

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
March 2, 2022
MINUTES**

Call to Order

2:00 pm – Chairman McGarry called the meeting to order

Present: Fred McGarry, Chairman, Richard Pitman, Vice Chairman, Alden Dill, Cynthia McHugh and Dwight Barnes, Selectmen.

Pledge of Allegiance to the Flag:

Chairman McGarry: John was successful in discussions with Mr. Frederick Wallace with regard to the position of appointed road agent.

Do you want to elaborate on that at all, John?

Mr. Harrington: Not really.

Chairman McGarry: And we have a Personnel Action Request to hire full-time, Mr. Frederick Wallace for the amount of \$76,746.00 per year effective for the pay period beginning March 14, 2022.

Motion: Selectman Dill moves to approve the Personnel Action Request to hire Frederick Wallace as full-time appointed road agent

Second: Selectman Barnes

Discussion:

Vice Chairman Pitman: Is that it? Is that the price?

Mr. Harrington: That is the price that he's being hired at in the offer letter which Fred will read. The Board had agreed to review his position in six months.

(couldn't hear what Vice Chairman Pitman stated, microphone garbled)

Vote: Yea 3, Nay 2, Abstained 0 – Motion Carries

Chairman McGarry: So, it's three in favor and two to oppose.

And we have the offer letter and it reads:

"Dear Frederick:

The Board of Selectmen for the Town of Deerfield is pleased to offer you the position of road agent.

The offer is a salary position with a yearly compensation of \$76,746.00 paid in bi-weekly installments of \$2,951.76 with standard employee benefits.

At the end of six months, you will receive a performance evaluation.

Compensation will continue as first proposed until both parties agree to a modification of the terms.

Highway Department hours are full-time, 40 hours throughout the year although your schedule may vary depending upon season, emergencies and needs of the department and community.

Duties of the road agent are outlined in the road agent job description and enclosed with this letter.

That your first day of employment with the Town of Deerfield is Monday, March 14th, 2022.

When you arrive at the town offices, please report to John Harrington who will acquaint you with the duties of the position and introduce you to your fellow staff members.

Congratulations Frederick and welcome.”

And that has a place for the chair to sign and there’s an acceptance by Mr. Wallace which will be returning this.

Vice Chairman Pitman: Where is it in there about the transfer station?

Mr. Harrington: That’s in the job description which will accompany that letter.

Vice Chairman Pitman: If people have that question, they’ll read it in the job description.

Mr. Harrington: Yes. It’s all part of, that’ll be part of ...

Motion: Selectman Dill moves to authorize the chair to sign the offer letter

Second: Selectman Barnes

Discussion:

Vote: Yea 3, Nay 2, Abstained 0 – Motion Carries

Chairman McGarry: The vote is 3-2 in the affirmative.

Okay, do we have anything else?

Motion: Vice Chairman Pitman moves to adjourn

Second: Selectman Dill

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, March 14, 2022 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*