

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
January 29, 2024
MINUTES**

Call to Order

5:30 – Chairman McGarry called the meeting to order

Present: Chairman Fred McGarry, Vice Chairman Richard Pitman, Selectwoman Cynthia McHugh, Selectman Will Huebner, and Selectman Steve Barry.

Pledge of Allegiance to the Flag.

Dan Holdridge – Deliberative Session; Warrant Article Review:

Mr. Holdridge reminds everyone the Deliberative session is Saturday February 3rd at the Town Hall, 10 Church Street.

Mr. Holdridge will go through each warrant article obtain a name of the person who will be speaking on behalf of the article.

- ♦ Zoning Amendments 1 and 2, read and discuss amendments only. Pete Schibbelhute and Fred McGarry
- ♦ Article # 1 - Town Budget. Terry Roy and Will Huebner.
- ♦ Article # 2 - \$150,000.00 for roads. Fred McGarry and Pete Schibbelhute.
- ♦ Article # 3 - \$70,000.00 for the previously established cemetery general maintenance expendable reserve fund. Will Huebner.
- ♦ Article # 4 - \$67,826.00 for COLA for town employees. Fred McGarry.
- ♦ Article # 5 - \$35,840.00 for an additional part-time firefighter and EMT hours. Fred McGarry and Matt Fisher.
- ♦ Article # 6 - \$25,000.00 for the previously established highway vehicle and equipment maintenance expendable trust fund. Fred McGarry and Pete Schibbelhute.
- ♦ Article # 7 - \$20,000.00 for the previously established municipal government buildings and related infrastructure trust fund. Fred McGarry.
- ♦ Article # 8 - \$20,000.00 to establish the Philbrick-James Library building maintenance expendable trust fund. Fred McGarry and Library Trustees.
- ♦ Article # 9 - \$8,000.00 for the Northwood Lake Association. Will Huebner.
- ♦ Article # 10 - Pleasant Lake Association. Will Huebner.
- ♦ Article # 11 - Rescind SB2. Fred McGarry and Steve Barry.
- ♦ Article # 12 - 50% of revenue collected pursuant to RSA 79a for the Town's conservation fund. Fred McGarry and Steve Barry.
- ♦ Article # 13 - Conflict of Interest Ordinance. Fred McGarry, Steve Barry, and Erroll Rhodes.
- ♦ Article # 14 - Deerfield Community Power Plan. Fred McGarry and Erroll Rhodes.

- ♦ Article # 15 - Advisory only. To see if the town supports the Deerfield Fire/Rescue and the BOS in pursuit of transitioning away from a non-transport EMS to a transporting EMS and obtaining an ambulance. Fred McGarry and Matt Fisher.
- ♦ Article # 16 - Citizen petition. Elderly exemption. The citizen whom submitted the article.
- ♦ Article # 17 – Citizen petition. To return the road agent to an elected position. The citizen whom submitted the article.

Mr. Holdridge recommends to the BOS that the upcoming presidential elections be held at the school rather than the Town Hall due to the large # of voters that will be to voting.

Regular Business

Review of Outstanding Minutes 1/16/2024:

Motion: Selectwoman McHugh

Second: Selectman Huebner

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest/Accounts Payable Manifest:

- Accounts Payable - \$47,529.08

Motion: Vice Chairman Pitman

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- Accounts Payable from 1/22/2024 in the amount of \$72,148.88 was approved and electronically signed by the Board.
- Payroll Manifest ending 1/17/2024 – Gross \$106,482.14. Net \$69,570.18. Approved and electronically signed by the Board.

Signatures/Correspondence:

- Signatures
 - Signing off on the warrant. 5 copies to sign. Chairman McGarry asks for a motion to sign.

Motion: Vice Chairman Pitman

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- Personnel Action Request. Assistant Parks and Rec Director going full-time to part-time. 40hrs to 32hrs a week beginning 2/1. Same hourly rate of \$21.19 an hour.

Motion: Vice Chairman Pitman

Second: Selectwoman McHugh

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- Oath of Office. Suzzane Steele. Deputy Treasurer. Term ending April 30, 2025.

Motion: Vice Chairman Pitman
Second: Selectwoman McHugh
Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- Personnel action requests. Part-time new hires, Harlinda Webb and Victoria Baker. \$15.00 and Hour. Planning Board – boxing up the archives room.

Motion: Selectwoman McHugh
Second: Vice Chairman Pitman
Discussion:

Selectman Huebner asks if there estimated number of hours the work will take and Chairman McGarry and Selectman Barry explain the approved funds and how many hours of work that supports. Once the threshold is hit, they will have to try and find volunteers or more money will need to be requested.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The Board agrees that they will advertise the planning board is looking for volunteers to help box up the archive room in preparation of having the documents sent out for scanning and made digital.

- Correspondence – no correspondence

Town Administrator's Report:

No Town Administrator report.

Unfinished Business/New Business/Other Business:

- Unfinished Business
 - Pete Schibbelhute. Highway Agent. Purchasing of a roller from Milton Cat. Mr. Schibbelhute received pricing to show the Board what they cost and they are very expensive new and the only used ones he could find were very old.
The Caterpillar roller price is \$147,500.00 brand new. \$135,000.00 for a used 2019 model. Chadwick BaRoss, 2021 used model, 143 hours on it, \$78,500.00. Smaller machine than they currently rent.
Selectwoman McHugh asks about a possible schedule for renting and Mr. Schibbelhute explains that they could try to do that but ultimately it might not be possible.
They then discuss the current truck that is over 30 years old and how a new truck is more needed than a roller and the cost of a new truck.
They then discuss going out for bid for upcoming paving projects now versus later.
- New Business
 - Selectwoman McHugh asks about surplus equipment with the highway department and fire department. The Board agrees to have the department heads create a list of items they would like to surplus.
- Other Business – No other business

Citizen's Comments

No Citizen comments

Adjournment

Motion: Vice Chairman Pitman makes a motion to adjourn.

Second: Selectman Barry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting: February 12, 2024 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Randi Long, Recording Secretary
Pending approval by the Board of Selectmen*