

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (DHC) was held at the Philbrick-James Library on November 19, 2019 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chairman
	Deborah Boisvert	Member and Treasurer
	Richard Boisvert	Alternate Member
	Erroll Rhodes	Member and Secretary

Absent:	Andrew Robertson	Select Board Liaison
	Carol Levesque	Member
	Karen Leavitt	Member
	Daniel Tripp	Member
	James Deely	Alternate Member

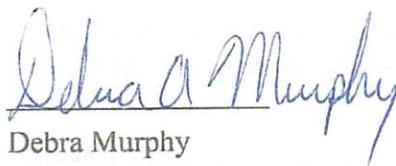
Discussions occurred as follows.

1. A majority of the members of the DHC agreed to the holding of this meeting of the DHC, waiving prior notice. Ms. Murphy acted as Chairman of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chairman stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously circulated and any other business that might duly arise.
2. The minutes of the meeting of October 15, 2019 were approved.
3. It was noted with sadness that Kelly Roberts had resigned as a Member of the Heritage Commission. Deep gratitude was expressed for her unwavering service and dedication.
4. Noting that the position of Treasurer was vacant following the resignation of Ms. Roberts, it was moved by Ms. Murphy that Mrs. Boisvert be nominated to the position of Treasurer. Upon second by Mr. Rhodes, Mrs. Boisvert was unanimously elected to the position of Treasurer.
5. There was a discussion of the successful Coffeehouse event. The proceeds of the Coffeehouse event were \$2,543 net of payments to the performers (\$500) and the lighting crew (\$150). Proceeds of CD sales, which were donated by the artists, were included in this sum. Following discussion, it was agreed to place the funds in the Heritage Foundation fund. The Treasurer undertook to process the funds with the appropriate town officials.
6. There was a discussion of the upcoming town budget proposal, focusing on need to prepare

the way for increased budget needs based on the DHC's renewed energy around projects such as the Heritage Map, possible web presence requirements, as well as projects such as the Lamprey River Byways effort, and the outreach with the town that these will require.

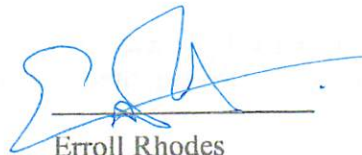
7. Mrs. Boisvert reported on the interaction with the SMHPC's Lamprey River Byways committee. The cost of signage was estimated to be below \$100 per sign and post, with fewer than 20 signs being proposed for Deerfield.
8. There was a discussion of the vacancy on the DHC occasioned by the resignation of Ms. Roberts, and the thought of considering what skill needs the DHC would want to keep in mind in proposing candidates.
9. The matter arose of the status of the DHC as both a historic district commission as well as a heritage commission. It was agreed by unanimous acclamation to send a letter to the Select Board seeking confirmation. Copy of letter attached hereto.
10. There was a discussion of the Heritage Map and the data types and sources it would include. A list of suggestions is attached hereto.
11. The next meeting of the DHC was noted to be held on December 17, 2019.

There being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued on the date hereinabove written.



Debra Murphy

Chairman of the Meeting



Erroll Rhodes

Secretary of the Meeting