that the Board is willing to talk to them.

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson: Basically, we're making sure we don't give them an excuse to not service us.

Chairman Robertson: Okay, this is listed specifically on the agenda further down but because it is in the Signature File, and because I am in the Signature File, we have the matter of George "Skip" Kelly, his application to be an alternate member of the Zoning Board of Adjustment.

One thing that I would note as we look at this, this was requested by a vote of the ZBA. I know that there has been some discussion and some response. I believe that we have had three, written responses from members of the community.

I would note, it is highly unusual for us to refuse a local committee's application for membership.

Vice Chairman Pitman: I was contacted by a member also saying that they were worried about being short-handed.

Chairman Robertson: That is a concern of the Zoning Board that they do need alternates, basically to fill seats and they have had difficulty.

Selectman McGarry: Yes, I talked to Josh Freed, the chair and I know that we have received several letters of concern. The fact that Skip would end up being an alternate and Josh would be in the position that if it appeared to be a conflict of interest, Josh wouldn't have to appoint him to any particular case and Skip has already said if he got on a case, he would do his best and if he saw a direct conflict, he would reclude himself so, I am totally inclined to go along with the ZBA's recommendation.

Chairman Robertson: All we need is a motion.

**Motion:** Selectman McGarry moves to appoint George "Skip" Kelly as an alternate to the Zoning Board of Adjustment

**Second:** Vice Chairman Pitman

**Discussion:**

**Vote: Yea 3, Nay 1, Abstained 0 – Motion Carries**

### **Correspondence File:**

Chairman Robertson: In the Correspondence File, there is some information in here that is listed "For Your Information". There is also a packet from Avatar that was addressed to me that was about an upcoming appeals case we have. Hasn't arrived yet, they are just giving us an idea how they think it will unfold and what they intend to say, so that is in there for your reference.

To be addressed at this meeting, we have a letter, two letters, regarding the ZBA applicant that we just discussed. I think everyone has seen those prior.

We also have a letter from Courtney Torres and Tricia Lyn and this is in regard to the "April Foolishness" event. They have held this on an annual basis and they would like to hold it again.

They have met with the fire chief who has given them a permit to operate and basically what they want to do is to use the town hall parking lot on Church Street and commuter parking lot to direct people to park in because they will be using their entire parking lot as an outside staging area for the "April Foolishness" event which is essentially is a run down Church Street and back. It also involves eating hot dogs upon completion and tagging your relay team members.

They have done this in the past and they said per your request, we are writing to inform you that we would like to do this. They apparently have talked to the chief of police and like I said, Matt has given them a permit to assemble in their parking lot.

Vice Chairman Pitman: That being said;

**Motion:** Vice Chairman Pitman moves to approve the request as presented

**Second:** Selectman Dill

**Discussion:** Selectman McGarry: I have concerns about people walking along 107 from the Park and Ride so hopefully ...

Selectman Dill: Wasn't that a major issue like this last year?

Vice Chairman Pitman: They didn't have it last year.

Selectman Dill: When was it?

Vice Chairman Pitman: The year before maybe.

I thought that it was just the town hall and I didn't see the ....

Selectman McGarry: And the other concern that I have too is people walking through what used to be the Sharon Home, what is it now, whatever.

Vice Chairman Pitman: Bobby's Rental Store

Selectman McGarry: But, without permission so I, hopefully they get permission to walk through the property. That's fine with me but if there is no permission, again, they will have to walk along 107 coming up Church Street and so I would like to see the Lazy Lion put up signs saying where the people should be walking.

Chairman Robertson: Is that something that you want to incorporate into the motion?

Selectman Dill: I am trying to remember if it was this or there was another ...

Chairman Robertson: I think it was the "Taste of the Fair" that caused ...

Selectman Dill: Yes, that's what it was. It was a major screw up on 107 with people walking back and forth.

Selectwoman McHugh: And the parking there on 107.

Selectman Dill: Oh yeah. I mean, that does have to get addressed because ...

Chairman Robertson: I think this is a ....

Selectman Dill: This is slightly better if they are just walking from the Park and Ride to Church Street then all the way down but Fred has a good point about that.

Is there going to be a detail on 107?

Chairman Robertson: I don't know but I don't think so because the event actually occurs on Church Street. They run from the Town Hall, half a mile up and then a half a mile back and then go back to the parking lot.

Selectman McGarry: To eat a hot dog and drink a sixteen ounce whatever.

Chairman Robertson: Beverage of their choice.

Selectman McGarry: Sixteen ounces of ...

Chairman Robertson: Probably not.

So, what is the Board's pleasure?

We have a motion and a second on the floor. Do we want to amend the motion to include ...?

Selectman Dill: What's the proposed date of this?

Chairman Robertson: April 18<sup>th</sup>.

Vice Chairman Pitman: This week.

Chairman Robertson: It would be this Sunday.

Mr. Harrington: Chief Duquette did request additional "No Parking" signs closer to the corner so right next to the apartment house. The highway department is putting one in there.

Vice Chairman Pitman: Fred, do you want me to amend it for anything else?

Selectman McGarry: Sure. Basically, just looking for signage to make sure people are staying off of 107.

Chairman Robertson: And try to keep people on the town hall parking lot as well.

Mr. Harrington: Do you want to request that they put up walking signs to keep people out of the road?

Vice Chairman Pitman: Just put "proper signage" in the motion.

Chairman Robertson: Proper signage directing people

Vice Chairman Pitman: Off 107

Selectman Dill: And like Fred said, approach the neighbors for permission to use, as a cut through, before the event.

Selectman McGarry: Right.

Selectman Dill: Because that, and the empty lot behind it, I can see quite a few people cutting through the Sharon Home

Selectman McGarry: What used to be the Sharon Home.

Chairman Robertson: Like I said, I think that this event is smaller than the Taste of the Fair that was so. Less people interested in running before they have something to eat, especially a hot dog.

Selectman Dill: I don't know, there is so little going on that I think that we could be surprised. I have a feeling that things that previously were small, are going to be much bigger than anticipated.

Chairman Robertson: You also have to dress in a silly costume.

Mr. Harrington: So, putting up signs directing people off 107 and apartment house. Permission to cross their property.

Chairman Robertson: Right.

We will vote on it as amended.

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson: Next, we have the Superintendent of Cemeteries services agreement and I don't know, I know Dick may have something to say about this but I don't think that the person that is interested in being the Superintendent of Cemeteries, as he has been for the last 30 years, is necessarily interested in signing a services agreement or not a four or five page one.

Vice Chairman Pitman: That was the problem.

Chairman Robertson: So, I don't know how the rest of the Board feels about this. If Mr. Young is interested in coming back as Superintendent of Cemeteries, which he is, and has done for about 30 years, I'm happy to accommodate him without a services agreement because I don't know that we've gotten anyone else even remotely interested in being the Superintendent of Cemeteries.

Selectman Dill: I thought that he was retiring?

Chairman Robertson: He was but has agreed to come back because they have nobody else.

Selectwoman McHugh: He's been doing it since March 1<sup>st</sup>

Vice Chairman Pitman: Yes, since March 1<sup>st</sup>.

**Motion:** Vice Chairman Pitman moves to approve Mark Young as Superintendent of the Cemeteries from a request of the Cemetery Commission for contract price as a subcontractor for \$1,250.00 per quarter which is \$5,000.00 per year.

**Second:** Selectwoman McHugh

**Discussion:** Chairman Robertson: And if we need some sort of paperwork, I think that we could certainly put the motion on paper for Mark.

Selectman McGarry: Mark doesn't actually dig the graves, does he?

Vice Chairman Pitman: No, he lines it up.

Chairman Robertson: Well, if people don't show up, Mark has been known to but typically he doesn't.

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson: And we have a letter from Southern NH Planning Commission, basically, and I don't know if this needs actions John but it advising us of programs that they offer regarding traffic.

They offer traffic counting; they offer road safety audits ...

Mr. Harrington: This is a yearly letter that they send out advising towns and communities that they offer these services.

(Many on the Board agreed)

Chairman Robertson: Bicycle and pedestrian counting, local trip generation rate studies, and signal warrant studies.

I think that the only signal that we discussed in town has been the blinking yellow light on 107 adjacent to Church Street and Candia Road and that's been long gone and I don't know if there is any interest in trying to revive that or not.

I guess if there was, we could certainly look to Southern NH Planning to assist us.

And, that is the correspondence.

#### **Town Administrator's Report:**

Mr. Harrington: I have several items for you this evening.

As you may or may not know, the Transfer Station has an opening again. One of our newest hires has decided to tender his resignation so that position is posted again for part-time.

I have encouraging news or good news concerning Engine 2. It is back in service at this time and also that Primex has already paid. I received a check today. \$1,768.97 towards that repair.

They had covered a similar repair in another town and thought that it was fair to pay us the same amount. Now, that's less our deductible of \$1,000.00 so the original payment was \$2,768.97.

Selectman Dill: I was really surprised.

Selectman McGarry: Yeah, me too.

Mr. Harrington: But they were very good working with us and actually talked to the pump company that did the repair work.

Selectwoman McHugh: What did that end up costing us?

Mr. Harrington: We don't have a total yet. As soon as I have that, I will share it with the Board.

However, we had other damage done to Tank 2. Apparently, when it was being refilled at the fairgrounds, where they refill the tanks, there was a ding on the left front fender when refilling it. The estimated damage amount is \$800.00 which is less than our \$1,000.00 deductible so we are not putting a claim in and that estimate came in from Mark Rollins of Rollins Autobody and the chief shared that with me.

We had to, with Ray's first week back, replace the town hall sump pump which went sometime over the past couple of weeks. He was able to buy a new unit, get it installed and replumbed all of the discharge hose so that it solved a lot of the leaking which had been going on prior to that.

Central Station, more fire information, roof has lost quite a few shingles on the town hall side. Ray was able to get Skyline Roofing to come out and give us a quote to see if we could patch the roof to buy us some more time which they said that they probably could for between \$1,000.00 and \$1,200.00. It depends on what they find when they get up there and I also asked them to give us a complete estimate for a complete roofing if we need to go that route at all for next year as a possible warrant article so that we will have that information, probably at the next meeting.

Last, just to point the Board, there is one more item for the salt shed additional drawings because they are looking for some guidance to move forward with that project.

And, that's it for me this evening.

Chairman Robertson: Thanks, John.

And that is our next order of business is the salt shed addition.

I thought that Rick was going to be with us.

Mr. Harrington: He was not feeling well but I'm hoping he's on the line. Rick, are you joining us?

Mr. Pelletier: Here I am. I'm here.

Chairman Robertson: Thank you, Rick.

And, I guess, if you could give us your thoughts, Rick, with regard to moving forward. I know we've got guidelines that you put on paper for us.

Mr. Pelletier: Basically, the shed is not going to look really any different than what was originally done in those computer renderings.

I've upped the size of the lumbers and given details on how I would like to see it built and we will have to pour some more concrete because they want to continue and put cold patch storage on the outside, farther out, as well and he wants roughly, an area 8 by 12 so that cold patch storage is under a roof as well.

Vice Chairman Pitman: So, not more than 12 feet deep Rick, so that they will be able to get in, get at it?

Mr. Pelletier: 8 feet deep and 12 feet wide.

Vice Chairman Pitman: Okay, because I think that it's an "8" I'm looking at on the plan.

Mr. Pelletier: And, I don't even know if 8 feet deep is going to be, might be close. I might have to, I haven't gone over there and shot grade to see how much the grade drops off on that side.



We are going to be limited by how much the grade drops. Otherwise, you are not going to be able to get in under the roof to take material out with anything other than a hand shovel.

Vice Chairman Pitman: Rick, you are not going to be able to maintain the same pitch on the storage as you are on the existing building, right?

Mr. Pelletier: I'm hoping to.

Vice Chairman Pitman: Oh boy.

Mr. Pelletier: The plan is figured at the same pitch. I mean, we will be at 11 on the salt storage, about 11'8" or 11'7" at the wall and then its about 16 at the high wall.

Vice Chairman Pitman: Close. We are going to try to anyway.

Mr. Pelletier: I mean, I don't know how much shallower you want to go with the roof. It's only a 4 pitch on that roof. If you shallow it up too much more, you know as well I do, when the snow comes off the big roof, it is going to build up in the valley of the transition and probably sit there.

Vice Chairman Pitman: Yeah, that's what I am afraid of so, somehow, we have to ....

Mr. Pelletier: That's why I am trying to maintain the same, 4-inch pitch, all the way down as far as we can possibly go before (couldn't understand)

Vice Chairman Pitman: Are you going to put that rafter up on to the plate and tie it to the existing truss or the leger under it?

Mr. Pelletier: Correct.

Vice Chairman Pitman: Good.

Mr. Pelletier: I'm going to put; I am figuring 2 x 12's and sistering them to the existing trusses and then there is going to be a portion of the 2 x 12 that is going to be hanging down when you cut the crow's foot and put the leger there and put a leger under it.

Vice Chairman Pitman: Nice. That's the way it got to be.

Mr. Pelletier: So, it doesn't split out over time and then keep going to the outside wall and that will give me about 11'6", 11'9 on the outside wall and then obviously we will end up with the same height by the time you get all the way up to the original building wall that was there.

I don't know what else you can do, Dick. Or else lower the grades some which could have been done but the foundations aren't deep enough now to lower the grade so you can't do anything with those. We have to live with what we have.

Selectman Dill: Dick, wouldn't it make more sense to build that cold patch shed (couldn't understand).

Vice Chairman Pitman: No.

Selectman Dill: No.

Vice Chairman Pitman: You don't need it 34 feet deep.

Selectwoman McHugh: Does cold patch even need to be stored inside?

Vice Chairman Pitman: No.

Mr. Pelletier: Cold patch, they typically only have about a dump truck load there at a time.

Selectwoman McHugh: Right, so why do we need to build something to store cold patch?

Mr. Pelletier: That question is beyond my paygrade, Cindy.

Selectman Dill: What is the cost of adding that shed to the rest of it? Is that the cost (couldn't understand)?

Mr. Pelletier: Well, I haven't priced the job out, but I mean, you had that quote originally for the main building, okay and I say the salt storage shed might be another 25 percent, given the amount of lumber and so forth that it is going to take but I think you will find the quote that we currently have, you can probably figure, based on today's lumber prices, it will probably be triple that.

Vice Chairman Pitman: Yeah, because they got 2 x 8 and it should have been 2 x 12 for starters ...

Mr. Pelletier: And, 2 x 12's the last I heard, was were fifty-something dollars for sixteen footers.

Vice Chairman Pitman: Yeah, and they are going to need an 18 which will be fifty percent more for the long length pricing.

Chairman Robertson: Okay, Rick, you have given us what we asked for, your recommendations for making it as safe as we can. I don't know what the Board's position is at this time. We are past the critical need for it at this point so we have a little time.

Selectman Dill: On this too, John, wasn't there a time restraint on it because this was impact fees?

Mr. Harrington: This was impact fee money.

Selectman Dill: So, what is the time restraint on that?

Mr. Harrington: I would have to revisit that because I don't have those dates.

Vice Chairman Pitman: Could you let us know?

Selectman Dill: I think we ought to get a real quote for building this.

Chairman Robertson: We are going to get three quotes at least.

Vice Chairman Pitman: I mean, that's how we left it before. We weren't against it but when it got redesigned properly, we want to get three quotes. We let the concrete slide to get it in ahead of the weather so that we would have it.

That ended up being a mistake.

Chairman Robertson: So, I guess we are at the position that we could move forward and solicit real quotes for what this is going to cost us and decide.

Vice Chairman Pitman: You could have that cold patch as an option.

Most stated yes.

Selectwoman McHugh: But if we don't need a cold patch storage so why do we need ...

Vice Chairman Pitman: We don't. I think that it is going too far out into the driveway.

Mr. Pelletier: That's my concern as well as the fact, and like I said, I haven't shot a grade so I know that it drops off quite a bit more there but I don't know if it is going to drop off enough where if somebody gets in there with a loader or something, we won't take the edge of the roof off.

Selectwoman McHugh: You still have to get around the building to (couldn't understand)

Vice Chairman Pitman: Why not just get a price on what the original deal was, with how Rick has redesigned it and see if we can make that come together first. We aren't losing any time with these prices. We shouldn't be doing it right now anyway.

Mr. Harrington: So, you would like three quotes without the cold patch addition?

Vice Chairman Pitman: Correct so that we can compare the work.

Mr. Harrington: Okay.

Chairman Robertson: That is the general opinion of the Board, yes.

Selectman Dill: And, just take a look at those impact fees

Vice Chairman Pitman: Confirm that as well.

Mr. Harrington: I will take a look at those as well. I know that time is short on those.

Vice Chairman Pitman: So, you will get back to us, John?

Mr. Harrington: Yes, I hopefully will have this next week for you.

Are you all done with Rick?

Chairman Robertson: Yes, thank you Rick.

Vice Chairman Pitman: Good job, Rick.

Mr. Pelletier: Okay, very good.

**2021 Paving Bid – Identify project list:**

Chairman Robertson: The next item on the agenda is the 2021 Paving Bid, essentially identifying the project lists.

I attempted to measure the sections that had been rebuilt by the former road agent and were in need of overlay and basically, I emailed the numbers to people as an FYI but from what I can see, the Parade Road section is from the junction of Parade Road with Nottingham to residence number 20 is about .4 miles.

Nottingham Road, that being from the junction of 107 to number 99 Nottingham Road was 1.8 miles and Griffin running from the cut line at basically at James Road/Van Berkum's Nursery to the Epsom line and that was 1.3 miles although it looked like, I can't recall if Epsom picked up on that too because there is no cutline or transition on the pavement down to Epsom as well.

Selectman Dill: Epsom did it after us in sections. They did a much worse job. It's having issues already on the Epsom side.

The Deerfield side is holding up great. The Epsom side as issues.

Vice Chairman Pitman: I am coming up with 3.5 miles? Roughly?

Selectman McGarry: Yup.

Chairman Robertson: Roughly, well,

Mr. Harrington: Could you read those miles again?

Chairman Robertson: Parade was .4 miles and that maybe that there was a line there and just ran the odometer to the last click going towards Nottingham. That is approximate.

The .4 miles on Parade. Nottingham was 1.8 miles and Griffin was 1.3 miles.

And as I noted in the FYI I sent, those are the best sections of those roads right now which obviously there is interest in completing the project and doing it correctly but we could probably be ready for some public outcry if we ignore the parts that are junked up now and smooth out the smooth parts.

Selectman McGarry: What are we doing, a one-inch overlay?

Chairman Robertson: I think that is typically what we have done, yeah. And I am not certain that we need one-inch overlay on what we did on Candia Road this year, next year too or the following year.

Selectwoman McHugh: And Middle, is that what you are saying (couldn't understand)

Chairman Robertson: Yeah.

Selectwoman McHugh: We don't want it to deteriorate before its time either.

Chairman Robertson: Nope.

I don't know, have we had any recommendations other than the plan to use the Southern NH Planning study from the road agent?

Mr. Harrington: No, that is what he is going by.

Chairman Robertson: And, essentially, that, and want to make you all aware, that prioritized South Road in distinct sections for repair is our first priority.

Selectman Dill: Honestly, I think there is probably a bigger priority than overlaying Griffin as a person that lives on Griffin and never drives on South. There is a whole lot more traffic on South Road.

Chairman Robertson: It is our most traveled side road and a large part of that is that it is a direct road to the state park which especially this past year, has seen tripled traffic probably than it has in prior years.

Selectwoman McHugh: We can't not do the overlay.

Selectman McGarry: I agree.

Vice Chairman Pitman: You can't start these projects and leave them.

Chairman Robertson: So, do we want to advise the road agent that our priority before we move to the road quality list is the overlay that needs to be done?

Selectman Dill: Fred is figuring out a price per mile.

Selectman McGarry: I'm trying to find a calculator.

Vice Chairman Pitman: I would think, are we meeting again on Monday?

Mr. Harrington: Yes.

Vice Chairman Pitman: I would like to, if there is anyway, they could, an estimate before we put out to bid.

Selectman McGarry: That is what I'm trying to do now.

(Board members talking among themselves)

Vice Chairman Pitman: What do you need done, Fred?

Selectman McGarry: Okay,  $3.5 \times 5280 = 18480 \times 22 = 406560 / 12 = 33880 \times 150 = 50820 / 2000 = 25.41 \times 70.00 = 1778.7$  which would be \$177,870.00.

I guess, 22 feet wide.

Selectman Dill: This is how much of our road budget?

Mr. Harrington: In the budget itself, assuming it's the default, \$257,000.00.

Selectman McGarry: So that gives us \$80,000.00 left over?

Chairman Robertson: And then we have the warrant article.

Vice Chairman Pitman: We need to get this out to bid quick before.

Selectman Dill: We do have the warrant article for ...

Mr. Harrington: Well, we won't know that until after June 8<sup>th</sup>.

Selectman McGarry: I used \$70.00 a ton which is a little bit more than we paid last year so I don't know what the asphalt prices are right now.

Mr. Harrington: So, there would be a one-inch overlay on these sections?

Selectman McGarry: Yes.

Chairman Robertson: And those are the oldest sections that need one-inch overlay that I am aware of although there may well be other sections of road that we didn't do overlay on too.

I think it is fair to say that the priority of the Board is to get the one-inch overlay on road rebuilds that we have done that haven't received the overlay and that we want to get a rough idea and quotes as quickly as we can.

Mr. Harrington: So, are we using the same bid mechanism that we did last year?

Vice Chairman: No. It's just a matter of paving and driveways.

They need to look at it and measure exactly and the price per ton, put down.

Chairman Robertson: So, right now, are we looking for estimates or looking for bids?

Selectman McGarry: We are probably looking for bids, right?

Chairman Robertson: Yeah, for this amount of money, we typically would be seeking bids.

Mr. Harrington: According to our purchasing policy.

Vice Chairman Pitman: Yeah, we are going to have to bid it.

Mr. Harrington: So, my question is, are we using the same mechanism which was the detailed bid sheet and form that Fred put together last year?

Selectman McGarry: Yeah, might as well.

Chairman Robertson: Are we comfortable using that format?

(Some members answered)

Chairman Robertson: So, we will and then I think that we can move from there and let the town know that road work beyond that be contingent on passage of the warrant article to give us money to work on other roads.

Mr. Harrington: I will call you tomorrow, Fred, just to get some ...

Selectman McGarry: I won't be around tomorrow, Wednesday.

Vice Chairman Pitman: Tonight, after the meeting.

Selectman McGarry: That would give us a contingency in there just in case the price is higher than \$70.00 a ton.

Chairman Robertson: And we may be able to get a rough idea.

Vice Chairman Pitman: You have to figure per driveway, too. It's one thing to do 22 feet but every driveway pavement that they have to tie in to.

Chairman Robertson: Okay, well I think that this gives us some direction for the 2021 paving.

Vice Chairman Pitman: Good.

**New Business/Other Business:**

Chairman Robertson: Under new business and other business, I am going to mention this before I forget it, I was contacted by Cilla from the Deerfield Women's Club and she was directed to us by Dan Holdridge.

The Women's Club was wondering what their opportunities might be for Deliberative Session coming up in May.

Dan said that he thought that the Board of Selectmen should make that decision as opposed to him so I told Dan and Cilla that I would bring it up this evening and I think that there is a couple of options.

One, if the Board is comfortable with it, they could roll the way that they always have and have coffee and food for sale. It is later in the year, hoping for better weather. There are concerns about doing that indoors and how it might affect the flow of voting.

I think that it is conceivable that you could do something like that under the overhang on the front of the building. You could certainly get electrical cords through the windows. There is also electricity at the little island where the ATM sits and the ticket booth is directly across the pavement from the actual Arts and Crafts Building where the polling is.

Selectman Dill: It's the fair. There is electrical everywhere.

Chairman Robertson: So, I ...

Selectman Dill: I would say, if possible, to do it outside. It would make a lot more sense.

Vice Chairman Pitman: Within eyeshot because people aren't going to get up during the deliberative session. It would be one thing if it were voting day. Hopefully, it won't be a long, drawn out.

Chairman Robertson: It would seem to me, if they did it on the apron of the overhang, on the front of the building then people could hear through the windows and that there would be some cover for some reason it did rain and it would make them really obvious too. Everyone coming into the building would see that there was coffee and food available.

Vice Chairman Pitman: Sounds good.

Chairman Robertson: Is the Board in general agreement that we should let them know is that's what we would like to see if they are so inclined?

Board members stated yes.

Chairman Robertson: Is Cilla with us by any chance?

She told me that she would be available if we had questions.

Mr. Harrington: Cilla, are you on the line this evening?

Chairman Robertson: No, it doesn't sound like it. I think they will be pleased and able to work with that.

We can certainly relay that to them.

Other new business or other business?

Selectman Dill: I just wanted to say we're in another abnormally dry/moderate drought situation already and I think there's, I have some concern about wildfire season. We are in an awful high fire danger for this time of year and I just want to make people aware that this is not fireworks, outside bonfire kind of year. It is dry especially in the woods, so we may be looking at water situation issues here soon.

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We are about three or four inches down on rainfall so far.

Chairman Robertson: If you look at the fire holes right now, they are very low. I actually went for a kayak run around the lake on Sunday and was very surprised that how shallow Pleasant Lake is.

Vice Chairman Pitman: Eighteen inches below normal for this time of year.

Selectman Dill: We came out of the drought for about two weeks in January and we're right back in.

Chairman Robertson: Nope, I think anything we can do to build community awareness of that and I know that the fire chief has that information and I know that Denny also posts but maybe we could make that, give it a little more panache on the town website.

Selectman Dill: I did hear the state is, there is an emergency fund for well drilling as well since we've been in drought for so long. It is more emergency money that is coming out.

And burn permits, of course, are required. Is that right Cindy?

Vice Chairman Pitman: I can't imagine that they are issuing any.

Selectwoman McHugh: (couldn't hear her reply due to talk over)

Selectman Dill: I just think that it is that time of year that a lot of people think, oh, you can still burn brush because it is wet out and it's just not.

Chairman Robertson: Okay, if there is no other new or other business, I would entertain a motion to go into RSA 91-A3, II(I) and that would be legal matters.

**Motion:** Vice Chairman Pitman moves to go into non-public session under RSA 91-A3:II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

**Second:** Selectman Dill

**Discussion:**

**Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries**

Chairman Robertson: We are now out of non-public session and would note for the record that no action was taken and I would entertain a motion to seal the minutes of the non-public session.

**Motion:** Vice Chairman Pitman moves to seal the minutes of the non-public session

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries**

At this point, is there any other new or other business the Board wishes to discuss?

Hearing none, I would move to Citizen's Comments.

#### **Citizen's Comments:**

##### **Harriet Cady – Old Centre Road:**

Two things, one is I have reread the minutes of the Legislature and the bill that Bill Sanborn put in to state that the state would assist towns who had roads leading to state parks and I think that the selectmen of Deerfield should join with the selectmen of Henniker and the other towns, especially whose representatives/senators who put in the bill with Mr. Sanborn so that towns wouldn't pay all of the costs to upkeep a road that was being used for the state park's benefits.

Raymond has it with Pawtuckaway. Henniker has it with their state park. Allenstown has it with us with Bear Brook and the way to do it is to, of course, contact the executive councilor.

I know the Division 6 says well, your state road aid takes care of that. It was never meant in the law that the state road aid would be used for that purpose. It was an extra law in order to make sure those towns with state parks would get more than just state aid to highways.

Chairman Robertson: I think that this is a valid point. We can certainly look into that.

Ms. Cady: And then, the only thing that I can say about the Women's Club being under the open porch area is that they would have to be sure and have some tables and plugs for the coffee makers and the slow cookers and such that they would have to use because they wouldn't have the stove.

Chairman Robertson: So, noted. Other citizen's comments?

**Motion:** Vice Chairman Pitman moves to adjourn at 6:36 pm

**Second:** Selectman McGarry

Ms. Cady: Oh, I had one other thing. It was very difficult to hear Cindy at all and John was coming through very badly. We do have, so noted, to see if we can adjust that.

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

**Next Meeting: Monday, April 19, 2021 at 5:30 pm**

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary  
Pending approval by the Board of Selectmen*