

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held via Zoom on April 20, 2021 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
	Richard Boisvert	Alternate Member

Absent:	Carol Levesque	Member
	Andrew Robertson	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of March 23, 2021, following a motion duly made (Mrs. van der Bijl), seconded (Mrs. Boisvert) and voted upon, were approved unanimously.
3. The Treasurer's Report (attached), dated April 20, 2021, following a motion duly made (Mr. Rhodes), seconded (Mrs. van der Bijl) and voted upon, were approved unanimously.
4. With respect to the DHC annual dues to The Preservation Alliance in the amount of \$50.00, a motion for payment was duly made (Mr. Rhodes), seconded (Mrs. van der Bijl) and approved unanimously.
5. There was a discussion of meeting format going forward as well as scheduling, with a view to possibly reconvening in-person meetings this summer.
6. There was a discussion of membership renewals and recruitment (little progress made).

7. The DHC website was discussed, in particular with respect to the transition of materials from the existing site (hosted on the Deely server) to the DeerfieldHeritage.org site, as well as the population of this site with additional materials.
8. Members reported on the progress of their previously assigned projects, followed by discussion on the topics, including the Town Hall window repair bids, including scope and funding options, the bid process, fundraising, raising public awareness and support and the authorization process with the town.
9. There was a discussion of outreach methods and public education possibilities. It was proposed that a firm timeline and step plan be developed around the Town Hall window project, and specific associated aspects/duties be adopted in developing an action plan.
10. It was noted that the next meeting of the DHC will be held via Zoom on May 18, 2021.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mrs. Boisvert), seconded (Mr. Rhodes) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting