

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
October 24, 2022
MINUTES**

Call to Order

5:30 – Chairman McGarry called the meeting to order

Present: Fred McGarry, Chairman, Richard Pitman, Vice Chairman, Alden Dill, Cynthia McHugh and Will Huebner, Selectmen.

Pledge of Allegiance to the Flag.

Chairman McGarry: All right, uh...

Selectman Dill: Oh, Will's on, uh...

Chairman McGarry: ...to support a board of select meeting... a member, I should say, Will Huebner is, uh, not here but he's on, uh, on by Zoom. Take a vote to...

Selectman Huebner: I'm here.

John Harrington: To allow him to participate.

Chairman McGarry: ...and we need to have a motion and a vote to...

Motion: Vice Chairman Pitman

Second: Selectman Dill

Discussion:

Chairman McGarry: Motion seconded to allow Mr. Huebner to participate in the meeting, uh, all those in favor of the motion signify by saying aye.

John Harrington: Roll call.

Chairman McGarry: Oh, need a roll call. Okay. Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Okay, you're legal, Will.

Selectman Huebner: Thank you.

Vice Chairman Pitman: Chairman?

Chairman McGarry: Yes, Dick.

Motion: Vice Chairman Pitman makes a motion that they leave Swamp Road, Swamp Road.

Second: Selectman Dill

Discussion:

Chairman McGarry: Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right, budget review. Highway department.

Selectman Dill: All right, so like I was saying before the meeting, I'm pretty sure we voted the highway administration, the first on in on page forty-four which brings us to page forty-six which we made some changes too but we didn't vote the entire thing in.

Motion: Selectman Dill makes a motion for four seventy-six eight sixty-nine (\$476,869.00) which is the budget as written minus the vehicle lease number which is the number we were discussing when we tabled it the other day.

Vice Chairman Pitman: This two hundred ninety-ninety thousand off the bottom line.

Chairman McGarry: Oh, okay.

Selectman Dill: No, it's four seven six eight six nine, Dick.

Second: Selectwoman McHugh

Discussion:

Selectman Dill: That's where we left off.

Vice Chairman Pitman: We talked about having a warrant article out for the vehicles and in the budget.

Chairman McGarry: Yeah. Right and remove those from the budget.

Selectman Huebner: Yea, I'm a little afraid of doing that. Let me explain why. The... obviously if we have warrant article and the town... I feel like the current climate of the economy... and the town is very likely to give us a no vote on almost anything that involves money. You can... you can agree or disagree on that on your own but I feel like if we put in a warrant article and they vote no, that means, you know, when you have a warrant article no means no and that mean that if anything would happen with those trucks, we'd have no right or, you know, no mandate to be able to do anything with those trucks. However, if we do it in the budget and we get a failed budget then we'll go back to our default budget on those trucks and we can still do some maintenance or pull money from other places and work on the trucks because if one of those trucks go down, we have no way of, you know, fixing them anyway.

Selectman Dill: This isn't a maintenance line, Will, this is a vehicle lease line. We kept a dollar in it but that doesn't preclude maintenance as needed. We have a separate maintenance line.

Selectman Huebner: Right, so, whether we buy new trucks or we maintain them, I just want to make sure we have the ability to do that because without those trucks we're in a pretty tight pickle.

Selectman Dill: Yeah. If you flip to line six sixty which highway vehicle maintenance and repair. That's the line for highway vehicle maintenance and repair regardless of a warrant article being voted up or down you still have that. In this case, twenty-five thousand dollars is what we're looking to put in there for maintenance and repair.

Selectman Huebner: Right, but what if one of those trucks finally gives up the ghost and we have to buy another truck in order to carry on the business of the town? If we have a warrant article and it gets voted down, we would have no ability to do that.

Chairman McGarry: Yeah, you know, we could certainly purchase a new truck if that was the case.

Selectman Huebner: Right.

Vice Chairman Pitman: (inaudible, more than one person talking)

Selectman Dill: (inaudible, more than one person talking) ...at least we have a dollar in there but, I mean, we could make a... if we had a capital improvement fund than we could possibly buy something. It depends how we spell it out in the warrant article.

Selectman Huebner: so, I'm just a little concerned about putting in the warrant article and then if it fails, we're stuck. I just want to make sure that we still have a way of maintaining these two trucks or having two trucks to do the town's business. Not maintaining so much but, I mean, if one of them just is unmaintainable and can't be serviced. So, for that reason I think we should put it in the budget and if the budget fails it would at least be back at the default budget.

Chairman McGarry: Other thoughts. Cindy.

Selectwoman McHugh: The highway doesn't have a description page?

Selectman Dill: It does. It's way... you have to flip through the entire highway budget.

Selectwoman McHugh: Okay. Never mind.

Selectman Dill: It's not that far ahead. What are you looking for?

Selectwoman McHugh: (inaudible, soft spoken) ...planning on doing with the lease.

Selectman Dill: I believe he was... the three hundred was like a six-wheeler and a one ton I believe. Yeah, that's what it was, but it's replace six-wheeler and replace one ton and he had put three hundred thousand in there.

Selectman Huebner: Right.

Vice Chairman Pitman: So, Will, you're the one that was spearheading the... getting rid of that... making a... you change your mind a hundred and eighty...?

Selectman Huebner: Yeah. So, I... a week ago. I'm concerned about trying to get a budget that's going to pass and so, one, realizing that putting that in there is very likely it's not going to pass. It's going to be too much money with the other articles we have already, I mean, the other, um, budget items we have already. Now I'm convincing myself that it's the whole budget is very unlikely to pass this year. The sentiment is just, so much with inflation and, uh, you know, the economy being the way that it is, I'm very certain that the budget is not gonna pass and therefore we're better off at a default budget and using the money as we need to. You know, the board of selectmen will still have the authority to shift money around as we need to, to cover if one of those vehicles becomes unusable, you know, untenable.

Vice Chairman Pitman: Where are we at, Alden, with the dollar figure?

Selectman Dill: Well, we're at four seven six eight six nine without that two hundred ninety-nine thousand that we took out of there because we left a dollar in that line.

Vice Chairman Pitman: That's our motion.

Chairman McGarry: (inaudible)

Selectman Dill: Yeah, four seven six eight six nine.

Chairman McGarry: Right.

Selectman Dill: Um, I'd actually rather see this as a warrant article than in the budget vehicle purchase because we run the police department as a in budget vehicle purchase. They regularly replace vehicles.

Chairman McGarry: Right.

Selectman Dill: we don't regularly replace... while I think it's a good idea, we have four vehicles. We do need to replace some but I don't think it's a yearly replace like the police department. So, I think this makes more sense a standalone warrant article than in the budget.

Selectman Huebner: Yeah, but are people going to understand that these vehicles aren't replaced annually and or are they going to think it's just an extravagance of buying new vehicles for the town? I just worry that the understanding of the voters is not going to be there and they're going to just vote with their pocket, you know, to vote it down. But I can go either way, Alden, which I'm not really against it. I just worry that if we get a vote no on that, which I'm pretty sure we will, we'll have our hands tied if we need to replace one of those vehicles

Selectman Dill: But I can see the exact opposite if the budget passes, then we're at deliberative session a year later and oh my god they still have three hundred thousand of the default for that because it would be in the default budget if the budget passed with that vehicle purchase in there.

Chairman McGarry: Oh. Yeah.

Selectman Dill: Which is how the police department cruiser stays in there. It was in there the year... seven years ago we got a budget in there. So, I think the fiscally responsible thing is to leave it.

Vice Chairman Pitman: Let's run with this number.

Chairman McGarry: So, four seven six... All right, uh, any further discussion? Hearing none, all those in favor of the...

Selectman Dill: Roll call.

Chairman McGarry: Roll call. All those in favor of the motion by roll call of the motion for four seventy-six eight sixty-nine, signify by yes. Will?

Selectman Huebner: Yes.

Chairman McGarry: Alden?

Selectman Dill: Yes.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman Dill: Did we do this next one? Because I almost think we did. For five thousand one dollars.

Vice Chairman Pitman: We did.

Selectman Dill: I was pushing through all sorts of stuff and you weren't here, Fred. We did do that? Okay.

John Harrington: Gravel was, uh, passed.

Selectman Dill: So, we're on road reconstruction. I don't think we passed that.

Selectwoman McHugh: (inaudible, soft spoken or not facing the mic)

Selectman Dill: We did?

Selectwoman McHugh: (inaudible, soft spoken or not facing the mic)

Selectman Dill: We discussed but I thought we tabled it.

John Harrington: You passed bridges. You passed...

Selectman Dill: Did we do road reconstruction? Cindy and I are not in agreement.

John Harrington: (Inaudible, doesn't sound like mic is on)

Selectman Dill: Oh, okay. That's page forty-nine?

John Harrington: Uh, dams, yes.

Selectwoman McHugh: (inaudible, soft spoken or not facing the mic)

Selectman Dill: He's passed it. But page forty-nine I don't think we passed that. We discussed it.

John Harrington: Yes, you did. Three to one.

Selectman Dill: We did. Okay.

John Harrington: Cindy was correct.

Selectman Dill: I apologize, Cindy, your check was correct. So, that means we're done with highway and transfer then.

Selectwoman McHugh: No. Transfers' not done.

Selectman Dill: Yeah. We did all of transfer last week.

John Harrington: We did that last week so you are done. So, uh, there's a lot of changes in here. I would recommend we get them into the software and then I'll bring the budget back Monday for you approve.

Chairman McGarry: Okay.

Selectman Dill: But for the time being it's done. Finally.

Chairman McGarry: All right. Next item is twenty nineteen lean levy deeding. All right, we have a memorandum from Kelly Roberts, town clerk, uh, tax collector and it reads, "Attached please find for your records the twenty nineteen lean levy that is up for deed this year. Two parcels currently have a payment plan. Parcel two o eighty-four (2048) does not have a payment plan however the mortgage company may pay the balance before the deed of, uh, twelve one twenty-two. If they do not, I would definitely recommend deeding this parcel." So, we have three parcels here. Two of which are in payment plans and the third, again, as Kelly mentions, is not in a payment plan and as far as we know the two parcels that are in the payment are keeping up with the payment.

John Harrington: Yes.

Chairman McGarry: Okay.

Selectman Dill: So, we're not actually going to deed anything then, it sounds like.

John Harrington: The ones that are in the payment plan. I believe Kelly and I discussed that the recommendation is to waive those. They're already paying off those back taxes. The third one is new, uh, has been the past to practice the board has asked me to reach out to those people to see if their interested in the payment plan before making a final decision. I can do the same for this person.

Vice Chairman Pitman: Sounds like a plan.

John Harrington: And I'll bring back any updates I have next week and you can make your final decisions then.

Chairman McGarry: Okay. Very good. All right, uh, we received a request to be on the agenda from Bernie Cameron and, uh, it was a little bit late with regard to being on the agenda but, uh, Bernie.

Bernie Cameron: Thank you so much for recognizing me and I'll be brief. I don't if this is on. Is it on.

Chairman McGarry: Yep.

Bernie Cameron: Bernie Cameron, ninety-one Mountain View Road. So, I have just one question and then just one request. So, my question is, is there a deadline to spend the ARPA money that is currently, um, that we have access to?

Chairman McGarry: Ultimately yes. I don't know what the date is though. John does.

John Harrington: December twenty twenty-four.

Bernie Cameron: December twenty fourth and after that...

Selectman Dill: No, December twenty twenty-four.

Bernie Cameron: Oh, December twenty twenty-four. Okay, so we have lots of time.

Chairman McGarry: Right.

Bernie Cameron: Okay. So, this is my request, um, when the town was looking at having paid firemen, we had a lot of public input around that issue and what I'm asking is, could we have similar public input as we look at purchasing our own ambulance? Um, the input could include how do people currently feel about out contract with the Raymond Ambulance? What's been their experience. Is it good, is it bad? But get some public input. The other thing is, we would definitely want more information from the board because I'm sure you've already done a lot of research into this but we just don't know it yet. So, for example, could there be possible contracts with the ambulances in our surrounding towns? My understanding is that all of our surrounding towns have an ambulance which I didn't even realize even Candia has one and Epsom and Northwood. Um, and also, what thought has been given to how we would hire and train and pay for ambulance staff once we have an ambulance? Are you looking at part-time staff? Um, which seems kind of weird to me for an ambulance but I suppose it's possible or are you looking at full-time staff and how they' be paid for? So, that's my request, to have and I think the best way to do it would be to have a public hearing about the idea of having an ambulance. How do you feel about that?

Chairman McGarry: Dick?

Vice Chairman Pitman: I was going to make a motion tonight, Bernie, for... to have this be a public hearing because we've had enough questions about that and we want to expose the town to it.

Bernie Cameron: Yeah.

Vice Chairman Pitman: Not just the five of us.

Bernie Cameron: great. All right.

Selectman Dill: This is a public hearing but to have a public hearing.

Bernie Cameron: Right. Yes. Wonderful. Thank you very much. I think it's very needed. Thanks a lot.

Chairman McGarry: Yes, we received additional correspondence, uh, with regard to this topic and, uh, Jeanne Menard, Kathy Berglund, Barbra Mathews and, uh, yeah, so it certainly sounds like it would be an excellent idea to

have a discussion with regard to this, uh, also whether or not, uh, the... an ambulance is the, uh route to take. My understanding had been that in the past ARPA was limited to, uh, those issues with regard to public health and included infrastructure but that those infrastructure expenditures would be with regard to sewer systems, water systems, and storm water. None of which are major issues, actually none, are issues for Deerfield but I was talking to Mr. Harrington and who said that there has been a revision in the, uh, the thought with regard to expenditures of ARPA money widening the potential uses so that, uh, we're not specifically limited to those associated with public health. So, I think that this would be a good opportunity to have a public hearing and then discuss these as well as other potential topics that those funds could be used for. So...

Vice Chairman Pitman: Perfect.

Selectman Dill: You want to make a motion, Dick?

Motion: Vice Chairman Pitman makes a motion to have a public hearing to discuss all aspects of the town ambulance at a later date to be figured out when we have facts and figures in place.

Second: Selectman Dill

Discussion:

Chairman McGarry: So, could we expand the public hearing to discuss other things in addition to the ambulance?

Vice Chairman Pitman: Sure.

Chairman McGarry: That...

Vice Chairman Pitman: Whatever they are.

Selectman Dill: Yeah. I would also recommend that we have the fire chief and the ambulance committee on hand for the public hearing.

Chairman McGarry: Absolutely. Right.

Vice Chairman Pitman: See what their schedule there is that's why I didn't want to put a time on it.

Selectman Dill: Yep.

Chairman McGarry: All right, we have a motion and a second, uh, any further discussion for the board? All right, we'll have roll call. All those in favor, Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Vice Chairman Pitman: Wonderful.

Chairman McGarry: So, we'll schedule that with the fire chief and then post it to... with regard to the date for... in time for the public hearing. Okay. All right, um, review of outstanding minutes. The October seventeenth and to... both the hearing and the minutes.

John Harrington: Both the public hearing and the business meeting on the seventeenth and then you have, uh, the meeting on the nineteenth.

Motion: Selectman Dill makes a motion for the public hearing and the public meeting on the seventeenth and the one on the nineteenth as well.

Second: Selectwoman McHugh

Discussion:

Chairman McGarry: Roll call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Okay, vouchers, payroll manifests, accounts payable. All right, we have an accounts payable in the amount of twenty-two thousand four hundred and fifty dollars and five cents (\$22,450.05).

Motion: Selectman Dill

Second: Selectwoman McHugh

Discussion:

Chairman McGarry: All right. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right. We don't have anything else in that category. Signatures and correspondence.

John Harrington: (inaudible, doesn't sound like mic is on) ...two things at this time. One thing to sign in the signature folder.

Chairman McGarry: Yeah, I have that.

John Harrington: Oh, okay.

Chairman McGarry: All right. we have the, uh, the incident... Cyber Security Incident Response Policy.

John Harrington: That is required by Primex in order to get out annual discount for our liability policy. Uh, they requested an updated version. Steve had done one a number of years ago but with all of the current cyber threats out there they've tightened up and increased the amount of reaction you need. So, Steve was good enough to work on Friday, his day off, to get this done. There's a time limit and he put that together and checked it out with Primex and got it to us.

Chairman McGarry: Okay.

Motion: Vice Chairman Pitman makes a motion to approve all of this.

Second: Selectwoman McHugh.

Discussion:

Chairman McGarry: All right. Roll call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman Huebner: I think we have some other correspondence, if I'm not mistaken, right?

Selectman Dill: Mhm.

Chairman McGarry: Yeah.

Selectman Huebner: Okay.

Chairman McGarry: All right. We have, as I mentioned, uh, emails and letters with regard to the ARPA funds and expenditures of those. Um, we have a, uh... do we read the Brooklyn letter.

John Harrington: Uh, that was not covered last week so we want to recognize that.

Chairman McGarry: Okay. Yeah. I have a letter from Meredith and Gregory Colpitts, uh, dated October sixth. Thank you very much... this is to the board of selectman ...thank you very much for abating part of our tax bill. It's the best news ever and comes at a time when we are really struggling to keep ahead of things financially. Thank you, thank you, thank you. Deerfield, we love you. Signed Meredith and Greg Colpitts. And what' this from the Municipal Association on the correspondence? Disposition of member legal files?

John Harrington: Uh, they are looking to, uh, recycle and dispose of legal files at their end and they're just asking each individual community whether or not they have any... if they choose not to have that done for their files.

Chairman McGarry: Okay.

John Harrington: So, I would need the board's approval to let them know that it's okay and I think, however many years back, they want to destroy those files that that is okay with the town of Deerfield.

Chairman McGarry: I'll read the highlighted, uh, paragraph here. We don't receive a communication from your municipality that you wish to have all client files older than January twenty-first twenty fifteen return to you then those files may be destroyed on or after January first twenty twenty-three. So, do we have any files that we know of that, uh, that were predating...?

John Harrington: I wouldn't be aware of which ones they have.

Chairman McGarry: Yeah.

Selectman Dill: And this is Municipal Association not...

Chairman McGarry: Yeah.

Selectman Dill: Yeah.

Chairman McGarry: Right.

Selectman Dill: I think we can proceed.

John Harrington: Any interactions we've had with them we'd likely have copies here.

Chairman McGarry: Yeah.

John Harrington: Some that would just be duplicates and we'd have to store them somewhere.

Motion: Selectman Dill makes a motion that we do not request our files back from the Municipal Association after two thousand fifteen.

Second: Selectwoman McHugh

Discussion:

Selectman Dill: Prior to two thousand fifteen.

Chairman McGarry: Right. Movement seconded. Any further discussion? Hearing none, roll call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right and we have a message from Executive Council Gatsas with regard to what's transpired up at the, uh, up at the state house. Will, did you say we have something else too?

Selectman Dill: The Cohen letter?

Chairman McGarry: Oh, yes, the Cohen letter, right.

Selectman Huebner: Right. that's what I was talking about.

Chairman McGarry: Yeah. I have a letter from Mr. and Mrs. Cohen on, uh, Mountain Road and, uh, in their letter they end up raising several issues that, uh, probably should end up having Town Council Review. So, the, uh, I guess the question would... from the... to the board is, do we refer that letter to the town council to review with recommendations back to us? I'm seeing heads nodding and...

Selectwoman McHugh: I think we need to.

Chairman McGarry: Yeah.

Selectman Dill: We need a motion on that or just?

Chairman McGarry: Motion on that? Yeah. Okay.

Motion: Selectman Dill makes a motion to refer the letter to town council.

Second: Selectwoman McHugh

Discussion:

Chairman McGarry: Movement seconded. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: Okay. Town Administrator's report.

John Harrington: One item, uh, just to let the board know, paving began on South Road today. They finished one lane. They will do the second lane tomorrow and then move onto Birch Road. Uh, their plan is to finish up all the paving by Wednesday. Haynes has already been done. Middle's already been done.

Chairman McGarry: Oh. Very good.

Selectman Dill: Birch is?

John Harrington: Birch is an overlay.

Selectman Dill: Okay.

John Harrington: Their final top coat and they'll be, uh, feathering them into each driveway.

Selectman Dill: So, Birch is not done?

John Harrington: Once they finish with South Road they'll move on to Birch.

Selectman Dill: Okay.

Chairman McGarry: Okay.

Selectman Huebner: I have a question about the millings. Where do they take the millings? I noticed South Road was being milled.

John Harrington: Pardon.

Selectman Huebner: South Road where they were taking up the asphalt, making them into, I suppose, millings. Is that...?

John Harrington: That was ground right back into the material into the road.

Selectman Huebner: Okay.

John Harrington: It all became the new road base.

Selectman Dill: Oh, okay.

Selectman Huebner: Right.

Vice Chairman Pitman: It doesn't leave.

Selectman Huebner: Right.

Chairman McGarry: And that's supposed to make a better base as well for the pavement.

Selectman Huebner: Right. Very good.

Chairman McGarry: That's it for town Administrator's?

John Harrington: Yes.

Chairman McGarry: Um, unfinished business. We have, uh, the ambulance RFP and probably should hold off on that until we have that public hearing.

Selectman Dill: Well, that's what I was kind of wondering and I... what's that?

Vice Chairman Pitman: Get some facts.

Selectman Dill: Oh, okay. I was going to say it's a non-binding RFP though. I mean, we could still go out to bid and go to the public hearing with bid numbers, correct?

Chairman McGarry: Uh, yeah, we could, conceivably.

Selectman Huebner: Yeah, that's how I feel too.

Selectman Dill: That's what I was thinking today. I understand... if it a non-binding... if we can solicit a bid and still yes or no, I would rather go in with numbers to a public hearing.

Chairman McGarry: Cindy.

Selectwoman McHugh: What would the time frame be though on, uh... from the bid process? If it went out and now, we have a public hearing then... (inaudible, mic glitching).

Chairman McGarry: Typically, we have a fair minimum of two weeks. (Inaudible, mic glitching) ...calling for, uh, thirty days on that or not?

Selectman Dill: I must have gotten rid of my copy.

John Harrington: I have my copy.

Selectman Huebner: Well, it seems like we could proceed with the bidding process and then, uh, depending on the outcome of our decision after the public hearing we can stop it or not stop it but I don't see the reason to stop it.

John Harrington: In the original RFP the dateline went from October twelfth, as the issuance, to final board approval on November twenty-eighth. So, it was...

Vice Chairman Pitman: In the thirty days.

Chairman McGarry: Yeah. Basically, a thirty day, uh, period.

John Harrington: A little over thirty days, yeah.

Selectman Dill: I mean, it's not a contract. It's just a bid.

Chairman McGarry: Right.

John Harrington: But are you indicating you might want the public hearing after that month and a half or before that month and a half?

Selectwoman McHugh: We need it before.

Selectman Dill: Mmm.

Chairman McGarry: I would say so, yeah.

John Harrington: So, you won't have the results of the RFP for the public hearing?

Selectwoman McHugh: And we the new RFP that's coming back.

John Harrington: Right. There's a lot of edits that still need to be done.

Selectman Dill: I thought they were doing the edits last week.

John Harrington: Chris and I met last week. I just haven't had...

Selectman Dill: Okay.

Selectwoman McHugh: Is he here?

John Harrington: He's online, yes. Chris?

Chris Gallant: Hey, Cindy, hey guys. How are you?

Selectman Dill: Good.

Chairman McGarry: Good.

Chris Gallant: Uh, we went through, we scrubbed up the RFP, uh, made some good changes on it. Made great progress, um, like Mr. Harrington said, there was a lot. He has to edit through that. He's been a great help with, um, the computer side of things for me. Uh, it looks good. I believe you're right though. I think we do... if we're going to have the public hearing, I believe we should definitely bring some hard numbers to the public just so they know exactly where we're coming from.

Selectwoman McHugh: But do you think we should put it out to bid now and...?

Chris Gallant: I would think so. I think it'd be okay if we had some bids to give them and it's probably, I would say, thirty-to-sixty-day grace period where they would give their bid. We'd have to come back to you guys anyways so I think that's be... I think that'd be okay.

Selectman Dill: But we're going to get bid... the problem here is, we're not gonna get bids within thirty days so that would mean...

Chairman McGarry: Right.

Selectwoman McHugh: Right.

Chairman McGarry: We'd have a public hearing without the bid results.

John Harrington: Or you have a public hearing sometime in December.

Selectman Dill: Yeah. That's the question. Do we want to... which one do we want to do first?

Chris Gallant: Well, these companies are pretty quick. They're pretty standard. Like I said, this ambulance or this replacement vehicle isn't custom so it's... a lot of this stuff is already stamped out. They just need to put our name on it.

Chairman McGarry: And how long in the bid are we, uh, are we telling them they have to hold their bids?

Chris Gallant: That I don't know. I can find that out.

Selectman Dill: Yeah, I mean, if we're waiting thirty... do we have to wait thirty days is the other question?

Chairman McGarry: Well, depending on how it's written. You could require them to hold it for sixty or ninety days for that matter.

Chris Gallant: Right.

Chairman McGarry: Cindy.

Selectwoman McHugh: Good question, I think too is, it's not how much the ambulance is costing it's the fact that we want to use ARPA money for this ambulance so...

Chris Gallant: True. True.

Selectwoman McHugh: The cost of the ambulance is one thing and I think the public is more concerned at how we're buying it.

Chairman McGarry: Yeah.

John Harrington: I think the ambulance committee could come up with estimates of what an ambulance would cost but I agree with Cindy. The question is more about where the funding is coming from and how it's being used.

Chairman McGarry: Right. Exactly.

Motion: Selectman Dill makes a motion to table the RFP then. Until after the public hearing.

John Harrington: I'll still go forward and make the edits that Chris talked about. It's just not ready today.

Selectman Dill: Yep.

Chairman McGarry: All right, we have a motion. Is there a second?

Second: Selectwoman McHugh
Discussion:

Chairman McGarry: Movement seconded by Cindy. Any further discussion? All right, uh, roll call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick is absent. McGarry, yes.

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman McGarry: All right, new business. Southern New Hampshire Planning Commission road safety audits.

Selectman Dill: We tabled this so you could speak to it.

Chairman McGarry: Thank you.

Selectman Dill: Oh, I did have the ambulance.

Chairman McGarry: Well, we did receive... I received a letter from, uh, Southern New Hampshire Planning Commission with regard to road safety audit and specifically the applications are due by November fifteenth and I'll read the road safety audit explanation. "Road safety audits exam and deficiencies in the geometric and physical design of roadway segments and intersections with a history of crashed related to the existing design. Qualifying locations must have a history of crashes that resulted in fatalities or incapacitating injuries and not have been cause by behavioral issues such as impaired or distracted driving. Our staff is available to assist you in verifying the status of these locations. Research, crash records and discuss possible other locations in your municipality that may have safety issues that qualify." So, what we're looking at is, what issue... what incidents that may have occurred at some of these intersections that were kind of fatalities or incapacitating injuries.

Vice Chairman Pitman: Yeah, it's pretty minimal.

Chairman McGarry: That's my guess, yeah.

John Harrington: I've asked the police department to look at both, uh, the 107 and 43 intersection, South-split I think it's called, and also the corner up here at Church and 107. Uh, they reported back no fatalities and no serious injuries. So, likely those two intersections would not qualify for this.

Chairman McGarry: Right.

Selectman Dill: Did you ask the same on the, uh, 43... what the heck is the name of the corner up there?

John Harrington: 43 and South?

Selectman Dill: Yes.

John Harrington: Uh, not specifically.

Selectwoman McHugh: Up by South Road?

Selectman Dill: Yeah.

Selectwoman McHugh: That's South-split.

Selectman Dill: No. South Road is what I was thinking but I think we went through the same thing... that's what I was talking to you about before the meeting. I think we went through that same thing two years ago and they came back that there was no...

John Harrington: There's been no fatalities or serious injuries.

Selectwoman McHugh: I think... Well, I don't agree with that.

John Harrington: Okay.

Selectwoman McHugh: Um, I know there was a fatality down here years ago and there was, I don't know, seven years there was serious bodily injury at this one. I think more crashes happen at the South-split...

Chairman McGarry: Oh. Yep.

Selectwoman McHugh: ...then this one and I...

John Harrington: That was the information I got from Chief Duquette.

Selectwoman McHugh: Yeah.

Selectman Dill: Could you check on the South Road 43 intersection as well.

John Harrington: I did ask him that.

Selectman Dill: Okay.

John Harrington: I was only checking on those two.

Vice Chairman Pitman: Stage and South.

Selectman Dill: Yeah. What's the name of the corner?

Selectwoman McHugh: Is that Rand's Corner?

Vice Chairman Pitman: No. That's up here. Stage and South we'll call it.

Selectman Dill: It's gonna come to me.

Chairman McGarry: Stage and South. Oh.

Vice Chairman pitman: Stage, up the hill and then it turns to South.

Chairman McGarry: Yeah.

Selectwoman McHugh: I call it Brigg's Corner.

Selectman Dill: Yeah, but there's another name for it. It's just eluding me.

(Inaudible talking for the audience)

Selectman Dill: Thank you. We all know the corner. I just couldn't remember what we were calling it.

Chairman McGarry: We want to check on that too, I guess.

John Harrington: Butler's Corner?

Chairman McGarry: Yeah.

John Harrington: Okay. And any others?

Selectman Dill: I think the public input would be South Road in general. I don't know. Is this just on intersections or this one a road?

Chairman McGarry: Intersections, yeah.

Selectman Dill: Okay. But, yeah, Butler's Corner. I've been... I've had abutters ask me about that one.

Chairman McGarry: Either that or it says roadway segments. So, sections of the roadway. Roadways that have has incidences of fatalities or serious injuries.

Selectman Dill: There's that bad corner on, the Kelley's own it now, on South Road. That's the only one that immediately pops to mind. That corner sucks a lot of people off that road for some reason.

Selectwoman McHugh: IT's gonna be worse now with the new road.

Chairman McGarry: Oh. Yeah.

Vice Chairman Pitman: (inaudible, very soft spoke)

Chairman McGarry: I think so, yeah.

John Harrington: So, I'll check on that corner.

Chairman McGarry: Okay, very good. All right, personnel action requests.

John Harrington: (inaudible, sounds like mic is off) ...you can ignore that.

Chairman McGarry: Okay. Other business. We have a non-public? No.

John Harrington: We did have a report on the round-about.

Chairman McGarry: Oh, yes. Right.

Selectman Dill: Which I believe is going to be well out of our budget again.

Chairman McGarry: Most likely, yeah. I don't know, what's the, uh, the contribution, the municipal contribution to that but, uh, yeah, that's my guess.

Selectman Dill: It says estimated project total at one point five.

Chairman McGarry: I don't know how much money of that would be coming from DOT. It doesn't say.

Selectman Dill: No, it doesn't. It just has a total not our cost and their cost but I know when previously we talked about this, we have a pretty big share of that because it's mostly our roads. Can we ask for a share of that, John?

Chairman McGarry: Yeah, we could.

Selectman Dill: Just so we know what we're talking about.

John Harrington: Yeah.

Selectman Dill: Cause it's not in here.

Chairman McGarry: I think Sylvia would end up knowing. All right, any other new, other business?

Vice Chairman Pitman: Do we need a non-public?

Chairman McGarry: John said we don't. We don't need a non-public, right?

(Inaudible, not sure who is speaking)

Chairman McGarry: Okay. All right, uh...

Vice Chairman Pitman: I got one.

Chairman McGarry: Okay, Dick.

Vice Chairman Pitman: Any response to the, uh, advertising for the road agent?

John Harrington: Not yet.

Vice Chairman Pitman: I'm seriously considering making a motion to hire Robert Heon. It's getting late here.

Chairman McGarry: We've only had the advertisement out for, how long?

John Harrington: Sunday and today but that was for papers but it went up in all the other areas the day after the meeting.

Chairman McGarry: Yeah, so, we haven't been a week yet, have we?

John Harrington: No. Just went up Sunday and Monday in the Union Leader and Concord.

Selectwoman McHugh: Getting close.

Chairman McGarry: Cindy.

Selectwoman McHugh: I also want to ask you about the, uh, the seriousness of non-public and speaking out after a non-public. I mean, does it have to be reminded or...

Chairman McGarry: Oh, I mean, keeping non-public, non-public?

Selectwoman McHugh: Correct.

Chairman McGarry: Yeah, that's certainly a valid point. All right.

Vice Chairman Pitman: What is the repercussion of that?

Chairman McGarry: On not having... not keeping non-public, non-public?

Vice Chairman Pitman: Correct.

Chairman McGarry: Uh, I don't know. We... I don't know if we have any, uh, policy with regard to that.

Vice Chairman Pitman: So, what are we going to do about a road agent? Wait 'til next Monday?

Chairman McGarry: I would say. Let's wait 'til next Monday and, uh, since we haven't... it hasn't been a full week yet. All right, um, citizens comments. Uh...

Selectman Dill: Frank.

Vice Chairman Pitman: Don.

Selectman Dill: Don.

Chairman McGarry: Don.

Selectwoman McHugh: Frank.

Selectman Dill: I don't have my glasses on, I apologize.

Chairman McGarry: He's been raising his hand the whole time so, Don.

Don Wyman: Don Wyman, fair president. Um, I kinda thought this would go under unfinished business but it doesn't really matter on that part of it but, um, as you all know we had an MOU from the fire department. Uh, we did not receive a contract as of yet. I do believe that was asked by the selectboard to have that done. We have not received one. Um, so, with that being said a couple comments, a couple questions. Um, we received a Candia bill for EMS. We've paid that. Right. That's been paid. They also have three firefighters that we cannot verify their hours because we don't have... one we don't have the contract. Two we don't have verification of the hours that these people put in. Um, I know there was some changes so some people did not work the hours that were stated. The other part is, where we've paid Candia, we've also paid Nottingham's EMS. Deerfield's EMS has been paid but we're unable to pay the fire departments in any one of these towns because we don't have a contract. We don't have a verification of hours that they've worked and I do know for a fact, by being there, that some of the hours have changed. So, I guess it's a concern. You know, right now, it was like the Deerfield fair was supposed to pay these bills and this has been going on but without a proper contract and without a proper bill of actual hours, how do we do so? Ans this is unfair because the other towns around are... could be possibly looking at the Deerfield fair as not paying their bills.

Chairman McGarry: Yep.

Selectman Dill: I thought we sent a contract.

Don Wyman: We have not received a contract. Just the MOU and I that we spoke about this before, Fred.

Chairman McGarry: Yeah.

Selectman Dill: Yeah.

Chairman McGarry: And, John, can you talk to...? Cindy.

Selectwoman McHugh: So, what do we need to see? An invoice of who worked and how many hours they worked or...

Don Wyman: Correct.

Selectwoman McHugh: ...you just need the hours?

Don Wyman: Just... we can go on the inspections. We were told that, um, the chief and the deputy chief were gonna be there. Um, this year there was a third person that showed up to do inspections. I do believe he's normally a Northwood firefighter but he also came representing Deerfield. So, there was a change to that, you know what I mean? In the MOU we didn't receive any information on that third person. Uh, the state came down they did do their work. Um, they also changed it up a little bit. Two of the units or two people from the state have changed departments or department heads so they didn't come down because they would have actually had to charge a fee to be there. Um, and I guess the state had figured we didn't need them there we had them last year. That part of it was taken care of. So, entities are working together but this one, one entity is not, you know, and I'm trying to be harsh and I'm not trying to be, you know, ride or anything like that. We just want to pay our bills.

Selectwoman McHugh: You just need an invoice.

Chairman McGarry: And I think, technically, you should have a contract...

Don Wyman: Correct.

Chairman McGarry: ...from us so that you can refer to it in making your payments.

Don Wyman: That's correct.

Selectman Dill: I thought we signed a contract back on that Wednesday meeting before the fair.

Selectwoman McHugh: MOU.

Selectman Dill: That was only an MOU.

Don Wyman: That was an MOU. Yes.

Chairman McGarry: Right.

Selectman Dill: Okay.

Don Wyman: And I did ask and it was the board's decision that we tell the fire chief to give us a contract. We did as if... you remember we spoke about that. We have our meeting at one o'clock on Friday afternoon during the fair and at that point in time the contract had not come. I'm the one that picks the mail up and I haven't seen one come through the mail yet either.

Chairman McGarry: Okay. John, can you contact Matt?

Selectman Dill: Yeah, cause I think our understanding was that you would have a contract on Friday for that meeting.

Chairman McGarry: Right.

Selectman Dill: That's I left that Wednesday meeting with that understanding.

Don Wyman: Yeah, it was our understanding and that's what you guys had said. The board had said they would so, is they would have that be done for us.

Selectman Dill: Yeah. Sorry.

Chairman McGarry: We apologize for that contract not getting to you.

Don Wyman: Okay.

Chairman McGarry: And, uh, so, John will check into that and hopefully have something for you by the end of next week... end of this week.

Don Wyman: Okay. I just don't want to hold these people off on getting paid. It's not fair.

Chairman McGarry: Right. Absolutely not.

Don Wyman: Okay. Thank you. That's all.

Chairman McGarry: Thank you.

Vice Chairman Pitman: Thanks, Don.

Chairman McGarry: Any other citizens comments? Mrs. Cady.

Harriet Cady: I have a comment that goes behind what Donnie just said. I went through the town's policy book and I found twelve policies that don't apply to what's happening today. For instance, the police department shall charge the Deerfield fair twenty-five dollars and hour and their expenses. Two thousand two I believe it was. Twenty years out of date. The treasure's policy is way out of date. I don't take the money. I don't get the money to go to the bank but it says the treasurer shall deposit all money in the bank. I don't know if you want me to make a new treasurer's policy or if the selectmen are going to go over the policies and redo them but you have some work to do with your policy book. Can we have a sheet of what the grant can be used for since now you're going to have a public hearing. The people should know what kind of things it can be used for. So, either put it up on your website so the people can read it before they come to a public hearing or put a sheet out there that people can pick up and know what it can be used for. Who is in charge at the landfill now?

Selectman Dill: The interim road agent.

Harriet Cady: Who's the interim road agent?

Selectman Dill: Ray Ellis.

Harriet Cady: Is he certified by the state as was the former person? You have to have a certification to be able to be in charge by being in school for one full day at dread.

Chairman McGarry: At DES you mean.

Harriet Cady: I mean DES.

Chairman McGarry: That I don't know.

Harriet Cady: I don't believe Ray has it.

Chairman McGarry: John.

John Harrington: All three transfer station attendants are certified.

Harriet Cady: But they're not in charge. The person in charge needs to be certified. This is what I mean by, the policies are so out of date it's not funny and I know as treasurer, I want to know when it was decided that the town clerk, and I don't mind them depositing money, I'm glad, but the policy was never changed to match who would take the money to the bank.

Chairman McGarry: Any other citizens comments?

Motion: Vice Chairman Pitman makes a motion to adjourn

Second: Selectman Dill

Discussion:

Chairman McGarry: Movement seconded. Roll Call. Will?

Selectman Huebner: Aye.

Chairman McGarry: Alden?

Selectman Dill: Aye.

Chairman McGarry: Cindy?

Selectwoman McHugh: Yes.

Chairman McGarry: Dick?

Vice Chairman Pitman: Yes.

Chairman McGarry: And McGarry, yes.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman Dill: Six twenty-one.

Next Meeting: October 31, 2022 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Randi Long, Recording Secretary
Pending approval by the Board of Selectmen*