

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
February 27, 2023
MINUTES**

Call to Order

5:30 – Chairman McGarry called the meeting to order

Present: Chairman Fred McGarry, Vice Chairman Richard Pitman, Selectman Alden Dill, Selectwoman Cynthia McHugh and Selectman Will Huebner.

Pledge of Allegiance to the Flag.

Chairman McGarry states that two Board members, Vice Chairman Pitman and Selectman Huebner, are joining the meeting via Zoom and a motion is needed to allow to them to join remotely.

Motion: Selectman Dill

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Ed Cross – Ridge Road Parking: Mr. Cross explains that people are parking along the sharp corner of Ridge Road and the safety hazard of it. Pictures and a short video are shown. He would like to have No Parking signs posted on this corner. He would also like No Parking Signs posted on Thurston Pond Road as well.

Motion: Vice Chairman Pitman makes a motion to have no No Parking signs put up.

Second: Selectman Dill

Discussion: Vice Chairman Pitman's motion is clarified. Vice Chairman Pitman also brings up the email the Chief of Police sent the Board members which stated he is in charge of where Parking signs should go and he does not feel signs should go up in these areas. Selectman Dill reads the email that the Chief had emailed to the Board. Mr. Cross reiterates that it is not safe for people to park in these areas. There are questions as to the laws and rules of roadway so Selectman Huebner asks Vice Chairman Pitman about possibly tabling his motion. Selectman Dill asks Vice Chairman Pitman if it's him to table the motion and Vice Chairman Pitman agrees.

Motion: Selectman Dill makes a motion to table the no No Parking signs motion made by Vice Chairman Pitman.

Second: Selectman Huebner

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Nay

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 4, Nay 1, Abstained 0 - Motion Carries

Dennis Paradise: Mr. Paradise would like to be considered for the Superintendent of the Transfer Station. He speaks the progress he's made at the Transfer station over the ten years he's been there. He

feels he's been passed over for the position and he'd like to go it. Chairman McGarry asks if it's an actual position the town has. Selectman Dill states it's not a position and Chairman McGarry agrees. Mr. Paradise states it was years ago and he feels it should come back. He feels the job should be separated from the Road Agents position. Selectman Dill states that it was a good decision made by the Board to not have the jobs separated. The Board asks Pete Schibbelhute, the current Road Agent/Transfer Station Superintendent, his opinion on the matter. He doesn't feel there is a need to change things but he's putting it back on the Board to make the decision. He explains that Mr. Paradise had come to him and asked him about it and he had told him no because things run just fine the way they are but now it's up to the Board if they want to change it cause it's not up to himself to create the position. Selectman Huebner asks if Mr. Paradise is asking this because he wants to be recognized for this hard work or because he wants a higher compensation. Mr. Paradise states he assumes it would be more money because there would be additional work involved. Vice Chairman Pitman feels this needs to be discussed before a decision can be made. Selectman Dill doesn't feel this is something they can make a decision on at this very moment as a new position will need to be created and he is not inclined to make the change. Chairman McGarry agrees there is no reason to make the change at this point and thanks Mr. Paradise for his time.

Regular Business

Review of Outstanding Meeting Minutes and Public Hearing Minutes 2/13/23:

Motion: Selectman Dill makes a motion to approve the public hearing and meeting minutes as written from 2/13/2023.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Vouchers/Payroll Manifest/Accounts Payable Manifest:

- Accounts Payable - \$36,266.38

Motion: Selectman Dill makes a motion to approve the accounts payable manifest.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- Payroll Manifest – No Payroll this week.

Signatures/Correspondence:

Signatures- Notice of intent to cut timber off of South Road that is property of State of New Hampshire DCNR, Department of Natural & Cultural Resources, map 413 lot 59. It's to be cut by M. Sharp Enterprises. Total lot acreage is 190 and 45 acres is to be cut. No vote necessary. Just signatures.

Timber tax. Property map 424 lot 31. Amount of \$508.57.

Motion: Vice Chairman Pitman makes a motion to collect the funds.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Tax Supplement Warrant from Avitar. Chairman McGarry reads the letter from Avitar. It's an additional tax bill for Sherburne Woods, map 210 lot 9.

Motion: Selectman Dill makes a motion to accept.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Disposition of Abatement. Property, 13 Gulf Road. Chairman McGarry reads the letter from Avitar that gives their recommendation of denying the abatement.

Motion: Selectman Dill makes a motion to go with Avitar's recommendation and deny the abatement.

Second: Vice Chairman Pitman

Discussion: Selectman Huebner requests to hear the applicants request for the reason of abatement and Chairman McGarry re-reads the portion of the letter where the applicant states the reason for abatement. Selectman Huebner comes to the conclusion and the justification provided by the applicant is not correct.

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Disposition of Abatement. Property, map 423 lot 70, 71, 73 and 74 off of Stage Road. Chairman McGarry reads the letter from Avitar that gives their recommendation of denying the abatement.

Motion: Selectman Dill makes a motion to go with Avitar's recommendation and deny the abatement.

Second: Vice Chairman Pitman

Discussion: The Board goes over that this is a similar circumstance as the previous one.

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Nay
Chairman McGarry: Aye

Vote: Yea 4, Nay 1, Abstained 0 - Motion Carries

Land Use Change Tax. Property, map 414 lot 71-4. Chairman McGarry reads the letter from Avitar that states that a Land Use Change Tax should be collected on this property.

Motion: Vice Chairman Pitman makes a motion to collect the Land Use Change Tax.

Second: Selectman Dill

Discussion: The Board goes over that this is not an abatement it's a Land Use Change Tax collection.

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Land Use Change Tax. Property, map 414 lot 71-5. Chairman McGarry reads the letter from Avitar that states that a Land Use Change Tax should be collected on this property.

Motion: Selectman Dill makes a motion to collect the Land Use Change Tax.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Land Use Change Tax. Property, map 414 lot 71-6. Chairman McGarry reads the letter from Avitar that states that a Land Use Change Tax should be collected on this property.

Motion: Selectman Dill makes a motion to collect the Land Use Change Tax.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Land Use Change Tax. Property, map 414 lot 71-7. Chairman McGarry reads the letter from Avitar that states that a Land Use Change Tax should be collected on this property.

Motion: Selectman Dill makes a motion to collect the Land Use Change Tax.

Second: Selectwoman McHugh

Discussion: Selectman Huebner asks why all the dollar amounts are the same. It is explained that Avitar has assessed them all at the same value all within the same subplot.

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Land Use Change Tax. Property, map 414 lot 71-8. Chairman McGarry reads the letter from Avitar that states that a Land Use Change Tax should be collected on this property.

Motion: Selectman Dill makes a motion to collect the Land Use Change Tax.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Ray Ellis: The Chairman McGarry recognizes Ray Ellis to talk about the Rheem Blower assembly for air handler. Mr. Ellis explains that the blower system in the rented space, Charlie's Pizzeria, is working correctly and someone in the past did a quick fix that no one today was aware of. He had someone come in to look at it, Thayer, and they found their way to the blower and hooked it up and concluded that it doesn't work at all and that's why it was bypassed. A new one would cost in the excess of \$10,000.00 but they were able to find parts to repair the blower and that cost \$2,646.00. He would like to know how the Board would him to proceed from here.

Motion: Selectman Huebner makes a motion to approve the repair work at a cost \$2,646.00.

Second: Selectman Dill

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Mr. Ellis brings up the overhead doors at South Station that the Fire Department had him look at. They are not working. He states he tried to get a few places to come out and look at them. They recommended to replace the motors as they do not last very long. Ray provides a quote from Fimble Door for both

motors at \$2,380.00. Overhead Door in Manchester quoted this at over \$2,000.00 each. Mr. Ellis stated he called a company in North Conway, NH and they didn't want to make the trip down but said it would probably be around \$2,800.00.

Motion: Selectman Dill makes a motion to approve the quote from Fimble Door at \$2,380.00 to have both motors replaced.

Second: Vice Chairman Pitman

Discussion: The Board discuss the option of moving the good motor to the broken door and just leaving the other door closed all the time or just buying one motor for the non-working door. In the end they agree that the wise move is to replace both motors.

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: No
Chairman McGarry: Aye

Vote: Yea 4, Nay 1, Abstained 0 - Motion Carries

Town Surplus Bids: John Harrington states they have closed out the town surplus sealed bids. He states he received 2 bids on each of the vehicles and one bid on the windows.
2007 Ford Ranger – Bid 1, Cassandra Boutwell at 18 Cate Road, \$500.00. Bid 2, Calgary Mackenzie, 113 Mt. View Road, \$600.00.

Motion: Vice Chairman Pitman makes a motion to go with bid 2 and sell the truck to Calgary Mackenzie for \$600.00.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

2004 Chevy Tahoe - Bid 1, Cassandra Boutwell at 18 Cate Road, \$500.00. Bid 2, Calgary Mackenzie, 113 Mt. View Road, \$600.00.

Motion: Vice Chairman Pitman makes a motion to go with bid 2 and sell the truck to Calgary Mackenzie for \$600.00.

Second: Selectman Dill

Discussion:

Roll Call:

Selectman Huebner: Aye
Vice Chairmen Pitman: Aye
Selectman Dill: Aye
Selectwoman McHugh: Aye
Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Windows -Bid 1, Calgary Mackenzie, 113 Mt. View Road, \$5.00.

Motion: Selectman Dill makes a motion to reject the bid for \$5.00.

Second: Selectwoman McHugh

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Correspondence -Chairman McGarry reads a letter from the Department of Natural & Cultural Resources that is a copy of a letter that was sent to the assessing department. Nothing for the Board to take action on.

Letter from the Department of Revenue Administration. John Harrington states it's just for informational purposes.

Letter from Shoreland. Permit notification application on Freese's Pond for the bridge replacement on Rt. 107. No action for the Board to take.

Letter from the Northwood Lake Watershed Association speaking to their activity at Northwood Lake. No action for the Board to take.

Town Administrator's Report: First item is an answer to a question the Board had John Harrington look into about Pawtuckaway Reservation Road and parking. The answer from the supervisor is that they are working on wooden routed signs for the parking lots and in the meantime, they are going to get temporary No Parking signs up pointing residents and visitors to the new parking lot. Once the snow is gone, they will be considering the option of moving rocks to block people from parking in certain areas.

Second item, note from the Health Officer asking if the Board of selectman would like to hold a Covid-19 vaccination booster clinic offered by NH DHHS and is at no cost to the town. The Board agrees that if he wants to set it up why not.

Third item, the Town Clerk would like Mr. Harrington to ask the Board for their approval to host their annual rabies and licensing clinic on Sunday 4/16/23 in the Board of Selectman's room at GBW from 10:00 am to 12:00 pm. The gives their approval.

Unfinished Business

No Unfinished business.

New Business/Other Business: Chairman McGarry calls on Pete Schibbelhute, the Chair of the Planning Board. Mr. Schibbelhute explains that in October of 2022 through Southern NH Planning Commission the Planning Board applied for grants coming from NH Housing Finance Authority that had to do with the American Rescue Plan. He states they have successfully received one for \$25,000.00. It's for the town as a whole to review the existing regulations we have with housing, zoning, subdivisions and site plans with the help of Southern NH Planning Commission and to update everything. He states that the planning board would need the Board to call a public hearing to go over this and accept the funds. The Board agrees to schedule the public hearing.

Citizen's Comments

- Ed Cross. Mr. Cross lets the Board know he doesn't mind hanging up the No Parking signs himself at no cost to the town.

- Jeanne Minard. Mountain Road. She brings up a letter that herself and others have received from Eversource about switching out the wooden poles with steel poles and she would like to know if the Board has received a notice about it as well or does the Board just receive notices as conditional use permits and will there be a public hearing for this. Chairman McGarry states conditional use permits would be with the Planning Board and not the BOS. It would be a public hearing with the Planning Board. She will check in with the Planning Board.

Adjournment:

Motion: Vice Chairman Pitman makes a motion to adjourn.

Second: Selectman Dill

Discussion:

Roll Call:

Selectman Huebner: Aye

Vice Chairmen Pitman: Aye

Selectman Dill: Aye

Selectwoman McHugh: Aye

Chairman McGarry: Aye

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting: March 13, 2023 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Randi Long, Recording Secretary
Pending approval by the Board of Selectmen*