

**DRAFT MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

The members of The Deerfield NH Heritage Commission (DHC) met at the George B. White building on September 26, 2023, at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Deborah Boisvert	Member and Treasurer
	James Deely	Member
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary
	Carol Levesque	Alternate Member
	Richard Boisvert	Alternate Member
Absent	Stephen Barry	Select Board Liaison

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Ms. Murphy), seconded (Mr. Deely) and unanimously approved to accept the minutes of the DHC meeting of July 25, 2023.
3. There was no report from the Treasurer.
4. There was a discussion of the Town Hall fallen upper sashes and the work to be performed by Mr. Stoddard to correct that matter. The DHC undertook to stand behind Mr. Stoddard's work.
5. There was a discussion of the logistics behind the Heritage Map and the digitization of town department records.
6. There was a discussion of the one-page Town Hall Use document.
7. The Philbrick-James Library Memorandum of Understanding with the Board of Selectmen was discussed.
8. It was noted that the website GrantStation.com was available for seeking out grants for municipal projects.

9. It was noted that the next meeting of the DHC is planned to be held on October 17, 2023.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Ms. Murphy), seconded (Mr. Deely) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting