

**DRAFT MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the George B. White building on March 15, 2022, at 7:07 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Dana van der Bijl	Member
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

Attending:	Deborah Boisvert	Member and Treasurer
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Absent:	Carol Levesque	Alternate Member
	Richard Boisvert	Alternate Member

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Ms. Murphy), seconded (Mrs. van der Bijl) and unanimously approved to accept the minutes of the DHC meeting of February 15, 2022.
3. There was an extended discussion related to the training meeting conducted by Karen Ponton from Center Harbor regarding the process, mechanics and logistics associated with their heritage map project. Highlights of the Center Harbor project included Select Board support, land owner and data entry parameters, demolished properties/features treatment, volunteer participation, vendor map options, and the map update process.
4. With respect the Deerfield Heritage map, the suggestion was made (Mrs. van der Bijl) that a user-friendly version of the map, distinct from the tax map, would make the information more accessible to citizens. It was acknowledged that the tax map would be an excellent start. There was also discussion of managing data disclosure and information rights (and credits) with respect to information collected from land owners. The use of information previously made a part of the public record was also discussed.
5. There was a discussion of Select Board representation on the DHC, as well as of current member status.

6. There was a brief review of the results of the recent energy audit of the Town Hall.
7. Members were reminded to follow up on the previously-requested website/Facebook historic feature contributions.
8. Next steps were discussed regarding the Select Board representation, meeting room reservations, as well as the Heritage Map and Town Hall projects.
9. It was noted that the next meeting of the DHC will be held on April 19, 2022.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Ms. Murphy), seconded (Mr. Rhodes) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting