

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
May 6, 2019
MINUTES**

Call to Order

Immediately following the public hearing which had started at 5:30 pm – Chairman Robertson called the meeting to order

Present: Andrew Robertson, Chairman; Richard Pitman, Vice Chairman. Fred McGarry, Jeff Shute and Cindy McHugh, Selectpersons.

Pledge of Allegiance to the Flag

Chairman Robertson asks all to rise and pledge allegiance to the Flag

Town Mowing Bid Recommendations – Ray Ellis

2019 Town Grounds Mowing and Trimming

Blue Sky Landscaping - \$5,220.00

Mr. Ellis stated that he followed instructions, gave insurance binders, references and he thought that it was a fair price for the services.

2019 Transfer Hill and Transfer Station Mowing

Blue Sky Landscaping - \$1,600.00 for the season

Mr. Ellis stated that he also thought that was a pretty reasonable price.

2019 Water Holes and Cisterns

Dan Duriesse - \$2,800.00

Mr. Ellis stated that he had his insurance, references and he also thought it was a fair price.

2019 Athletic Fields

Blue Sky Landscaping

Hartford Brook - \$1,980.00
Bicentennial Field - \$2,300.00

Mr. Ellis stated that he gave good references. He talked with the town manager in Raymond and also talked to the town administrator in Fremont, Heidi Carson. They both said that he went above and beyond what was required and was always on time.

Chairman Robertson asked what the Board's pleasure regarding the bids.

Motion: Selectman McGarry moves to accept the recommendations of Ray Ellis in regards to mowing and award the contracts accordingly

Second: Selectman Shute

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Selectman Shute stated that just to be clear, the fields would come out of the Parks and Rec ~~budget~~ Revolving Fund and not out of the town budget.

Vice Chairman Pitman stated that same would apply to the water holes, that would come out of the water hole line of the budget and Mr. Ellis added that the transfer station mowing would come out of the transfer station budget.

Regular Business:

Review of Outstanding Minutes of April 29, 2019

Motion: Vice Chairman Pitman moves to accept the minutes of April 29th, 2019 as presented

Second: Selectman Shute

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest - \$1,044,055.40 (1 million to the school)

Motion: Selectman Shute moves the accounts payable as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Payroll Manifest - \$57,153.04 (gross), \$44,266.55 (net)

Motion: Vice Chairman Pitman moves to accept the payroll manifest as presented

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

William Perron – Appoint to the Planning Board as an alternate member

Motion: Vice Chairman Pitman moves to appoint William Perron as an alternate member of the Planning Board

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Lease Agreement – Town Copiers

Mr. Harrington stated that the current lease for copiers in the town offices is due to expire at the end of the year. Steve Jamele, the IT Department head and himself met with the town's current vendor which is Seacoast Business Machines in which he came in to talk to them about an offer to extend the lease another five years.

He would upgrade/trade in all their current copiers for brand new ones, faster capacity, longer toner life at the same price.

They were going to roll in, for those who didn't know, the Parks and Rec got a donated copier last year. They are not sure how long it will last as it has a lot of mileage on it, for an additional \$50.00.

They would move the current town administration copier to Parks and Rec and replace that so that they have a good, viable machine for the foreseeable future. It would be on the maintenance program as well and they are going to search for a possible home for the donated one rather than throw it out at this point. They have some ideas that they are thinking of possibly reaching out to folks to see if they could use it.

In his mind, this is a great offer for the community. It is not going to cost them anymore than they are paying now and it extends for five years and he has been very happy with their service and machines right along.

Each department will get the same machine that they are used to, police, assessing, tax collector and town administration.

Selectwoman McHugh asked if it were five machines and Mr. Harrington stated that they would be swapping out four machines and instead of getting rid of the town administration machine, it would be moved down to Parks and Rec for \$50.00 more in the contract.

Vice Chairman Pitman stated that to answer Selectwoman McHugh's question, that would be five.

Mr. Harrington stated yes that they would be going from four to five machines.

Chairman Robertson asked if anyone else had any comments or concerns. None heard.

Motion: Vice Chairman Pitman moves to grant permission to the Chairman to sign the contract

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Review of Correspondence:

Chairman Robertson stated that they had a contract from the American Saddlebred Association which is for a horse show at the Deerfield Fairgrounds which will be held from August 30th to September 1st, 2019.

They had an agreed upon fee with the Deerfield Rescue Squad of \$450.00 for EMT presence at the show and he believed that they needed a motion and vote to authorize this contract.

Motion: Vice Chairman Pitman moves to sign the contract with the American Saddlebred Association for EMT presence at their horse show

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Chairman Robertson stated that it also required Selectwoman McHugh's signature as Captain of the Rescue Squad.

Chairman Robertson stated that they had a report from the Rockingham County Commissioners and also a report from Mr. Gatsas, the executive counselor as well as the town received a check for \$1,427.69 from Standard Power of America (electricity supplier).

Town Administrator's Report:

Mr. Harrington stated that he had two items for the Board tonight.

First, he wanted to make a public announcement that Sherrie Sanborn, the assessing clerk, has tendered her resignation which will be effective May 30th.

He wanted to extend his gratitude to her and the job that she done at least since he has been here the last two and a half years. He really appreciated working with her.

The job is currently posted. It is on the job website, Facebook, NH Municipal Association and hard copies are posted around the town and will be actively searching for her replacement.

Chairman Robertson stated that he stopped in and tried to thank Mrs. Sanborn this morning and congratulate her on her retirement but she was really too busy to talk with him. After about the third person, he got out of the way.

Mr. Harrington stated one other item, and he realized that our previously scheduled board meeting for May 27th lands smack on Memorial Day so he was looking for the Board's guidance for how they would like to handle that.

He continued that there is a meeting scheduled next week, the 13th, which was the regularly scheduled meeting.

Vice Chairman Pitman asked if the meeting of the 13th could be moved to the 20th?

Chairman Robertson stated that he would be in agreement with that to which all agreed so the meeting will be held on the 20th, not the 13th.

Unfinished Business:

None

New Business/Other Business:

Chairman Robertson asked if the Board wanted to consider the barn preservation easement at this time?

Motion: Vice Chairman Pitman moves to approve the discretionary preservation easement at 50 percent deviation

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

While the Board is looking at that, he got with the audience's urging, he would extend congratulations from the Deerfield Board of Selectmen to Prince Harry and his wife Meagan, on the birth of their son.

Chairman Robertson asked the town administrator to send something out to that affect.

Chairman Robertson asked the Board if they had anything else that they would like to discuss?

Selectman McGarry asked when are they going to decide on what they are going to do with regard to the animal composting?

Chairman Robertson stated that they could handle that under Other Business now or it could be handled at the next meeting.

Selectman McGarry stated that the next meeting would be fine with him.

Chairman Robertson asked if the Board was in agreement that they could make a decision at the next meeting to which all agreed.

Citizen's Comments:

Harriet Cady – Old Centre Road

She stated that she would like to see the Deerfield Facebook and the website list the committees and boards that Deerfield has and those that need alternates.

She thought that new citizens in the community could certainly feel willing to volunteer if they knew there were positions available.

Chairman Robertson stated that they could clarify that.

Motion: Vice Chairman Pitman moves to adjourn

Second: Selectman McGarry

Discussion:

Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, May 20, 2019 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*