

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the Philbrick-James Library on July 16, 2019 at 7:00 PM Eastern Time.

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| There were present: | Debra Murphy | Chairman |
| | Deborah Boisvert | Member |
| | Richard Boisvert | Alternate Member |
| | Carol Levesque | Member |
| | Fran Menard | Member and Secretary |
| | Erroll Rhodes | Member |
| Absent: | Andrew Robertson | Select Board Liaison |
| | Kelly Roberts | Member and Treasurer |
| | Karen Leavitt | Member |
| | Daniel Tripp | Alternate Member |
| | James Deely | Alternate Member |

Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chairman of the Meeting and Mr. Rhodes acted as Secretary of the meeting, filling in for Mrs Menard. The Chairman stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of May 21, 2019 were read and approved.
3. A discussion of the administrative issues was followed by a review of the contract and logistics for the upcoming Coffeehouse sponsorship for the benefit of the Accessibility Fund, which aims to provide handicapped access to the second floor of the Town Hall. Mrs Boisvert was asked to locate the logistical spreadsheet for this event.
4. The issue of the fire safety code affecting the use of the upstairs meeting area of the Town Hall came up and was discussed. In the absence of definitive knowledge of the state of play, Mrs Menard was asked to approach the Select Board to clarify the regulations surrounding this matter. Mr Boisvert advised that the Division of Historical Resources might be able to offer assistance should the regulations present substantial challenges.
5. A discussion of DHC messaging ensued. It was acknowledged that the 2-3 minute presentation at the Coffeehouse was a different sort of message from the purpose/mission pitch that every board member was likely going to need in the run up to the Coffeehouse

event. It was proposed that these messages be honed by email among board members in advance of the next meeting, bearing in mind the official origin and role of the DHC, its relationship to the Deerfield Historical Society, and its connection to real estate.

6. A discussion ensued of Deerfield's various areas/sections and the opportunity to raise heritage awareness through exposure to the histories of each area, including the possibility of encouraging homeowner-driven formation of historic districts. The proposed letter to members of the Deerfield Center Historic District was brought up, and members agreed to give comments to Ms Murphy promptly in order to get the letter out soon.
7. There was a discussion of the role the DHC could play in making historic research and information available via the website as well as getting the same into the Master Plan as a marker of the historic importance and nature of places in Deerfield.
8. The next meeting of the board was noted to be held on September 17, 2019. A meeting of the DHC on October 15th was proposed in view of the Coffeehouse event in November.

There being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued on the date hereinabove written.

Deborah Murphy
Chairman of the Meeting

Erroll Rhodes (for Fran Menard)
Secretary of the Meeting