

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
September 7, 2021
MINUTES**

Call to Order

5:30 pm – Chairman Robertson called the meeting to order

Present: Andrew Robertson, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Alden Dill, and Cynthia McHugh, Selectmen.

Pledge of Allegiance to the Flag

Chairman Robertson asks all to rise and pledge allegiance to the Flag

Okay, our first agenda item this evening is an appointment with Mr. Ed Cross who does not appear to be here so I am going to note that Matt Fisher, the fire chief, is also not going to be with us this evening although I'll wait and see if this shadow is Mr. Cross. It is not.

That said, I would like to recognize Steve Rollins who wanted to talk to us. He had a couple of items. I believe you wanted to talk with us about Steve, that being the salt shed and hiring for the opening at highway.

Yep, the mic is yours.

Mr. Rollins – Highway Agent:

Mr. Rollins: Okay, so I was just wondering where we were going with those two items.

Chairman Robertson: Uh, I am not aware of the status of the salt shed RFB at this point.

Mr. Harrington: It is not currently posted as the Board asked me to wait until the fall.

Chairman Robertson: And, we have now reached the fall so ...

Vice Chairman Pitman: I think we need to discuss that closed door.

Chairman Robertson: Okay. Um, is the Board in general agreement that we want to have a non-public session regarding the salt shed?

Vice Chairman Pitman: No, I was talking about the position.

Chairman Robertson: Oh, the hiring. Okay.

Um, regarding the salt shed ...

Vice Chairman Pitman: Okay, sorry.

Chairman Robertson: It is not fall. It is ...

Selectman Dill: I can't remember where we left off on that today.

Selectwoman McHugh: Where are we on it, Steve?

Mr. Rollins: Well, the last, last time we had put it out to bid but nobody bid on it ...

Selectman Dill: Okay.

Mr. Rollins: So, as far as I know, um, so now I'm just wondering if we're going to put it back out to bid or are we going to do it in house? I mean, we need to get, it's the time of the year where I need to mix sand and salt and, and it would be helpful and handy. That's why we were building it in the first place.

Chairman Robertson: So, what's the Board's pleasure at this point?

Do we want to put this back out for another two weeks to see if we can get a bid on it?

Vice Chairman Pitman: Yeah, it's only ...

Selectwoman McHugh: I think we're going to have to.

Chairman Robertson: Okay, you go ahead and do that, John.

Mr. Harrington: (agreed)

Vice Chairman Pitman: Nothing's changed so it's just a matter of John sending it out again.

Chairman Robertson: Right.

Mr. Rollins: Yeah, you had, you had Rick, uh, I guess, redraw something and that's when it went out to bid and then that's where it just stopped.

Um, I understand the material went up wicked from last year from the quote I had last year so I, I know that, but it's come back down a little bit now so ...

Chairman Robertson: Yup.

Mr. Rollins: Would be nice to get it, get it done.

Chairman Robertson: All, well, we will repost it and certainly any of the usual suspects that have done work for us on similar size buildings, John, too, if you could reach out to them.

Mr. Harrington: (Agreed)

Chairman Robertson: See if we can encourage a bid. Okay.

Mr. Harrington: Okay, so now, now on the other matter on the, on the, replacing Carl ...

Chairman Robertson: Yeah.

Mr. Rollins: You guys want to, what, talk about that?

Chairman Robertson: Um.

Mr. Rollins: Amongst yourselves or ...

Chairman Robertson: I think Dick had mentioned that he'd like to have a non-public to discuss this but um, do you have any thoughts you'd like to give us at this point regarding replacement?

Mr. Rollins: It's coming onto the time of the year where I, I need that actually, I mean, it's one thing in the summer time to, you know, we had, obviously the extra man in the spring and then we go through, we didn't do a lot of reconstruction so we were ...

Chairman Robertson: Right.

Mr. Rollins: You know, it was just overlay and, and that kind of stuff. We're doing some tree work and stuff which would be nice to have another set of hands but winter is where it's really important.

Chairman Robertson: Yup.

Mr. Rollins: As it is, you know, we don't have drivers enough for what we have.

Chairman Robertson: Well, I think, unless there's objection, the Board will discuss this in non-public and get back to you as expeditiously as possible.

Mr. Rollins: Okay. Um, on another note, knotweed, I was asked about knotweed and that's been sprayed last Friday.

Chairman Robertson: I did see Prescott, uh, spraying.

Mr. Rollins: He's been going around town and it's all done.

Selectman Dill: Oh, he's all done.

Mr. Rollins: All done.

Selectman Dill: Okay.

Mr. Rollins: Yeah, one day.

Selectwoman McHugh: Nice.

Mr. Rollins: Yup. Um, it'll take, you a few weeks to brown up. It's not something that happens overnight you know, just so you know.

Selectman Dill: Yeah.

What's the current project? What are you guys working on now?

Mr. Rollins: Um, tomorrow we're crack sealing. Um, we'll be doing, doing some crack sealing trying to save the, where the water is getting into the ... We've got some bad joints between lanes, um, so we're gonna be doing some crack sealing.

Selectman Dill: Whereabouts?

Mr. Rollins: Uh, we're gonna be doing Nottingham Road. We're going to start with Nottingham Road and see how it goes there and then move on from there.

Chairman Robertson: Other questions for Steve while he's here?

All right, hearing none Steve, thank you for bring those two things to our attention and, Dick, did you?

Vice Chairman Pitman: No, all good.

Chairman Robertson: And, we'll get back to you as quickly as we can on the highway position.

Mr. Rollins: All right. Thank you.

Chairman Robertson: Thank you.

Okay, tonight is our first budget review and John has given us the, the starting go round here beginning with Cemeteries.

2022 Budget Review:

Cemeteries, Page 24; Executive, Page 1; Ambulance, Page 32; Forestry Commission, Page 79; Debt Services, Page 81-86; Heritage Commission, Page 74; Memorial Day, Page 73; Advertising, Page 28, Supervisor of the Checklist, Page 5.

Cemeteries, Page 24:

Chairman Robertson: Okay, looks like we have a total budget request of \$24,949.00 for the 2022 budget year. Uh, as you can see on the, on the sheet, that represents uh, 116.3 percent increase and actually, I read the wrong number. That is the amount of the increase. The requested amount for 2022 is \$46,401.00 which make my percentages make a little more sense and I believe we have a representative from the Cemetery Commission here.

If you could give us an overview of the budget request and ...

Mr. Druckenmiller: I really don't have a lot, uh, Rick Druckenmiller, from the Cemetery group and uh, we had to increase for our superintendent because he was by far, the lowest paid in the state for so long, so we had to bring him up.

And, trying to bring up our tree budgets because we can't keep up with the damage trees are doing but other than that, I think it's pretty self-explanatory unless you have some questions?

Chairman Robertson: We don't. We have, uh, we do have your backup from the Commission.

Does anyone have questions for Mr. Druckenmiller? Fred?

Selectman McGarry: We're showing a, roughly a \$10,000.00 increase for the contractors and uh, what, uh, what does that, uh, increase cover?

Mr. Druckenmiller: Well, with the, the, uh, the landscapers are going to cost more every year plus we've discovered that we are responsible for a few more cemeteries than we thought we were responsible for.

Selectman McGarry: Okay.

Mr. Druckenmiller: So, we're trying to get those caught up and cleaned up and getting a lot of volunteers. The boy scouts are helping and things but you know it's like everything else, money isn't there for what we need.

Chairman Robertson: Right.

Mr. Druckenmiller: Thank you.

Chairman Robertson: Other questions for Mr. Druckenmiller?

Selectman Dill: Well, I assume we've spent money on tree care this year, right?

Mr. Druckenmiller: Yes.

Selectman Dill: Yes, okay. It's just showing year-to-date actual of zero.

Chairman Robertson: That's probably a data entry ...

Selectman Dill: We've got plenty of time to figure that out but I know we've been doing tree work.

Mr. Harrington: We have spent money on tree work.

Chairman Robertson: The Budget Committee will ask about that immediately so ...

Selectman Dill: Yeah.

And, what are you guys, do you have any major tree jobs or is this just, um ...

Mr. Druckenmiller: Well, right now, Morrison has some trees that are on the edge of damaging the walls and some of them are fearful of them falling on monuments and so forth. We'd like to get those done but really, for \$5,000.00, you can't get a whole lot done.

Selectman Dill: Right. A couple trees.

Mr. Druckenmiller: But what we did out to uh, on the Parade, we got rid of those. That was \$15,000.00 and I think he did us a favor on that.

Selectman Dill: And there was quite a bit of private money donated on that as well?

Mr. Druckenmiller: Yes, it was, it was more than half private money so we keep working and see what we can get done and keep up.

Selectwoman McHugh: So, you're contemplating another \$10,000.00 for tree removal this year?

Mr. Druckenmiller: Well,

Selectwoman McHugh: Is that what I'm reading?

Mr. Druckenmiller: If it became available, we could use it, yes.

Morrison's just one example. Some of the other cemeteries are borderline, you know, we're making do, getting them trimmed when we can but some of them need to be taken out soon.

Chairman Robertson: Yeah, and it's about, depending on the size of the job, I know it's running about 10 grand, a half dozen good sized trees right now so ...

Mr. Druckenmiller: Yup. That's, it's not a cheap thing. Nothing is, I guess.

Chairman Robertson: No, and you can't just drop them in the cemetery either so...

Mr. Druckenmiller: No, no you have to be awfully careful and you can't remove the stumps by law because you can't take a chance on what was buried there 200 years ago so ...

Selectman Dill: I hadn't thought of that.

Chairman Robertson: I was reminded of that by Mr. Stone years ago when I asked if I could tap the maple trees in front of the Meetinghouse Hill Cemetery and he said "absolutely not, you don't know what those roots are touching".

Good point.

Mr. Druckenmiller: You may not want that sap.

Chairman Robertson: Other questions for Mr. Druckenmiller?

Vice Chairman Pitman: All set.

Selectman Dill: Yeah, okay.

Chairman Robertson: If not, I would entertain a motion to accept the uh, cemetery's requested budget in the amount of \$46,401.00.

Motion: Vice Chairman Pitman moves to approve the Cemetery Commission's budget as presented

Second: Selectman Dill

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: Okay, thank you for joining us, Mr. Druckenmiller.

Mr. Druckenmiller: Well, thank you.

Executive, Page 1

Chairman Robertson: Okay, and our next budget is back to the beginning for the Executive section, page 1, that being us as well as the treasurer, the Trustees of the Trust Funds and we also have interest on the PSNH Settlement included in this.

The total request for 2022 is \$17,501.00.

Selectman Dill: Give the increase.

Selectwoman McHugh: What was the ...

Selectman Dill: The total request is \$17,501.00.

Chairman Robertson: And the increase is \$10,040.00 and the \$10,000.00 or most of the increase is, uh, for the Trustee of the Trust Funds and this is the service charge that we pay for uh, money management now.

Motion: Vice Chairman Pitman moves to approve the Executive budget as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Ambulance – Page 32

Chairman Robertson: Okay, moving along, we have the Ambulance on Page 32.

Selectwoman McHugh: Can I ask a question?

Chairman Robertson: Absolutely.

Selectwoman McHugh: Why do we bounce back and forth?

Chairman Robertson: Well, I think it's how the budgets come in but uh, John may have a better answer.

Mr. Harrington: Cindy, I wish I had a more logical answer. I've been using the same schedule that I inherited from the previous I don't have a rhyme or reason.

Most, if they are scattered around, typically it's because uh, someone like Rick Pelletier does the Transfer Station and Building.

In this particular case, they, this grouping has always come first. Most of them are "me" so I think that's why they're groups that way. There's only a few but ...

Vice Chairman Pitman: Right but if you had started with one and

Mr. Harrington: I hear you, Dick.

Vice Chairman Pitman: in your book, John.

Mr. Harrington: I will make a note to uh, ...

Selectman Dill: It's not like they're in order.

Mr. Harrington: I'll make a, I'll make a note and look at that next year so we're going in more order. I appreciate that.

Vice Chairman Pitman: We have a bunch more nights coming up, Pal.

Chairman Robertson: Okay, so with regard to the Ambulance budget, obviously this is a contracted service and uh, we are looking at a budget amount, basically our subscription cost of \$15,500.00 which is a \$4,000.00 increase and this long been spelled out in our graduated uh, contract that we have that escalates each year.

Selectman McGarry: Yes.

Motion: Selectman Dill moves to approve the Ambulance budget as presented

Second: Selectwoman McHugh

Discussion:

Chairman Robertson: Just the one question I would ask. I can't recall how close we are to the end of this contract.

Selectwoman McHugh: Didn't we just sign the five-year contract?

Mr. Harrington: If you look in your backup, this is the second year of the contract; 2021 to 2026.

Vice Chairman Pitman: Great, what we were going to vote on is the second year.

Chairman Robertson: Pardon?

Vice Chairman Pitman: What we're going to vote on is the second year.

Mr. Harrington: It's the second year of the current contract.

Selectwoman McHugh: Right.

Mr. Harrington: But it's contractual budgeted for the next four years.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Forestry Commission: Page 79

Selectman Dill: Almost at the end.

Mr. Harrington: Sorry Cindy.

Chairman Robertson: Okay, and we have a request for \$6.00. This is essentially keeping a placeholder, \$1.00 amount in each of their budget lines.

Motion: Selectman Dill moves to approve the amount presented for the Forestry Commission

Second: Selectman McGarry

Discussion:

Selectwoman McHugh: What is this for?

Chairman Robertson: Forestry Commission which ...

Selectwoman McHugh: We have a Forestry Commission?

Chairman Robertson: I believe most of it is handled by the Conservation Commission at this point. We don't have an active Forestry Commission but we keep the lines open in case of grants or if we do a timber sale, that sort of thing.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Debt Services: Page 81-86

Chairman Robertson: This one is actually in order, John.

Selectwoman McHugh: What page is it?

Mr. Harrington: 85.

Selectman Dill: I don't have an 85, I have an 86.

Selectman McGarry: I have an 85

Selectwoman McHugh: I have an 85.

Chairman Robertson: 86 is actually Tax Anticipation Notes which we hope not to use so ...

Mr. Harrington: That is the only budget line that has any money in it there. The whole Debt Services run from 81 to 86 but I took those empty pages out of your paperwork.

Chairman Robertson: So, we've essentially got a dollar placeholder in this line as well.

Motion: Selectman Dill moves to approve the budget for Debt Services as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Heritage Commission: Page 74

Chairman Robertson: Dropping back to page 74 for the Heritage Commission.

We have a requested Heritage Commission uh, budget for 2022 in the amount of zero dollars.

Selectman Dill: That doesn't seem

Vice Chairman Pitman: That doesn't seem they'll need a motion if there's no money?

Chairman Robertson: Well, typically we, we've had either \$600.00 and we should at least put a buck in there.

Selectman Dill: We need at least ...

Mr. Harrington: We need to come back to that, uh, because of the backup, that, that is an error in the entry. It should be \$600.00 so if the Board would like to add \$600.00 in there that's ...

Motion: Selectman Dill moves to put \$600.00 in the line for the Heritage Commission

Second: Selectman McGarry

Discussion:

Chairman Robertson: And I know that the Heritage Commission is planning on being more active than they have been in recent years. In fact, have in the last six months or so been much more active so ...

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Memorial Day: Page 73

Selectman Dill: This one seems off as well.

Chairman Robertson: This one ...

Selectman Dill: No, that's good.

Chairman Robertson: The backup says \$600.00 but there is no \$600.00 in the budget request so if someone wants to make a motion to ...

Motion: Vice Chairman Pitman moves to add \$600.00 to the Memorial Day budget line

Mr. Harrington: Line 73 doesn't have \$600.00 in it?

Selectman Dill: I have \$600.00.

Chairman Robertson: Oh yes, it does, I'm looking at the MBC thing. It does.

Selectman Dill: I was as well when I first said that.

Vice Chairman Pitman: I take back the motion

Chairman Robertson: Thank you.

Okay, do we have a new motion for the \$600.00?

Motion: Selectman McGarry moves to approve the budget line for Memorial Day as presented

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Advertising: Page 28

Chairman Robertson: Which is just our Municipal Association dues, John?

Mr. Harrington: Yes.

Chairman Robertson: And this is our NH Municipal Association dues. This is based on town population. The request for 2022 is \$4,514.

Motion: Selectman McGarry moves to approve the amount presented for the Advertising line

Second: Selectman Dill

Discussion:

Selectman Dill: So, this just changed based on last census?

Chairman Robertson: I don't know if it was last census or not but I'm assuming.

Mr. Harrington: It has climbed each year.

Selectman Dill: I was just wondering if we had the backup of saying yes, it's on the census.

Mr. Harrington: I would have to look and usually we get billed the prior year for, so, whether they went off of the census ...

Selectman Dill: Okay.

Mr. Harrington: I would have to check for you.

Chairman Robertson: They might of increased their uh, dues amount, too.

Selectman Dill: It's just something I'm willing to bet, the Budget Committee is going to ask.

(Multiple members agreed)

Chairman Robertson: Further discussion?

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Supervisor of the Checklist: Page 5

Chairman Robertson: And the last budget we have this evening is the Supervisors of the Checklist, which is on Page 5. I believe we have Ms. Waring with us this evening to discuss this.

Sorry Joanna, just take me a minute to get through the backup from the town clerk/tax collector.

Okay, we have a budget request for the 2022 budget of \$3,964.00 from the Supervisors of the Checklist and I would recognize Mrs. Waring to give us a brief overview or answer questions.

Mrs. Waring: Okay, so the supervisors, obviously we change our budget which fluctuates every year based on the number of elections so next year we have two deliberative sessions and three elections so I followed the same formula format that I've done the last two years.

As far as listing out the elections, the only other optional item I added, which we added last year, was we are still looking to buy a shredder and otherwise, that's our budget. It's pretty much the same with that slight fluctuation.

Chairman Robertson: Questions?

Hearing none, could use a motion.

Motion: Selectman Dill moves to approve the budget for the Supervisor's of the Checklist as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson: Thank you for joining us this evening.

Mrs. Waring: Thank you.

Selectman Dill: Simple and easy.

There's enough flipping for tonight.

Selectwoman McHugh: Dianne is going to love us.

Mr. Harrington: I'll fix it for next week.

Regular Business:

Review of Outstanding Minutes of August 30, 2021

Chairman Robertson: We have minutes from August 30th and I have several corrections I'll start with.

"Mr. Thompson notified me that (on Page 4, lines, 10 and 11). He did not send me an email regarding the outlet of Thurston Pond and I commented that I had gotten an email. That's because John had forwarded the email, had forwarded the letter as an email to me when he received it and it was about Thurston Pond Road, not Thurston Pond so if we can clarify that for Mr. Thompson.

He also noted that Page 4, lines 13, 14 and 16, his letter said nothing about the water bar or trenching on, um, Thurston Pond Road and I had commented generally when we were speaking about that and I believe I had Mr. Cross mixed up with Mr. Thompson. I had either received a letter, an email or spoken with both of them in fairly short order in that time frame but those comments could be attributed to Mr. Cross as opposed to Mr. Thompson.

I don't know if other folks have corrections?

Mr. Harrington: 16 and 17 was regarding the trench.

Chairman Robertson: Right.

Mr. Harrington: So, that is Mr. Thompson.

Selectwoman McHugh: No.

Chairman Robertson: I thought I looked at that. So, what's he saying?

Selectman Dill: I think it was ...

Chairman Robertson: It was just lines 13, 14 and 16. Oh, okay. It's just lines 13 and 14 that would be affected and the first sentence of 16 ...

Mr. Harrington: Correct

Chairman Robertson: Could be considered part of that, too.

Okay, if there is no further discussion.

Motion: Vice Chairman Pitman moves to approve the minutes as edited

Second: Selectman Dill

Discussion:

Vote: Yea 3, Nay 0, Abstained 1 – Motion Carries

Vouchers/Payroll Manifest/Accounts Payable Manifest:

Payroll Manifest: \$77,236.44 (gross); \$49,367.56 (net)

Motion: Selectman Dill moves to approve the Payroll Manifest as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest: \$539,035.25

Chairman Robertson: Obviously, the lion's share of that, uh, \$500,000.00 is going to the school district.

Motion: Vice Chairman Pitman moves to approve the Accounts Payable Manifest as presented

Second: Selectman Dill

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Signatures/Correspondence:

Chairman Robertson: In the correspondence file, we don't have much. There is a copy of my written response to George Thompson regarding his letter.

He contacted John in the middle of the week and said that his original letter from the end of August had asked two specific questions.

"If the Board performed or authorized excavation on Thurston Pond Road uh, and or do we know the identity of the individuals who performed the excavation?"

And I responded to Mr. Thompson that we did not authorize any excavation work on Thurston Pond Road and further we do not know who may have done excavation on said road.

Vice Chairman Pitman: Well said.

Chairman Robertson: And it's generally been in the town's best interest for us not to do maintenance on Thurston Pond Road and we actually have maintenance agreements with members, with residents of Thurston Pond Road for maintenance of said road.

And typically, if they were going to, you know, propose major maintenance on that road, they would contact either the Board of Selectmen um, or the highway agent and I don't think this Board has ever cared particularly if they are applying a little gravel or smoothing the road out, that sort of thing.

We also have a letter from Southern NH Planning Commission. If we want to do another road audit, applications are due October 15th.

The same deadline for signal warrant studies, if we have anywhere in town that we think a traffic light might be needed. We can apply to them to do the necessary work and traffic count, etc. and I believe, that is the same date so we have a little time but I, I don't imagine that we want to do another uh, road audit this quickly but um, if you've got a burning desire to put a traffic light somewhere, we have until October 15th to apply.

In the Signature File, from the assessor, we have a disposition of abatements and they are looking for a \$267.00 abatement plus any interest due, payable to Eversource for a PSNH tower lease. The selectmen to see the assessor's letter.

"Attached is my revised recommendation for the above referenced property. As always should you have concerns, do not hesitate to contact me. Evan Roberge."

And, there is a page and a half here of his reasoning for abating \$267.00 on the PSNH tower lease.

Motion: Vice Chairman Pitman moves to approve the abatement

Second: Selectwoman McHugh

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

I'm going to keep this file as I got some other information in it.

With regard to Total Climate Control, John, this is for ...?

Mr. Harrington: This is the propane heating installation. It needed to be signed and I neglected to have you do that last week.

Chairman Robertson: We had made a motion to approve it.

Vice Chairman Pitman: That's \$5,000.00 something?

Chairman Robertson: Yes, \$5,992.00

Mr. Harrington: And, they won't set a date for installation until that's signed.

Chairman Robertson: Okay. Do I need to sign it in both places?

Two lines, I don't know if that's for their receipt of it?

Mr. Harrington: No, I think that's your acceptance by.

Chairman Robertson: Hold that up for discussion.

Which brings us to the town administrator's report.

Town Administrator's Report:

Mr. Harrington: Several items for you this evening.

First being, I'd like to get the Board's approval to purchase ten air purifiers out of the ARPA grant funds. Those would be for the upcoming fall and winter season, primarily the offices that don't have ventilation which would be the Parks and Rec office, Assessing, Town Clerk, the Fire/Rescue upper floor, the Highway Department, BOS meeting room and two in the police department and two in the library because of their close environment. And, even though they have a ventilation system, it doesn't do the same thing.

Each unit would be \$349.00 with a replacement filter for each at \$150.00. The total purchase price would be \$4,990.00.

Chairman Robertson: And are these free standing? They don't require installation.

Mr. Harrington: Nope. They plug in. Many of them are used in doctor's offices, dental offices. You've probably seen them before.

Selectman McGarry: Yeah.

Selectwoman McHugh: And we need to purchase these even with the ventilation system that going in down ...

Mr. Harrington: That's not, the Parks and Rec office itself is not part of the ventilation system where the three people work in very close quarters. There's no ventilation in that room.

Chairman Robertson: So, what's the Board's pleasure? Do we want to authorize John to use the federal grant money to purchase the air purifiers?

Motion: Selectman Dill moves to purchase the air purifiers with ARPA monies

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Mr. Harrington: Thank you.

Just a public announcement. This Saturday is the 20th anniversary of the 9/11 event. There will be a town invited event, excuse me, a town invitation to a remembrance ceremony at the gazebo beginning at 8:30. Everyone is invited.

A few words will be spoken by the town moderator, Dan Holdridge. He's offered to speak.

And lastly, the first section of the G.B. White Building which is this section here, has started to leak and we've had an, uh, quote by one roofing uh, company come in. We're now seeking two additional quotes per our purchasing uh, policy.

If they're repaired, there's several holes, and if those are repaired along with the seams, we're likely to get six or seven more years out of the roof. Other than that, we'd be looking at a total replacement.

In addition to that work, they would also remove two original vent fans that are over old stacks, part of the ventilation system from the 50's that are rusted open and basically draw out air twelve months of the year which don't help with the heating costs in the building.

They are willing to take those vent fans off and seal over them and make it part of the roof.

Selectman Dill: What kind of roof do we have up there?

Mr. Harrington: It's a membrane roof.

Selectman Dill: It is?

Mr. Harrington: And, I'll be back to the Board when we have several more quotes to choose from.

Selectman McGarry: Could we get the additional quotes to include uh, sealing off those vents?

Mr. Harrington: They're all going to be the same requirements so that you're comparing like work.

Selectman McGarry: Good.

Selectman Dill: We didn't get a ball park from them, did we?

Mr. Harrington: We did.

Selectman Dill: We can't announce it until we get the bids.

Mr. Harrington: I'd rather have the quotes in front. We just needed an estimate to go with to move forward with.

Hopefully, I'll have those for you within the next two weeks.

That's it for me this evening.

Chairman Robertson: Great, thank you John.

Questions for John?

Selectwoman McHugh: Yeah, the, um, ARPA money, did we find out if, um the police radios for communication would be included in that?

Mr. Harrington: Yes, and I've talked to the chief several times. I'm just waiting to get some quotes from him or an estimate so that we can put it through.

Selectwoman McHugh: Okay.

Chairman Robertson: Great. Okay.

Moving on to unfinished business.

Unfinished Business:

Chairman Robertson: I don't know what other folks have, um, I have the, I want to discuss the pre-construction contract agreement that Mike at Mike Callahan at Groen Construction prepared for us and in particular Fred, we didn't discuss this until you were back, given your expertise and this sort of thing.

Groen Agreement – PD Building:

Chairman Robertson: I think we have copies ...

Selectman McGarry: Yeah, I've got a copy.

Chairman Robertson: Good, and I didn't know what your thoughts were. We probably need to move forward with an RFP before we ...

Selectman McGarry: Um, and I would ask that we try and keep this confidential if we can since any other, any other bidder would, if this information became available to them, they'd be, they'd have one, one leg up, so to speak, over Groen, basically.

Chairman Robertson: Right.

Selectman McGarry: But, uh, yeah, I would be uh, I think it would, would be good to be able to get a copy of what Farmington used for a RFP and then we could then take and, and use some of the, some of the information that Groen had provided to uh, to set up the RFP with, with the specific information that they provided her to be included in, in what, we get for the other bids.

Chairman Robertson: Okay. Is that, I'm trying to recall, do we have Farmington's RFP language.

Mr. Harrington: I did as for it. I did get it.

Chairman Robertson: Oh, you did.

Mr. Harrington: It's basically a page.

Chairman Robertson and Selectman McGarry: Okay.

Vice Chairman Pitman: That's all right.

Mr. Harrington: There's not very much detail. I can share it with you Fred, if you'd like to look at it.

Selectman McGarry: Okay.

Selectwoman McHugh: Is this going to be based on across the street, where we were talking about or I don't remember him saying if we had it ...

Chairman Robertson: Well, at this, at this point, it would be ...

Selectman McGarry: Yeah.

Chairman Robertson: unless this Board um, you know, has a different venue that they'd like to consider.

Um, I, I will throw out there, it's probably too complicated for a uh, quick, um get together, uh, to have ready in time for uh, deliberative session but it had occurred to me over the last six months that it might be easier to move the highway department to the transfer station site, which a lot of communities do and use that nice, flat, centrally located area um, to put the police department ...

Selectwoman McHugh: So, that's where that rumor came from.

Chairman Robertson: Right.

Vice Chairman Pitman: It wasn't a rumor.

Chairman Robertson: If Groen came back and or whoever, you know, we end up with, came back and said no, that site across the street is entirely unsuitable and ...

Vice Chairman Pitman: That goes with our wish so that we wanted it to stay in the center of town with the police so ...

Chairman Robertson and Selectman McGarry: Both agreed.

Selectman Dill: Well, that's fine. We're going to build them a salt shed. They could just move right in there.

Selectwoman McHugh: This is all going to depend on the site work he was, that man was saying, right?

Chairman Robertson and Selectman McGarry: Yeah, yup.

Selectman McGarry: Obviously, obviously, if he ended up putting it where the highway department is, it would substantially reduce the, the site work costs.

Chairman Robertson: Yeah. That's my thought and the highway shed is not in particularly great condition.

Selectman McGarry: For sure.

Selectwoman McHugh: So that might put a hold on the salt shed.

Chairman Robertson: Secretly, and we actually did used to have the police department located there so ...

Selectwoman McHugh: Yes, it was.

Selectman Dill: Throwing a wrench in the works.

Mr. Harrington: If I may, am I still posting the salt shed?

Chairman Robertson: I would, uh, move forward to see if anybody wants to bid on it.

Mr. Harrington: Okay, I'm just going off of Cindy's comment there.

Chairman Robertson: We can do a salt tent but, um, okay, well if, if we could get a look at the Farmington ...

Mr. Harrington: Sure.

Vice Chairman Pitman: And bring this up next week.

Chairman Robertson: Yeah, and go from there looking to put out an RFP.

Other unfinished, new or other business?

Hearing none, um, do we want to go into non-public this evening to discuss the highway position?

Selectwoman McHugh: Well, the highway agent asked us to so are we going to give him an answer?

Vice Chairman Pitman: It's early because we might have something else next week to go along with it.

Selectman McGarry: Oh, okay.

Chairman Robertson: So, do you want to hold off until next week to discuss that position?

Vice Chairman Pitman: I think so.

Chairman Robertson: All right, the Board is in general agreement we'll do a non-public uh, to discuss the open highway position next week.

Selectman McGarry: Okay.

Chairman Robertson: So, and I don't have any other reason to go into non-public so at this point, I would entertain citizen's comments.

Citizen's Comments:

None heard.

Motion: Vice Chairman Pitman moves to adjourn at 6:08 pm

Second: (no second heard)

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, September 13, 2021 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*