

**DRAFT MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

The members of The Deerfield NH Heritage Commission (**DHC**) met at the George B. White building on November 15, 2022, at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chair
	Deborah Boisvert	Member and Treasurer
	Karen Leavitt	Member
	Andrew Merrill	Member
	Erroll Rhodes	Member and Secretary

In Attendance	Richard Boisvert	Alternate Member
---------------	------------------	------------------

Absent:	Dana van der Bijl	Member
	Carol Levesque	Alternate Member

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chair of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chair stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. A motion was made (Ms. Murphy), seconded (Mr. Merrill) and unanimously approved to accept the minutes of the DHC meeting of October 18, 2022.
3. There was a discussion of the upcoming (November 18th) meeting with Andrew Cushing of the NH Preservation Alliance at the Town Hall to initiate the process of applying for a grant from that body to fund a rehabilitation assessment of the Town Hall. This assessment would be the first step in submitting applications for grants from L-Chip and the Moose Plate funds to perform the recommended work.
4. There was discussion of a draft letter to the Select Board requesting allocation of ARPA Funds to drill a well and provide Town Hall its own potable water source. Upon a motion made (Mr. Boisvert), seconded (Ms. Murphy) and unanimously approved, it was agreed to send a letter to the Select Board requesting allocation of ARPA Funds to drill a well to provide Town Hall its own potable water source.
5. The matter of Town Hall winter closure and reopening procedures was discussed.

6. Planning for the June 2023 barn tour was discussed, including logistics, parking, food, sponsors, liability issues, marketing and information distribution and direction.
7. There was an update on the Deerfield Heritage Map relating to the data formatting and the GIS information inputting resource requirements.
8. There was a discussion of DHC merchandising opportunities for fundraising purposes.
9. It was noted that the next meeting of the DHC will be held on December 20, 2022.

Following a confirmation of there being no further business to be transacted at this Meeting it was moved (Mrs. Boisvert), seconded (Mr. Boisvert) and unanimously agreed to adjourn this meeting, and in witness thereof, these Minutes have been issued as of the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting