

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
August 16, 2021
MINUTES**

Call to Order

5:30 pm – Chairman Robertson called the meeting to order

Present: Andrew Robertson, Chairman; Richard Pitman, Vice Chairman, and Fred McGarry.

Absent: Alden Dill, and Cynthia McHugh, Selectmen.

Pledge of Allegiance to the Flag

Chairman Robertson asks all to rise and pledge allegiance to the Flag

Ed Cross – Ridge Road Extension:

Chairman Robertson: Okay, our first agenda item this morning, uh, this evening is uh, Mr. Cross, Ridge Road Extension.

I can tell you that I have nothing new to add at this time, however, at this meeting, we will be going into a non-public session and I do have, uh, legal advice for the Board to consider regarding Ridge Road which I will present to them this evening and would doubt that that any decision would be made after that non-public session this evening but certainly at next meeting, I would expect action from the Board.

Mr. Cross: So, that it won't be talked about at all after your session.

Chairman Robertson: Uh, a board member could choose to make a motion when we came out of non-public but yeah, I think that it's highly unlikely but ...

That said, our second item this evening is Mr. Fisher for a fire/rescue quarterly update.

Vice Chairman Pitman: Just in time.

Selectwoman McHugh: Just in time (Selectwoman McHugh joins the meeting at ~~6:32 pm~~ 5:32pm)

Matt Fisher – Fire/Rescue Quarterly Update:

Chairman Robertson: Good Evening, Chief.

Chief Fisher: Good Evening.

Uh, so for the quarterly, quarterly update for the for the Board, I wanted to start off with uh, we ended July with 263 calls for 2021. Uh, comparative to July, 2020, at 234 so that was, if my math holds up, about 29 calls more this year than, than last year for the, the pace we're one.

Um, last year, last month was a bit of a maintenance heavy month, if you will. We had, uh, numerous vehicles go out of service and back in service for, for different reasons ranging from, uh, Rescue 1, Rescue 2 then Engine 2, Rescue 2 being a little more problematic between a fuel injection issue and electrical issue which took a little longer to get resolved for those issues.

Maintenance wise, one thing that I wanted to address with the Board is the officers have kind of talked a few times about what we might want to ask the Board to reserve, if you will, for some of the ARPA money.

A couple of things we were looking at was the forming an ambulance feasibility committee in trying to put something to the Board for possibly, uh, using some of the funds to purchase the town's ambulance.

I think that would help a couple of different avenues. Obviously, replace Rescue 1 which is getting older and approaching need for replacement but also ways we could probably work towards a program for, the term is

"community paramedicine" but maybe more community outreach if whatever goals we need to follow or program needs to follow to fall under the ARPA guidelines.

Had a few conversations with Denny about, you know, testing the waters and see if that's something that is fundable, if you will, through the program.

The other thing that we discussed is uh, ventilation or exhaust systems for both stations. That would help mitigate any, um, airborne pathogens for COVID or rather infectious diseases and also vehicle exhaust for, uh, for both stations.

Being the department, I guess I'll say, that's probably going to respond to more COVID incidents and have more one on one impact with those who may have covid or other infectious diseases, I think some sort of ventilation system that a) purifies the air, cleans hazardous conditions for our members is something that we might want to pursue and set aside some money towards.

Chairman Robertson: I think that was something that Primex had recommended a number of years ago as well and cited as a deficiency in our building was that we didn't have an appropriate exhaust system.

Chief Fisher: That is correct.

Come of the vendors I reached out to for that kind of test the waters, had very wide ranges of, of prices so it certainly would need a formal RFP and a little more guidance to put something together that narrows the range because one vendor was \$44,000.00; the other vendor was significantly less at \$26,500.00 so there's definitely a significant discrepancy there so I wouldn't be comfortable pursuing one or the other, um, but I think it's something I, I would plan on continuing to look into and come to the Board for, for something but if we're looking at this as a pot of money. I would, I'd like to kind of maybe see if we could reserve some for an ambulance if that's a path the Board would like to go down and the ventilation system for both stations.

Chairman Robertson: Okay.

Chief Fisher: Um, a couple other things.

We've been working as a Board of Officers to try to come up with a, minimum standard probably isn't the right word, but let's say a minimum standard for uh, activeness for a member. Calls, events, trainings.

We have a significant amount of people on the roster that their names are there. We don't see them um, so with the amount of gear and training, you know, we've invested in people and that the town has out there, I think we need more of a return on that.

So, we've broken the department down in, in half, basically, and set certain officers to speak with alternating members and try to get an input for, you know, their feedback is, is a minimum acceptable. You know, is, we've heard from some members that you know, zero is where the minimum needs to be or others, you know, go a little more but try to get more people involved, um, is, I think, the hurdle where we're approaching now as well as trying to work with a town-wide flyer, we were reviewing, uh, Sanbornton's and Candia's flyer that they sent out to try to get out into the public and get out into the, you know, the people and see who would be interested in joining.

You know, we have two new members that came on the past couple months who are both in their EMT class now. One comes with prior, uh, Fire 1 and Fire 2 certifications. A little savings there but um, you know, recruitment and retention are still, you know, a very big things that we're trying to address.

Chairman Robertson: Do you have a rough idea of what it costs to outfit and keep a volunteer outfitted, Matt?

Chief Fisher: So, if we went on the fire side since that tends to be a little more expensive just with the, the gear alone, um safe estimate on the structural fire fighting gear would be \$3,000.00, \$3,500.00 bucks. Um, that would be the helmet, boots, gloves hood, the whole ensemble. Um, portable radio; \$2,500.00, \$3,000.00. Pagers another \$500.00. Polo shirts, job shirts, you know whatever clothing so I, I would guess on average we're, you know, \$7,000.00, \$8,000.00 in gear.

Granted the Radio will last 15-20 years. The gear per NFPA is 10 years replacement and then the training not only our cost as a community, on the fire side it's offset by, the Fire Academy substantially offsets the cost. They actually just did another reduction so I want to say, a Firefighter 1 class is about \$200.00. Firefighter 2 would be, I think,

\$300.00 or \$400.00 but on the EMS side, uh, the, it's a lot more mandated from National Registry in the State for continuing education every two years. The EMT classes can range from \$1,200.00 to \$1,800.00.

The gear would be, it's about \$1,500.00 for the EMS gear but then same uniforms and the helmet and different stuff with that, first in bag that people have in their cars and stuff so it's a little cheaper gear-wise but certainly much more involved on that side for a member to keep up their license.

Chairman Robertson: Thanks.

Chief Fisher: As everybody is aware, Old Home Day, Old Home's Day is uh, Saturday. I don't know if anybody saw the signs that went up yesterday but we're having our annual pancake breakfast so I would love to see you, see everybody down there for some breakfast from 7 to 11 on Saturday.

Chairman Robertson: Questions for Matt?

Vice Chairman Pitman: I'd just like you to keep going on an ambulance committee.

Chief Fisher: What's that?

Vice Chairman Pitman: Keep going on that ambulance committee.

Chief Fisher: Yes, so that's um, a couple things, well obviously, know the, the right ambulance for Deerfield but we just renewed our ambulance contract with Raymond March or April so let's say we've got four and a half years left on the contract so a couple thoughts would be, you know, so within that four and a half years, purchase the ambulance, whatever staffing on the department side needs to be in place.

Do we, at the end of the that contract become the primary transporting service for the town or there's a handful of towns, southeast Rockingham County, that have their own ambulance but still contract with another service so that way, their members in theory, are still in town. They still have a one-hour average turnaround as opposed to a three-hour transport before they're back in service so it's, it's you know, looking at the ambulance, find the right one to purchase but also everything that's going to kind of fall in place if we use that four-and-a-half-year window to whatever, transition or change we want to make.

So, if we, if we're talking ambulances, the general number is about \$200,000.00 and \$250,000.00 for one. That does not include a power cot, a power stretcher. That would be another \$50,000.00 which we currently have \$57,000.00 in the EMS capital reserve fund for equipment.

So, if we were to earmark \$250,000.00 for the ambulance, that would get us the ambulance and then we would have the other funds for the stretcher and the uh, the cot. That was my general thinking at this time.

Vice Chairman Pitman: Thank you.

Chairman Robertson: Other questions for the chief?

Hearing none, I would thank you for being with us and keeping us updated.

Chief Fisher: Okay, thank you.

Chairman Robertson: Next up this evening, we have Mr. Wes Golomb from the Deerfield Energy Committee and I believe he wants to talk to us about town solar arrays and we do have some materials in our folders.

Wes Golomb – Deerfield Energy Committee – Town Solar:

Mr. Golomb: Thanks for doing that, John.

Good evening. Thanks for taking the time.

I'd like to talk with you tonight about powering uh, five buildings in, five town buildings with solar using a power purchase agreement and uh, what I'd like to find out is if you're interested in the concept.

I'm going to show you one configuration, one possible configuration but the real issue is the concept, not the specific configuration because there could be several and if you would like to pursue this, my next question will be, how do we, uh, do a power purchase agreement but let's start with this.

What I'm talking about here is uh, putting solar on these buildings with no capital outlay to the town. We'll have, you know, attorney's fees to review contracts but short of that, no, no major expenses.

And the way this would work is uh, a group of investors would invest in solar in these PV arrays to power these five building and they get tax credits which the town can't get and the depreciation of the system and the town enters into a contract to uh, buy electricity for 25 years at a discounted rate. Discounted off of what we're paying and relative discount to what the utilities are current, are charging over the time so we know what it's going to cost us, basically, long term.

And, after six years, the town has the option to purchase the array, uh, typically at about 50 percent of the original cost or uh, the contract can go for the full 25 years just getting the discounted um, electricity.

So, the plan that you see before you, would have solar arrays on the back portion and of this building where the pizza shop and those, the other uh, offices are and uh, there would be solar arrays according, on this uh, configuration, on the town garage, on town hall and on a ground mount behind the gazebo.

Now the reason that this, there's, they're suggesting this and this was done by one company, I think we should, we should uh, do a power purchase agreement and see what a range of companies suggest we do but this one company, uh, which is um, GeoSolar and Barrington Power, um, suggested that we put the, these arrays there because it's least expensive, it's least expensive and it's best economically for the town if we have specific arrays feeding town building, there's buildings behind the meter meaning it's not going onto the grid and then back off and the reason for this is because the current net metering arrangements are not very beneficial to us economically.

So, they're suggesting we have one array for town hall, one array for this building, and the array they're suggesting behind the gazebo would feed both the library and uh, the fire station.

Uh, and then I don't know if your pictures, my printer just started running out of ink just as I, uh, made this copy for myself but I don't know if you can see on that, if it came out better than mine um, where they're proposing.

They're also suggesting, by the way, uh, along the parking lot, the edge of the parking lot across from Yanni's, putting a ground mount there.

(Selectman Dill arrived to the meeting at 5:47 pm)

So, if you're interested in this idea, what I'd like to know is how do, um, how do we go about issuing an RFP? Is that something the Energy Committee can do? Do we do that via ...

Chairman Robertson: Typically for, uh contracted items like that, the Board of Selectmen would but I think you're going to have to give us a chance to look at this material Wes, and dive into it a little more and a couple of things come immediately to my mind.

One, the town hall being on the National Historic Register and I'm assuming that the Heritage Commission and the Historical Society would want some input with regard to ...

Mr. Golomb: Absolutely.

Chairman Robertson: Hung on the roof.

The other thing, I'm not sure of the lifespan of the town garage, if it's, if it's got another six years or 25 years in it but I think these are things that the Board is going to have to think about and review a bit before we move to the RFP stage.

Mr. Golomb: I would encourage you to consider this as a concept, not as a proposal for specifics. I was relatively sure, as a matter of fact, we've discussed the issue of town hall and I completely understand that but there are other options for us.

The real issue is, are we interested in solar in a way that wouldn't cost the town anything and would lower our rates and would get us clean, clean power which would also, by the way, lead us towards uh, what's in the most recent master plan uh, for you know, becoming net zero.

Chairman Robertson: Well, I, I think the Board is definitely interested, uh, in solutions like this um, but I also think we're, we're gonna have to review the information you've given us and it'll, it's going to be a meeting or two before we're ...

Mr. Golomb: Great.

Chairman Robertson: in a place to come back to you.

Mr. Golomb: Okay, that's awesome.

Chairman Robertson: Questions?

Selectman McGarry: What, uh, any idea what the percentage of uh, the, the electrical consumption that we normally have at this building, would be taken care of with the, with these arrays that you've got uh, depicted here?

Mr. Golomb: We're looking at near 100 percent.

Selectman McGarry: Oh, really.

Vice Chairman Pitman: Wow.

Mr. Golomb: By the way, Nottingham has done this. There's many, many town uh, in the supplemental materials that John gave you, uh, there's uh I believe there's a list of towns and there's also a, uh, not to compete with the fire department but there are some options for using that same grant money for solar if you find that of interest but one way or another, we could put solar on, we can, we can cut the electric bills of the five, um, the five buildings we're talking about uh, without any output, without any cost to the town, without any significant cost to the town to be accurate.

I have one other thing I'd like to ask you about real fast which is that ...

Selectman McGarry: I've got another question.

Mr. Golomb: Oh, I'm sorry.

Selectman McGarry: Uh, the, we've got, uh, obviously the uh, the landfill and the uh, the available, I guess at least an acre and a half there. Uh, we had some discussion with the building inspector at one point that uh, because that's on the, on the COOP's grid, uh, that he didn't think that uh, we wouldn't be able to have a sufficient return on the uh, on an investment that we had there and I don't know if the committee would have looked at that as a possibility, too or not.

Mr. Golomb: Well, we have and I think his assessment is essentially right but there might be options some other kind of community power, uh, project and one of the um, one of the things that you'll see in that handout is the grant includes capped landfills and that's a very common and relatively easy way to do it but essentially what, what I was saying before and what uh, the building inspector's saying are the same thing.

You know, you, you can't, there's no net metering that makes it really valuable to the town. If we could net meter off the landfill and then use it to pay this building, you know, that would be, that would be great and that would be a logical way to do it but if you're open to it, there could be some creative ideas about using that for solar and for a, some kind of community, uh, solar project.

Please let me know if that's something you'd like to...

I don't have any specific ideas for it but, but it seems to be that, that you know, is a possibility.

Chairman Robertson: I know Wes and I had talked a few years ago, maybe two years ago, uh, in review of the, I believe, it was the Derry project that had used their, uh, sealed landfill and a little different situation than us but certainly ...

Mr. Golomb: They're all on the same ...

So, so here's the other question I have for you. We've been getting quite a number of inquiries about doing a solar up too. You'll recall, those of you that were on the Board at the time, signed a letter that we sent out to everybody in town just telling them about the project and the project was we work with Granite State Solar but it doesn't have to be them and we got tiered pricing.

The more people signed up, the lower the pricing and, um, our goal was 13 systems and we got 63 and part of the reason, I believe, we had such success was we got a letter of support from the select board so I'm just kind of running it up the flagpole and if you want to take some time and think about this.

The difference would be this was a project that was funded by the Southern NH Planning, a grant that they got. We don't have any grant right now. We would just administer and do it ourselves through, you know, we would put out an RFP for it and find the best solar company and so,

Chairman Robertson: Yeah, I've, you know, barring any objection that I'm not foreseeing here, I would think that the Board would again support a similar project to that.

Mr. Golomb: Do we have the authority as an energy committee to go ahead and at least pursue that. We'll come back and report before, if you like, before we do anything ...

I'm just feeling differently when it was a grant from somebody else and I was just part of it versus taking it on ourselves.

Vice Chairman Pitman: I think you should just let us know what you're going to send out before you send it, Wes so we can back it.

Mr. Golomb: Okay. Okay, thank you very much. I appreciate it.

Chairman Robertson: Thank you Wes, appreciate your time.

Okay, moving onto regular business.

Selectman Dill: Just for the minutes Andy, I got here at 5:45 pm.

Chairman Robertson: Good. Thank you.

Regular Business:

Accounts Payable Manifest dated August 16th, 2021 – payable in the amount of \$41,630.18

Motion: Vice Chairman Pitman moves to approve the accounts payable in the amount stated

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: I skipped over the minutes.

Review of Outstanding Minutes of August 9th, 2021:

Motion: Selectman Dill moves to approve the minutes of August 6, 2021

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: The minutes of the 9th are accepted.

Put them under my hand so I wouldn't forget them and probably skipped right over them which brings us to Correspondence.

Signatures/Correspondence:

We have Planning Board minutes in the correspondence. Their agenda and I believe John had forwarded this to Board members.

Uh, we have a letter addressed to the Board of Selectmen:

"Please be advised effective August 16th, 2021, I will retire as a member of the Deerfield Fire Department due to lack of time for training and fire calls.

Sincerely yours,
Matthew Kimball"

Selectwoman McHugh: I just like to say, that's a shame.

Chairman Robertson: Matt's been on the department a long time.

Selectwoman McHugh: Yes.

Vice Chairman Pitman: There's nobody better on forest fire than Matt.

Can we send him a ...?

Chairman Robertson: I think we should very definitely send him a letter thanking him for his years of service.

Okay, we have a couple of items in the Signature file.

First, we have a request to appoint Franklin, Frank Bongiovanni to the Parks and Rec Commission. Term of office, April 30th, through April 30th, 2024.

Motion: Vice Chairman Pitman moves to accept the appointment for Frank Bongiovanni to the Parks and Rec Commission

Second: Selectwoman McHugh

Discussion:

Chairman Robertson: And there is a copy of the minutes verifying the request.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: And, we have a temporary, alternative duty policy procedure and this is an update of our existing alternative duty policy and procedure and this is at the behest of our Worker's Comp carrier, Primex.

Our alternative duty policy and forms and language in our employee handbook were deemed to be out of date and this has been brought up to speed.

Did you have any further comment, John?

Mr. Harrington: No, not at this time.

Chairman Robertson: But we do need to make a motion to include this in our employee handbook; personnel policy and handbook.

Motion: Vice Chairman Pitman moves to update the employee handbook and personnel policy with the updated alternative duty policy procedure

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: And that is it for signatures.

Moving to the town administrator's report.

Town Administrator's Report:

Mr. Harrington: All right, this evening I have an update on the George B. White ventilation system.

All the preparation work has been completed to get the area ready for the ventilation unit itself.

The vendor is waiting on the delivery of the unit.

I've been told that it is ready at the factory for delivery the 13th of this month. Um, it's, we can't determine at that point how long it's going to take to get here due to a trucker storage but we're hoping as soon as possible but once it's here, it's installed and then we need to get the electrician in to energize the system and we should be good.

I'll keep you posted.

I heard from the road agent that R&D Paving should begin shoulder gravel on the newly paved roads within uh, two weeks. I talked to him last week on this.

And, I do have an update on the town clerk AC unit. They are able to get the replacement head unit which is the interior unit installed with the unit is between \$2,200.00 and \$2,500.00 and that will take six weeks to deliver the unit itself.

I did also get an estimate for replacement of the entire unit. That was \$5,500.00 but I also was able to determine that the entire unit's only six to seven years old so I don't know if that is a, a good use of replacing the unit at this time.

That would be a Board decision.

Selectman Dill: Run those numbers by me one more time.

Mr. Harrington: Between \$2,200.00 and \$2,500.00 installed. That would replace the piece that is broken on the inside.

Selectman Dill: Just repairing.

Mr. Harrington: That all, I think they're going to put a whole new unit in.

Selectman Dill: Oh. Okay.

Mr. Harrington: Now, to replace the entire system; the compressor outside on the pad and the inside unit, it's \$5,500.00. That takes everything away and puts a brand-new system in.

I, I got that estimate because they were unsure if they could find a replacement. They call it the head piece for the entire inside.

Chairman Robertson: Is the Board comfortable with repair or ...

Selectman McGarry: And it's six or seven years old.

Mr. Harrington: Yes.

Selectman Dill: I'd lean towards repair on that myself. If we're replacing the whole part and we can get, as long as it's still going to be serviceable, the rest of it's still serviceable, and we get started parts for the rest of it...

Mr. Harrington: If they couldn't find the head, then they then they would have to put a whole new one.

Motion: Selectman Dill moves to repair the town clerk's AC up to \$2,500.00

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: I guess I would go ahead and proceed with the repair then.

Mr. Harrington: All right.

And that's all I have for this evening.

Selectwoman McHugh: Well, how are we doing on the knot weed spraying?

Mr. Harrington: I updated you last week on that. It was going to happen in the fall.

Selectwoman McHugh: Oh, that's right.

Selectman Dill: We're not.

Vice Chairman Pitman: Roadside mowing, by the way, looks good.

Mr. Harrington: Yes.

Selectman Dill: Well, it started, I can tell you that because I just got a string of angry texts from somebody on South Road who said they took out a rhododendron so I'm not sure what our right-of-way is on South Road but you might want to check into it because I think you're going to get a string of angry texts tomorrow about it.

So, I think if we know ahead of time, we might be able to head that one off a bit because, she was, oh, she talked to the contractor and said um, that he was told to take as much as possible so we might want to uh, check on what we can take.

Mr. Harrington: That's not on the corner?

Selectman Dill: Yes, it is.

Mr. Harrington: I know exactly what you're talking about. I'll look into that.

Chairman Robertson: Most of the other mowing I've seen has been within the original stone wall.

Mr. Harrington: Yes.

Selectman Dill: I want them to take as much as possible by my house, by all means.

Mr. Harrington: Down to the ground?

Selectman Dill: Take the whole knot weed right out. Then we can spray it.

Mr. Harrington: No, I meant this, this resident, they were down to the ground?

Selectman Dill: I don't know. I've been driving home and my phone has been lighting up.

Mr. Harrington: Okay, I'll check into it.

Chairman Robertson: Okay, um, we've got unfinished, new and other business.

Unfinished/New/Other Business:

Chairman Robertson: I will start by noting that several of us were able to meet at, not Groan but Groen Construction with Fenton Groen and Michael, his design guy to talk about potential plans for a police department building proposal.

I, I was impressed by what I saw. Clearly, we would have to uh, move to an RFP. He's drawing up some pre-construction type agreements for us to review um, as I think Fred had mentioned, you know, right from the get go, would need to go to an RFP before we move forward.

That said, I would note that when we raised money, \$50,000.00 for uh, pre-construction study and education regarding the police department in a warrant article a couple of years ago, we did make that an expendable trust fund for lack of a better, um, term. That's not exactly what we used for language but that has not expired. We still have some funding there. We've got a little over \$35,000.00 in that fund to use which I think would get us a long way down the pre-construction process.

Uh, probably the most important part of that pre-construction process is getting some borings on the site that we had initially selected.

Selectman Dill: I wasn't at the meeting. Did he, was he able to provide any very rough estimates for a building the size of what we're looking for?

Chairman Robertson: I, I, he didn't give us an exact estimate but I would say you would be looking north of \$2 million dollars.

Selectman Dill: So, better than what we were looking at with the previous company.

Chairman Robertson: Depending. One of the things that was impressive, at least to me about the, the presentation was they're quite willing to work with the community if you want to do things even, even mid-contract, adjust.

One of the examples he gave was for the Farmington Safety Services Complex, they had thousands and thousands of dollars in there for files and some metal cases and Farmington found a military surplus or air plus, surplus sale where they were able to get similar quality stuff for pennies on the dollar so they pulled back their proposal and let Farmington have at it themselves.

He gave some other examples where they had done that. He said, you know sometimes we get to, we get to a point where the municipal, the municipality we're working for said, hey, we just want a building. We want a shell and he said we're happy to do that with you.

He said if you've got, you know, people or resources that you want to use that can save you money, he said that's how we operate and gave some, I know they had done the Farmington Safety Services Complex. They've done the Hampstead Police Department. They've done a number of things that are bigger than what we're looking for but we are going to get some material back from them. I just wanted it in the minutes that we had indeed gone there.

Selectman McGarry: I was going to say if, uh, if, if John could get in contact with the town administrator or town manager for Farmington and maybe even Hampstead to see what type of an RFP that they put out if they can search back through their records so that we could, uh, try and use that as a guide anyways to the language that we might have to use.

Chairman Robertson: And, some of that, some of that may be um, online. I know uh, Farmington had a fairly significant uh, web, uh, proposal, working with the community and uh, quite a bit of it is still up because I was able to find it when it was ...

Selectman McGarry: Okay.

Chairman Robertson: See what I can find there, too.

Um, the other thing I would note, uh, John put together two proposals uh, regarding building inspector uh and I, and also highway agent.

Um, he had talked to me about sending those out to the Board and I was in full support of that. I said, you know, we need to, we need to be thinking about this.

Um, John had a couple of good proposals and my thought was even if the Board is diametrically opposed to John's proposals, it gets us thinking about this, gets us talking about this, moves us forward.

I did a little homework just in the towns around us and with an eye towards building inspector and health officer and just for the Board's edification, Northwood has a part-time building inspector, Jared Shaheen. Works three days per week from 9 to 2.

The Assessing Clerk assists, provides, you know, forms and help uh, from 9 to 3, Monday through Friday in the office. She's a joint assessing and building inspector.

Nottingham has a part-time building inspector and health officer, Dale Sylvia. His hours are a little more complicated. He works Monday through Thursday. He's in the office every morning from 8 to 10 for anyone to come see. From 10 to 11:30, he has scheduled appointments and he does inspections from 10 to 1:30 in the afternoon.

Epsom has a part-time health office. The same gentleman, Dale Sylvia is the health officer in Epsom on a part-time basis and the fire department handles all building inspection.

They have a zoning compliance officer who works part-time. Handles calls. Provides forms, that sort of thing. Answers questions.

Candia has a building inspector and a health officer, Kevin Gagne. He works Monday through Friday, 8 to Noon and does inspections from Noon to 3 and he also has an assistant available Monday through Friday 8:30 to 3 in the office. It's an administrative assistant that shares some other duties, apparently.

But, looking at some of what John had proposed and looking at what the towns around us are doing, obviously if everyone jumps off the cliff, you don't necessarily have to but as near as I can see, we are the only town with a full, 40-hour building inspector in place. At least in the immediate vicinity.

Um, other new business or unfinished business?

Okay, we are going to ...

Selectman Dill: One quick thing. It's, I just heard it on the way in here. I thought it was interesting. The state is doing mobile vaccine clinics rotating through the state at state parks and you get passes to state parks after you get your vaccine.

Very short notice but the first one is Wednesday at Bear Brook so if, of course you know but I thought I'd get the word out on that. I mean it's short notice but they are right there close.

Chairman Robertson: Okay. Great. If there's nothing else, we are going to go into non-public session, um, under RSA 91-A:3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

We have two, separate issues.

Motion: Vice Chairman Pitman moves we go into non-public session under RSA 91-A:3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Second:

Discussion: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: All agree so we will be going upstairs into non-public for a bit.

(Left the room for the non-public session)

Chairman Robertson: Okay, we back out of non-public session and in public session and at this point, I would entertain a motion to seal the minutes of the non-public session.

Motion: Vice Chairman Pitman moves to seal the minutes of the non-public session

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

All agreed and the minutes will be sealed. I will note for the record that no action was taken in the non-public session but at this point, does this Board member wish to take action or make a motion?

Motion: Selectman McGarry moves to begin proceedings to lay out Ridge Road Extension as a Class, Class VI road from the intersection of Range Road to Middle Road

Second: Selectman Dill

Discussion:

Selectman McGarry: And to have the town administrator schedule a public hearing for, for that purpose.

Chairman Robertson: There is a specific procedure that we have to follow. I believe the RSA is 238.1 and this is essentially a relaying out um, of uh, of a Class VI road.

Further discussion?

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: Okay, at this point, I would look for citizen's comments.

Citizen's Comments:

None heard.

Motion: Vice Chairman Pitman moves to adjourn at 6:30 pm

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Thank you. Have a good evening, folks.

Next Meeting: Monday, August 23, 2021 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*

Corrected minutes submitted by John Harrington as approved by Board of Selectmen on 8/23/21