

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
October 18, 2021  
MINUTES**

**Call to Order**

5:30 pm – Vice Chairman Pitman called the meeting to order

**Present:** Richard Pitman, Vice Chairman, Fred McGarry, Alden Dill, and Cynthia McHugh, Selectmen.

**Pledge of Allegiance to the Flag**

Vice Chairman Pitman asks all to rise and pledge allegiance to the Flag

Vice Chairman Pitman: A little change in the agenda. We're going to start off with Ray with the new plan. After we go through the people that are here, we'll go into our non-public.

**Salt Shed – Ray Ellis:**

Mr. Ellis: Good evening. So, I looked at the plans the way they went out and I was looking at the two bidders and there's a big discrepancy between the two bidders. So, I mean there's 1,344.00 difference. So, it's quite a bit substantial and when I got looking at the prints, it wasn't clear to what they were bidding on.

There were drawings of the, another shed attached to that, which really wasn't even in the bid and also there and also there wasn't clear on what was required from the code enforcement officer on those sheets so I had taken it to Rick and I asked him and I said, you know, what's the lap joint between the rafters? You know, you're going to an existing building and they're 12 inches on center because it's a 16-foot span and according to code, anything over 156 has to be 12 inches on center.

So, I said, okay so they said, you know you need at least a foot overlap because if they put four or six inches overlap and nail the living tar out of it, it's just going split and it's not going to be enough support with the snow load in winter.

So, he agreed so I said Well, we're going to draw that in on it and then also on the collar ties, there was no joist hangers in there and there needs to be joist hangers in because the collar ties are taking the weight.

So, we'd changed that to 2 x 8 and put collar ties and joist hangers on the collar ties and I changed the rafters and put the lap joints in so I basically redrew it but I only drew it for the salt shed itself because that's what they're supposed to be bidding on.

Vice Chairman Pitman: Correct.

Mr. Ellis: So, I figured if they're both bidding on the same thing, they would be a little bit closer. You know, it was too far off so I think that one person was probably bidding on the other building that was in drawing because if you look at the original drawings, there was more than just the salt shed.

So, I changed it all around and just drew up a salt shed design only and so, my recommendation is if we put it out to bid again and it comes in that far off then ...

Selectman Dill: It was \$13,000.00 difference.

Mr. Ellis: I'm sorry, yes, \$13,340.00.

Vice Chairman Pitman: Okay.

Mr. Ellis: I mean, that's, I mean, I could see if it was like, I said, it was a thousand or two thousand dollars, okay but if you're bidding on the same lumber list, same material, it can't be that far off. That's just, it was way too much.

So, I told John, honestly, I can't give you a recommendation based on this because I know it can't be right and he said, all right well, we'll bring it back to the Board and see what they want to do so that's basically what we're doing tonight.

Vice Chairman Pitman: Yes, I looked it over and it looks good.  
Mr. Ellis: Thank you.

Selectman Dill: Would we do it just to those two people or just send it out to open bid again?

Mr. Harrington: What I recommend is we put it out to an open bid but Ray can contact those two bidders individually since they've already bid, submitted a bid, out of fairness to them.

Selectman Dill: Okay.

Vice Chairman Pitman: So, I guess it'll be an open ...

Selectwoman McHugh: What is the time, what's the time we're looking at?

Mr. Harrington: We could do two weeks, shorten it up.

Mr. Ellis: I just want to make sure that we're getting what we want.

Selectman Dill: That was a heck of a, \$13,000.00 is a bid deal.

Mr. Ellis: Well, the other thing was the gauge of the metal wasn't on there. So, I know for from building all the sheds I've built in the 34 years with the state, if you don't go with at least 29-gauge metal, you're going to have problems because if you want the Home Depot cheapo and bought theirs for \$11.00 a sheet, you can't even put your body weight on it. It will crinkle and they've had sticks and stuff go through them. It's like paper. So, you have to have a thicker gauge metal to hold up to the winters in New England. So, I put that on there as well. 29-gauge.

Vice Chairman Pitman: Right.

Mr. Ellis: So, everybody's bidding on the same thing because if one guy's bidding on \$11.00 a sheet and the other guy's bidding on \$30.00 a sheet, that can add up quick.

Vice Chairman Pitman: We need to get it going. Metal went up another seven percent this week.

Mr. Ellis: Yes.

Selectman Dill: How's lumber doing?

Vice Chairman Pitman: It's climbing back.

Selectman Dill: Okay.

Vice Chairman Pitman: It's going back up. Fall push is on.

Any other questions from the Board?

Thank you, Ray.

Mr. Ellis: Not a problem.

Vice Chairman Pitman: Yes, good job.

Jeff and Dwight, are you ready?

Why don't we take you now, then?

Mr. Shute: Jeff Shute. Back again on our Gazebo plan. I think you guys have a revised plan I front of you.

What happened is I went down and met with a couple of the guys that were going to help us and we looked at it and we decided that the 100 x 100 that we talked about was too big, do too much damage in the area and a lot of work to get it back to what we needed so we came up with this plan of two areas. One is 50 x 100 right by the, there's two telephone poles there that the fire department apparently used to use for some training or something, Cindy?

I don't know if you remember that.

Selectwoman McHugh: They had it for the muster, yeah.

Mr. Shute: Okay.

We're going to be just like 10 or 15 feet from the poles, out fifty feet and then we're going to have a smaller area that's closer to the pit that's in the area that all the grass is dead and where there's, the water washes down from the driveway.

So, that's the plan right now. I have a bunch of loam being donated and the plan too, is we're not going to strip anything. We're going to add to it so we're not going to be digging stuff up, we're going to add loam to it to make it level rather than to try to dig it out, strip it, put it back.

We'll work with the, we'll get some compaction on the loam so we can work on it and stuff but I think it's a better plan. Less work and less evasive to the area. So, basically, what you see is what we're talking about doing.

Selectwoman McHugh: Why can't we bring it to the middle where the 40 is? Just put the 50 by 100 there?

Mr. Shute: Because there's more of a hill there and we're trying not to cut into the hill. So, it's a flatter area there that will basically, from the, if you're looking at the plan from the bottom side of the hundred to the poles, it drops about a foot so that will be filled by the poles and then it'll be graded back down to the poles. There'll be no, just kind of reworking that area.

Selectman Dill: Where the water's coming off the driveway, are we going to just wash out that small one or ...

Mr. Shute: No, I actually met this morning with, well, Mark Young is going to help us with this and our idea is to create, actually create a swale through there instead of having it more of a mish-mash so we'll direct the water around that underground utility box that's there. Between that and the rink, the 40-foot rink might slide a little bit towards the bigger one. It may end up being together but I mean, it's pretty flat there anyhow, so, but ...

Selectman Dill: It's pretty dead there too, like you said.

Mr. Shute: Yes.

Selectman Dill: You're not losing any useful space there.

Vice Chairman Pitman: We're actually going to gain if you re-loam that.

Mr. Shute and Selectman Dill: Agreed.

Mr. Shute: Right. It should be better.

Vice Chairman Pitman: Wonderful.

Selectman Dill: Looks good.

Vice Chairman Pitman: Any other questions for Jeff?

Selectman McGarry: No.

Vice Chairman Pitman: We already had the public hearing on this so you're good to go.

Mr. Shute: All right. You might see a few piles of loam there tomorrow so...

(Multiple members of the Board thanked Mr. Shute)

Vice Chairman Pitman: Thanks for all you're doing, Jeff.

Selectman Dill: Thanks for whoever is helping you build it out there. Probably Dwight.

Mr. Shute: He's got the rake.

**Shane Corson:**

Vice Chairman Pitman: Shane Corson isn't here. So, you want to just tell what we know Fred and we can vote on it?

Selectman McGarry: Yes, the, this is, I forget what the name of the owner previously?

Vice Chairman Pitman: Way back it was Day.

Selectman McGarry: It's the Day property which consists ....

Vice Chairman Pitman: 43 Old Centre Road.

Selectman McGarry: The original house and then there's a lot across the street and talking with the building inspector, he said that there was a stipulation in the deed that said that the lot across the street had to be used for a septic system for the house which is on the east side of the road.

I guess it was either last year or two years ago, they were able to take and do a septic system design to put a septic system on the east side on the back of the house so the lot on the west side was really no need to have it tied into the house and looking at the whole situation, we have technically, have two, separate lots and I guess we're supposed to take and provide a vote with regard to stipulating that it is in fact, two separate lots and the one on the west side of Old Centre Road can up being used for a house lot if that's the intent of the owner.

Selectman Dill: This is the, it's an antique cap on one side and a little ....

Vice Chairman Pitman: Right next to Rick.

Selectman McGarry: Right.

Vice Chairman Pitman: And I went to the ZBA meeting and they approved what Fred just discussed. They're going to build a new home of the three-acre lot across the street from the little cape.

So, we just need a vote saying that we agree that it's two lots divided by Old Centre Road.

**Motion:** Selectman McGarry moves to approve that there is two lots at this location divided by Old Centre Road

**Second:** Selectwoman McHugh

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Vice Chairman Pitman: It's unanimous, John. You can let the Corson's know

## **2022 Budget Review:**

### **FICA – Page 15**

Because of an increase in pay ...

Mr. Harrington: Actually Dick, at this time, all you need to do is notify the Board and for the minutes that those numbers were changed based on the salary increase for the police chief last week. That affected the FICA budget but you've already approved it previously. It went up according to the increase in salary.

Vice Chairman Pitman: Okay.

Next, it's not on your agenda but number 30, the Police Budget because of the salary increase.

Selectman McGarry: So, that's the only change?

Mr. Harrington: There's a new bottom line for the Police budget because of the salary.

Selectman McGarry: Yes. Okay.

Selectman Dill: Do we have to move that bottom line?

Mr. Harrington: I don't believe so, no.

Vice Chairman Pitman: As we all know about it.

Mr. Harrington: The two budgets you have not reviewed this evening are Highway and Planning Board. Highway was tabled last week and Planning Board was just turned in recently.

Vice Chairman Pitman: That's number 17 so to keep Cindy in line, we'll go with that next.

#### **Planning Board – Page 17:**

Selectman McGarry: The proposed budget for the Planning Board had only a few, we're showing a decrease. I thought we had; we were holding all the numbers the same except a ...

Selectman Dill: Decrease in the employee line, too.

Selectman McGarry: How did we get a decrease in the employee line?

Mr. Harrington: Are you on the right date? What's the date that was printed?

Selectman McGarry: I've got 10-18.

Selectman Dill: Yes. That's what you put in our packets tonight and it's showing a 16 percent decrease in the employee line.

Vice Chairman Pitman: Do you have \$43,005.00 in the total?

(Multiple members stated yes)

Does that look right to you, Fred?

Selectman McGarry: No.

Vice Chairman Pitman: Well, we can do it next week.

Mr. Harrington: Let me take a look at that.

Selectman Dill: All that time putting it in there, Cindy.

#### **Highway – Pages 44-55:**

Vice Chairman Pitman: We did the Administrative last week on the Highway. We just have the ...

Mr. Harrington: The highway budget, itself.

Vice Chairman Pitman: It should be page 51.

Mr. Harrington: And that is due to the diesel going back up to \$16,500.00 The Board increased that last week.

Vice Chairman Pitman: So, we're showing a new budget of \$743,615.00.

Selectwoman McHugh: Which one is this?

Selectman Dill: Highway.

Vice Chairman Pitman: Number 51.

Selectman Dill: That's just the bottom line on it. Bottom line page.

I'm trying to remember. There was, there were more reasons we tabled this last week than ...

Vice Chairman Pitman: Cindy had a question.

Mr. Harrington: Cindy had one question. I do have an answer for her. She asked how much in the past have we've taken out of the winter maintenance fund. In 2019, we took out \$65,000.00.

Vice Chairman Pitman: That's the money we had to take out to get through the winter?

Mr. Harrington: Yes.

Selectman Dill: Yeah, I think it was because it was salt and sand questions if I remember correctly that were coming up.

Selectwoman McHugh: Yeah, because there's so much more money in the salt ...

Selectman McGarry: Right.

Selectman Dill: I think it was just that salt had gone up more.

Selectwoman McHugh: And what number is it?

Vice Chairman Pitman: 51.

Mr. Harrington: 46 has the detail and Dick was moving the bottom line.

Selectwoman McHugh: The other question was the replacing the employee. If we're not going to replace that employee, we don't need that.

Vice Chairman Pitman: So, when we go back to Administrative...

Mr. Harrington: I'm sorry, Cindy, what was that?

Selectwoman McHugh: The employee?

Mr. Harrington: Yes.

Selectwoman McHugh: I think that was the other question I had.

Vice Chairman Pitman: What page would that be on John?

Selectman Dill and Mr. Harrington: Page 44.

Mr. Harrington: You folks approved that last week.

Selectwoman McHugh: Oh, okay.

Vice Chairman Pitman: We can change it Cindy if you haven't ...

Selectwoman McHugh: No, it's fine.

Vice Chairman Pitman: If you know something.

Selectwoman McHugh: I mean, I just didn't know if we had any, I know that Steve had said something about if they wanted a part-time plow person.

Well, I didn't think Carl plowed. He ...

Vice Chairman Pitman: He didn't, he ran the loader.

Selectwoman McHugh: I mean he can't get ... I don't know but if we okayed it, I guess right now...

Vice Chairman Pitman: We don't have backup for that, John?

Mr. Harrington: For?

Vice Chairman Pitman: Administrative – 217-285?

Mr. Harrington: Yes, you do. It's right behind it.

Selectwoman McHugh: On page 51?

Selectman Dill: No, after all of that. Go after your dam fees and maintenance.

Vice Chairman Pitman: There we go.

Selectman Dill: And then he's got the breakdown of all of that.

Selectwoman McHugh: What's the one stipend out of the telephone line, too?

Mr. Harrington: That's for Steve's phone. He uses his own personal phone.

Selectwoman McHugh: Oh.

Mr. Harrington: He doesn't have a town phone.

Selectwoman McHugh: Also, it says stipend when it's reimbursed?

Mr. Harrington: Correct.

Selectwoman McHugh: So, all the highway guys have their own phone?

Mr. Harrington: Yes.

Selectwoman McHugh: So, we're still down a phone?

Mr. Harrington: Yes.

Selectwoman McHugh: Okay.

Mr. Harrington: Because I believe Carl got a stipend as well. He uses ...

Selectwoman McHugh: It says three cell phones, one stipend.

Mr. Harrington: Oh, excuse me, Carl turned his phone in. Steve's the only one that gets a stipend. The other three employees had their own town phones.

Vice Chairman Pitman: So, getting back to your point, Cindy, we have, do you want to take some of that out from that?

We don't have three full-time employees plus the road agent.

Selectwoman McHugh: John said that we okayed that one last ...

Mr. Harrington: And just for clarification, this is for 2022. I don't know if the intent is not to refill that position for next year. This budget doesn't take effect until January 1<sup>st</sup>.

Selectwoman McHugh: Right, so that's the question, are we going to fill that spot? Do we need that spot?

Mr. Harrington: And this is a bottom-line budget. If you don't spend that money, you can spend it elsewhere under winter contracting. It's not necessarily needing to; you don't have to move that money physically.

Selectman Dill: ...February, if we really need to or January if we really need that spot or not.

I would say let's not cut it for now.

Vice Chairman Pitman: Right.

Selectman Dill: I don't see the point in removing it to then throw us in a major hole if we've got to fill that spot coming January, February.

Selectwoman McHugh: Keep it.

Vice Chairman Pitman: Okay, so we'll leave that. That's what we voted last week and now we're on the \$743,615.00.

Selectman Dill: Did you move that Dick or just ....

Vice Chairman Pitman: No. I just read it off so you can have it in the minutes.

Selectman McGarry: So, I guess last week I had asked about the salt and we've got what, almost a doubling in the, no, not quite and I don't have my calculator so I don't know what the increase is but obviously it's ...

Selectman Dill: 53.57.

Selectman McGarry: Okay, very good.

Selectman Dill: They did the math.

Selectman McGarry: Just read it.

Mr. Harrington: That percentage compares this year's budget to what is proposed so it's a 53 percent increase.

Selectman McGarry: Yes, right but I guess the question I had was how much of an increase have we had in the salt prices?

Mr. Harrington: Well, if you look what was spent in 2020 and year end in 2020, and what we've spent year to date, \$46,300.00 was final in 2020. We're on course to spend at least that for the year end, 2021.

Selectman Dill: Unfortunately, we don't have the bid in the backup. We have the bid on the sand price which is \$11.40.

Mr. Harrington: Salt is not bid.

Selectman McGarry: Right.

Selectman Dill: Oh, it isn't?

Vice Chairman Pitman: No, we have two suppliers and we're just ....

Mr. Harrington: Salt is just purchased as needed.

Vice Chairman Pitman: By where we can get it.

Selectman Dill: Yeah, I thought we'd bid on that. So, it's kind of a crapshoot based on what the price is then.

Selectman McGarry: Yeah, right and if the price has increased over what it was in 2020 or this year, for that matter, then I guess we could take and justify it but ...

Vice Chairman Pitman: I think that's probably what comes out of that fund that Cindy asked about.

Selectman Dill: Well, that's all encompassing if we, that's any winter maintenance, I believe, including plowing money and salt and sand.

Selectman McGarry: Right.



Selectman Dill: I always lean towards we don't know what the heck we're getting for a winter so plan for a bad one and also this is because the last real budget we had was based, is based on that increase isn't it so this is a 53 percent increase over whatever we had budgeted eight years ago, correct?

Mr. Harrington: Correct.

The last budget that passed was 2017 and that was only slightly increased over previous budgets that were default before then.

Selectman Dill: So, when we're looking at that percentage increase, we're looking at a default, not what we had asked for last year.

Selectman McGarry: Right.

Well, I'm not necessarily looking at the percentage increase, I was looking at the actual dollars.

Selectman Dill: We did have a pretty late winter last year, too. I mean, the big blizzard hit before the end of the year.

Vice Chairman Pitman: And then there were just little ones.

Selectman Dill: It wasn't much after that.

Selectwoman McHugh: So, we spent \$3,300.00 on cutting edges last year and now we need \$7,500.00 for this year?

We haven't gone back to buying people's cutting edges, right?

Mr. Harrington: No. Those contracts were changed last winter.

Selectwoman McHugh: Right.

Selectman McGarry: So, we had spent so far this year, \$3,300.00. Cindy said \$3,300.00.

Selectwoman McHugh: Right.

Selectman Dill: I guess we should have kept Steve here.

I guess we should have kept Steve here.

Selectman McGarry: Yeah, right.

Vice Chairman Pitman: Do we want to do it next week?

Selectman Dill: If I remember right, there was one cutting edge that he said was a rather expensive one. There's one for a v-plow that costs like four times what the other ones' cost.

Selectwoman McHugh: What I don't understand is that there were cutting edges down in that garage last year that were pre-bought ahead of time so how did, where did we spend this cutting-edge money if we already had cutting edges in the, in there and they're going and the light snow we had last year, we used those cutting edges up?

I think I asked this last year, too. How bad, how much do we change the cutting edges?

That almost doubled too so.

Vice Chairman Pitman: I think you better come in next week. What do you think, Fred?

Selectman McGarry: Yeah, I would agree.

Vice Chairman Pitman: It's still October. We'll be okay.

Selectman McGarry: When is the Budget Committee meeting?

Mr. Harrington: Their meetings start in November.

Selectman McGarry: Okay, so we still got enough time.

Vice Chairman Pitman: This is the only one that we have left.

Selectman Dill: Is this the only one we have left?

Mr. Harrington: No, Insurance.

Selectman Dill: Okay, but we can't be that far ahead.

Vice Chairman Pitman: We're doing well.

Mr. Harrington: If you table Highway, you'll have Planning Board, Highway and whenever I get the Insurance numbers and I haven't gotten them yet.

Selectman Dill: Well, how about this, let's, is there any other lines that you want to have John find out about for the next meeting?

Mr. Harrington: Actually, I'd prefer just to have Steve here to answer the questions.

Selectman Dill: Just saying, in case Steve can't make it.

Mr. Harrington: This is his budget. This is his department.

Selectwoman McHugh: I don't know why he left. It was on here to be done.

Selectman Dill: I thought that's why he was here. I didn't realize he was just here for just the salt shed.

Vice Chairman Pitman: Salt shed is kind of minor compared to this budget.

Mr. Harrington: More tabling Highway, okay.

Vice Chairman Pitman: And request his presence next Monday.

Selectman Dill: And a cutting-edge inventory.

Selectman McGarry: Yeah, you might as well ask about the why we got an increase on the winter maintenance on contracting?

Selectwoman McHugh: What's this say?

Vice Chairman Pitman: We had ...

Selectman McGarry: \$111,000.00 in 2020 and \$111,500.00 and so far, this year so obviously we still have, still have several months of winter, a couple of months of winter here and this year but we're talking \$160,000.00 for proposed.

Mr. Harrington: He did raise the hourly rate.

Selectman McGarry: Okay.

Mr. Harrington: Remember that 2020 budget will only catch the winter months at the end of the year with the increased rate and the remaining winter was the first three to four months of this year at the higher rate. That's why we're already at \$111,000.00.

Then we're going to add on the winter month of this year to that number so it's likely to be substantially higher.

Vice Chairman Pitman: You got that on your list, John?

Selectwoman McHugh: What's the Parks and Lands line for?

Selectman Dill: To hold it in case we need it.

Selectwoman McHugh: I know but what is it for? I realize it's a placeholder but what is Parks and Lands? Is that like to do Veasey Park or that kind of thing?

Selectman McGarry: I guess, yeah.

Mr. Harrington: I'll see if I can come up with an answer for you, Cindy.

Selectwoman McHugh: Okay.

\$20,000.00 to keep his, a crusher in our pit? Is that Steve's crusher?

Vice Chairman Pitman: That's what it was this year. His.

Selectwoman McHugh: But then we authorize \$10,000.00 last year, didn't we?

Is it the same crushing I'm thinking?

Mr. Harrington: The crusher? The expenditures this year, that was the rental of, for the reclaim that the Board approved being crushed.

Selectwoman McHugh: Okay, so we, it says have crusher in our pit another year. Crush ledge and pavement. \$20,000.00. Previous budget was \$16,000.00.

So, if we had to give him permission to do it last year, why don't, why aren't we having permission to give it to him this year?

Mr. Harrington: What line are you looking at Cindy?

Selectwoman McHugh: I don't know.

Mr. Harrington: It's the number at the end. 734.

Vice Chairman Pitman: We don't have backup for that huh John?

Selectwoman McHugh: I mean, it's processed gravel. I thought we were getting our stuff from Merrill.

Vice Chairman Pitman: It's supposed to be.

Selectman McGarry: I don't have the 734.

Selectman Dill: Yeah, it's in the backup.

Mr. Harrington: It's under Road Reconstruction.

734 is for material. Is that what you're looking at, Cindy?

Selectman Dill: Yeah.

Selectwoman McHugh: It's processed gravel.

Selectman Dill: It's in the, she's in the backup info, John.

Selectman McGarry: I see it now.

Selectman Dill: If that's processed grave plus the crusher, I think that would explain the question.

Selectwoman McHugh: No, no, because we're supposed to be getting our gravel from Merrill.

Selectman Dill: But that is processed gravel plus, I think ...

Mr. Harrington: Cindy, that's an old note, "have crusher in pit another year".

Selectman Dill: That is the gravel we're buying in addition to the gravel we're crushing.

Mr. Harrington: Gravel process, when we purchase gravel, that's where, that's where it's billed to that line right there and it doesn't have anything to do with whether we bid or not. If we purchase gravel through a bid, that's the line it's charged to.

Selectman McGarry: But Cindy asked a good question. Why does he have this note in here, "have crusher in our pit another year"?

Mr. Harrington: That's what I just explained. That's an old note that shouldn't be in there.

Selectman McGarry: Okay.

Selectwoman McHugh: Well, it needs to come out because that tells us that we're letting his ....

Mr. Harrington: That was just an oversight.

Selectwoman McHugh: Okay.

Vice Chairman Pitman: Anything else, Alden?

Selectman Dill: Do you mind just getting us a price on what we're paying for salt so we have a number so that way we're not just poking in the dark?

Selectman McGarry: Yeah.

Mr. Harrington: Provided he's ordered any. I know the last comment he made he had, I don't know if he's ordered it.

Selectman Dill: Yeah, just like I said, I just, if, if we got some info, it's better than just stabbing.

Vice Chairman Pitman: I think he told us the shed was full ...

Selectman Dill: Yeah.

Vice Chairman Pitman: We could still get it ...

Selectman Dill: But he also said that would last like two storms so we will be probably buying salt soon.

Vice Chairman Pitman: Once he starts mixing it.

Selectman Dill: But John's right. Who knows if we ordered it, yet?

Mr. Harrington: I haven't seen an invoice come in for salt yet so I don't think he's ordered it. I'm sure he can call around and get a price just so we know.

Selectman McGarry: And what last year's price was, this year's current price is.

Selectman Dill: I know there's giant piles of it down in Portsmouth just waiting to get picked up.

Vice Chairman Pitman: Anybody else on the Highway budget before next Monday?

Well, we'll wait for the road agent and hope for the best.

Non-public sessions under RSA 9-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**Motion:** Selectman Dill moves to go into non-public session under RSA 91: A, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any

application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

**Motion:** Selectman McGarry moves to seal the minutes and no decisions were made

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

#### **Regular Business:**

#### **Review of Outstanding Minutes of October 12, 2021:**

**Motion:** Selectman Dill moves to approve the minutes of October 12, 2021 as written

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

#### **Vouchers/Payroll Manifest/Accounts Payable Manifest:**

#### **Accounts Payable Manifest - \$71,591.29**

**Motion:** Selectman McGarry moves to approve the Accounts Payable Manifest as presented

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

#### **Payroll Manifest, check dated 10/19/2021 - \$95,992.84 (gross), \$62,868.96**

**Motion:** Selectman McGarry moves to approve the payroll manifest as presented

**Second:** Selectwoman McHugh

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Pitman: Do you want to wait on that?

Mr. Harrington: Yeah, underneath is the document you need to ...

#### **Signatures/Correspondence:**

Vice Chairman Pitman: Under signatures, we have a contract, I guess you'd call it. You want to explain it, John?

Mr. Harrington: Several, a couple of weeks ago, I received an email from a representative from DES.

Apparently, they are reviewing all of their septage agreements with all the, all the towns in the state.

What that boils down to if a town or a small city does not have a municipal waste system, you're required by the state to have what's called a septage agreement.

Should something occur that you needed septage either pumped or a place to deposit it, you have to have in writing, an agreement with a municipality or town that does have a waste treatment plant.

In this case, I reached out to Allentown. They are willing to, this year, offer us a permit application for \$100.00. Next year they will get into a septage agreement with all of the towns that have contacted them.

As you can imagine, we are one of many small towns that is calling all of these other communities so the way they are handling it this year is they're issuing permits for \$100.00. Next year, they'll write up agreements with us.

So, this year, we have an application in front of you.

Selectman Dill: That's the closest option, correct?

Mr. Harrington: Correct.

Vice Chairman Pitman: Yes, like John says, for \$100.00. We need a motion to approve the signing.

**Motion:** Selectman Dill moves to go ahead with the \$100.00 permit for septage

**Second:** Selectman McGarry

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Unanimous, John. I signed it.

Selectman Dill: We don't have a septage lagoon or anything at the transfer station.

Selectman McGarry: No.

Mr. Harrington: The last septage agreement we had was with Concord and that was good from 2008 to 2013 so it's been quite a while since we've had one on record. That's why they contacted us.

Vice Chairman Pitman: Do you want to take up the tax lien in your report?

Mr. Harrington: Yes.

Kelly was unable to be here tonight. She was ill today but I did discuss the liening report with her and after talking to her, her recommendation along with mine is that for the liens that were presented in the packet this year, is to waive all of the current lien holders this year.

The majority of them are already in a payment plan. Two of them have been paid off and two others, there's some question as to the address that the tax bills were being sent to. She wants to give it another year to verify that the address is accurate before we move further.

So, this year's recommendation is to sign the waivers.

Vice Chairman Pitman: So, that's this?

Mr. Harrington: Each one of those needs to be signed, yes.

Vice Chairman Pitman: Correct, do we need a motion to sign?

Mr. Harrington: Yes.

**Motion:** Selectman McGarry moves to sign waivers for the current tax liens per recommendation of the town clerk/tax collector

**Second:** Selectman Dill

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

Vice Chairman Pitman: We'll go by Kelly's advice and sign these.

Selectman Dill: Yeah, that one for the Corey Wildlife is really odd.

Mr. Harrington: That's probably going to be a housekeeping issue and there'll be a refund.

Selectman Dill: I guess you're going up to Concord and nobody knows what the heck to do with it.

Vice Chairman Pitman: In the Correspondence file is the minutes of the Planning Board and the notice of the Planning Board to come up and there's also, I'll read it, a memorandum from the Library Board of Trustees of the Philbrick-James Library.

"We, the trustees of the library, are writing on behalf of Candice Yost to announce her resignation as director of the library.

We received the resignation from her via email Tuesday, October 5<sup>th</sup>, stating that her last day of work would be Tuesday, October 19<sup>th</sup>.

Her final day of employment for the library was the 13<sup>th</sup>.

Please see below the text of her resignation.

We are beginning the search process for a new director."

**Town Administrator's Report:**

Mr. Harrington: I have no updates for you this evening.

Vice Chairman Pitman: Okay.

**New or Unfinished Business:**

New or unfinished business from board members?

Selectman Dill: That reminded me John, one of the Library Trustees reached out to me the other day. They want to discuss security measures that the town uses because they're looking to implement something over at ...

Mr. Harrington: I got an email from one of the trustees and I've talked, I've been corresponding with her.

Selectman Dill: I just wanted to make sure.

Vice Chairman Pitman: Cindy, anything?

Selectwoman McHugh: No.

Vice Chairman Pitman: Fred?

Selectman McGarry: No.

**Citizen's Comments:**

Vice Chairman Pitman: Quiet evening.

None

**Motion:** Selectman Dill moves to adjourn at 6:33 pm

**Second:** Selectman McGarry

**Discussion:**

**Vote:** Yea 4, Nay 0, Abstained 0 – Motion Carries

**Next Meeting: Monday, October 25, 2021 at 5:30 pm**

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary  
Pending approval by the Board of Selectmen*