

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
June 27, 2022
MINUTES**

Call to Order

5:30 – Chairman McGarry called the meeting to order

Present: Fred McGarry, Chairman, Richard Pitman, Vice Chairman, Alden Dill, Cynthia McHugh and Will Huebner, Selectmen.

Pledge of Allegiance to the Flag.

Chairman McGarry: All right, Huebner is in Pittsburgh and we will require a vote to authorize him to participate in the meeting remotely.

Motion: Selectman Dill

Second: Selectwoman McHugh

Chairman McGarry: Movement Seconded and roll call. Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Next item is opening bids on paving. We have three bids total. First bid is from Pike Industries and total bid, four hundred and sixty-two thousand seven hundred and forty-five dollars. That's four six two seven four five, \$462,745.00. Next bid, next bid is from Brox and total bid four hundred ninety-seven thousand five hundred and fifty dollars. Four nine seven five five zero, \$497,550.00. Final bid is from R&D Paving. Bid of four seven six, four hundred seventy-six thousand two hundred and ninety-eight dollars and sixty cents. That's four seven six two nine eight point six zero, \$476,298.60. Current low bid is from Pike Industries for a bid of four hundred and sixty-two thousand seven hundred and forty-five dollars, \$462,745.00.

Vice Chairman Pitman: Everything's bid the same right? There's no

Chairman McGarry: Yeah, there's no bid items deleted or asterisks or whatever.

Vice Chairman Pitman: Does anybody need to review these or are we good to go?

Chairman McGarry: Yeah, we need to have somebody go through and check the numbers and make sure the extensions are correct and the sum is correct.

Vice Chairman Pitman: Is that something John does or...?

Chairman McGarry: Yep.

Vice Chairman Pitman: Make a motion to have John free to confirm that pike is the low bidder.

Chairman McGarry: Sure.

John Harrington: Are you making that motion, Dick?

Chairman Pitman: Yes.

Motion: Vice Chairman Pitman

Second: Selectman Dill

Chairman McGarry: Movement seconded to have the town administrator review the bids to confirm that bid from Pike Industries is the apparent low bidder. Discussion?

Discussion:

Selectman Huebner: I guess that means that then we would vote on that at the next meeting?

Chairman McGarry: Yes, that's right. Next Tuesday. All right, any further discussion? Hearing none, okay. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Aye.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right.

Vice Chairman Pitman: Thank you.

Chairman McGarry: I assume, well, there's nobody out there that really is interested in the unit prices, so. Okay. Vouchers and payroll. We have a payroll manifest here for fifty-three thousand six hundred forty dollars ninety-seven cents, \$53,640.97.

Motion: Selectman Dill

Second: Selectwoman McHugh

Discussion:

John Harrington: That was accounts payable right?

Vice Chairman Pitman: We gotta do that.

Chairman McGarry: And we'll go through roll call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Yep.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Our payroll manifest in the amount of, gross payroll, eighty-six thousand eighty-two dollars and eight cents, \$86,082.08, with a net payroll of fifty-five thousand five hundred sixty-seven dollars and eighty cents, \$55,567.80.

Motion: Selectman Dill

Second: Selectwoman McHugh

Chairman McGarry: Movement seconded to approve the payroll manifest. Any Discussion? Hearing none, Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Yep.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: We have a letter to Matt Fischer which we've, we talked about with regard to the flags. Along 107, vicinity of East Coast Signals.

Inaudible talking.

Chairman McGarry: Personnel action request for Eric Menard.

Inaudible talking.

John Harrington: I'll explain what those are. You are going to have three personnel action requests. One is from the library for a seasonal employee. The other two are, one, for Eric Menard who has accepted the position as director of parks and rec and Deb Treantafel who's accepted the position of assistant parks and rec director. So, they'll both, those are for promotions to different positions.

Selectman Dill: So, I assume rec's gonna fill Deb's position?

John Harrington: Not immediately.

Selectman Dill: Not immediately, Okay.

John Harrington: They are confident, they'd like to try this two-person team initially and see how it works. We're leaving the option of hiring a third part-time person, sometime in the future, and I'll wait to hear from them.

Chairman McGarry: We want to do individual motions or do we want to...?

Motion: Selectman Dill makes a motion to do all three.

Second: Selectwoman McHugh

Discussion:

Selectwoman McHugh: What was the other employee?

John Harrington: It's a seasonal person for the library.

Chairman McGarry: Rachel Shepard.

Selectwoman McHugh: What's seasonal at the library?

John Harrington: During the summer? I'm not sure.

Selectwoman McHugh: When School's out.

Vice Chairman Pitman: Probably.

Chairman McGarry: Zero to twenty-five hours for up to sixteen, per week for sixteen dollars and fourteen cents per hour.

Selectwoman McHugh: Is this replacing anybody?

John Harrington: It may be a summer position. I'm not sure.

Selectman Huebner: It's a little hard to vote on it without having that kind of information.

John Harrington: I can get that and put it back in for July, the July meeting.

Selectwoman McHugh: I mean, did they lose somebody or, they're not replacing anybody, they just...

John Harrington: I can't answer that. I don't know. So, if you'd like to put that off, I'll put it back in the folder.

Chairman McGarry: So, is that what the board would like to do?

Vice Chairman Pitman: On just the library one?

Chairman McGarry: Yeah.

Selectman Dill: I can modify my motion if that's how everybody else feels. I mean, on the other hand, it's the library commission, they can, they're pretty autonomous. This is pretty much just a...

John Harrington: If they are hiring a person, it's with the library commission trustee's approval.

Selectman Dill: Yeah. We're kind of just a stamp for the library commission.

Chairman McGarry: Yeah, basically.

Selectman Dill: We can't tell them what to do with their budget.

John Harrington: I can still out the information of why they're hiring.

Vice Chairman Pitman: I think we should sign it in case it is for school kids.

Selectwoman: That's fine. I just didn't know what seasonal...

Vice Chairman Pitman: At least the dollar amounts on there.

Chairman McGarry: Yeah. Zero to twenty-five hours a week and sixteen fourteen per hour.

Selectman Dill: Yeah, the seasonal question is, but if John can find out then. I'd still be okay voting on it because, Dick's right. It's in their budget.

Chairman McGarry: So, did we have a motion.

John Harrington: It was Alden and Cindy.

Chairman McGarry: All right, any further discussion? Hearing none, all those in favor of the motion and authorize the chair to sign on behalf of the board signify by saying Aye.

John Harrington: Roll call.

Chairman McGarry: All right, Will?

Selectman Huebner: I'll vote, aye.

Chairman McGarry: And, Alden?

Selectman Dill: Yep.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Okay. [inaudible]... reimbursement to towns and cities where federal and state forest land is situated.

John Harrington: That comes in every year. We have to fill it out and submit it to forestry.

Chairman McGarry: It shows the assessed valuation and acreage. Bear Brook, Pawtuckaway, and Woodman State Forest. A vote, I mean a motion to sign?

Motion: Selectman Dill

Second: Selectwoman McHugh

Discussion:

Chairman McGarry: No discussion, all right, Will?

Selectman Huebner: Aye.

Chairman McGarry: And, Alden?

Selectman Dill: Yep.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right, any new business?

John Harrington: There is one piece of correspondence.

Chairman McGarry: Okay. This is... (become inaudible, papers being shuffled in front of a mic) ... my understanding that my name has come up for the soon to be vacant health officer position and reviewing the state mandated roles

and responsibilities it does not appear that it would add many calls, inspections that I am not already part of as a fire inspector. Since it is a one-year appointment I'm willing to give it a try and see how it fits into my schedule. Signed, John Dubiansky. Okay.

Selectman Dill: Do we have to vote on that? It's an appointed position.

John Harrington: It'll come with an oath and...

Selectman Dill: Okay.

Chairman McGarry: All right, new business. Other business?

Selectman Huebner: I think I just want to say that we do have two things coming up at the ZBA hearing tomorrow night. One is the request for rehearing that we've submitted a letter for, a request for an appeal for that and then there is also the Cross property appeal that's being made and I know, Fred, I think you're pretty much all over that Cross one to represent the board on that as. I don't know, I think the ZBA on the Wilson Creek, two fifty-six North Road, case is simply for them to decide whether to just to have a rehearing or not. They're not going to have the rehearing tomorrow night. That'll be sometime in late July if they do decide to grant a rehearing. So, as far as us participating in the meeting tomorrow night, of course I won't be there, I'll be in Pittsburgh, but I am one of the four appeal letter writers on behalf of the PLPA and I won't be there but I'm not anticipating that I would be asked to many questions. I don't think they want me to present my data in the meeting but I'm looking to Fred I guess, do you think I should try to zoom into that meeting, I can do that.

Chairman McGarry: Yeah, you probably could, Will, and I will be there with regard to the Cross, certainly with regard to the Cross one and also, I guess I can represent the board we well on the, well on our letter. I don't believe there's much input from us on that. It's just a decision by the ZBA to, without, I believe any input to whether or not they're going to rehear the case.

Selectman Huebner: Right. And your letter, our letter, as a board of selectmen cites a reason of course, that we are asking for an appeal and that's different from the material that's in my letter which cites the water quality issue. So, it's two different things so I'll zoom in as best as I can and participate in that meeting as well in, they have any questions about my appeal.

Chairman McGarry: Okay. Yep.

Vice Chairman Pitman: That'd be great.

Chairman McGarry: Very good, Will. Thank you.

Selectman Dill: Building Inspector. Are we talking about that tonight or...?

John Harrington: Need a very brief non-public.

Selectman Dill: Okay.

John Harrington: What time do you have to get out of here before?

Vice Chairman Pitman: Do we need a non-public for that?

John Harrington: Well, um...

Vice Chairman Pitman: I know what I'm going to say.

John Harrington: No. I can preface it. Cindy, Dick, and I met with two individuals who applied for the position on Friday. Interviewed both people and I believe Dick, Cindy have a recommendation to the board to possibly approach one of the candidates. Dick, I'll let you take over from there.

Vice Chairman Pitman: At this point I'd like to have the town administrator negotiate with Paul Colby from Pittsfield, New Hampshire as new building inspector and combination welfare director. One person, two positions.

John Harrington: He has experience in both positions and we currently have openings in both positions...

Selectwoman McHugh: Also, in emergency management.

John Harrington: He has experience in emergency management as well. It would be a full-time position with benefits. Forty hours a week and...

Chairman McGarry: Cause we're combining?

John Harrington: We're combining both positions, yes, and between the hours and benefits you, you'd need to, so, I would work with him on developing a schedule and posting the hours for both positions, but I would need the board's permission to approach him to start discussions.

Selectman Dill: So, in the spirit of full disclosure, Paul's my wife's uncle so I will be abstaining from all of this.

Selectwoman McHugh: Do we need to make a motion?

Vice Chairman Pitman: My comment into a motion.

Chairman McGarry: Okay.

Motion: Vice Chairman Pitman
Second: Selectwoman McHugh
Discussion:

Vice Chairman Pitman: I'd like to say he had 25 years' experience in Concord and thirteen in Nottingham plus Pittsfield. Very well done.

Chairman McGarry: Wow.

Selectman Huebner: So, I'm understanding that by combining the two positions this would be cost savings to the town?

Vice Chairman Pitman: Yes. Yeah.

Selectman Huebner: Okay.

Chairman McGarry: All right, we'll call for a vote. Will?

Selectman Huebner: Aye.

Chairman McGarry: And, Alden?

Selectman Dill: Abstain.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

John Harrington: Four, Zero and one.

Vote: Yea 4, Nay 0, Abstained 1 – Motion Carries

John Harrington: I will get back to the board with what I discover.

Chairman McGarry: Good.

Selectman Huebner: Thanks to Cindy and Dick and for doing that.

Selectman Dill: Well, we have to see if the citizens comments are happening.

Selectman Huebner: All right, okay.

Vice Chairman: Make a motion to adjourn.

Motion: Vice Chairman Pitman

Second: Selectwoman McHugh

Chairman McGarry: Movement seconded to adjourn. Will?

Selectman Huebner: Aye.

Chairman McGarry: And, Alden?

Selectman Dill: Yep.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 4, Nay 0, Abstained 1 – Motion Carries

Vice Chairman Pitman: So, you're right on time Fred?

Chairman McGarry: Yep.

Selectwoman McHugh: Good job Fred.

Next Meeting: July 5, 2022 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Randi Long, Recording Secretary
Pending approval by the Board of Selectmen*