

Meeting of the Deerfield, New Hampshire Cemetery Trustees

DRAFT MINUTES

March 28, 2019

Present: Maureen Mann, Dana van der Bijl, Rick Druckenmiller, Tina St. Peter, Paul Murphy, and Sam White

Meeting was called to order at 10:35 am.

Plot purchase procedures and cemetery rules and regulations were discussed. Trustees will read over the current paperwork and suggest changes.

The board reviewed the division of duties amongst the trustees. When an email or phone call comes in regarding a **new burial**, it will be handled by Tina, who will call Paul and/or Rick to handle it.

If an **email** comes in requesting information on **grave locations, RSA or deed** information, **Dana** will answer and copy the board.

At 10:55 am, the board voted unanimously to enter into **Nonpublic Session** under RSA 91-A:3, II(a). No votes/no action was taken. Exited Nonpublic Session at **11:00 am**.

The board voted unanimously to create a **bid package for cemetery maintenance**. Maureen will prepare and distribute. The board will meet again on **April 18th at 8:30 am** to go over the bids.

The board voted unanimously to **appoint Sam White as an alternate**. Dana will complete the paperwork and forward to the Select Board. Sam will get sworn in prior to the next meeting.

Rick and Paul will ask Tyler Partridge for further information regarding **stabilizing the soggy area at the Parade Cemetery**.

Moose Plate Grant – in order to be able to apply for a grant to preserve **Robinson Cemetery**, it must be declared abandoned and turned over to the town. Tina will write a letter to the McCarron family at 221 Raymond Road to see if they would agree to this.

Dana will continue to work on the **database for Old Center Cemetery**.

Maureen will research the installation of a **columbarium and/or scattering garden**.

Rick will follow up with **AQ Fence** regarding the **fence for Batchelder Cemetery**.

Dick Boisvert has agreed to hold a **training session for new cemetery adopters**. Maureen will follow up with him.

Meeting adjourned at 11:45 am.

Respectfully submitted by:

Dana van der Bijl, Secretary