

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
November 29, 2021
MINUTES**

Call to Order

5:30 pm – Chairman McGarry called the meeting to order

Present: Fred McGarry, Chairman, Richard Pitman, Vice Chairman, Alden Dill, Cynthia McHugh and Dwight Barnes, Selectmen.

Pledge of Allegiance to the Flag

Chairman McGarry asks all to rise and pledge allegiance to the Flag

Chairman McGarry: It's not listed on the agenda here but we have Ray Ellis here and John, you want to cover a couple of points with Ray?

Mr. Harrington: First thing, I'm going to take this out of order. I appreciate the Board's indulgence to do so. Part of my town report involved Ray and I just would like him here during the presentation.

To update the Board, Phase Three of the sprinkler tank repair has been completed. The tank is ready to be filled. The choice now is how to fill it. I believe I may have spoken earlier or in the past several weeks about the possibility of putting in raw, untreated municipal water than lake water. I believe Tim Pappas gave you the benefits of doing so to cut down on any bacterial growth or natural products or sediment in the water from the lakes and ponds.

Price today gotten by Ray from Buxton Oil who now deals with pool water, for 7,000 gallons, it would be \$425.00 delivered. That's a 15,000-gallon tank so it would take two deliveries for a total of \$850.00 and the remaining 1,000 gallons could be made up by the fire department from the cleanest source they could find to top it off.

And, this would be the one-time big fill for it provided that we've fixed the leak for good which from all the reports I'm getting we have. The only time we'd need to top off the tank would be once a year at the annual test of the fire pump where Tim indicated they take anywhere from four to five hundred gallons to run the system and we could decide how to fill that once a year.

So, from this point forward, I just need some direction from the Board. I did talk to the fire chief earlier. He still recommends using the cleaner water to put in the tank. I just need to hear from the Board how you would like to proceed.

Chairman McGarry: Dick?

Vice Chairman Pitman: Did you check with Hamel?

Mr. Ellis: With who?

Vice Chairman Pitman: Hamel, H-A-M-E-L?

Mr. Ellis: No.

The only one I called today is just to get a price was Buxton Water in Epping to find out what they got for deliver. That was recommended by the chief so I just called them to get a price so we'd have something to talk about tonight.

Selectman Dill: I think the big question, too ...

Vice Chairman Pitman: The driver for Hamel lives on Mt. Delight.

Selectman Dill: But ...

Vice Chairman Pitman: He comes down Old Centre Road every day in the summer.

Mr. Harrington: Is it called Hamel Water?

Selectman Dill: H-A-M-E-L

Someone from audience: Transport, I think is what the side of the truck says.

Selectman Dill: But the question is, where they fill from?

Chairman McGarry: Yeah, because Buxton's filling from a municipal source. Some of the pool water they just grab out of an available source.

Mr. Ellis: They have two kinds; the raw water and then they have chlorine water and I told him I did not want the chlorine water because it would damage the rubber seals.

Selectman Dill: But I'm just saying no matter where we pull water from, we want to make sure we're not just paying for somebody else to pump it out of a lake or a river to... so, we wouldn't be gaining much.

Mr. Harrington: We can call those other two places, what was it, Hamel and ...

Selectwoman McHugh: Don't call the one I said because they get it out of Rochester which is treated chemically.

Mr. Harrington: So, we can call Hamel tomorrow and get a price from them.

Mr. Ellis: Hamel Transport, right?

Selectwoman McHugh: And find out where the source is coming from.

Selectwoman Dill: Now, what's the, what's the fire department's cleaner water?

Mr. Ellis: It would be from the lake down by Gulf Road by the dam. They said that's about the cleanest spot they can get it from.

Selectman Dill: As opposed to the stream.

Mr. Ellis: Right.

Selectman Dill: We had been filling from.

Selectwoman McHugh: Well, some of the, doesn't Buxton have a smaller truck that they could bring to fill it? I mean, we don't want to put that water in there so I don't... I got pool water from the fire department where you're talking about and I was looking for the fish.

Mr. Ellis: Right.

Selectwoman McHugh: So, that's not real clean either.

Mr. Ellis: No, I'm just saying that that's what Matt said would be as clean as water other than the fairgrounds which is closed this time of year as far as getting water from there.

Selectwoman McHugh: Yeah, water is shut down.

I mean, I don't see why we shouldn't just get a whole price just for Buxton or whoever to finish it off.

Mr. Harrington: Okay. We can ask because they, I believe Ray just got a per trip price.

Mr. Ellis: Their tankers haul 7,000 gallons and we need 15,000 so two of them is going to be 14,000.

Selectman Dill: It's Nick's standing here that just popped something in my brain. Is there any way we can just coordinate with because they're going to buy a couple loads as well to fill ...?

Selectwoman McHugh: Now, there you go.

Selectman Dill: the skating rink which is literally the exact same place.

Selectwoman McHugh: Top it off and fill the rink.

Selectman Dill: If we could ...

Vice Chairman Pitman: Get the third one.

Selectman Dill: If we get cold enough and we can coordinate it, that would work ...

Mr. Ellis: Do you know how many gallons you need for the rink?

Mr. Harrington: So, we'll coordinate with Nick and when he's getting his rink filled, and see if we can do it all at the same time.

Chairman McGarry: How many gallons do we need for the rink?

(I believe Mr. Lawrence was speaking from the audience but couldn't hear what his comments were)

Selectwoman McHugh: Two?

(Again, couldn't hear comments from audience clearly to transcribe)

Selectman Barnes: We are going to need a little more water this year because the rink is slightly bigger and there's going to be a second rink as well.

Selectman Dill: Do you think it's cold enough yet Dwight to do that?

Selectman Barnes: We're going to get going pretty soon probably.

Selectman Dill: Yeah, if we could coordinate that, that would be great.

Mr. Harrington: Okay, we'll do a little more work on this.

Second thing to get back to the Board. Question was asked if Mark Young would be willing to oversee the mowing contracts.

I talked to Mark. He is all in favor of overseeing the mowing contracts next year. He asked that Ray oversees the bidding process and once the bids are in, he will work with Ray to make a recommendation to the Board and then oversee them for the next season.

Chairman McGarry: Good.

Selectman Dill: For just cemeteries, correct?

Mr. Harrington: Yes.

Next thing involving Ray was, I wanted to address the Board about the possibility of getting Ray a gas card to offset some of his fuel usage. The current mileage reimbursement is not keeping up with his costs for using his own vehicle. Not even covering the gas cost never mind the wear and tear and if we could give him a gas card, he could fill his tank twice a month to help defray the cost of gas that he's using.

Vice Chairman Pitman: Definitely.

Mr. Harrington: Okay. Thank you.

And, you all had in your packets some estimates for window repair at the town hall. Those are three quotes that we got from three different sources. Just wanted to get a feel from the Board on how you'd like to proceed? When you'd like to proceed on possibly addressing the windows at the town hall?

Vice Chairman Pitman: I'd like to see it tabled until spring.

Selectman Dill: I'd second that.

Mr. Harrington: So, bring this back up in the spring.

Selectman Dill: Yeah.

Vice Chairman Pitman: Warm weather.

Selectwoman McHugh: It's closed down now so ...

Selectman Dill: Yeah, I don't think we can really attempt this with how cold it is anyway. Oh, we can't do anything in town hall anyway with the sprinklers shut down.

Mr. Ellis: Right now, it's shut down until we get it going.

Selectman Dill: Yeah, so that's, that would push this even if it ...

Vice Chairman Pitman: It's closed for the winter. You're not going to work on windows.

Selectman Dill: Yeah, this is going to push it was back into really seriously cold weather.

Mr. Harrington: And the final topic I'd like Ray here for is ...

Vice Chairman: Or was that just a consensus?

Chairman McGarry: I guess we could make that a motion.

Motion: Vice Chairman Pitman moves to table talking about the town hall windows until spring

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote unanimous.

Mr. Harrington: Okay.

Last item. I'd like the Board to consider encumbering leftover funding from the town all maintenance line. There's currently \$7,200.00 in there to possibly, at least paint one side of the town hall this coming spring. We haven't painted it in three straight years and I don't want to get too far behind on that.

This would at least cover one side of prepping and painting.

Vice Chairman Pitman: Good idea.

(Other Board members agreed)

Mr. Harrington: So, we will work with getting three quotes and then getting into a contract with the work to be done in the spring of 2022.

Chairman McGarry: Right.

Vice Chairman Pitman: Have we got that in here somewhere so that we get back on our yearly schedule?

Mr. Harrington: It's in our budget for \$10,000.00.

Vice Chairman Pitman: So, we can do a side, maybe another side.

Mr. Harrington: Possibly. If the budget were to pass and we encumbered this money, we could get three sides done.

Chairman McGarry: Oh.

Vice Chairman Pitman: Right.

Mr. Harrington: If the budget doesn't pass, we'll at least start with one and work our way around. We'll go with the side that needs it the most.

Selectman Dill: Do we need a motion on that?

Mr. Harrington: Yes.

Motion: Selectman Dill moves that we encumber funds to put aside to paint at least one wall of the town hall in the amount of \$7,200.00

Second: Selectwoman McHugh

Discussion:

Selectman Dill: What was the amount again?

Mr. Harrington: We currently have roughly \$7,200.00. That should cover the cost of one side.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote's unanimous again.

Mr. Harrington: Okay.

Thank you, Ray.

(Board members thanked Mr. Ellis)

Vice Chairman Pitman: Thanks for overseeing that salt shed. It came out well.

Mr. Ellis: Well, hopefully, like I said, tomorrow it'll be painted and the metal roof will be done.

Selectman Dill: Excellent.

Chairman McGarry: And, we have Nick Lawrence here and he would like to address the Board with regard to the warrant articles that were proposed.

Vice Chairman Pitman: What number is it, John?

Mr. Harrington: The first one is number fourteen.

Selectman Dill: Well, I think we got number eleven which is before that.

Mr. Harrington: That one's already been voted on.

Selectman Dill: Okay.

Mr. Harrington: We talked about that so the two remaining from Parks and Rec are fourteen and sixteen.

Mr. Lawrence: So, for fourteen, that was regarding a community center trust fund, establishing that. I think in recent talks, the commission is looking to support tabling that for a year. We just have some other priorities that we would like to see pushed through with warrant articles first which involved the other two. The one that was voted on with facility maintenance and the utility vehicle which is the next one.

Vice Chairman Pitman: So, can we take it right off the ...

Mr. Lawrence: Yep, so if the Board is in favor of that, I'll just strike that.

(Board members verbally agreed)

Mr. Harrington: So, that leaves Warrant Article 16.

Mr. Lawrence: And, that one is to raise and appropriate the sum of, it's written as \$10,000.00 but we kind of had some discussion about that. It's probably not enough for, to purchase a used utility vehicle for the purchase of Deerfield Parks and Recreation business.

And there's information underneath that though out the year, that kind of explains what we need it for. We disposed of our cargo van about three years ago now and we used that for everything from towing the trailer, for pulling things for sports and events, facilitating major events in town and just executing routine runs like trash, maintenance, getting stuff from hardware stores, things like that.

So, it's just not stuff that we think is appropriate for the passenger van that we have which is the only vehicle that we have left in the department so we're just looking to get some support for that.

Selectman Dill: So, we had two major things that came up when we were discussing this the other day, the first one being that we didn't think \$10,000.00 would buy you much either.

Chairman McGarry: Right.

Selectman Dill: The second one being, just what type of vehicle and where are you hoping to purchase it from.

Mr. Lawrence: Sure. So, just a used vehicle. You know, again, a utility van or a pickup truck. Doesn't have to be anything fancy. We don't usually go far. It's usually all in town business. We'll have, you know, the once in a while run to Concord for Sam's Club, things like that or Home Depot or Lowe's but we don't usually go too far.

So, something used and semi-reliable would be great.

Vice Chairman Pitman: Should we up it Alden to \$15,000.00?

Selectman Dill: Yeah, unless we're buying some used up piece of stuff up at the state which probably which probably isn't the best plan.

Chairman McGarry: From White's Farm?

Selectman Dill: Yeah.

Mr. Harrington: Well, that was one option but we'd have to wait until the spring in April to take a look but I do agree, upping that to fifteen would probably be ...

Selectwoman McHugh: I just have a question, Nick. Would it be better suited to buy maybe a better passenger van and use this one as you've been using it.

Mr. Lawrence: I guess I hadn't considered that. Yeah, I guess that's up for discussion and I hadn't thought of that. I guess the seating in it would limit us a little bit. I mean, I guess we could take the seats out and use it just the way we used the red cargo van.

Vice Chairman Pitman: How good of condition is the white one?

Mr. Lawrence: It's in decent condition but it's getting a little more beat up now that we're using it for things other than transporting kids and people.

Selectman Dill: That's not a bad idea, Cindy.

Selectwoman McHugh: I think that might help a little more.

Vice Chairman Pitman: Can you give us a figure?

Mr. Lawrence: I can get you a figure.

Vice Chairman Pitman: Like Patsy's in Concord on Hall Street has vans like that, 12 and 15 passengers.

Selectman Dill: Yeah, and then just pull the seats out of the one we have and use that for, that's not a bad idea, Cindy, I like that.

Vice Chairman Pitman: I like it, Cindy.

Selectwoman McHugh: Well, thank you.

Vice Chairman Pitman: Make that motion.

Selectman Dill: The only problem with that is that just means we can't do this tonight but I think that's a smarter use of our time, if it works for you.

Mr. Lawrence: Yeah. Like I said, you know, just a way to help us and to have a reasonable way to transport people for events and ...

Selectman Dill: I think that would read really well in the information, too, saying that to buy a better passenger van and convert the current one to a cargo vehicle.

Mr. Lawrence: Okay.

Selectwoman McHugh: I just seeing you buying a utility truck or something and then in a couple of years you're going to need a new recreation van.

Mr. Lawrence: That's true.

Selectman Dill: Check with UNH, too. They dispose of a lot of surplus.

Mr. Lawrence: Okay.

(Conversation in background, couldn't pick up)

Vice Chairman Pitman: Great. Thank you, Nick.

Mr. Harrington: We'll come back to you when we have that information.

Thank you, Nick.

Mr. Lawrence: All set?

(Multiple members of the Board thanked Mr. Lawrence)

Regular Business:

Review of Outstanding Minutes of November 22, 2021

Motion: Selectman Dill moves to accept the minutes of November 22, 2021 as written

Second: Selectwoman McHugh

Discussion:

Selectwoman McHugh: Can we, Page 3, Line 23, isn't that on, that's supposed to be ZOOM, right? Where Denny said on, we just want to change that. Sorry, I just opened it up and it popped out at me.

Chairman McGarry: Which line was that?

Selectwoman McHugh: 23.

Mr. Harrington: It says ZOON with a "n". It should be ZOOM.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Vouchers/Payroll Manifest/Accounts Payable Manifest:

Payroll Manifest - \$79,446.90 (gross), \$50,863.54

Motion: Vice Chairman Pitman moves to approve the Payroll Manifest as presented

Second: Selectwoman McHugh and Selectman Dill
Discussion:
Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote's unanimous.

Accounts Payable Manifest - \$671,415.84

Chairman McGarry: And how much of that is going to the school?

Mr. Harrington: That includes the Rockingham County annual.

Chairman McGarry: 598,878.00 goes to Rockingham County Treasurer.

Motion: Vice Chairman Pitman moves to approve the Accounts Payable as presented
Second: Selectman Dill
Discussion:
Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote's unanimous.

Vice Chairman Pitman: That's once a year on that county, correct?

Mr. Harrington: Correct.

Signatures/Correspondence:

Chairman McGarry: All right. We have one item for signature and that is from DOT and it's a Municipal Work Zone agreement for Deerfield and it's basically is for the reconstruction of the bridge under 107 connecting the two sides of Freese's Pond together.

And, basically what it says is that the town will provide traffic control for the project and will be reimbursed by DOT but one of the, but the only stipulation is that the police department must have personnel who have taken the approved course of safe and effective use of law enforcement and work zones.

Vice Chairman Pitman: I bet we do.

Chairman McGarry: And I just mentioned to John that if we don't have, we should definitely need to have our officers to have to take that training which I presume is not particularly involved.

Selectwoman McHugh: Well, they do details so I'm pretty sure they do but are we able to do that? We may not have the manpower to do that. Did anybody ask Gary?

Mr. Harrington: Yes. He got the form. I had him review it.

Selectwoman McHugh: He thinks we'll have the manpower?

Mr. Harrington: He did not have any comment on it.

Selectman Dill: So, that's is that just you as chair, Fred?

Chairman McGarry: Yeah.

Motion: Selectman Dill moves to have Chairman McGarry sign as chair on behalf the town
Second: Selectwoman McHugh
Discussion:

Selectman Dill: I didn't see a time frame on that one. I just think that's something, that's a major disruption.

Mr. Harrington: There's more information here that Fred's going to talk about.

Selectman Dill: That's something I want to get out to everybody on major disruptions.

Vice Chairman Pitman: It's still a couple of years away, isn't it?

Chairman McGarry: I think it's next year.

Mr. Harrington: Yes.

Vice Chairman Pitman: 22?

Chairman McGarry: Yeah. There's no date in here of what the period is.

Vice Chairman Pitman: Let's pray they put it out to bid.

Mr. Harrington: Fred, we can wait on that until we get answers from this if you'd like.

Chairman McGarry: No, I think we can do it.

Selectwoman McHugh: I know we asked not to do it during the fair and we asked them not to do it during different things.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote's unanimous.

Vice Chairman Pitman: A little bit of a drought would help, too like this last summer.

Chairman McGarry: And we have no correspondence.

Town Administrator's report.

Mr. Harrington: While you're on that, did you want to talk about this?

Chairman McGarry: Might as well.

All right, the state is, and I will pass out these plans, we only have two sets but you guys can share them. The state is going to be needing a, two types of easements.

One is a slope easement and also a channel easement on both sides of the bridge.

The, they didn't do a particularly good job on providing a locus map or anything else to really show where we're talked about but I've drawn in the actual box culvert itself and also the edge of the water line. Normal high water, apparently which that's shown in red.

So, they're requiring a channel easement and also a slope easement. Slope easement is shown in yellow and the channel easement is in blue and they also need a temporary construction easement.

Total square footage of the channel easement is 1,133 feet on what's shown as parcel two and 1,418 square feet which is shown as parcel four.

They also have the two slope easements. One for 762 square feet. The other one for 2,434 square feet.

So, they will need those and since we own the two lots plus as far as DOT is concerned, we own the land that's flooded by the water and the dam.

So, they would require an easement, a signing by the town and they're offering the \$300.00 for the two easements on one of the roads and \$500.00, well actually, their minimum amount of offer was \$500.00 so even though it calculates out to \$300.00, they would pay us \$500.00. And, on the other one it's \$570.00 is the calculation.

Now the, I took a look at this and they're saying that the square foot value of lots in Deerfield is 37 cents a square foot which that comes out to, if for a three-acre lot of \$48,000.00.

Selectman Dill: Seems a little low.

Chairman McGarry: That's what my thought was, too.

Selectman Dill: Seems like half.

Chairman McGarry: Yeah. So, my thought was that we would have Avitar take a look at what the typical three-acre lot is selling for in town and then figure out what that square, cost per square foot is and then get back to DOT telling them that we think your number is low and we think you should be providing a higher value in those easements.

Selectman Dill: Now, what are they actually going to do with the slope easement? Are they going in and redoing the slope on there or is it just so they can fix something further down the road?

Chairman McGarry: It's so they can maintain that slope further on down the road.

Selectman Dill: So, are they going to adjust the slope?

Chairman McGarry: Yeah, I believe so.

Selectman Dill: I mean, it's a good thing we kept those two lots.

Chairman McGarry: Oh, yeah.

Selectman Dill: Are they going to pay anything for the construction easement?

Chairman McGarry: For the temporary construction easement? No, they're showing zero on that but what the, for the channel easement, they're showing a, because they assume because it's underwater, it's 30 percent...

\$1,400.00 what's ... Oh, this is the slope easement. So, they're giving us, they would be giving us 50 percent of the 37 cents a square foot for the channel easement and they would give us 30 percent of the slope easement value, again at 37 cents a square foot.

Selectman Dill: That's waterfront, man.

Vice Chairman Pitman: We really should get back to them and get new numbers.

Chairman McGarry: Get new numbers and I've got some notes on the, on the things that they don't end up showing. They don't show what the square footage of the size of these easements are on the easement deed itself, the two easement deeds and a couple of notes on the plan which I thought they were lacking and John, and give John my notes and he can get touch with the DOT and have them take and make some revisions.

Vice Chairman Pitman: Good.

Selectman Dill: Thank you, Fred.

Vice Chairman Pitman: Making progress.

Chairman McGarry: But it would be nice to maybe, if you can find out from them too, when they anticipate a bid date on that as well.

Selectman Dill: Yeah, I just, I have a feeling the earlier we can get info out to the town of when this is going to happen, the better because this is a major service disruption and it's going to take what, like a month or so, you figure?

Chairman McGarry: At least.

Selectwoman McHugh: What about the abutters of these slopes' thing? Is that going to affect like their ...?

Chairman McGarry: No, I don't know, they're, well, they have a, I think, they're taking an easement from, what's ...

Selectman Dill: Two other abutters.

Chairman McGarry: Yeah.

Selectman Dill: One on either side.

Chairman McGarry: Does that show on here?

Vice Chairman Pitman: The name was on the plan.

Selectman Dill: Yeah, there's a trust and a Nancy Whitcher.

(couldn't here conversations due to plans being moved around)

Chairman McGarry: They have apparently slope easements there for, on their properties as well.

Selectman Dill: So, they would be affected but also compensated.

Chairman McGarry: They'd be compensated and I would assume that if we get back to them with a price that we feel is reasonable and they up it, then that would be reflected in whatever they're offering to the other two property owners.

Vice Chairman Pitman: Sounds like a plan. Get ahold of Avitar and keep it rolling.

Mr. Harrington: I'll contact Avitar tomorrow.

Chairman McGarry: Okay. Good.

Selectman Dill: Thank you for explaining that in easy terms, Fred.

Town Administrator's Report:

Mr. Harrington: And, covered several items already with Ray on my report. I have a few remaining.

First would be to get information, I believe Dwight, you had a question last week on the Avitar billing in the accounts payable?

That's a five-year contract starting in 2020. Ends in 2024 and it is a yearly cost of \$25,480.00 so you'll see that show up regularly in our accounts payable.

Selectman Barnes: Thank you.

Steve Jamele again is bringing forward a concern he has about our server capability. The servers back up all of the information for the town both on the municipal side and the police side. We have two servers. They're separate. They do individual jobs. They're getting older and with the current situation out in the market for electronic equipment, he at one time thought he could rebuild one of our older servers to increase its capacity. That's no longer a viable option because we have a server that is very old and needs to be swapped out for a newer machine.

He's again bringing up the option of a cloud-based server. The benefits to that would be we could virtually be up and running if we had a severe breakdown in our IT here in the building, fire or other mass loss of our electrical equipment; to be able to be up and running within a day or two, maybe several days as opposed to having to go out and buy new servers which could be difficult at this time to replace it.

The downside to that is there would be a cost of about \$1,000.00 a year to maintain the cloud server service in which all of our information would be held virtually and we'd be able to rebuild from there.

That is not currently built into the budget but I want to bring it up because he is also showing some concern about continuing in our very m annual system of backup.

Chairman McGarry: Questions?

Selectman Dill: Just ballpark, what would replacing the servers cost?

Mr. Harrington; It would be, you're paying for a service ...

Selectman Dill: No, no, no. If we replace the physical ones.

Mr. Harrington: I don't have those numbers for you but he's concerned he won't be able to get the actual machines for some time and if they were to break down, it may be days or more before we could get our town services back up and running.

Because, he'd have to first of all, find the equipment and then rebuild it with the software with all our programs.

Selectwoman McHugh: How secure is the cloud system.

Mr. Harrington: Most larger corporations use a cloud backup system now. They don't have our manual system. I basically carry hard drives with me home every night and I swap them out during the day but that only maintains information. It doesn't maintain the actual program.

Selectwoman McHugh: What's the police department think about this server? Will it benefit them?

Mr. Harrington: It will. They won't notice any difference from what's being done now. It doesn't change anything. It just means we won't have the hardware equipment sitting in the building.

Vice Chairman Pitman: So, what do you need? A number so we can act on it?

Mr. Harrington: Well, the cost would be a \$1,000.00 a year. It's not currently in the budget. We'd have to make an adjustment if that's the way the Board would like to go and if the budget didn't pass and we had chosen to go with a cloud-based server, then we would have to find the money in the budget someplace.

Selectman Dill: Is it a contract or is it just ...

Mr. Harrington: I imagine it's a contract. I don't know if it's a yearly contract. This is just general information at this point. I can get more detailed if that's something the Board is interested in.

Vice Chairman Pitman: Definitely.

Other members of the Board agreed.

Selectman Dill: And I just like some sort of number for what it would cost to replace the physical servers.

Mr. Harrington: I can do that.

Selectman Dill: If it's \$5,000.00 then it makes good sense. If it's a better, easier sell that way.

Selectwoman McHugh: What's the equipment cost to go this way? I mean, is there any equipment cost to switch?

Mr. Harrington: I don't know, Cindy. I'll get that information for you and bring it back. I just wanted to get a sense from the Board if that's something you're interested in and looking into.

We've brought it up several years ago and there wasn't an interest at that time but with our equipment aging and the difficulty in trying to find replacement machines. That's why Steve's bringing it up again as another option.

But I'll get more information on the cost of replacement machines and whether we need any different equipment to do this.

Chairman McGarry: Good.

Mr. Harrington: And I believe that is it for me this evening.

Unfinished Business:

Chairman McGarry: 2022 Draft Warrant Articles.

I think we had questions with regard to the trust funds and what the balances were in some of the various trust funds that these articles would refer to.

Vice Chairman Pitman: So, four is the first one?

Selectman Dill: That wasn't a matter of what was in it. Cindy wanted ...

Mr. Harrington: Cindy wanted a list of the cemeteries which I included in your packets.

Chairman McGarry: So, we're ready for the balances in the

Mr. Harrington: Did you want to start with four? That was the first one.

Chairman McGarry: Yeah.

Mr. Harrington: That doesn't have a balance. This is establishing a new trust fund.

Chairman McGarry: A new one, okay.

Mr. Harrington: And Cindy wanted to table it until she could see a list of the cemeteries.

Chairman McGarry: Okay.

And we all asked Cindy where is Sand Hill?

Selectman Dill: Yeah, I cannot place that at all without asking Cemetery Trustees.

Chairman McGarry: I haven't even heard of it.

Selectman Dill: Evidently, there's no access to it so that could probably be why we haven't done that.

Chairman McGarry: Right.

Selectwoman McHugh: I guess, but I don't understand. I mean, they've got visited and not visited. All these cemeteries are going to be into this restoration fund?

Mr. Harrington: Maureen Mann further explained what not visited meant. That means that the day that they were out looking at the cemeteries, either they couldn't get to it because of muddy conditions on the road or they have had to have crossed private property and there wasn't enough opportunity to contact the land owner to get permission to cross over their land to get to the cemetery. That's why there's a second list.

Chairman McGarry: What's the one up by you, Dick?

Vice Chairman Pitman: Old Center, at the bottom of the list.

Selectman Dill: That's the one in your, kind of in your yard.

Vice Chairman Pitman: Maintained by the owner.

Selectwoman McHugh: You?

Vice Chairman Pitman: Yeah.

I got Eversource to take four trees down as long as I cleaned up the wood but there are still three more that are going to need it.

Selectman Dill: And this is based on a couple years of research from the Cemetery Trustees to identify these.

Mr. Harrington: They've been working ...

Selectman Dill: So, this isn't all the cemeteries. I mean there's private cemeteries.

Mr. Harrington: These are the town-owned.

Selectman Dill: It'd be nice to know where Sand Hill is because ...

Chairman McGarry: Yeah.

Selectman Dill: Well, the other ones that aren't near me that I have no idea where they are.

Chairman McGarry: Particularly when they're talking \$20,000.00 for Sand Hill alone.

Selectman Dill: Maybe we ought to talk to the Cemetery Commission.

Mr. Harrington: Okay.

Selectman Dill: Is that okay with you, Cindy?

Selectwoman McHugh: That's fine.

Selectman Dill: I'm just thinking ...

Vice Chairman Pitman: Skip four.

Selectman Dill: This is a lot of stuff and quite a bit of money that I want to be able to explain.

Chairman McGarry: Yeah. And not have to go, I don't know where Sand Hill is.

Selectman Dill: Yeah, because that's going to be the first question at the Budget Committee that comes up.

Mr. Harrington: I'll see if someone's available for our next meeting.

Selectwoman McHugh: Could not find means they can't find the cemetery, correct?

Mr. Harrington: I don't know.

Selectwoman McHugh: Merrill, could not find?

Mr. Harrington: I don't know.

Selectwoman McHugh: So, there's some cemeteries that they want money to help upgrade but they can't find them.

Selectman Dill: No, either way, I think we ought to just ask them.

Selectwoman McHugh: Yeah, bring them in.

Selectman Barnes: Also, under the warrant article at Reference 29, town-owned cemeteries, I'm only counting 27 on this list so I wonder if there's actually two more that they missed?

I guess we'll ask them.

Mr. Harrington: I'm not seeing Morrison or Old Center. They may have assumed that those of the, everybody knows where those are. That would bring it to 29.

Selectman Dill: You mean Meetinghouse not Old Center.

Mr. Harrington: Excuse me, yes.

Selectman Dill: Yeah, Morrison's on there.

Selectman Barnes: And Old Center's on there, too.

Selectman Dill: Meetinghouse isn't.

Selectwoman McHugh: They must call that something different then.

Mr. Harrington: All right. I will ask them to come in.

Number seven was the next one that involved the trust fund. The fire apparatus and equipment. That currently has a balance, this is as of September 30th, ...

Selectwoman McHugh: Which number was that, sorry?

Mr. Harrington: Seven.

This currently has a balance, and this is as of September 30th, of \$329,735.31.

Selectman Dill: All right.

Chairman McGarry: So, is that for the purchase of a new fire truck?

Vice Chairman Pitman: Yes.

Mr. Harrington: Yes.

Selectman Dill: This isn't the one that is for repairs.

Mr. Harrington: No. That's for purchasing.

Chairman McGarry: Okay.

Selectman Barnes: Do they have their eye on a particular truck?

Mr. Harrington: I don't know that.

Selectwoman McHugh: I believe so. There is a fire truck committee working as we speak so they must have something. I think it's the older truck that they want to replace.

Selectman Dill: And this is just truck.

Selectwoman McHugh: This is truck.

Mr. Harrington: I think they still need a lot more.

Selectman Dill: Money?

Chairman McGarry: Oh yeah.

Selectman Dill: How much does a truck cost? Ballpark-ish?

Chairman McGarry: We're looking over \$400,000.00, right?

Vice Chairman Pitman: Yes.

Selectman Dill: Okay.

Again, I just want to be able to defend this and have a right, to have an explanation.

Vice Chairman Pitman: Just the same old, same old.

We have to vote yes to go on there.

Chairman McGarry: Anyone want to make a motion to accept article seven?

Selectman Dill: I would like to make a motion, what do we do ...

Mr. Harrington: Actually, it's just a recommendation.

Chairman McGarry: Yeah, a recommendation.

Selectman Dill: So, I think you just call for that?

Chairman McGarry: Is there a second?

Selectman Dill: No, I think you just call for a recommendation. It's just a show of hands.

Chairman McGarry: Oh, okay. Yeah.

Mr. Harrington: Show of hands.

5-0-0 Recommended by Selectmen

Next article is nine. Fire Emergency Water Supply. That one currently has a balance of \$64,670.13.

Vice Chairman Pitman: So, they really don't need it.

Selectman Dill: Yeah, we're adding another third to it.

Did you check with the chief on this one?

Mr. Harrington: I did not. These were the warrant articles that were put out in 2019 and the reason we're going over them is to determine whether the Board want to put them forward or not.

Selectman Dill: Oh, okay.

Mr. Harrington: 2020 was an aberration. I can't use that as an example.

Chairman McGarry: Right.

Mr. Harrington: These were the standard warrant articles that would go out.

Selectman Dill: Not having checked with Matt, my gut reaction is there's a lot of money in that fund.

(Multiple members of the Board agreed)

Selectwoman McHugh: This is where I don't think they've done any ...

Selectman Dill: I'm going to make a motion to remove Article 9

Motion: Selectman Dill moves to remove Article 9

Second: Selectwoman McHugh

Discussion:

Chairman McGarry: I'd probably like to be able to hear from Matt as to whether he thinks that we need that, 50 percent more in that particular ...

Mr. Harrington: Do you want to table this?

Selectman Dill: I'll table this. I'll table my motion and check with the fire chief but my gut reaction is that seems like an extra 30 percent that we probably could avoid.

Selectwoman McHugh: I'd like to know how much maintenance we've done in the past.

Vice Chairman Pitman: Yes.

Selectwoman McHugh: Like in the past couple of years. Just to see how much, I mean if we've done a lot then ...

Chairman McGarry: Yep.

Selectman Dill: Or if we're adding more cisterns which is part of the warrant article, that we can add more as needed.

Vice Chairman Pitman: So, we're going to bring Matt in on that one?

Chairman McGarry: Yes.

Mr. Harrington: Next one is Article 10. That's the Municipal Government Buildings Infrastructure.

Vice Chairman Pitman: I say yes.

Mr. Harrington: That balance \$54,589.37 however, we have spent on four different projects this year after this balance was put out. I believe roughly \$32,000.00 between the Central Fire Station roof, sprinkler tank repair, the GBW roof so that balance is probably more in the \$20,000.00 range right now.

Selectman Dill: So, we're using this one.

5-0-0 Recommended by Selectmen

Selectman Dill: I assume we'll have new balances too before these go to the budget committee?

Mr. Harrington: Not until December. They come out quarterly.

Selectman Dill: Okay.

Well, they're not going anywhere until we're done with them so ...

Mr. Harrington: Next one is Article 13 which is the Fire Department Vehicle and Equipment Expendable Trust. That's the one that fixes vehicles.

That one currently has a balance of \$30,882.49.

Vice Chairman Pitman: You probably should keep it the way things are going.

Chairman McGarry: Yeah.

Selectwoman McHugh: Yeah, that pump just cost us what, \$16,000.00?

Selectman Dill: (couldn't hear)

Selectwoman McHugh: No, the big pump.

(Multiple members agreed)

Chairman McGarry: So that, is that reflected in this \$30,000.00 balance?

Mr. Harrington: Likely yes. We repaired that this summer.

Vice Chairman Pitman: Yeah. Spring.

Mr. Harrington: Spring. Summer.

Selectwoman McHugh: Yeah.

Mr. Harrington: But with the age of our vehicles...

5-0-0 Recommended by Selectmen

Mr. Harrington: 14 is coming out.

Selectman Dill: And then 15, we voted on. You didn't happen to get an amount on that?

Mr. Harrington: Well, no, 16 was tabled because you wanted Nick to come back with that ...

Selectman Dill: No, we had the, I, I just meant the Rescue Vehicle Capital Reserve Fund. You didn't happen to grab a total on that, did you?

Mr. Harrington: I got them all.

Selectman Dill: Okay. If you have it.

Mr. Harrington: That one is \$51,712.51.

Selectman Dill: Thank you.

Chairman McGarry: We've already voted on that one?

Mr. Harrington and Selectman Dill: Yes.

So, I have ...

Vice Chairman Pitman: 16's on hold.

Mr. Harrington: 4 is tabled. 9 is tabled and 16 is tabled.

Those are the ones remaining. Thank you.

Selectwoman McHugh: Thank you.

Selectman Dill: We've got a couple of weeks on that, right?

Mr. Harrington: Yes. That doesn't go to the MBC for a couple of weeks.

New Business:

Chairman McGarry: Okay, do you have any new business?

Selectman Dill: John, on the mask policy, I was wondering if you did check with the town clerk and the other people if we should adjust to all visitors or do, they feel comfortable with the ...

Mr. Harrington: I haven't heard any comments back from them.

Selectman Dill: Okay.

Chairman McGarry: Dwight?

Selectman Barnes: I had a question. A week or two ago we talked about that property on the corner of Ridge and Candia. Has anything happened with that?

Mr. Harrington: Nothing. I've heard no information. I believe there was a meeting scheduled a couple of weeks ago. That meeting was postponed and it's due to come up before the Planning Board at their next meeting.

Chairman McGarry: Ridge and Candia?

Mr. Harrington: The minor subdivision?

Chairman McGarry: No, this is the dirt on the lawn.

Mr. Harrington: Oh, excuse me. That has been turned over to the road agent and I haven't heard any information from that.

Chairman McGarry: I went out there and took a look.

The, from my assessment, was that there's not enough room between the edge of pavement and the stone wall that they have out there to put a swale or a ditch in.

Vice Chairman Pitman: Right.

Chairman McGarry: And, so you're really limited as to what the alternatives are.

My thought was that we could try putting in what's referred to as a "Cape Cod Berm" along that stretch of the road to keep the water off of their property.

Cape Cod berm is basically a hot top berm that's placed on the edge of pavement.

Vice Chairman Pitman: That was what I was going to recommend.

Chairman McGarry: Great minds think alike.

Vice Chairman Pitman: I went and check it out because I felt for the people.

Chairman McGarry: Yeah.

Vice Chairman Pitman: If we could put a curb there and get the water down around the corner.

The water is bringing the sand.

Chairman McGarry: And you can see there's at least three or four locations where you can see the water coming, running off the road where the water has run off the road and onto their property.

They have, a more permanent type of, Cape Cod berm is prone to getting damaged if it's hit by a plow.

The more permanent solution would end up being a granite curb but that is quite a bit more expensive than a Cape Cod berm and I was basically going to be expecting something from Steve to what his thoughts were and then we can kick them around as to what the best route to go but ...

Mr. Harrington: I have a note to check in with him.

Selectwoman McHugh: Yeah, I think, yeah, I think he needs to come in and tell us what he thinks about it.

Chairman McGarry: The homeowner was happy to have somebody come out and talk to them so ...

Selectwoman McHugh: Nice guy.

Chairman McGarry: Yeah, he is.

Vice Chairman Pitman: Well, he must be happy that we're at least attempting.

Chairman McGarry: Right.

All right. Any other business.

Selectman Dill: Do we have a non-public?

Chairman McGarry: Yes, we do under ...

Mr. Harrington: And you are in receipt of a letter.

Chairman McGarry: Oh, yes.

In our packets, we have a letter from Mr. Thompson with regard to a letter from the Adams's on explaining their rights or delegated right to them by the town and would appreciate our attention, time and attention to this.

Vice Chairman Pitman: So, it is basically a disagreement between the two parties?

Chairman McGarry: Apparently.

Selectman Dill: I'm not quite sure what our

Vice Chairman Pitman: involvement is ...

Selectman Dill: That's kind of my take on it, Dick.

It's a Class VI road ...

Chairman McGarry: Yup.

Selectman Dill: There is a maintenance agreement I assume.

Selectwoman McHugh: Well, isn't he saying we gave them permission to do that?

Selectman Dill: That's what they're saying.

Chairman McGarry: Right.

Selectwoman McHugh: Right and ...

Selectman Dill: He's upset that it puts water onto his property.

Chairman McGarry: Do we actually have a copy of whatever the Board had agreed to allow Mr. Adams to do on the road or what the maintenance agreement is?

Mr. Harrington: I believe the maintenance agreement was with Kate Hartnett at the time.

Chairman McGarry: Oh, and he purchased her property.

I guess it'd be good to try and find out what that agreement consisted of.

Mr. Harrington: I can provide copies for the Board.

Chairman McGarry: Okay. Good.

Vice Chairman Pitman: And let them know we're working on it.

Chairman McGarry: Yeah.

Vice Chairman Pitman: Do you want to make a motion, Fred?

Chairman McGarry: Yeah, that would be good.

Motion: Vice Chairman Pitman moves to go into non-public session under RSA 91-A3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: No decisions were made during the non-public sessions and would like a motion to seal the minutes of the non-public session.

Motion: Vice Chairman Pitman moves to seal the minutes of the non-public session

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Selectman Dill moves that based on legal advice, we proceed with the repurchasing of the property

Second: Selectwoman McHugh

Discussion:

Mr. Harrington: Which property is that?

Chairman McGarry: Estrella property

Selectman Dill: I didn't know if you're supposed to name it or not.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Vote's unanimous.

Any other business?

No.

Citizen's Comments:

Erroll Rhodes – Church Street:

In just sitting her, I'm wondering is there a public education process that the Board of Selectmen goes through prior to the, with the warrant articles?

Chairman McGarry: Well, I guess we do send out the voter guide which has descriptions on the articles and what they cover but as far as major public information effect, I guess the, they really haven't done that.

Mr. Rhodes: The reason, I mean, with all the talk about inflation in the marketplace and you know, with the Fed and so on and so forth, it seems fairly clear that if the town votes not to pass the budget, that looks like a no vote but if you turn it around, what it really, is a vote to run the town on less money, okay.

And if there was some sort of comparison that was, that you could put out to the voters and say if you pass it, we're going to be paying our way. If you don't pass it, you're asking us to run the town on 12 percent less money this year than we did last year. How would you like to do that in your household?

Chairman McGarry: Right.

Mr. Rhodes: I mean, something, some, you know, data-based comparison that is relies on public information that says a no vote is asking us to run it, run the same town and the same services on less money despite contractual increases and so forth.

It's just pretty straightforward but it's, it's just you know, a no vote is a squeeze and it's going to be a crisis sooner or later so I just wonder if that thought has sort of circulated in terms of, particularly since prices, it looks like prices are going up and you know when you got COLAS and all this in contracts, it's not an unknowable thing as to where were going to be next year at this time.

So, I don't mean to give anybody a lot of work but it's just maybe a little public education might help with, you know, getting, I mean, the cost of a fire truck is not going to be less next year than it is year, right?

So, that's my question on that front.

On the server question, Mr. Harrington, that you brought up, assuming it's \$1,000.00 that is, are there going to be three bids for that?

Mr. Harrington: Are we discussing or commenting?

Mr. Rhodes: I just, I just wondering if you're planning on getting three bids.

I would hope and I'm all in favor of a cloud. I think a cloud server solution has a lot of benefits for the town but there's also a privacy issue that we, I think the town needs to be really careful about how the server service that we use handles stuff.

I don't know if Google offers a server backup, you know a cloud storage thing but if you'll read their privacy notice, they can look at all your data, okay, and I just don't know if we want to run that kind of, if we are careful about running that kind of liability when you go to a cloud service, server solution which I think is a good idea.

The third question is, is this the kind of thing that would be fundable through ARPA? Or, I mean, it's backup information in a disaster kind of situation so I don't know if the public monies that are being distributed, these, you know, would cover this kind of thing in which case it would be less of a budget issue for us.

So, I just don't know what the story on that is.

Those are my comments. Okay. Thank you.

(Multiple members of the Board thanked Mr. Rhodes)

Motion: Vice Chairman Pitman moves to adjourn at 6:42 pm

Second: (Didn't see or hear who seconded the motion)

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, December 6, 2021 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*