

**MINUTES OF A MEETING  
OF THE  
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on January 28, 2021 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Deborah Boisvert	Member and Treasurer
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

Absent:	Carol Levesque	Member
	Karen Leavitt	Member
	Dana van der Bijl	Member
	Richard Boisvert	Alternate Member
	Andrew Robertson	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of January 7, 2021, following a motion duly made (Mrs. Boisvert), seconded (Mr. Merrill) and voted upon, were approved unanimously.
3. The report of the Treasurer dated January 28, 2021, following a motion duly made (Ms. Murphy), seconded (Mr. Rhodes) and voted upon, was approved unanimously.
4. The Treasurer noted that the annual dues payable to The NH Preservation Alliance, in the amount of \$50.00, would soon be due. Mr. Rhodes was asked to coordinate the paperwork. There was a discussion of associated logistics.
5. Mr. Rhodes reported on the progress with the Town Hall window restoration project, noting that one of three or four possible bids was being tendered, possibly in the range of \$45,000 for a full restoration of all 29 windows, including \$300 for the blocking of certain fallen upper sashes. It was hoped that all bids would be in hand prior to the next meeting so that

a recommendation could be proposed to be put forward to the Select Board. Mr. Rhodes will be working with The NH Preservation Alliance on this and related fronts.

6. Mrs. Murphy reminded the members of their research and writing assignments and encouraged them to submit them in advance of the next meeting. Additionally, it was noted that appointments to the DHC expiring in 2021 will need to be submitted for reappointment by April. Mr. Rhodes undertook to confirm with the Town Clerk.
7. In a discussion of the DHC project priorities, it was agreed by acclamation to address the DHC website in advance of undertaking the Heritage Map project. Tangentially, the idea of progressive dinners as a fundraising mechanism was brought up.
8. There was a discussion of the DHC meeting schedule going forward. It was agreed to move meetings to third Tuesdays, with the next meeting of the DHC to be held via Zoom on February 16, 2021.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mrs. Boisvert), seconded (Mr. Merrill) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

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Debra Murphy  
Chairman of the Meeting

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Erroll Rhodes  
Secretary of the Meeting