

**MINUTES OF A MEETING
OF THE
DEERFIELD NH HERITAGE COMMISSION**

A meeting of the members of The Deerfield NH Heritage Commission (**DHC**) was held at the Philbrick-James Library on October 15, 2019 at 7:00 PM Eastern Time.

There were present:	Debra Murphy	Chairman
	Deborah Boisvert	Member
	Kelly Roberts	Member and Treasurer
	Erroll Rhodes	Member and Secretary
	Richard Boisvert	Alternate Member

Absent:	Andrew Robertson	Select Board Liaison
	Karen Leavitt	Member
	Carol Levesque	Member
	Daniel Tripp	Member
	James Deely	Alternate Member

Discussions occurred as follows.

1. This meeting of the DHC was duly noticed, having been posted, with agenda, on October 11th. Ms. Murphy acted as Chairman of the Meeting and Mr. Rhodes acted as Secretary of the meeting. The Chairman stated that a quorum was present and that the purpose of the meeting was to discuss the agenda items previously posted and any other business that might duly arise.
2. The minutes of the meeting of October 4, 2019 were read and approved.
3. The Treasurer's Report was presented and approved. The balances, as at 9/27/2019, are \$2,888.16 in the Heritage Foundation fund and \$7,797.04 in the Town Hall Accessibility fund. The budget line balance stands at \$503.15 following reimbursement for work done by Deb Boisvert. It was noted that excess budget funds will roll into the Heritage Foundation fund if not appropriated.
4. There was a discussion of the upcoming coffeehouse event, including logistical and staffing arrangements. It was noted, with gratitude, that Fran Menard would be participating in the operational aspects of the evening.
5. There was a discussion of the formation and status of the Heritage Commission and its functionalities, including its merger in 1995 with the Historic District Commission which had been established in 1989. In particular, the question of the tax status of donations made to the DHC was raised, and it was acknowledged that funds not specifically intended for the Town Hall Accessibility fund would be put in the Heritage Foundation fund.

6. There was a discussion of the Deerfield Heritage Map and its role in helping define our approach to education and accessibility regarding the historic, cultural and economic heritage of Deerfield.
7. It was noted that the Lamprey River Byways would be discussed at the next DHC meeting.
8. The next meeting of the board was noted to be held on November 15, 2019.

There being no further business to be transacted at this Meeting it was declared closed and in witness thereof, these Minutes have been issued on the date hereinabove written.

Debra Murphy
Chairman of the Meeting

Erroll Rhodes
Secretary of the Meeting