

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
September 17, 2018
MINUTES**

Call to Order

5:30 pm – Chairman Pitman called the meeting to order

Present: Richard Pitman, Chairman; Andrew Robertson, Vice Chairman, Jeff Shute and Cindy McHugh, Selectpersons.

Absent: Fred McGarry (came in later)

Pledge of Allegiance to the Flag

Chairman Pitman asks all to rise and pledge allegiance to the Flag

Longevity Awards:

Awards were presented to Phil McPherson and Matt Kimball

Pleasant Lake Docks – Bryan Campbell

He introduced himself and stated that he owns a home at 14A Gulf Road and wanted to thank the Board for having him at the meeting this evening.

He stated that he and his wife are under agreement with a young couple would be buying the property and moving to Deerfield.

He stated that they had an early October closing scheduled which is the issue that he is bringing to the Board tonight which is more urgent for he and his wife.

He stated that as he mentioned in his September 3rd letter to the town and the Board, they, for the first time in the history of owning the property, reached out for a seasonal dock permit from the State Department of Environmental Services. They've been told that they could not have one because the land was not clearly theirs on the deed unless the town assessors gave him permission to have that dock on the waterfront.

He stated that he was giving the right to have a seasonal dock on that land to the property and not him, because he is trying to sell the property and this is a contingency on his sale so he's feeling slightly urgent about it.

Just by way of history, he stated he bought the property in 2004 from the woman that his grandfather sold it to in 1964. It's an old family home.

The dock that sits in front of it and the front door are original. We're excited about having these neighbors because we're in the neighborhood and they are fairly certain that the town considers them to have this water access and wish to get something that formalizes their ability to have a dock on the property.

Mr. Campbell asked the Board if there were any questions that he could answer for the Board.

Selectman Robertson stated that he didn't know if he had any questions but the Board is awaiting, for the lack of a better term, awaiting a final legal opinion from the town attorney. It is not clear to them whether they can give a specific easement on the property because it is publicly owned property. The road right-of-way is about 30 feet.

He continued that he couldn't promise exactly what they were going to do to get, in terms of a legal agreement, but it has been suggested to the Board, and he believes this is somewhat in agreement with the town's legal representation and representatives from DES, that perhaps the town could grant a license for access there.

Clearly, himself and he knew Town Council as well, did review the tax cards and the tax cards for those properties in that section of Gulf Road do indicate that there is water access. He did talk to the assessing officials who told him that it is differentiated from water frontage. Properties that have frontage on the lake have been spelled out on the tax card as water frontage and have a significantly higher valuation in most cases than properties with water access.

He continued that as near as he could tell, and he is not an attorney, water access means that you can access the water by foot from the property easily but whether that is the legal definition or not, he was not sure.

Selectman Robertson continued that he didn't know the time frame and he knew that Mr. Harrington, the Town Administrator has been representing the Town with regard to the town attorney and everybody involved from DES to Mr. Meyer, the town attorney, to this Board, understands the time crunch that Mr. Campbell is concerned with and we assume that most of his neighbors are concerned with the outcome as well.

Mr. Campbell stated that he was the most concerned because his neighbors have time to wait.

Chairman Pitman stated that the Board is doing their homework because the rest will have to follow suit to which Mr. Campbell understood.

(At this time, Selectman McGarry joined the meeting)

Vice Chairman Robertson also stated that the Board is concerned that since you've been there a while then you know that there has been some contention over what should be done to the road as far as access for Northwood and Deerfield residents. As stated before, that is a 30-foot right-of-way and if you take the center of the road and go 15 feet to either side, on one side you're in your front porch and also in the water on the other side.

Mr. Campbell stated that he didn't understand how there could be a 30-foot right-of-way when there wasn't 30 feet of land to which Chairman Pitman stated is what they are trying to get resolved.

Chairman Pitman continued that they would get back to Mr. Campbell as soon as the town knows.

Mr. Campbell stated that they would be open to anything that would give the buyers a sense that they will still be able to put in that seasonal dock and have access to the water as the Campbell's have had since occupying the place.

Discussion with the Board – Ron Alie

Mr. Alie stated that he and Sherry have lived at 28 Parade Road for 45 years and owned 27 Parade Road for 34 years. Taxes have been paid in full and on time with the exception of 28 Parade Road for approximately 20 years due to a federal income tax advantage to double up every other year.

The accrued interest was two to three hundred dollars that taxes and interest were paid on the first business day after January 1st of the next calendar year.

He continued if this were him paying his taxes on 28 and 27 Parade for \$6,033.00 and I did not have the funds in my checking account, I would not be here before you tonight.

Since these circumstances surround this situation involves his nephew, Isaac Bateman, age 21, at the time, you need to hear how it came about.

In September of 2010, Isaac was 14 and living with Mr. Alie's sister who was severely handicapped. Isaac had an IEP for years but had been removed from mainstream classes in 8th grade for disciplinary problems.

He interceded on their behalf and hired an independent, fully certified, evaluator to determine a solution to help Isaac's educational success.

He worked with the Barrington school, Dover High School and later Newmarket High School to develop a new IEP. The team set in motion a new educational program. Isaac was at a first grade, non-reader level upon entering high school.

It took Isaac five years to complete his high school education. He got a full high school diploma. Isaac went on to receive full tuition at Great Bay Community College where he received a certification in welding.

At age 14, Mr. Alie set up a savings and checking account to prepare him for the world ahead of him. That checking account is the checking account that the \$6,033.00 was drawn against. He didn't do a very good job in setting it up because he didn't have the \$6,033.00 at age 21 in his checking account.

On July 23rd, at 8:00 p.m., Isaac called him to inform him that his funds have been frozen because of a bad check. Mr. Alie called TDBank about 9:00 p.m. and they had credited all the penalties and created a solution so that the other 13 checks that Mr. Alie had written, mailed and soon to be drawn against that account were covered.

This happened when he and his wife returned in May to Deerfield. He had left his extra checks in Florida. He did not realize it until he went to pay his June bills and ran out. He ordered new checks, went to his branch in Northwood to acquire some temporary checks of which he got five.

The very next day after hearing from Isaac, Mr. Alie went to the tax clerk, on July 24th, to pay the \$6,033.00 with one of those temporary checks.

Mr. Alie explained the situation to the lady at the counter who took the check back to the lady sitting who was listening to the conversation. She went through her mail and found what he believed to be Deerfield's TDBank government account notification. She then came to the window and told Mr. Alie that he owed \$71.81 for interest that which was \$21.81 in interest and \$50.00 for the insufficient fund check.

She suggested that Mr. Alie write another check which would have to have been from my nephew's account. He told her that he had no checks of his own and asked her to waive it under the circumstances.

Mr. Alie stated that she refused and he informed her that he was going to take it to the selectmen.

She then again suggested that he pay the \$71.81 before leaving and told her that he did not have any checks. He asked her to process the \$6,033.00 to cover his taxes and he would take up the \$71.81 with the select board.

Mr. Alie went upstairs and told the town administrator who listened. They agreed that Mr. Alie would contact TDBank on his overdraft fee and provide proof that sufficient funds were available and had been in his checking account to cover the \$6,033.00 in taxes owed.

Mr. Alie stated that Mr. Harrington would speak to the clerk about the interest. On July 26th, he delivered to the town administrator the letter from TDBank Northwood manager and a letter dated by Mr. Alie on July 26th, detailing the basic events and suggestions from the TDBank manager.

Mr. Alie concluded if the town manager could not resolve the matter, to respectfully pass it onto the selectmen.

On August 27th, the town manager informed Mr. Alie, the town clerk does have the authority to waive some small interest but that it is the principal on his taxes that is owed.

Mr. Alie reviewed the paperwork and the clerk on July 24th, with the \$6,033.00 against his wishes and did not divulge it, took the \$50.00 out for the insufficient fund check and the \$21.81 for the interest leaving money owed on the taxes.

This was clearly against his wishes and when I reviewed the manuals dealing with town clerk's and tax books, he could not find where she had the authority to do that.

Mr. Alie stated that he is now exactly where he was when he started two months later and at the start of this letter. Specifically, he has never written a check from his account that did not have the funds to fully cover it. That leaves me to ask you to abate these fees and to contact TDBank government which is the bank account that the town has, to waive the fee that Deerfield has been charged, whether you charge me tonight the full amount of \$50.00 or whatever, at least get it back from TDBank government. Why should Deerfield be paying anything?

Mr. Alie stated that he suggested that back on July 26th and it was suggested to him by the branch manager as the proper protocol that they would need to follow to credit Deerfield with the insufficient funds fee.

Mr. Alie believes that it would be credited. He hoped that the Board could find cause to correct and abate this issue. If not, I have a signed, blank check made out to the Town of Deerfield to cover what the Board feels appropriate for 28 and 27 Parade Road.

Mr. Alie thanked the Board for their time and stated that if they wanted copies of the emails between Mr. Harrington and himself, he has them and would gladly forward them. He can provide them to the Board with an email service.

Mr. Alie asked the Board if they had any questions.

Vice Chairman Robertson stated that he had no questions but he would just like to put forth that the town clerk acted as the Board of Selectmen would want her to in this situation. Regardless of what decision the Board makes, she typically comes to the Board for any abatement amounts or any waiving of fees, that type of thing and brings them to the Board. He just wanted to make clear that Ms. Roberts acted as they would want her to and certainly have led her to believe.

Mr. Alie stated that this was fine but that he didn't have any mechanism to pay the town other than another check that would have probably bounced with insufficient funds at the time.

Chairman Pitman asked Mr. Harrington what was done at the last meeting regarding insufficient fund fees.

Chairman Pitman asked Mr. Alie if he had heard about the motions from the last meeting.

Mr. Alie responded that he got a letter from Ms. Roberts and he guessed that it confused him even more because what it said in the letter was that he owed \$37.00 for insufficient funds and if he owes \$37.00 for insufficient funds given that he already paid \$50.00 of it and he has a copy of that which was given to him.

Chairman Pitman stated that if Mr. Alie had paid \$50.00, then the town owed him \$13.00.

Mr. Alie stated that he has the paperwork that shows that Ms. Roberts took the \$50.00 out of the \$6,033.00 and she took the \$21.81 which was the interest on that which would have been from July 13th which he believed the taxes were due until July 24th. That would have generated the \$21.81.

It looks to Mr. Alie, by her letter, that what she was saying is that she would charge me \$37.00 for the insufficient funds and that she would look to abate the interest on the taxes but abating the interest on the taxes is not an issue but it could be an issue but it certainly isn't what she left me with on the 23rd.

Ms. Roberts left Mr. Alie on the 23rd with a statement clearly breaking it down. There is a copy for the Board along with my signed check.

Chairman Pitman asked if Ms. Roberts would like to comment.

Ms. Roberts stated that she wanted to clarify what she understood on this situation so if the Board could bear with her for a moment.

Chairman Pitman asked Ms. Roberts if the interest was abated at the last meeting to which Ms. Roberts stated that it was.

Chairman Pitman asked Ms. Roberts if she took out \$50.00 against his \$37.00 which is town policy to which Ms. Roberts stated she would like to take a minute to explain.

She continued, on the morning of July 24th, she was processing the returned checks that had come in. She stated that she had four that day and Mr. Alie's was one of them. Like all other returned checks that she receives, she posted the returned check in Avitar, which at the time, the fee was \$50.00 per returned check.

This returned check was posted in the same manner as how she would apply any return check fee as it is automated. The Avitar software system, like most accounting systems, is designed to collect interest as used before principal.

When Mr. Alie came into the office, explained his situation and she explained that there was a return check fee.

He did not want to pay the fee at that time due to his unique circumstances where he claimed the bank check printer printed checks with the wrong account number.

Ms. Roberts explained that she was not able to waive the fee as it was a town policy.

Mr. Alie then paid the original check amount of \$6,033.00 with the starter check and asked if Ms. Roberts could give him an accounting and receipt for his payment which she did.

She gave him the receipt which showed the balance due on both parcels. The balance due was caused by the adjustment of interest that the system automatically calculates. The principal remaining as a result of the returned check. She explained that she did not have the authority to waive fees and referred him to the Board of Selectmen.

She stated that she did suggest to him that he may want to pay the fee and have the bank reimburse him if it was their fault.

That was the last time I spoke with Mr. Alie regarding this matter.

This situation caused myself and the Board to revisit the town's returned check policy and found that it needed to be updated. The \$50.00 returned check fee was, in fact, too high and the Board of Selectmen adopted a new returned check fee of \$37.00 at their September 10th meeting.

Also, at that meeting, she stated that she had the Board abate balances on Mr. Alie's to bring his total responsibility down to \$37.00 which was the corrected returned check fee amount.

She stated that she wrote a letter to Mr. Alie on September 12th, updating him of the new returned check fee policy and the abatement reducing his responsibility to \$37.00.

She continued that she felt that this was a reasonable compromise given the situation.

Ms. Roberts stated that her formal recommendation to the Board is not to waive any more fees at this point. She stated that she feels that he is responsible for the \$37.00 return check fee.

Updating the town's returned check fee policy and adjusting Mr. Alie's responsibility was a fair compromise. Waiving any more fees at this point would be setting the wrong precedent. Returned checks occur on a regular basis and everyone in this community needs to be treated the same way. Everyone pays a returned check fee whether it's for the transfer station, Parks and Rec, motor vehicle taxes, etc.

However, she stated, that in Mr. Alie defense, if this fee resulted from a bank or check printer error, he should be seeking a reimbursement from them.

Ms. Roberts stated that in her opinion, this is not a taxpayer issue, a board issue or a town issue. This is a communication issue between Mr. Alie and his bank.

Chairman Pitman thanked Ms. Roberts and asked Mr. Alie if he had any comments.

Mr. Alie stated that he had the paperwork that Ms. Roberts gave him. The fees were taken out and if it were he and his check, he wouldn't have been before the Board tonight. The circumstances involved my nephew's checking account which we have since eliminated. He stated that he can not get TDBank to pay him for any insufficient fund fees nor would he look to have them do that. The one thing that he would ask is no matter what he is going to be charged tonight, he hopes that the town would at least go to their TDBank government account and have it rectified so the fee that they charged the town is eliminated because very clearly my bank manager feels that could be eliminated. He also stated that the bank eliminated a lot more fees than what you are talking about here tonight over the initial incident involving his nephew and that checking account.

Mr. Alie stated that what ever makes the Board happy, makes him happy. Whether it's \$37.00 or \$137.00, it doesn't matter to him that much. It's up to the Board.

Vice Chairman Robertson stated that he thought that the Board of Selectmen need to back the town clerk because we've clearly charged her with collecting those fees and collecting the one that was higher than we needed to actually collect.

With that said, he thought that the Board should seek to collect the \$37.00 from Mr. Alie and then go to TDBank and see if they will indeed return that fee to the town and if they do return that fee to the town, then he thought that the town should send Mr. Alie a check for \$37.00.

Mr. Alie gave the Chairman the check for the fee.

Danielle Palmer – Donation Boxes at Town building

Ms. Palmer stated that she had sent an email back in August asking for some help with this process. Every year she tries to gather some community members together to collect donations and funds to adopt a family for Christmas in Deerfield. A family that is in need and needs some help supplying things that their kids need and want for the Christmas season.

Last year, she stated, when she tried to do this, she had a lot of companies in town that were very willing to help her by putting out some boxes for the townspeople to drop donations off at. It would make it a lot easier for her, rather than driving around and collecting from each individual person by having a drop off location.

She quickly learned that this was not allowed until she got approval from the Board of Selectmen and she understands that there is some specific wording that needs to be done in order for this to happen.

Vice Chairman Robertson stated that he didn't know of the wording and neither did the Chairman. The Chairman asked the town administrator if he knew what needed to be supplied to which he stated that he didn't know either.

Mr. Harrington stated that he could certainly get that information to Ms. Palmer.

Chairman Pitman stated that he didn't think that anyone of the Board was against it, but that they just wanted to do it correct. He stated that he would get back to Ms. Palmer and stated that it is a great cause that she is doing. He also stated that if she didn't hear from the town administrator within a couple of weeks to get ahold of him.

Budget Presentations:

Zoning Board – Page 18

Chairman Pitman thanks Mr. Freed for all that he did with the Zoning Board

He is going to assume that it is very self-explanatory but if the Board has any questions that he would be happy to address them.

Vice Chairman Robertson stated that he had no questions and did notice that it was down 12%.

Mr. Freed stated that business has been slow and it's starting to pick up. The Zoning Board had four appeals that they heard at last month's meeting which is unusually high. He stated that they hadn't seen that for seven or eight years. Hopefully it's not an indicator that our zoning ordinance has leaks in it and he didn't think it did. He thought the zoning ordinances are fairly well rounded at this point. It's just a matter of the number of new housing starts and developments that are kicking off.

Planning Board – Page 17

Selectman McGarry stated that there was a decrease in the contract line for the part-time planner which is the reason for the \$3,000.00 reduction and looking to take and try and continue the capital improvement plan. One of the things that Mr. Schibelhute, who is the chair of the Planning Board, was going to do was to ask if he could take excess money that is being looked at right now from the contract line and use that to get started on the CIP this year.

Vice Chairman Robertson stated that he thought that it was definitely a good idea to do it particularly that we're doing things like police department facility and that type of thing that having an updated capital improvement plan would definitely be in order.

Selectman McGarry stated that he thought probably two, three years ago, when he was still chair, they had Southern New Hampshire go through and look at impact fees for police and fire but they felt that the Planning Board couldn't assess those fees until the CIP was brought up to date which is the reason that it wasn't included in the impact fees.

Vice Chairman asked if the CIP was about five years out of date to which Selectman McGarry stated that it was more than that. He remembers Ms. Boswak, a former town administrator, doing some work with it.

Selectman McGarry stated that when you review the budget for the Planning Board, there is a net decrease of \$950.00.

Conservation Commissions – Page 78

Chairman Pitman asked Mr. Berglund if he had any information that the Board needed to hear.

Mr. Berglund stated that quickly, overall, they had a default budget. They had proposed for 2018 originally that they are now proposing for 2019.

That budget totals \$3,051.00. This year the default budget was \$2,771.00. The difference being in the line of the part-time secretary who is a very key member and hard worker. He stated that they find with some of the activity, they've had several land acquisitions this year of which two come immediately to mind and she had a more important role in that just digging up all the background information and following up with attorneys.

The Commission wants to make sure that they have the proper funding to support her and that is what the increase to \$1,600.00 from \$1,400.00 is for.

There is also little increase in training.

Building Department – Page 39

Mr. Pelletier stated that other than the building, the only changes that he has asked for is someone to work 24 hours to deal with paperwork based on how busy it has been. The paperwork is just stacking as well as the state going electronic, it's great for the state but it now requires the town to generate the paperwork instead where it used to be generated by the state instead.

All the plans that come from the state unfortunately come to him as a PDF file but they are not identified. The state has their own numbering system and since it means nothing to him, he has to review every plan and basically rename it and it should be stored in the system and that's not currently happening.

This addition is basically the bulk of the change to the 2019 budget.

Vice Chairman Robertson asked if Mr. Pelletier was looking for a data entry person primarily to which Mr. Pelletier stated yes and to do filing.

Chairman Pitman asked if it would be someone on staff now or a new hire.

Mr. Pelletier stated that if there were someone on staff now that would like the extra hours, that would be fine by him. He is not looking for a specific person or necessarily a new hire.

Transfer Station – Page 56-61

Mr. Pelletier stated that the Transfer Station budget was up slightly due to increased costs. Some of the fees in the top line for Wheelabrator and others are contracted fees and the town is under contract for an annual increase and it's essentially the same amount every year.

There will be a slight increase in transportation and disposal fees.

Mr. Pelletier stated that he believed that he has added three or four thousand for some tires for the loader. He stated that they have had a number of flats as well as a cut tire that he thought would not be repairable but it turned out to be repairable but, in the meantime, he checked on the cost and they informed me that the tires for that machine were about \$2,000.00

apiece. He stated that they recommended that if they needed to be replaced, that he not replace no less than two, preferably four because it is a four-wheel drive machine and it is used on pavement quite a bit.

Mr. Pelletier stated that they have spent quite a bit of money on the "Rat Patrol". There has been a serious infestation with rats to date and he's spent close to \$4,000.00 that wasn't in his budget for rats and he wasn't sure if the situation was under control yet.

He continued that talking with the pest control people, evidently rodent infestation has been a major issue this year, not just rats but other critters.

Chairman Pitman asked how it was going and Mr. Pelletier stated that they were done at this time but were going to let it set for a couple of weeks to see if they reappear again and if they do, they're going to send him a proposal for an ongoing maintenance program.

Chairman Pitman asked if Mr. Pelletier has seen the rats. Mr. Pelletier stated that especially when they pull out the big trailer like they did last Friday, they come out at you as his employees are trying to close the doors.

Mr. Pelletier stated that they have found the rats coming out of burrows, not from the hill. They are finding burrows under the staging area as well as in the area where the burn pile is. They have also found some rat burrows over the banking towards the edge of the woods.

In the 16 years that Mr. Pelletier has been at the transfer station, this is the first year that they have ever seen rats never mind having a problem with them.

Mr. Pelletier stated that he would probably be adding a couple more containers that he hasn't gotten pricing on year. They're looking to make some changes. Starting on October 1st, they can only accept glass beverage bottles and glass bottles period. Basically, like pickle bottles and items like that.

Mirrors, plate glass, every other form of glass is either have to go into a separate container if he could find something to do with it or end up in bulky waste and is going to get buried which is going to increase the cost. Currently he is paying \$35.00 a ton for glass and if he has to put a substantial amount in bulky waste, that would be running the town in the mid-\$80's per ton. This is almost a three-fold increase just in getting rid of glass and that's heavy.

The market is changing rapidly right now. Recyclables are way down. Glass has evidently become a problem. He is looking at a couple of options. Glass can be ground and used for roadbed material. They originally, for many years, took it to Goffstown and the policy then was \$20.00 a ton and you could take back free everything you brought in but the highway department wasn't interested in using it and Mark (Young) didn't feel that it was cost effective to truck it from Goffstown to Deerfield.

Goffstown was handling a lot of glass for southern communities and now shut everybody off because they have enough till the end of time he thought, stockpiled.

The town then took it to Warner for two years and was then shut off.

Currently starting October 1st, the only thing we will be about to take separated is bottled glass and beverage glass. All other forms of glass, he's going to have to kick aside. He is either going to have to put it in a separate container down there for it and they would have to actually have an employee monitor it to make sure the sorted glass doesn't get unacceptable glass because if the good glass gets contaminated, the cost will go to \$150.00 a ton from \$35.00 a ton.

It means that it may be someone in a lounge chair with an umbrella watching every piece of glass that people throw in that dumpster because you can't trust people to and unfortunately the residents don't read the signs well. They see the first word or buzzword and that's as far as they go.

He stated that they get black plastic bags continuously in MSW and half the time it's probably got a high percentage of glass. When you throw a plastic bag in a steel container and it goes crash, you know it has glass in it. That shouldn't be in there because that's not allowed at the burn facility but we've never been cited for excessive glass. We have been put on notice a couple of times for other products that weren't supposed to be in there.

Vice Chairman Robertson stated that the town is going to have to work to get the word out publicly here with the town newsletter and maybe with the new Communicator and maybe some online notices in the community page about the changes coming October 1st. He thought that they could be a little more proactive from the town side of things and get word out on that.

The difference between \$30.00 and \$150.00 a ton ought to stand out in people's minds even if they are just reading the buzzwords.

Mr. Pelletier stated that the Chinese are not taking any plastic and that is impacting the plastic recycling market. As stated earlier, we can't seem to get rid of glass. He actually talked with Steve Rollins at the sandpit to see if he could potentially crush glass and mix it with his crush as a mutual benefit to both of them.

We'd give it to him free. He would crush it and he could actually get to sell it.

Vice Chairman Robertson asked if the town still had its glass crusher that we stopped using because it was spraying glass to which Mr. Pelletier stated no that it was dismantled and turned into scrap the first year or two after Mr. Pelletier took over.

Mr. Pelletier stated that it was a toy compared to the serious glass crushers. The facilities that actually crush don't look much different than rock crushers other than the strainers and screens are different sizes so they can get a finer material.

Chairman Pitman stated that it looks like the budget figure is up just 1.2 percent with the tires and the other items.

Mr. Pelletier stated that he is going up from \$350,000.00 to \$377,000.00 so about \$25,000.00.

Mr. Harrington stated that one change that is not reflected in the actual budget but you will see it in the backup is on line 4324-422, the disposable recyclables, you'll see that the budget is actually proposed going from \$6,500.00 to \$15,000.00 which is not reflected on Page 60 so it will go up by that much and that is all based on what Mr. Pelletier is talking about with increased costs of hauling general waste and other recyclables that are no longer being accepted.

Mr. Harrington stated that he would have that changed for next week. You can add another \$8,500.00 to whatever the bottom line is currently which is \$377,433.00.

Selectman Shute asked Mr. Pelletier if he was going to put up any signs telling of the changes that are coming up to which he stated that yes, he has already given the employees some flyers on the glass change and he was suppose to give some to Ms. Roberts but he did not as she was going to put them out in the town clerk's counter.

Mr. Harrington stated that he would work with Mr. Pelletier with getting the message out. We will put it on the web and he will send it to the Communicator and it will be on the town's Facebook page and Twitter as well.

Selectman Shute stated that even at the transfer station there should be a sign and Chairman Pitman stated that there should be a huge sign on the glass container.

Mr. Pelletier stated that it is discouraging as they do have many signs. For example, last Tuesday someone came in and asked him why he wasn't there on Tuesday to which he stated that he was there. The person then remarked that the sign on the door said closed. Mr. Pelletier stated that if they had read the sign, it stated that the town clerk was closed. He was open. The person saw closed and left.

Ms. Roberts had put a fairly large sign on the outside door on voting day that everyone else other than her office was still open.

Regular Business:

Review of Outstanding Minutes – September 10, 2018

Motion: Selectman McGarry moves the minutes as presented

Second: Selectman Shute

Discussion:

Vote: Yea 4, Nay 0, Abstained 1 – Motion Carries

Payroll Midweek Manifest – \$250.00 (gross) 230.87 (net)

Motion: Vice Chairman Robertson moves to approve the payroll manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest- \$51,110.84

Motion: Vice Chairman Robertson moves to approve the account payable manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

A letter from David Durant of the Planning Board announcing his decision to resign from the Planning Board was read stating that he would be resigning effective September 12, 2018 due to health reasons.

Chairman Pitman asked if the Board could send him a thank you card.

Selectman McGarry stated that the Planning Board was very sorry to see Dave leave. He has been an excellent member of the Board for the time that he has been on and just hate to see him go.

Notice of Intent to Cut Wood/Timber – Melinda L. Geddes, Trustee, Nottingham Road, 300 acres

Timber Tax Levy – George H. Thompson, Jr., Manager - \$5,943.41

Motion: Vice Chairman Robertson moves to levy the timber tax for timber taken

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

New Hire – Parks and Rec Staff – Eric Sullivan, After School Staff, part-time at an hourly rate of \$8.00 per hour which needs to be signed by the Chairman

Motion: Vice Chairman Robertson moves to authorize the chairman to sign the personnel order relative to Mr. Sullivan

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Town Administrator's Report:

Mr. Harrington had one item for the Board.

A reminder to the Board, if they could decide on request from Southern New Hampshire Planning on one of the four corners in town that you would recommend that they do a traffic study for accidents.

Mr. Harrington sent the memo some weeks ago that he needed direction from the Board if you are interested in having a study done and that would be put forward to a larger committee to decide on whether work would be done using state funds.

Vice Chairman Robertson stated that in his mind, the two places that they might do that are the corner of Church, Route 107, Candia and or the corner of Route 43 and Raymond Road below the fairgrounds which are two areas that the town has talked to the state in the past about.

Mr. Harrington stated that SNHPC identified four which were the Route 107/Church Street/Candia Road, Old Centre Road and Babb Road, South Road and Fifield, and Mt. Delight and the Allenstown town line. These are corners indicated where there have been accidents either with fatalities or injuries.

Chairman Pitman asked the town administrator if he needed a motion to which he stated that he needed a motion to identify which corner and then the town administrator can fill out the application.

Mr. Harrington stated that he has already requested the last piece which is a 10-year history of any accident reports from the police department. SNHPC needs that as part of the application and then it can be submitted.

Motion: Vice Chairman Robertson moves to identify the corner as the junction of Candia Road, Church Street and Route 107.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman McGarry stated that just as a commentary in regard to Babb Road, in the old center, someone had come in wanting to subdivide on Babb Road and use Babb Road as the main access for that subdivision.

The Planning Board told him no because of the horrible sight distance that there is at that intersection. They offered to put a mirror up to counter that problem and the Planning Board said no.

Other/New/Unfinished Business

Vice Chairman Robertson stated that a couple of people approached him at the polls and told him that they would be coming to the Board just as sort of a heads up.

One is a resident at the corner of Mt. Delight and Haynes Road who is concerned about road drainage onto his property, particularly his backland and the Uwing's approached him regarding the town's policy regarding Japanese knotweed.

Vice Chairman immediately suspected they wanted the town to work harder to eradicate it and that was not the case. They're interested in convincing the town not to use any pesticides, herbicides, anything along that line with regard to fighting it.

He suggested that they talk to the road agent first which he believes that they had done. We can tell them that there are a couple of options that could be considered. They could consider a warrant article and you could come to the Board. He didn't think that he gave them a lot of hope that the Board was interested in stopping the fight.

Vice Chairman Robertson also stated that the first Municipal Budget Committee meeting is tomorrow night and he thought that it was primarily just organizational but he stated that he would go and tell them that the Board is working on the Budget.

Selectman McGarry wanted to know if the Uwing's had any alternative to herbicides to which it was answered no.

Chairman Pitman thanked everyone on the Board for the help on voting day and is looking forward to November.

He also stated that he has been keeping tabs on the road crew regarding Gulf Road and they are doing a fantastic job getting that done and ready no they're up there. They hauled 92 loads of gravel in two days. It was spread, packed, rolled and ground before that. They are waiting to see what the rain does.

Selectman Shute asked if there was a time frame to which the Chairman stated that the road agent told him that it's got to get run on and packed and he thought that it would be paved the first week in October.

Selectman McGarry asked if there were any other complaints about people getting stuck in line to which the Chairman stated no and in fact that was why the Chairman drove it today to see just what would happen and with Carl on one end and Matt on the other, they were doing a great job. Trucks were waiting to back up and dump. The trucks would stop so that the cars could go while the Chairman was at the job site.

Vice Chairman Robertson stated that he didn't have a problem when he went to inspect the Gulf Road property that was mentioned earlier in the meeting.

The last item that the Chairman had was that Mr. Ellis has been wanting to unload the surplus room and there are some electric panels that Rick has offered \$50.00 for and Dustin's Carpentry, who did the transfer station, has offered \$240.00 for out-of-date red vinyl clad boards.

Motion: Vice Chairman Robertson moves that they surplus the property from the surplus room with the town administrator's oversight.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Selectman McGarry asked if anyone has taken a look at the trailer that is out behind the firehouse to which Chairman Pitman stated that Chief Fisher was going to show them on Old Home Day and he didn't see it.

Selectwoman McHugh stated that they are working on that. The department is going to take a weekend and clear it out. What the department needs to know is what to do with what is taken out. Can we offer it to volunteer fire fighters or can we surplus it to somebody else? There is a lot of stuff.

Selectman McGarry stated that there is a lot of junk in there but Selectwoman McHugh stated that firefighters may not. They may think that it is a trinket.

Citizen's Comments:

Ms. Harriet Cady – Old Centre Road

Ms. Cady stated that for the Board's information, Babb Road was discontinued in 1924 and it's a Class VI road. Why building permits were given down on that road, she didn't know because discontinued means the land reverts to the owners on each side. They had to take the land from Johnson's and Cady's to even go down that road. She didn't think that there could be any subdivision.

The second thing is that she has to go down Babb Road every once in a while when her dog gets loose and coming out of that road is scary because when they are coming from her house down, that's a straightaway and they just step on it and you have to pull out enough to see up the road so she didn't know if a sign can be put up saying blind entrance or something else but she really would appreciate something.

Motion: Vice Chairman Robertson moves to adjourn at 6:30 p.m.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, September 24, 2018 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*