

TOWN OF DEERFIELD
BOARD OF SELECTMEN
July 10, 2017
Minutes

Call to Order

5:30 pm – Chairman Barry calls the meeting to order

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Fred McGarry, Andrew Robertson and Jeff Shute, Selectmen.

Pledge Allegiance to the Flag

Chairman Barry asks all to rise and pledge Allegiance to the Flag

Appointments

Clay Webber – Eagle Scout Project

Clay is a life scout with BSA Troop 138. He is currently a junior in high school. He started his career in boy scouting as a tiger scout in first grade. He is hoping to do his Eagle Scout project at the Freese's Pond Dam. The purpose of the project is to make the area surrounding the dam a more family friendly area, to make fishing at the dam safer and more enjoyable for the town's fisherman. He is hoping to build a free standing staircase from the ground up to the dam. It will have no effect on the structural integrity of the dam but it will give an easy way to get up on the dam. He also hopes to paint a line on the top of the dam to caution people not to go pass a certain point for their own safety as there isn't one there now. It is very easy to get close to the edge without knowing it while fishing. He also would like to build a picnic table to place on the grassy area behind the dam to make it an ideal spot for fishing and picnicking as well as put in a gravel walkway leading to table to prevent ticks and foot injuries caused by rocks and roots and improve the overall look of one of Deerfield's most well used fishing spots. Mr. Webber included a portfolio of photos that shows what he is planning for the area. The first picture shows where he would like to start the walkway. He also stated that it would be an ideal area for the picnic table. In the second photo it indicates where the stairway would be located. He is hoping that by putting in a set of stairs it will eliminate the need to climb up the rocks to get to the top of the dam. In the third photo, as he stated, there is no signage for the edge of the dam. By putting down the line he hopes that it will improve the overall safety of the dam. In the fourth photo, this is where he hopes to build the free standing steps. As stated previously, they won't be attached to the dam in any way so it will not have any effect on the structural integrity of the dam. The fifth photo shows where Clay would like to have the new path. As stated earlier, people tend to stub their toes on the roots and the grass is a great place for ticks to hide. In the sixth photo is the Freese's Pond Dam. The seventh photo is a layout of what he hopes to do including the picnic table, steps and path. Clay stated that he has been fishing at Freese's Pond Dam for as long as he can remember. He has spent countless hours fishing for both pickerel and bass there. By doing this project he hopes that he can make the area more family friendly for fishing and picnicking and in general make Deerfield's fishermen experience better. Clay stated that he needed the Board's approval before going to the Eagle Board on the 19th of July.

Selectman Robertson added that the only question he would have is is Freese's Pond Dam wholly our dam? Chairman Barry also stated the same. Selectman Robertson stated that he couldn't remember if the town deeded that to the state or not. He asked whether Mr. Webber had done the research regarding the ownership of the dam or if other board members might remember. Selectman Robertson stated that he would agree to the project but that he would hate to give permission and then have the Department of Environmental Services come and tell Mr. Webber to get off the dam. Chairman Barry also wondered if the property in Photo #1 is actually town property. Selectman Robertson stated that he believes that it is the town's dam as the town does all the maintenance and also control the level of outflow of Freese's Pond with the boards on the dam but that Selectman Robertson wasn't entirely sure. Selectman Robertson stated that he was totally comfortable as a Selectman to give permission for the project but Mr. Webber may want to do a little more research. Chairman Barry stated to Mr. Webber that the town will check to make sure that the Board is authorized to give permission to do a project on. Chairman Barry stated that the consensus of the board is that as long as the property is the towns, the Board is in full agreement to give Mr. Webber full permission to go forward. Selectman Robertson asked Mr. Webber if the 19th was the date that he would need an answer. Mr. Webber stated yes and that Selectman Robertson asked when the next Board meeting would take place. It was answered that the next board meeting would be the 24th of July. Chairman Barry stated that for the record the Board would give tentative permission so long as the property is the town's to give permission.

Chairman Barry asked Mr. Webber to please contact Mr. Harrington who is going to look into the specifics of the property. If we have jurisdiction to do so, the Board will approve the project brought forth by Mr. Webber and thanked him very much for doing this project.

Mr. Richard Pelletier – Building Inspector, Updating Permit and Fee Structure

Mr. Pelletier asked if everyone had the proposed fee schedule in front of them. Mr. Pelletier stated that the fees for building permits in town have not been changed since 1996. The only addition according to documentation is \$50.00 was added for septic systems. Builders consistently stated that this is the cheapest town they work in. There are a couple of towns that builders indicated that they wish the town would charge higher fees so that they could hire more inspectors because they have to wait too long to get inspections done. Mr. Pelletier stated that in reality the Town of Deerfield's fees are low. In documentation provided to the Select Board, Mr. Pelletier stated that there is a wide range of fees being charged by town. Barnstead gets \$800.00 for permits for areas less than 1,500 square feet no matter what the permit is for. Anything over 1,500 square feet they get \$1,200.00 for a building permit. Allentown gets \$5.00 per \$1,000.00 of the value of the building. Concord gets \$7.60 per \$1,000.00 value. Chichester gets \$3.65 per \$1,000.00 of the value of the building. Candia basically copied Deerfield's permits. Mr. Pelletier stated that he remembers when the building inspector came on board in Candia he asked for a copy of Deerfield's permit. Commercial fees are being included in the schedule as Deerfield has had some commercial building. There hasn't been any for this year but there was one for last year. There are still fees for auxiliary structures such as barns, sheds and garages which are a reduced fee from the general dwelling fee. For electrical and plumbing permits Mr. Pelletier is proposing an increase from \$25.00 to \$50.00. Mr. Pelletier stated that with what other towns are charging and with some of the recent jobs that Mr. Pelletier has done out of town and what he was charged he thinks that the increases are due.

Motion: Vice Chairman Pitman moves to authorize the updated permit and fee structure

Second: Selectman Robertson

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Longevity Award – Kelly Roberts

Chairman Barry had Kelly Roberts come up and award her her longevity award for 10 years of service with the town.

Pleasant Lake Preservation Association – Ann Scholz and John Duffy, re: Gulf Road

Ann Scholz of Northwood introduced herself and stated that she was here to talk about the Gulf Road project. One of the reasons that the Association has had to come back to the Select Board is that there is a cemetery located at the top of the embankment and the road work is within 25 feet boundary of that cemetery. Ms. Scholz stated that there is a RSA that protects that boundary area and that the Association will need municipal approval to do any type of excavation within this boundary. Ms. Scholz provided the Board with a drawing of the work to be done. Ms. Scholz highlighted the area where the cemetery is and the boundary offset. It is about a corner of the 25 foot offset that will be disturbed to remove existing pavement within that boundary. Vice Chairman Pitman asked about the slope in that area and Ms. Scholz stated that they are not excavating in that area but raising the road approximately a foot and a half so there would not be a cut into the slope. Chairman Barry asked if the Board was in agreement to allow construction within the offset of the cemetery.

Motion: Selectman Robertson moves to approve NH Fish and Game, Pleasant Lake Association and any other entities involved permission to move forward with the Gulf Road project despite the fact that it is within 25 feet of an existing cemetery acknowledging it will not affect the cemetery itself.

Second: Selectman McGarry

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Chairman Barry asked if he could bring up another subject concerning Pleasant Lake. Ms. Scholz agreed. Chairman Barry asked about parking at the dam. Ms. Scholz stated that it was perfect timing as she was going to ask about new signage after the road has been redone. Selectman Robertson stated that some of the signage was being improved as they were speaking as the boy scouts were there updating their kiosk. One of the things that they discussed with the planning board when she was before them for permission to cut some of the trees was that this was a very high used area for pedestrians, cyclists, cars and boats and it would be nice to get some signage that says "Share the Road" with the small symbols of each use and have them posted along the area as well as new "No Parking" signs. The current ones are faded and hidden in the trees. Ms. Scholz stated that she didn't think she would have enough money in her budget for new signs. Vice Chairman Pitman asked about the retaining wall itself between the ramp and the dam as to signage. Mr. Duffy stated that there is currently one sign close to the dam but that there needs to be more. Vice Chairman Pitman asked about the other side to which Mr. Duffy replied that there

were none and that signs were needed there also. Chairman Barry clarified that it was the dam side and Mr. Duffy stated it was on the boat ramp side that more signage was needed. Selectman Robertson stated that he thought that the Town would be able to get the signs needed at much more amenable rates than the Association so that it would be better for the Town to purchase the new signs. Selectman McGarry stated that when this issue came up at the planning board meeting and you look at the number of people from Deerfield and the number of homes that are served by Gulf Road it pales in comparison to the number of homes in Northwood that use the road. Mr. McGarry stated that he thought that there were fewer than ten properties in Deerfield that use Gulf Road compared to at least 150 homes easily in Northwood. Selectman McGarry thought that the Board ought to authorize Mr. Harrington to send a letter to the Northwood Board of Selectmen stating that the work being done to upgrade Gulf Road will help with the safety of all residents currently using Gulf Road and would the Northwood Board be willing to donate any monies to help get the project done. Chairman Barry stated that he didn't think it would hurt at all to have Mr. Harrington send them a letter to politely ask if Northwood would like to help. Chairman Barry stated as for the signs, he believes that the town could get them at a better rate. It was asked if there were any photos as to where the signs should be placed so that they could consult with the road agent. Chairman Barry recognized that the Chief of Police, Gary Duquette was in the room. Chairman Barry asked if there were enough "No Parking" signs around the dam and launch area to satisfy the safety issue. Chief Duquette stated that there were some new ones installed but that one of them has already been taken down by someone. Chief Duquette agreed with Ms. Scholz that the current signs are faded and bent and some hidden behind bushes and trees. Chief Duquette also stated that he has asked his officers to patrol the area more which has resulted in giving out more parking tickets. Chief Duquette also added that the Fish and Game personnel doing the actual trailer parking lot are not consistent with knowing the actual layout of the area as to who owns what. It seems that different Fish and Game officers have a different story for people trying to use the area. The parking area is a little inadequate for the number of people that are down there. People are taking down signs as soon as they are installed which is problematic. Chairman Barry asked Chief Duquette if extra signs were needed, Chief Duquette replied that he didn't think so but he wasn't sure as to the actual area that was being referred to. The Chief stated that signs have been installed on the left side of Gulf Road as you are going down, at the little turn off that three or four cars park in as well as across from that area that signage has been placed. Chief Duquette believes that the sign is now missing from the turn off. Chairman Barry asked if large boulders could be placed there in the areas that they are parking illegally. Chief Duquette stated that it might work as they would be a little tough to move. Chairman Barry asked for the Board's consensus on the idea. Selectman Robertson was trying to recollect if there were any fire hydrants in any of those areas. Vice Chairman Pitman stated that the fire department could still get to the area of the outflow from the lake. Chairman Barry stated that he has been down to the area a few times and people would be pulling and there wasn't a sign so they would just park there. Since the signs seemed to be disappearing, why don't we contact the highway agent to place large boulders in the two problem places? Selectman Robertson stated that it would also eliminate the standing puddle. Chairman Barry asked Ms. Scholz if that would help. She stated that the project ended just past the spillway for the dam. The project is going to crown the road and it is planning on putting some type of stone to get rid of the puddle situation. She also agreed that the boulders might be a good solution. Ms. Scholz stated that her only concern is that people pull off to drop their kayaks there. Chairman Barry stated that that the practice of dropping kayaks off would have to end because at that junction of the road there should be absolutely no cars pulling off because of the congestion of people and car traffic to which Ms. Scholz agreed. Mr. Duffy stated that to complicate the matter is the swimming at the boat launch. Little children are swimming in the water and their parent's car is across the street to which children are running out across Gulf Road to add to the congestion. Mr. Duffy asked who would be responsible for monitoring this whether it would be Fish and Game or who. Chairman Barry asked if there was any swimming that was allowed at the boat launch to the left of the launch to which Mr. Barry stated that there was not supposed to be any. Chairman Barry asked Mr. Harrington if he would talk to the road agent to see if he could find some boulders to place in the two problem parking areas.

Ms. Scholz wanted to bring up one other sign. As you are going into Northwood but still on the Deerfield side the road narrows and it seems like there is always some hesitation there. Ms. Scholz thought it would be appropriate to put up a "Yield to Oncoming Traffic" sign at this point. Before you start going through the narrow stretch on Gulf Road there is enough room to pull off to yield to oncoming traffic. Chairman Barry asked Chief Duquette his recommendation. The Chief replied that he didn't quite know the stretch she was talking about but didn't seem to think there would be any harm in putting up the sign. At least it would warn people that the road narrows at this point. Gary Anderson, a home owner in the area stated that he has been a resident there since the Eisenhower administration and in his opinion when it says the road narrows it means to go faster to get through the choke point. Mr. Anderson felt that the "Yield to Oncoming Traffic" sign at least would organize it for the most part. You will have people that don't pay attention. Mr. Anderson would also like to propose to do the same thing on the Northwood side on the far end of Gulf Road. Chairman Barry stated that Deerfield would be putting up a "Yield on Oncoming Traffic" sign and when the Association approaches the Northwood Selectmen it can be asked if they would put up the one on the Northwood side. Selectman McGarry asked if when we send a letter to Northwood, is there an amount of money that might be helpful for the project. Ms. Scholz didn't know the pricing on the signs so she couldn't give a figure to

the board. The Board stated that the highway agent would be able to get the amount needed for the signs. The amount for the signs will be included in the letter that is going to be sent to the Town of Northwood.

Opening of Bids for the Town Hall Roof

Chairman Barry read the requirements of the bid for the town hall roof. Bids received for the Town Hall Roof replacement are as follows:

Vailliere Construction, Deerfield, NH – \$27,620.00
Avatar Construction, Salem, NH - \$22,303.00 total estimated job cost

I Roof Construction, Hudson, NH - \$17,999.00
Indoor Air Technologies, Victor, NY - \$19,400.00 with as needed replacement plywood sheathing at \$125.00 a sheet

Chairman Barry asked the Board what they would like to do with the bids. Vice Chairman Pitman stated that he would like to review the bids with Mr. Tibbetts to make sure that the Board chooses the right one for the job. Chairman Barry asked if Vice Chairman Pitman would have a recommendation for the board for the next meeting. Chairman Barry asked if this was okay with the Board which they agreed was okay.

Regular Business

Review of Outstanding Minutes of June 19, 2017

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Discussion: Selectman McGarry had one minor change on Page 1, for clarification in the paragraph that reads "The town of Deerfield Board of Selectmen have been apprised of the Marston Farm project and supports there, change "their" to "the Conservation Commission's" efforts...."

Vote: Yea 5, Nay 0, Abstained 0, Motion Carries

Accounts Payable Manifest - \$48,872.82

Motion: Selectman Robertson moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0, Motion Carries

Part-time officer appointments requests for the police department from Chief Duquette

Joseph Lister, Raymond
Roger St. Onge, Goffstown
Glenda Smith, Epsom

Motion: Vice Chairman Pitman moves to approve all three appointments

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0, Motion Carries

Chairman Barry added that they are all current part-time officers for the town.

Outside Detail Contract for the Deerfield Fair – September 27 – October 1, 2017

Cost per officer is \$35.00 plus \$8.95, \$5.73 and \$3.22 per hour for administrative costs for a total of \$52.90 per officer. Chairman Barry asked for approval for the Board to sign the contract for the town.

Motion: Selectman Robertson moves to approve the Board signing the contract

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 1, Motion Carries

Criminal Prosecution Contract – Karen Springer from May 1, 2017 through April 30, 2018 Annual Salary – \$15,000.00

Motion: Selectman Robertson moves to approve the Chairman to sign the agreement

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0, Motion Carries

Request for parade permit for Parks and Recreation on Route 107 – Old Home Day, August 19, 2017

Motion: Selectman Robertson moves to approve the Chairman to sign the parade permit application

Second: Selectman McGarry
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Application for reimbursement to towns and cities in which federal and state forest and lands is situated.

Chairman Barry stated that this is done every year. Deerfield has 1800+ acres in Bear Brook State Park, 506 acres in Pawtuckaway State Park and 88 acres in Woodman State Forest. Chairman Barry asked for a motion for the Board to sign in order to get reimbursed.

Motion: Selectman McGarry moves to approve the Board signing for reimbursement
Second: Selectman Robertson
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Timber Tax Levy - \$986.63 Holly Tomilson, 41 Harvey Road

Motion: Selectman Robertson moves to levy said tax
Second: Selectman McGarry
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Three Currant Use - Change Use Tax Collectors Warrants –
Tucker Real Estate - Map 419, Lot 27-36 **\$6,500.00**
Tucker Real Estate - Map 419, Lot 27-35 **\$6,500.00**
Tucker Real Estate - Map 419, Lot 27-1 **\$6,500.00**

Motion: Vice Chairman Pitman moves to collect all three
Second: Selectman Robertson
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Request from Town Clerk/Tax Collector to issue tax refunds for over payment of taxes in the first half of the 2017 tax year in the amount of \$9,586.00 which breaks down as follows:

John Gedraitis	\$326.00 – 41 Nottingham Road
Gile Beye	\$ 97.00 – Nottingham Road
John Gosselin	\$2,824.00 – 250 South Road
Charles Monteverdi	\$5,694.00 Willow Lane
Maria Reardon	645.00 – 20 Danielle Way

Vice Chairman Pitman asked why the overpayments. Chairman Barry replied that they were all overpayments where the mortgage or title company paid the taxes after the home owner.

Motion: Vice Chairman Pitman moves to return the funds as listed
Second: Selectman Robertson
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Notice of Intent to Cut Wood or Timber – Al Jaeger, Perry Road

Notice of Intent to Cut Wood or Timber – Robert Vogt, Griffin Road

Timber Tax Levy – \$7,957.00 – Global Superiors (Robert Vogt)

Vice Chairman Pitman asked if this was another one. Chairman Barry explained that this is the bond that is collected as a tax. Chairman Barry asked for a motion to collect the tax.

Motion: Selectman Robertson moves to collect the tax
Second: Selectman McGarry
Vote: **Yea: 5, Nay 0, Abstained 0, Motion Carries**

Personnel action requests for Veasey Park

Catherine Blake	Parking Attendant @ \$10.00 per hour
Morgan Mahoney	Life Guard @ \$11.00 per hour
Hailey Stevens	Life Guard @ \$11.00 per hour
Hunter See	Life Guard @ \$15.00 per hour
Bradley Heckman	Life Guard @ \$15.00 per hour

John Dubiansky
Victoria Gibson
Hannah Mason
Greg Berglund

After School & Summer Camp staff @ \$13.50 per hour
Summer Camp Shift Leader @ \$12.00 per hour
Summer Camp Shift Leader @ \$11.50 per hour
Staff Shift Leader for After School & Summer Camp @
\$13.50 per hour

Motion: Selectman McGarry moves to have the Chairman sign the requests

Second: Selectman Robertson

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Request from police chief to hire a full-time police officer – Lucas Bernier @ \$20.00 per hour effective the 13th of July, 2017.

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Chairman Barry asked Selectman McGarry if he had gotten the information that he was looking for in regards to buoyancy specifications for the cistern. Selectman McGarry stated that he had done a quick check on the buoyancy and found that Miche Corporation had sent a letter with a 1.33 safety factor on the cistern. The location that is being proposed for the cistern can probably be drained through the stone bedding under the tanks directly to daylight so we don't need to be overly concerned about buoyancy. Selectman McGarry also stated he had talked with Mr. Harrington in regards to having two test pits dug, on one each end of where these tanks are going to go. The test pits should be dug down to at least twelve feet to assure that we don't have any ledge there. Also it is presumed that over the years, the proposed area might have had deposits of brush and stumps. We need to make sure that the bottom of the tanks are set on original ground and not fill materials so that we don't have any differential settling because of rotting wood.

Letter from Joe Manzi to Mr. Harrington

Mr. Manzi would like to ask the Board's permission to accept a \$500.00 donation from TDBank under their Employee Volunteer Program. This is from Volunteer Co-Chairperson Jasmine Tordoff.

Motion: Vice Chairman Pitman moves to accept the donation

Second: Selectman Robertson

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Check from Metrocast in the amount of \$544.50 for the 2016 PEG Access support grant for the town of Deerfield.

Chairman Barry noted that the town had received a retirement notice from Assistant Chief Gary Clark dated 6/22/17.

Also note for the record on 6/29 and 6/30, a Payroll manifest was approved in the amount of \$59,201.57 (\$45,133.22 net) by all five members of the Board of Selectmen. On the same dates, the same five members approved an Accounts Payable manifest in the amount of \$53,234.06.

Selectman Robertson inquired as to what the fire department is going to do for Mr. Clark in regards to his retirement. As of his retirement Assistant Chief Clark had forty-eight and a half years of service with the fire department. At the very least, Selectman Robertson asks that the Board of Selectmen should do something such as a presentation to recognize him for his years of service. Vice Chairman Pitman stated that it should include a few more people such as Paul Smith who had over 50 years. Chairman Barry asked that a complete list of retirees be obtained and that at one of our meetings we will have a small presentation.

Town Administrator's Report

Back two or three meetings ago, a question regarding pole permits were asked. Mark Young does get pole permits for all new poles that are installed on town roads only. If they are being installed on state roads then he does not.

The planning board approved the impact fee proposal two meetings ago. They have given the highway department permission to proceed. The RFP for the transfer station is being prepared now for the transfer station addition

project. Rick Pelletier is working on the sketch and proposal and Mr. Pitman is going to look at it before it gets posted.

Selectman Robertson asked Mr. Harrington to state which roads that the impact fee is going to be used. Mr. Harrington stated that he didn't have the list with him but that he could provide the information at the next meeting. Selectman Robertson stated that several people were wondering about road improvements projects this summer.

On June 8th, Therrien Roofing completed the repairs on the Library roof. Mr. Harrington stated that a status report was with their folders.

The new compactor was installed at the transfer station and was operational as of Saturday. Mr. Pelletier connected all the electrical parts to it.

The ADA bathroom on the main floor is almost complete and will be open to the public on Wednesday. They are doing the final touches on it. That will complete all the bathroom renovations in the building.

The painting at the G.B. White Building began last Wednesday for the first phase. The painters came in from 4pm to midnight, Wednesday through Friday to do all of the hallways, ceilings in main hallway, out front in the foyer and upper floor and the painting completed in the emergency management room and the Selectmen's conference room. They are doing the accessing office tonight and the town clerk's office tomorrow night.

The town hall is due to be painted Deerfield Fair weekend.

There is a new addition to the Selectmen's meeting room. If you look up top there is a ceiling mounted LCD projector for anyone doing presentations. They can sit at the public desk and the IT department has installed a plug right at the wall that will accept multiple types of adaptors. That will project on the wall and fill the whole wall. It was located in a box and had never been used. It was purchased back in 2013. Selectman Robertson asked if they could plug in phones as well. Mr. Harrington stated that there is wireless and during budget season he expects to have a laptop in the room to project budget information on the wall. Selectman Robertson stated that he has heard that some people would be able to provide information but it is on their phone so if they could connect with their phones that would be great. Mr. Harrington stated that anyone wanting to do a presentation would need to contact the office ahead of time so that the IT Department could work with that person to make sure everything is going to work for them.

Mr. Harrington stated that he was at the outdoor concert on Friday and happened to notice that the weathervane was missing on the gazebo. It is not known when it was last there but Mr. Harrington has made out a police report and a report to the town's insurance company. The insurance company will be sending out an insurance investigator to take a look. The only pictures that Mr. Harrington could find were on town reports but he has put out the call for anyone that might have a photo of the weathervane. Mr. Harrington stated that the lamps and weathervane were donated by Fred Dodge.

Chairman Barry stated that the position of finance director has been advertised and talking with Mr. Harrington he thought that the salary for the position was a little low. The salary of the departing finance director was \$54,600.00. There is some concern that the salary may need to be bumped up to get qualified candidates.

Unfinished Business – none

New Business – Mrs. Cady – Donation of piano to the town hall

Mrs. Cady stated that about two years ago the Ladies Club asked if the Selectmen would accept a donation of a piano for the downstairs at the Town Hall. There is already one upstairs. At that time the Selectmen said yes they would. The Women's Club said that they would pay to have it tuned. The Women's Club would be using it for their tea but it would be available for other groups to use. Mrs. Cady has a piano that used to be her grandmothers that is about 50 years old that she would like to donate. The Selectmen stated that they would be grateful for the donation of the piano. Selectman Robertson asked if she would need any help getting it to the town hall of which she stated she would. It was suggested that the Highway Crew be available to get it and deliver it to the town hall. The Women's Club would then be notified to have it tuned. Mrs. Cady just asked to let her know when. Mr. Harrington stated that he would work with her on a time. The Board thanked Mrs. Cady for her donation.

Lease Renewals for the G.B. White Building

Chairman Barry asked if everyone read the lease renewal paperwork. Selectman Shute stated that he had an issue with the leasees paying property tax. Chairman Barry stated that the Board went through the issue of paying property

taxes approximately ten years ago but Vice Chairman Pitman stated that it has been done since because they said that if we raised it that they would vacate. Vice Chairman Pitman didn't know how the economy is affecting the two businesses compared to four or five years ago. It seems that one is paying and one is not. Mr. Harrington had sent out a copy of the RSA change that talks about paying taxes. He also stated that municipal buildings are exempt from paying property taxes but once a municipality decides to take their space and lease it out to a for profit agency, that entity is now required to pay taxes for the space that they are occupying. It was asked if it was required or recommended. Mr. Harrington replied that it was required. The reason that one vendor is and one is not is that, one vendor is operating without an active lease for a number of years. Adding taxes to their lease would be new but required. Selectman Robertson stated that when it was first brought up with Mr. Harrington, he believes that the pizza place was paying property taxes at other places that he operates. The reason that Mr. Harrington included the current rent and an estimated property tax for the vendor that does not have a lease is so that you could make a decision of an adequate and fair monthly rental knowing that they are required to pay property tax. Mr. Harrington believed that came into the decision for Gianni's. Vice Chairman Pitman asked if the estimated tax would be around \$200.00 a month. Mr. Harrington stated that it would be \$122.65 a month. Selectman Robertson stated that he would be comfortable moving forward with the recommendation that Mr. Harrington has put together. The Board could meet with the tenant or tenants to discuss or negotiate further if that seems unreasonable to them. Mr. Harrington suggested that he thought the first step would be that the Board review the leases and agree that this is how the Board wants to move forward. Mr. Harrington would then present it to the tenants and leave it up to them to approach the Board if they wanted further negotiations. Vice Chairman Pitman stated that he thought that Mr. Harrington should let the tenants know that the property tax portion is now required. Mr. Harrington stated that the leases have been reviewed and approved by the town attorney. Selectman Robertson stated that the town needs to make sure everyone is under a lease. Chairman Barry stated that the town will present the new leases and see where it goes from there.

Selectman McGarry stated that a couple of weeks ago he was getting into his car and looked here into the garden area that we have up by the flagpole and noticed that there was poison ivy that was creeping in and starting to take over. Selectman McGarry stated that he went and got the necessary items to spray and will now notice that most of that poison ivy is dying off now. That brought to mind another issue that being whether the town should ask the Garden Club to see if they would be willing to include the garden at the flagpole as part of their work around town. Selectman McGarry stated that he did talk to Sarah Kjendal who is head of the Garden Club and stated that they would entertain the idea although they may ask for something in return. If the Board is interested in having the Garden Club maintain that area, maybe Mr. Harrington could contact Sarah or send a note over to see if they would care for that garden.

That raises another point that Selectman McGarry would like to give a shout out to one of Chief Duquette's officers. The Garden Club was working at the garden at the intersection of Route 107 and 43 down by the Lamprey River and Officer Molet drove by on Saturday and saw the people working there. He drove back to the town offices and got some bottles of water and brought the water to the Garden Club members. It was greatly appreciated by the Garden Club members. As stated by Selectman Robertson, this officer has also been known to distribute ice cream to the children and let them run the siren.

Citizen's Comments

Mrs. Cady stated that she had two items. When Mrs. Cady comes to the intersection of Old Centre Road and Meetinghouse Hill Road, someone has planted cedar trees making it hard to see. She was told by Joanne Wasson that the town owns a little school house lot and that would be a part of it. When you come to the stop sign on Old Centre, the lot would be on the left. It is an old school house lot where the trees are planted. Ms. Cady didn't know if the town has mapped out where they own but it is a piece that the town owns. Chairman Barry asked Mr. Harrington to talk with the highway agent to take a look. Mrs. Cady stated that maybe the owners that planted them there would like to plant them somewhere else. Mrs. Cady stated that she can see up Mt. Delight Road and Church Street. It is when you look towards the left that the sight distance is obscured. Vice Chairman Pitman also stated that he got a call from Glenda Sorak stating that trying to get out of Old Centre Road onto Route 107 going south is bad because there is more of an incline because of the new pavement. If the road agent could take a look this also to see if he could open up the visual aspect of Route 107 so a clearer decision regarding the problem can be made.

Second, Mrs. Cady has spoken to Mr. Harrington in regards to the Supervisors of the Checklist office. The light in the office is always on when the hall light is on. She didn't know if they could separate the light circuits. The problem is that when people turn off the light in the hall, they turn off the light in the Checklist office. When this is done, there are no windows in that office so they are truly in the dark with no way to see to turn them back on. Chairman Barry asked Mr. Harrington to contact Mr. Pelletier to see if it is feasible to change the circuit.

Motion: Vice Chairman moves to adjourn

Second: Selectman Robertson

Vote: Yea: 5, Nay 0, Abstained 0, Motion Carries

Next Meeting: Monday, July 24, 2017, at 5:30 p.m.

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*

Selectmen approved on July 24, 2017, 3-0-0